



200 N. Lake Street  
Cadillac MI 49601  
Phone (231) 775-0181  
[www.cadillac-mi.net](http://www.cadillac-mi.net)

Today's Date \_\_\_\_\_

City Received Date

*MUST BE OFFICIALLY CITY DATE STAMP*

### Street & Parking Lot Closure Request Form

*Please fill out a separate form for each date*

Reason for Request \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

<b>Date: __ / __ / __</b>		<b>Street Closures</b>	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	

  

<b>Date __ / __ / __</b>		<b>Parking Lot Closures</b>	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time __: __ AM/PM	Ending Time __: __ AM/PM	

Form must be mailed or delivered to the above address or emailed to: [javila@cadillac-mi.net](mailto:javila@cadillac-mi.net) **(No Faxes accepted)**

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_ / \_\_ / \_\_

***Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.***



*For Office Use Only*

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____