



City Council Meeting

August 7, 2017

6:00 p.m.

Cadillac Municipal Complex
Council Chambers
200 N. Lake St.
Cadillac, MI 49601

State of Michigan Flag Pledge

***I pledge allegiance to the flag of Michigan, and to the state for which it stands,
two beautiful peninsulas united by a bridge of steel, where equal opportunity
and justice to all is our ideal.***

Written by Harold G. Coburn

Adopted in 1972



August 7, 2017 City Council Meeting Agenda
6 p.m. at City Hall – 200 N. Lake St. – Cadillac, MI 49601

We trust and assume goodness in intentions

CALL TO ORDER

PLEDGE OF ALLEGIANCE

STATE PLEDGE OF ALLEGIANCE

ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on July 17, 2017.
Support Document III-A

B. Minutes from the closed session held on July 17, 2017.

IV. PROCLAMATIONS

A. Baldwin Family Health Care – National Health Center Week

V. PUBLIC HEARINGS

A. Public hearing to consider a request from Michigan Rubber Products for an Industrial Facilities Tax Exemption Certificate in the amount of \$516,655.
Support Document V-A

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VI. COMMUNICATIONS

- A. Off-premise sign request.
Support Document VI-A
- B. Street closure for Rotary Club concerts and movie night.
Support Document VI-B
- C. Street closure for Strong Tower Radio concert.
Support Document VI-C
- D. Street closure for Cadillac Pride event.
Support Document VI-D

VII. CITY MANAGER'S REPORT

- A. Holly Road Construction Change Order.
Support Document VII-A
- B. Bids and recommendation regarding the Market at Cadillac Commons.
Support Document VII-B
- C. Designate primary representative and alternate to attend the Michigan Municipal League Annual Convention.
Support Document VII-C

VIII. ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution Amending General Appropriations Act for Fiscal Year 2018.
Support Document VIII-A
- B. Adopt Resolution to Accept Real Estate and Certain Easements at or about TeriDee Blvd.
Support Document VIII-B

IX. MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

- A. Dog Park Advisory Committee
Support Document IX-A

X. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

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XI. GOOD OF THE ORDER

XII. CLOSED SESSION

Adjourn to closed session to consult with the City Attorney regarding trial or settlement strategy in connection with *Clam Lake Township and Haring Charter Township v State Boundary Commission, TeriDee LLC, and the City of Cadillac*, Supreme Court Docket No. 151800 and to discuss written confidential legal opinions.

XIII. ADJOURNMENT

Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

6:00 PM – July 17, 2017
Cadillac City Hall – 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Schippers, Spoelman, Meinhardt, Engels, Mayor Filkins
Council Absent: None
Staff Present: Roberts, Dietlin, Schall, Homier, Wasson

APPROVAL OF AGENDA

2017-147 Approve agenda as presented.

Motion was made by Schippers and supported by Meinhardt to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2017-148 Approve consent agenda as presented.

Motion was made by Spoelman and supported by Meinhardt to approve the consent agenda as presented.

Motion unanimously approved.

COMMUNICATIONS

A. Display of banner for Northern District Fair.

2017-149 Approve banner for Northern District Fair.

Motion was made by Spoelman and supported by Engels to approve the display of a banner from August 7, 2017 to August 14, 2017 for the Northern District Fair.

Motion unanimously approved.

B. Street closure for Jack Pine Pickers.

2017-150 Approve street closure for Jack Pine Pickers.

Motion was made by Schippers and supported by Meinhardt to approve the closure of Lake St. between Harris St. and Cass St. from 5:00 pm to 8:30 pm on August 1, 2017 and August 22, 2017 for the Jack Pine Pickers.

Motion unanimously approved.

C. Beverage tent and street closure for After 26 Depot Music Fest.

2017-151 Approve beverage tent and street closure for After 26 Depot Music Fest.

Motion was made by Meinhardt and supported by Schippers to approve a beverage tent from 10:00 am to 11:00 pm and the closure of Lake St. between Harris St. and Cass St. from 7:00 am to 11:00 pm on August 5, 2017 for the After 26 Depot Music Fest.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding reappointment to Cadillac Housing Commission.

2017-152 Approve reappointment to Cadillac Housing Commission.

Motion was made by Schippers and supported by Spoelman to approve the reappointment of Judy Coffey to the Cadillac Housing Commission for a 5-year term to expire on July 19, 2022.

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Bids and recommendation regarding Police Interceptor.

Owen Roberts, Director of Finance, noted this vehicle will replace the current 2006 K-9 patrol vehicle. He stated three (3) bids were received and it is being recommended to award the purchase to Signature Ford in the amount of \$29,539. He added that it will cost an additional \$7,000 to \$8,000 to equip the vehicle to function as a K-9 vehicle.

2017-153 Award purchase for Police Interceptor.

Motion was made by Engels and supported by Meinhardt to award the purchase of a new Police Utility Interceptor to Signature Ford of Owosso, Michigan in the amount of \$29,539.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt resolution and set public hearing for August 7, 2017 to consider a request from Michigan Rubber Products for an Industrial Facilities Tax Exemption Certificate in the amount of \$516,655.

Roberts noted Michigan Rubber Products is constructing a building which is expected to create twenty-five (25) additional jobs at the facility.

Spoelman stated it appears the project began in January.

Roberts noted they have to apply for the certificate prior to 6-months before or after completion.

Spoelman asked if it was an entire building or a corridor.

Roberts stated it is referred to as a connector building.

Engels asked for further clarification on the tax abatement.

Roberts noted it depends on the assessment of the building.

Engels inquired about the grant received by Michigan Rubber Products from the Michigan Economic Development Corporation (MEDC).

Roberts stated the MEDC grant procedure requires local support.

Spoelman stated she likes to see the creation of additional jobs.

Mayor Filkins noted the project included a connector building and a storage building to allow them to add equipment and to provide additional storage.

Roberts stated the tax abatement would be approximately \$7,500 per year.

2017-154 Set public hearing for Michigan Rubber Products IFT.

Motion was made by Schippers and supported by Meinhardt to adopt resolution and set a public hearing for August 7, 2017 to consider a request from Michigan Rubber Products for an Industrial Facilities Tax Exemption Certificate in the amount of \$516,655.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Downtown Development Authority

PUBLIC COMMENTS

There were no public comments.

GOOD OF THE ORDER

Roberts mentioned the memorial service for Bill Rice. He noted Bill was described as an “intensely loyal family man”. He added Bill was about to celebrate twenty-five (25) years with the City so it also shows his loyalty to the City. He stated the City wants to express deep condolences to his family.

Roberts briefly discussed the upcoming event at Kenwood Park sponsored by the Friends of the Kenwood Disc Golf Course. He noted the event is scheduled for 5:00-9:00 pm on July 28-30, 2017. He added there will be live music, food, and other activities.

Roberts stated the first request has been sent out regarding sealed bids for City-directed sites for mobile food vending. He noted the bids are due at 2:00 pm on July 31, 2017. He added there are six (6) sites available, three (3) for mobile trucks and three (3) for carts. The minimum bid on carts sites is \$500 and the minimum bid on truck sites is \$1225.

Roberts provided an update on the current road construction projects. He noted the Ford/Smith/Wheeler Streets project is expected to begin this week. He stated the Holly Road/South Street project should have curbs and gutters poured this week. He noted road construction on Marble Street will begin once the utility work is complete. He stated the Blodgett/Garfield Streets project is expected to begin this week.

Mayor Filkins asked if an update can be provided to the newspaper regarding the schedule for the street projects and the Market.

Roberts noted information regarding the street projects will be placed on the City’s Facebook Page and will also be provided to the newspaper.

Schippers inquired about the status of the Market.

Roberts stated \$500,000 to \$600,000 was identified for the project and the bids came in at \$1.2 million. He noted the City is meeting with the low-bid contractor to work on ways to reduce the cost.

Spoelman mentioned information received from Tim Elenbaas regarding the Diggins Hill tennis courts.

Mayor Filkins stated Tim Elenbaas will be attending the August 7, 2017 meeting to discuss the proposed project.

Spoelman asked who makes the decisions related to the usage of the Diggins Hill tennis courts.

Roberts stated the City allows CAPS to reserve them for events or matches.

Spoelman stated the original plan included two (2) pickleball courts.

Mayor Filkins stated the proposed project calls for placing the required lines on Court #4 and then eventually on Court #3. She noted Tim Elenbaas is willing to coordinate with a group to acquire the nets based on an established schedule. She stated they are asking if the City is willing to pay for the lines to be added to the courts.

Mayor Filkins mentioned the upcoming Arts Festival. She noted she is sponsoring a walk around Lake Cadillac at 9:00 am on July 22, 2017 as part of the Mayor’s Fit City Challenge.

Spoelman mentioned The Accidentals will be performing at the Rotary Performing Arts Pavilion on July 21, 2017.

CLOSED SESSION

Adjourn to closed session to consult with the City Attorney regarding trial or settlement strategy in connection with *Clam Lake Township and Haring Charter Township v State Boundary Commission, TeriDee LLC, and the City of Cadillac*, Supreme Court Docket No. 151800.

2017-155 Adjourn to closed session.

Motion was made by Spoelman and supported by Schippers to adjourn to closed session to consult with the City Attorney regarding trial or settlement strategy in connection with *Clam Lake Township and Haring Charter Township v State Boundary Commission, TeriDee LLC, and the City of Cadillac*, Supreme Court Docket No. 151800; invite Owen Roberts, Director of Finance, and Jeff Dietlin, Director of Utilities.

Motion unanimously approved.

2017-156 Return to open session.

Motion was made by Meinhardt and supported by Engels to return to open session.

Motion unanimously approved.

2017-157 Proceed as discussed in closed session.

Motion was made by Schippers and supported by Engels to proceed as recommended by the City Attorney in closed session.

Motion unanimously approved.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
Tiyi Schippers
John P. Meinhardt

RESOLUTION NO. _____

**RESOLUTION APPROVING APPLICATION FOR INDUSTRIAL FACILITIES
TAX EXEMPTION CERTIFICATE FOR MICHIGAN RUBBER PRODUCTS
(ZHONGDING USA CADILLAC, INC.) AND APPROVING LETTER OF
AGREEMENT**

At a regular meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 7th day of August, 2017, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, pursuant to the Plant Rehabilitation and Industrial Development Districts Act, Public Act 198 of 1974, MCL 207.551 *et seq.*, as amended (the "Act"), the City Council established Cadillac Industrial Development District No. 39 (the "District") by resolution on August 1, 1977;

WHEREAS, Zhongding USA Cadillac, Inc., d/b/a Michigan Rubber (the "Applicant"), a Michigan corporation whose registered office address is 1200 Eighth Ave., Cadillac, MI 49601, operates an industrial facility located at 1600 Holman Ave., Cadillac, Michigan (the "Facility"), which is located within the District;

WHEREAS, the Applicant filed with the City Clerk an application for an Industrial Facilities Tax Exemption Certificate ("Application") on or about July 5, 2017, which is attached as Exhibit A;

WHEREAS, the Application provides that the Applicant has made real property improvements and intends to make additional real property improvements at the Facility; and

WHEREAS, before acting on the Application, the City Council held a hearing at 6:00 p.m. on August 7, 2017, in the Council Chambers, Cadillac, Municipal Complex, 200 Lake Street, Cadillac, Michigan;

WHEREAS, in accordance with Section 5 of the Act, the Applicant, the City Assessor, and the legislative body of each taxing unit that levies ad valorem property taxes in the City were given notice of the hearing and were afforded an opportunity to be heard on the Application;

WHEREAS, construction of the real property improvements had not begun earlier than six (6) months before July 5, 2017, the date of acceptance of the Application for the Industrial Facilities Tax Exemption Certificate;

WHEREAS, completion of the construction is calculated to and will at the time of the issuance of the certificate have the reasonable likelihood to retain, create, or prevent the loss of employment in the City;

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City, after granting this certificate, will not exceed 5% of an

amount equal to the sum of the SEV of the City, plus the SEV of personal and real property thus exempted;

WHEREAS, pursuant to Section 22 of the Act, the City has negotiated the terms of a proposed Letter of Agreement with Applicant, which has been signed by an authorized representative of Applicant. A copy of the proposed Letter of Agreement is attached as Exhibit B; and

WHEREAS, the City Council has reviewed the terms and conditions of the proposed Letter of Agreement and has determined that it is in the best interests of the City and its residents to enter into the Letter of Agreement.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate, considered together with the aggregate amount of certificates previously granted and currently in force under Public Act 198 of 1974 and Public Act 255 of 1978, shall not have the effect of substantially impeding the operation of the City or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City.
2. The Application is hereby approved.
3. The Industrial Facilities Tax Exemption Certificate when issued shall be and remain in force for a period of 12 years after completion.

4. The City Council hereby approves the terms of the proposed Letter of Agreement in the form attached as Exhibit B, and made a part hereof, and does hereby authorize and direct the City Mayor to execute the same on behalf of the City.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed upon the effective date of the Ordinance to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. ____, duly adopted at a regular meeting of the City Council held on the 7th day of August, 2017.

Sandra Wasson
Cadillac City Clerk

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Sandra S. Wasson</i>	Date Received by Local Unit <i>7/5/17</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

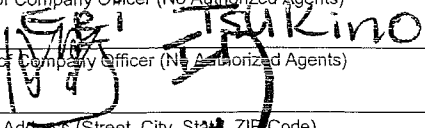
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Zhongding USA Cadillac, Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3060													
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1600 Holman Avenue		1d. City/Township/Village (indicate which) Cadillac	1e. County Wexford												
2. Type of Approval Requested ☒ New (Sec. 2(5)) ☐ Transfer ☐ Speculative Building (Sec. 3(8)) ☐ Rehabilitation (Sec. 3(6)) ☐ Research and Development (Sec. 2(10)) ☐ Increase/Amendment		3a. School District where facility is located Cadillac Public Schools 3b. School Code 83010													
4. Amount of years requested for exemption (1-12 Years) 12															
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. Two buildings were bridged together by a 35' x 142' wide connector building. The connector building allows for better utilization of the current space and short term storage of tools used in the industrial processing. A second construction project is a 50' x 200' building to store tools used in industrial processing. Moving the tools to the new construction allows room for 11 additional injection mold presses.															
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		516,655 Real Property Costs													
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total		Personal Property Costs													
6c. Total Project Costs * Round Costs to Nearest Dollar		516,655 Total of Real & Personal Costs													
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC. <table border="0"><thead><tr><th></th><th>Begin Date (M/D/Y)</th><th>End Date (M/D/Y)</th><th></th></tr></thead><tbody><tr><td>Real Property Improvements</td><td>01/09/2017</td><td>07/01/2017</td><td>☒ Owned ☐ Leased</td></tr><tr><td>Personal Property Improvements</td><td></td><td></td><td>☐ Owned ☐ Leased</td></tr></tbody></table>					Begin Date (M/D/Y)	End Date (M/D/Y)		Real Property Improvements	01/09/2017	07/01/2017	☒ Owned ☐ Leased	Personal Property Improvements			☐ Owned ☐ Leased
	Begin Date (M/D/Y)	End Date (M/D/Y)													
Real Property Improvements	01/09/2017	07/01/2017	☒ Owned ☐ Leased												
Personal Property Improvements			☐ Owned ☐ Leased												
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No															
9. No. of existing jobs at this facility that will be retained as a result of this project. 204		10. No. of new jobs at this facility expected to create within 2 years of completion. 25													
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation. a. TV of Real Property (excluding land) b. TV of Personal Property (excluding inventory) c. Total TV															
12a. Check the type of District the facility is located in: ☒ Industrial Development District ☐ Plant Rehabilitation District															
12b. Date district was established by local government unit (contact local unit) 8-1-1977		12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No													

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Katherine M. Fewless	13b. Telephone Number 231-775-1316	13c. Fax Number	13d. E-mail Address kfewless@michigan-rubber
14a. Name of Contact Person Katherine M. Fewless	14b. Telephone Number 231-775-1316 x1003	14c. Fax Number	14d. E-mail Address
▶ 15a. Name of Company Officer (No Authorized Agents) TSUKINO			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date 7/05/17
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1600 Holman, Cadillac, MI 49601		15f. Telephone Number 231-775-1316	15g. E-mail Address

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit ☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable. ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

BUILDING PERMIT

This Permit Must Be Displayed on The Premises When Work Starts

Any person willfully destroying this permit before the completion of this building will be punished to the full extent of the law.

DATE: 1-9-2017

PERMIT NO. 31-437-16196

This permit is issued for the (Erection) of a: CONNECTOR BUILDING
(COMPLETION)

Location: 1600 HOLMAN ST.

CITY OF CHICAGO

Jurisdiction

R. J. Bole
Building Official

BUILDING PERMIT

This Permit Must Be Displayed on The Premises When Work Starts

Any person willfully destroying this permit before the completion of this building will be punished to the full extent of the law.

DATE: 1-20-2017 PERMIT NO. 31-437-16206

CONCRETE PERMITS

This permit is issued for the (Erection) of a:

FOR STORAGE BUILDING

Location:

1600 HOLMAN ST.

CITY OF CHICAGO

Jurisdiction

Rafale

Building Official

**INDUSTRIAL FACILITIES TAX EXEMPTION
LETTER OF AGREEMENT**

**City of Cadillac, Michigan, and
Michigan Rubber Products (Zhongding USA Cadillac, Inc.)**

This Agreement between the City of Cadillac, Wexford County, Michigan, a Michigan municipal corporation (the "City"), and Michigan Rubber Products (Zhongding USA Cadillac, Inc.) (the "Applicant"), a Michigan corporation whose registered office address is 1200 Eighth Ave., Cadillac, Michigan 49601, is entered into by and between the parties to comply with the provisions of the Plant Rehabilitation and Industrial Development Districts Act, Public Act 198 of 1974, MCL 207.551 *et seq.*, as amended (the "Act").

The City, by resolution adopted August 7, 2017, approved the granting of a twelve (12) year Industrial Facilities Tax Exemption Certificate to the Applicant for real property improvements at the Applicant's Cadillac Facility, which is identified with particularity in its Application for Industrial Facilities Tax Exemption Certificate, attached as Exhibit A, and incorporated by reference subject to the terms and conditions of this Agreement.

By accepting the Industrial Facilities Tax Exemption Certificate, the Applicant agrees to the following terms and conditions:

IMPROVEMENTS: INVESTMENT COSTS TO PROPERTY

The Applicant shall invest a sum of not less than Five Hundred and Sixteen Thousand, Six Hundred Fifty-Five Dollars and no/100 (\$516,655.00) for certain real property improvements at the Cadillac Facility, also more particularly described in Exhibit A.

IMPROVEMENTS: COMPLIANCE

The City shall have the right to withdraw from this Agreement if the Applicant fails to complete the real property improvements on the schedule described in Exhibit A. Within six (6) months following the completion of the real property improvements as set forth in Exhibit A, the Applicant shall provide the City Assessor's Office with proof of the actual costs of the improvements. If the costs associated with the real property improvements identified in Exhibit A are less than the amounts set forth therein, the City may revoke or alter the terms of the Industrial Facilities Tax Exemption Certificate after a hearing and in accordance with the provisions of the Act.

JOB RETENTION

The Applicant shall retain at least two hundred and four (204) existing jobs and create at least twenty-five (25) new jobs and shall maintain the positions for the entire abatement period. Demonstration by the Applicant of the need for reduction of jobs due to non-controllable economic or casualty conditions may be considered an exception from

this requirement subject to provisions found in the "Periodic Review/Non-Compliance Hearing" section of this Agreement.

LOCATION OF FACILITY

The Applicant shall maintain its facility within the boundaries of the City during the entire abatement period. Should the Applicant fail to do so, the Applicant shall pay the taxing units affected by the Industrial Facilities Tax Exemption Certificate an amount equal to the sum abated under the terms of the Certificate, as well as any required administrative fees.

VALUATIONS BY THE CITY ASSESSOR'S OFFICE

The Applicant shall not appeal the valuations placed by the City on the real property owned by the Applicant at the Cadillac Facility that is the subject of this Agreement, provided that the City applies Michigan State Tax Commission real property multipliers to the respective acquisition costs of the property.

PERIODIC REVIEW/NON-COMPLIANCE HEARING

The City shall have the right to periodically review the business and facilities of the Applicant to assure compliance with the terms of this Agreement. Should any review identify non-compliance with the terms of this Agreement, the City reserves the right to amend the Industrial Facilities Tax Exemption Certificate and/or this Agreement, or revoke it in its entirety after a hearing is conducted. The hearing will provide an opportunity to explain why there may be non-compliance with the terms of this Agreement.

AFFIDAVIT OF FEES

The City and the Applicant swear and affirm by their signatures below that no payment of any kind in excess of the fee allowed by Public Act 198 of 1974, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of the exemption certificate application.

It is agreed by and between the parties that the above conditions shall remain in effect for the life of the Industrial Facilities Tax Exemption Certificate.

IN WITNESS WHEREOF, the parties have caused this Agreement to be properly executed as of the ____ day of August, 2017.

[SIGNATURES FOLLOW]

CITY OF CADILLAC

By: _____

Its: Mayor

**MICHIGAN RUBBER PRODUCTS
(ZHONGDING USA CADILLAC, INC.)**

By: _____

Its:

By: _____

Its:

Date: August 7, 2017

Council Communication

Re: Zion Lutheran Church Craft Show

Introduction

Zion Lutheran Church is asking to place two yard type signs with dimensions of three feet by three feet square in the City Right-Of-Way for four days prior to their Craft Show on October 21st. The Craft Show benefits the work they do with Love Inc. and Project Christmas.

The locations they are requesting are;

1. At South Mitchell Street and Pearl Street intersection.
2. At Sunnyside Drive and Pearl Street intersection.

The sign copy will read;

**ZION LUTHERAN
CHURCH
CRAFT SHOW
THIS SATURDAY
9AM to 3PM**

Requested Council Action

Consider granting permission for the Zion Lutheran Church to place one sign at each of the locations listed above from October 18th through October 21st.



200 Lake Street
Cadillac, MI 49601
Phone (231) 775-0181

SIGN PERMIT APPLICATION/PERMIT

Office Use Only	
Permit # _____	Date _____
Zoning District <u>R-2</u>	Fee: Permanent \$20.00 OR Temporary \$10.00
Approved By: _____	

Applicant's Name Zion Lutheran Church Phone 231-775-9821

Address 350 Pearl St Oct 18-21

Site Address * _____ Business Name _____

Property Owner's Name Road Right Of Way

Address _____

Sign Type (W, Po, Pr, R, M) _____ Perm _____ Temp ☒ Days 5

Purpose (I, B, D) _____ Value _____ Height 6'

Setback(s) _____

For Wall Signs: Building Height _____ Width _____

SHOW SIGN COPY	SKETCH
<u>Zion</u> <u>Lutheran Church</u> <u>Craft Show</u> <u>This Saturday</u> <u>9am to 3pm</u> <u>3'x3'</u> TOTAL DISPLAY AREA <u>3'x3'</u>	--- 30'
	--- 26'
	--- 22'
	H ---
	E --- 18'
	I ---
	G --- 14'
	H ---
	T --- 10'
	--- 6'
--- 2'	

*
Sunrise
+
Pearl
corner N
also side
Mitchell
+
Pearl
SW
corner

I hereby certify that the proposed work is authorized by the property owner and will comply with all local and state laws. This permit will become null and void if work is not started within six months from date of permit.

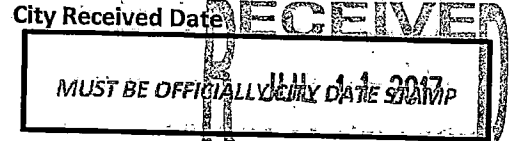
APPLICANT'S SIGNATURE Barbara Taylor DATE 07-27-2017

Outreach
Committee



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 7/11/17



Street & Parking Lot Closure Request Form

BY: _____

Please fill out a separate form for each date

Reason for Request Rotary Concert - Cambio

Contact Person Shari Spoelman

Contact Phone _____ Contact Email _____

Date: <u>8/11/17</u>		
Street Closures		
Street Name <u>Lake St</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>
	Beginning Time <u>5:30</u> AM/PM	Ending Time <u>10</u> : AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time _____ AM/PM	Ending Time _____ AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time _____ AM/PM	Ending Time _____ AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time _____ AM/PM	Ending Time _____ AM/PM
Parking Lot Closures		
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time _____ AM/PM	Ending Time _____ AM/PM
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time _____ AM/PM	Ending Time _____ AM/PM
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time _____ AM/PM	Ending Time _____ AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Shari Spoelman Signature Shari Spoelman Date 7/11/17

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

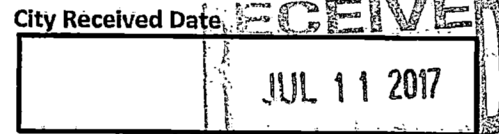
For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 28 June 2017



Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event Rotary Concert - Cambio

Organization Rotary Club of Cadillac Contact Number [REDACTED] Shari S

Date of Event: 08/11/2017 Set-up Time: 6:30 AM/PM 6 Starting Time: 7 AM/PM 7 Ending Time: 9 AM/PM 9 Mark Lagerwey (Cambio)

Special Requests: Please Circle

☒ Electricity

☐ Water

☒ Wind Screens

☒ Sound System

☐ Movie Screen/Projector System

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. Fees - A \$35 non-refundable deposit is required to reserve the date and time of the event, and Rental Fees of \$30 per hour are due 30-days prior to the event date.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Signature Shari Spoelman

Form must be mailed or delivered to Cadillac City Hall, Attention Public Works Department-Events at
200 N. Lake Street in Cadillac, MI 49601 (Faxes will not be accepted)

Print Name Shari Spoelman Total Fees Required: \$ Total Fees Paid: _____ Date / /

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Parks _____
Streets _____
Community Dev. _____
City Police _____
City Fire _____

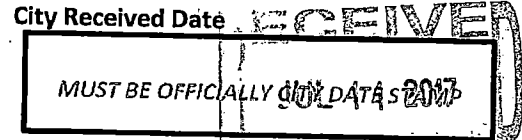
Comments _____
Comments _____
Comments _____
Comments _____
Comments _____

Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 7/11/17



Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Rotary ~~Closed St~~ Movie Night
Contact Person Shari Spoelman
Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>8/18/2017</u>			
Street Closures			
Street Name <u>Lake St</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>	
	Beginning Time <u>8:30</u> AM/PM	Ending Time <u>11:30</u> AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Date ____/____/____			
Parking Lot Closures			
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Shari Spoelman Signature Shari Spoelman Date 7/11/17

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date **RECEIVED**
JUL 11 2017

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event Rotary Film: Beauty + the Beast
Organization Rotary Club of Cadillac Contact Number [REDACTED]
Date of Event 08/18/2017 Set-up Time: 9:30 AM PM Starting Time: 9:15 AM PM Ending Time: 11:15 AM PM
Dusk

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. Fees - A \$35 non-refundable deposit is required to reserve the date and time of the event, and Rental Fees of \$30 per hour are due 30-days prior to the event date.

will need city staff to run movie and sound.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Signature Shari Spelman

Form must be mailed or delivered to Cadillac City Hall, Attention Public Works Department-Events at
200 N. Lake Street in Cadillac, MI 49601 (Faxes will not be accepted)

Print Name Shari Spelman Total Fees Required: 0 Total Fees Paid: _____ Date / /

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Parks _____
Streets _____
Community Dev. _____
City Police _____
City Fire _____

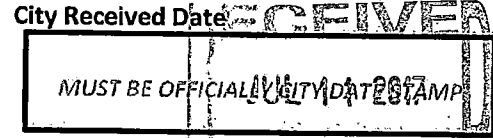
Comments _____
Comments _____
Comments _____
Comments _____
Comments _____

Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 7/11/17



Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Rotary Concert - Luke Winslow King
Contact Person Shari Spoelman
Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>8/23/17</u> Street Closures			
Street Name <u>Lake</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>	
	Beginning Time <u>5:30</u> AM/PM	Ending Time <u>10:00</u> AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Date ____/____/____ Parking Lot Closures			
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Shari Spoelman Signature [Signature] Date 7/11/17

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date

City Received Date

JUL 11 2017

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event

Rotary Summer Concert - Luke Winslow Kiner

Organization

Rotary Club

Contact Number

Date of Event: 08/23/2017

Set-up Time:

5:30 AM PM

Starting Time:

7 AM PM

Ending Time:

9 AM PM

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System

Usage Rules

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7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. Fees - A \$35 non-refundable deposit is required to reserve the date and time of the event, and Rental Fees of \$30 per hour are due 30-days prior to the event date.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Signature

Form must be mailed or delivered to Cadillac City Hall, Attention Public Works Department-Events at
200 N. Lake Street in Cadillac, MI 49601 (Faxes will not be accepted)

Print Name

Shari Spelmer

Total Fees Required:

Total Fees Paid:

Date

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Parks _____
Streets _____
Community Dev. _____
City Police _____
City Fire _____

Comments _____
Comments _____
Comments _____
Comments _____
Comments _____

Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 4/19/17
RECEIVED

City Received Date

APR 26 2017

Request Planning Guide

****Must be completed for every request within the Cadillac City Limits & Returned to City 30 Days before Event****
Applicant Name (Print) Strong Tower Radio Contact Person(s) George Carliss

Contact Phone(s) [REDACTED]

Contact Email [REDACTED]

Sponsoring Organization Strong Tower Radio ☐ Private ☒ Non-Profit Exemption

Purpose(s) & Benefit(s) to Community FREE concert featuring the
Strong Tower Radio Quartet - 30 min concert - 30 min wedding - 30 min concert

Beginning Date: 8/19/17 Ending Date: 8/19/17

Reoccurring: YES NO

1st Day 8/19/17 Set-up 3:00 AM/PM Start 6:00 AM/PM End 9:00 AM/PM Tear-down 9:00 AM/PM

2nd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

3rd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

4th Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

5th Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

YES ☒ NO _____ Will you be requesting permission to close any streets or parking lots? (Form 1)

YES _____ NO ☒ Will you be requesting permission to display any off site signage? (Form 2)

YES _____ NO ☒ Will you be requesting permission to display a banner over Mitchell Street? (Form 3)

YES _____ NO ☒ Will you be requesting permission to hold Farmer's Markets? (Form 4)

YES ☒ NO _____ Will you be requesting permission to reserve the Rotary Pavilion? (Form 5)

YES ☒ NO ☒ Will you be requesting permission to use any City Parks? (Form 6)

YES _____ NO ☒ Will you be requesting permission to have a parade? (Form 7)

YES _____ NO ☒ Will you be requesting permission to hold any races? (Form 8)

YES _____ NO ☒ Will you be requesting permission to serve alcoholic beverages? (Form 9)

YES _____ NO ☒ Will your event include a craft show, trade show, fair, carnival, fireworks display, tent/membrane structure, or other large assembly functions? (Form 10)

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval. No additional requests other than those requested on these forms will be approved.

Form must be mailed or delivered to the above address or emailed to: publicworks@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name

George Carliss

Signature

[Signature]

Date

4/19/17



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date

4/19/17

City Received Date

RECEIVED

APR 26 2017

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event

Concert & Wedding

Organization

Strong Tower Radio

Contact Number

Date of Event:

8/19/17

Set-up Time:

3 AM (PM)

Starting Time:

6 AM (PM)

Ending Time:

9 AM (PM)

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. Fees - A \$35 non-refundable deposit is required to reserve the date and time of the event, and Rental Fees of \$30 per hour are due 30-days prior to the event date.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Signature

Form must be mailed or delivered to Cadillac City Hall, Attention Public Works Department-Events at
200 N. Lake Street in Cadillac, MI 49601 (Faxes will not be accepted)

Print Name _____ Total Fees Required: _____ Total Fees Paid: _____ Date ____/____/____

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Parks _____
Streets _____
Community Dev. _____
City Police _____
City Fire _____

Comments _____
Comments _____
Comments _____
Comments _____
Comments _____

Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 4/19/17

City Received Date

RECEIVED

MUST BE OFFICIALLY CITY DATE STAMP
APR 26 2017

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Concert/Wedding

Contact Person George Corliss

Contact Phone [REDACTED] Contact Email [REDACTED]

Date: 8/19/17

Street Closures

Street Name Lake St Beginning Location W. Cass Ending Location W. Harris
Beginning Time 5:00 AM/PM Ending Time 9:00 AM/PM

Street Name _____ Beginning Location _____ Ending Location _____
Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Street Name _____ Beginning Location _____ Ending Location _____
Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Street Name _____ Beginning Location _____ Ending Location _____
Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Date ____/____/____

Parking Lot Closures

Lot Location _____ Street _____ Nearest Cross Street _____
Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____
Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____
Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Form must be mailed or delivered to the above address or emailed to: publicworks@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name George Corliss Signature [Signature] Date 8/29/17

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date

3/24/17

City Received Date

RECEIVED

MAR 24 2017

BY:

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event Cadillac Pride
Organization Caddy Pride Contact Number [REDACTED]
Date of Event: 8/20/2017 Set-up Time: 11 AM PM Starting Time: 12 AM PM Ending Time: 6 AM PM

Special Requests: Please Circle

Electricity Water Wind Screens Sound System Movie Screen/Projector System

Usage Rules

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9. Fees - A \$35 non-refundable deposit is required to reserve the date and time of the event, and Rental Fees of \$30 per hour are due 30-days prior to the event date.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Jason Teare
Signature

Form must be mailed or delivered to Cadillac City Hall, Attention Public Works Department-Events at
200 N. Lake Street in Cadillac, MI 49601 (Faxes will not be accepted)

Print Name Jason Teare Total Fees Required: _____ Total Fees Paid: _____ Date ____/____/____

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Parks _____
Streets _____
Community Dev. _____
City Police _____
City Fire _____

Comments _____
Comments _____
Comments _____
Comments _____
Comments _____

Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____
Date Approved _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 3/24/17

City Received Date

Request Planning Guide

****Must be completed for every request within the Cadillac City Limits & Returned to City 30 Days before Event****

Applicant Name (Print) Jason Teare Contact Person(s) _____

Contact Phone(s) _____ Contact Email _____

Sponsoring Organization Caddy Pride ☐ Private ☐ Non-Profit Exemption _____

Purpose(s) & Benefit(s) to Community to have a family friendly day with vendors, entertainment. To bring awareness about LGBT

Beginning Date: 8/20/17 Ending Date: 8/20/17 Reoccurring: YES NO

1st Day Sunday Set-up 11:00 AM/PM Start 12:00 AM/PM End 6:00 AM/PM Tear-down 6:00 AM/PM

2nd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

3rd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

4th Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

5th Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Tear-down _____ AM/PM

YES ☒ NO _____ Will you be requesting permission to close any streets or parking lots? (Form 1)

YES _____ NO ☒ Will you be requesting permission to display any off site signage? (Form 2)

YES _____ NO ☒ Will you be requesting permission to display a banner over Mitchell Street? (Form 3)

YES _____ NO ☒ Will you be requesting permission to hold Farmer's Markets? (Form 4)

YES ☒ NO _____ Will you be requesting permission to reserve the Rotary Pavilion? (Form 5)

YES ☒ NO _____ Will you be requesting permission to use any City Parks? (Form 6)

YES _____ NO ☒ Will you be requesting permission to have a parade? (Form 7)

YES _____ NO ☒ Will you be requesting permission to hold any races? (Form 8)

YES _____ NO ☒ Will you be requesting permission to serve alcoholic beverages? (Form 9)

YES ☒ NO _____ Will your event include a craft show, trade show, fair, carnival, fireworks display, tent/membrane structure, or other large assembly functions? (Form 10)

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval. No additional requests other than those requested on these forms will be approved.

Form must be mailed or delivered to the above address or emailed to: publicworks@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Jason Teare Signature Jason Teare Date 3/24/17

**CITY OF CADILLAC, MICHIGAN
REGISTRATION/APPLICATION FOR USE OF CITY PARK**

Caddy Pride
Person/Group requesting use of park

Pride Event
Type of Use

Aug. 20th 2017 12 pm 6 pm
Date of requested use Start Time End Time

Jason Teare [REDACTED]
Contact Person Address

[REDACTED] [REDACTED]
City/State/Zip Telephone Number

Special Requests:

Date Submitted: 3/24/17

Signature Jason Teare

APPROVAL: _____
Clerk's Office/Date City Manager/Date

Public Works/Date

Fax: 231-775-8755
Phone: 231-775-0181

Fax or Mail to: **City Clerk**
200 N. Lake Street
Cadillac, MI 49601



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 3/28/17

City Received Date **RECEIVED**

MUST BE OFFICIALLY CITY OF CADILLAC MI
MAR 30 2017P

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Cadillac Pride Event

Contact Person Jason Teare

Contact Phone [REDACTED] Contact Email [REDACTED]

Date: 3/20/17

Street Closures

Street Name 5. Lake St Beginning Location E. Harris Ending Location E. Case St.

Beginning Time 12:00 AM/PM Ending Time 6:00 AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Date ____/____/____

Parking Lot Closures

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Form must be mailed or delivered to the above address or emailed to: publicworks@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Jason Teare Signature Jason Teare Date 3/28/17

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



Financial Services Department
200 N. Lake Street
Cadillac, MI 49601

CHANGE ORDER REQUEST FORM

Change Order #1

Project: 2017 Street Improvement Projects
Contract Date: May 1, 2017

Owner: City of Cadillac
200 N. Lake Street
Cadillac, MI 49601

Contractor: Rieth-Riley Construction Co., Inc.
4435 S. M-37
Grawn, MI 49637

Date: August 7, 2017

Base Contract Price:	\$373,910.77
Previous Changes:	<u>0.00</u>
Current Contract Price:	\$373,910.77
Contingency:	<u>\$37,391.07</u>
Total Contract Price:	\$411,301.84

Description of Current Changes

Aggregate removal and replacement required for Holly Road, Wren, Vine and Heather Streets; See attached communication from project engineer recommending additional contract price of **\$85,000** including 10% contingency.

Revised Contract Price: **\$496,301.84**

Reason for Change:

Additional work and materials required (see attached communication from project engineer).

Signed: _____
Connie Houk, Project Engineer

Date: _____

Contractor

Date: _____

Carla J. Filkins, Mayor

Date: _____

Background and Recommendation for Change Order

It was discovered while crushing the HMA and mixing the aggregate base together on Holly, Vine, Wren, and Heather Streets that the material looked to be sandy. Material that is too sandy and has little or no clay binder in it is impossible to grade and compact to a density that can be paved over with asphalt.

Bruce asked the contractor to try and see if it could be compacted and graded. The contractor graded, rolled, and watered the material to get it to hold together but as soon as the water evaporated, it was just loose stony sand again. P&N took samples and tested the gradation of the material and the results confirmed very low (wash)/ clay content. The existing aggregate material on Holly, Wren, Vine, and Heather Streets is not of adequate gradation to be stable enough to be paved with asphalt.

Prein&Newhof's Josh and Connie looked at the site with the contractors, discussed options for aggregate removal and replacement. The Contractor got the following estimates:

Option A	21AA at 4"	\$77,050
Option B	22A at 6"	\$82,000

Option A-Remove 4" of aggregate base and replace with 4" of 21AA crushed concrete is our preferred option. This is the recommended option due to the material being all crushed allows the aggregate to interlock providing a more stable base with less existing removed and replaced.

Option B- Remove 6" of aggregate base and replace with 6" of 22A. 22A requires a thicker depth of removal and replacement to achieve the same stability/density results as the 21AA due to having less crushed/angular material to interlock. 6" is the minimum that would need to be removed and replaced. This option may require as much as 8" of removal and replacement which would increase the price another 25%.

The 21AA, Option A, is the most cost effective and recommended solution. To avoid further delays on the project schedule, we are asking for approval of an additional 10% contingency for a total of \$85,000 to complete this work.

For reference, extrapolating the Bid Price for Aggregate for the entire 13,400 syds would be \$93,800.

August 7, 2017

Council Communication

Re: The Market at Cadillac Commons

The City recently received competitive bids for the construction of The Market at Cadillac Commons. The plans for the Market included site preparation, parking, and the market structure. The following bids were received:

Vendor	Bid
Cole, Inc. Cadillac, MI	\$1,210,489
BCI Construction, LLC Grand Rapids, MI	\$1,324,500
Orshal Construction Cadillac, MI	\$1,357,915
Sadjak Contractor, LLC Prudenville, MI	\$1,497,000

Recommended Action

It is recommended that the contract for the construction of The Market at Cadillac Commons be awarded to Cole, Inc. in accordance with their bid. No contingency is being requested at this time, as the City has been working with the contractor on value engineering the project so that final costs should fall at or below the original bid amount. Funds will be appropriated into the Market Capital Projects Fund to cover the costs of construction.

July 27, 2017

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Holland, September 13-15, 2017. The League's "Annual Meeting" is scheduled for 1:30 pm on Wednesday, September 13 in Ballroom I & II at the Haworth Inn and Conference Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).

2. Policy. A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

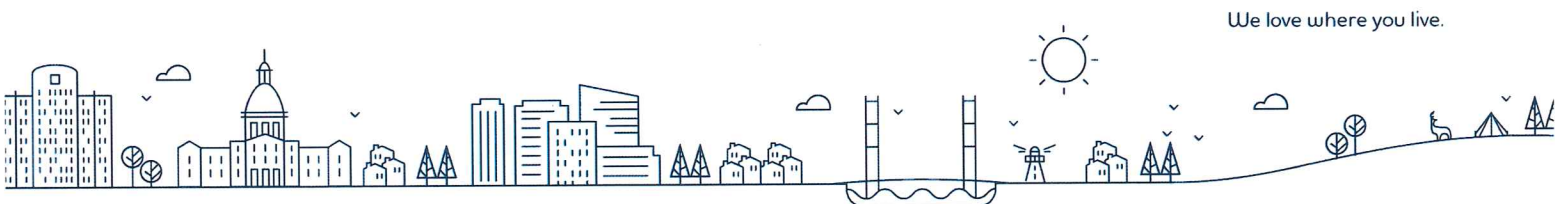
B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 14, 2017.**

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> **no later than August 14, 2017.**



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 14, 2017**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 13 at CityVu Events located on the top floor of CityFlatsHotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Rosalynn Bliss
President
Mayor of Grand Rapids



Daniel P. Gilmartin
Executive Director & CEO



City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
Tiyi Schippers
John P. Meinhardt

RESOLUTION NO. 2017-____

**RESOLUTION AMENDING GENERAL APPROPRIATIONS ACT
FOR FISCAL YEAR 2018**

At a regular meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 7th day of August, 2017, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City adopted Ordinance No. 2017-06, Ordinance Adopting General Appropriations Act for Fiscal Year 2018 ("General Appropriations Ordinance") on May 15, 2017, which approved a general appropriations act for the 2018 fiscal year; and

WHEREAS, Section 10.5 of the City Charter provides that the City Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, Section 9 of the General Appropriations Ordinance authorizes the City Council to make such additional appropriations by resolution; and

WHEREAS, the City Council has determined that additional appropriations are required due to unanticipated expenditures;

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The general appropriations act for the 2018 fiscal year is hereby amended in the manner set forth in the attached Exhibit A, which is incorporated by reference.

2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. _____, duly adopted at a regular meeting of the City Council held on the 7th day of August, 2017.

Sandra Wasson
Cadillac City Clerk

City of Cadillac

EXHIBIT A

Financial Services Department
FY2018 Budget Amendment #1
8/7/2017

Current Budget	Amended Budget	Increase (Decrease)
-------------------	-------------------	------------------------

GENERAL FUND

Department: Other Financing Uses	\$220,000	\$470,000	\$250,000
Amended Line Items Detail			
Transfer Out (Market Capital Project Fund)	0	250,000	250,000

Purpose: To appropriate the transfer of funds to facilitate the construction of 'The Market at Cadillac Commons'. Source of funds is from the unexpected one-time overpayment of the PPT reimbursement from the Local Community Stabilization Authority. Actual overpayment was approximately \$292,000 and was received in the prior fiscal year.

General Fund Summary

Revenues	6,733,000	6,733,000
Expenditures	6,776,900	7,026,900
Revenues Over (Under) Expenditures	(\$43,900)	(\$293,900)

CAPITAL PROJECTS FUND

Department: Administration	\$500	\$325,500	\$325,000
Amended Line Items Detail			
Transfer Out	0	325,000	325,000

Purpose: To appropriate the transfer of funds to facilitate the construction of 'The Market at Cadillac Commons'. Funds on hand as of 6/30/17 are expected to be about \$450,000 so current transfer spends would leave about \$125,000 in the fund.

CADILLAC DEVELOPMENT FUND

Department: Administration	\$32,000	\$334,000	\$302,000
Amended Line Items Detail			
Transfer Out	20,000	322,000	302,000

Purpose: To appropriate the transfer of funds to facilitate the construction of 'The Market at Cadillac Commons'. Funds on hand as of 6/30/17 are expected to be about \$1,222,825.

City of Cadillac

Financial Services Department
FY2018 Budget Amendment #1
8/7/2017

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
-------------------	-------------------	------------------------

HL GREEN FUND

Department: Administration	\$0	\$73,000	\$73,000
Amended Line Items Detail			
Transfer Out	0	73,000	73,000

Purpose: To appropriate the transfer of funds to facilitate the construction of 'The Market at Cadillac Commons'. Funds earned as part of purchase, redevelopment, and land contract sale of the former H.L. Green building in downtown Cadillac with the intent of reinvesting any remaining proceeds in the downtown area. Funds on hand are currently about \$120,000.

MARKET CAPITAL PROJECT FUND (new fund)

Department: Revenue	\$0	\$1,085,000	\$1,085,000
Amended Line Items Detail			
Transfer In	0	950,000	950,000
Federal Grant	0	50,000	50,000
Contributions from Private Sources	0	85,000	85,000

Purpose: To recognize Transfers In and other anticipated revenues for funding of the construction of 'The Market at Cadillac Commons.' Federal grant is from the United States Department of Agriculture (USDA) for market amenities. Currently there is approximately \$165,000 on hand from the Patronicity campaign and from the first installment of the donation from the Cadillac Area Community Foundation. An additional \$50,000 will be coming from the CACF, as well as \$25,000 that was recently received as a grant from the Frey Foundation.

Department: Administration	\$0	\$1,250,000	\$1,250,000
Amended Line Items Detail			
Contractual Services	0	100,000	100,000
Construction	0	1,150,000	1,150,000

Purpose: To appropriate funds for the construction of 'The Market at Cadillac Commons.'

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
John P. Meinhardt
Tiyi Schippers

RESOLUTION NO. 2017 - ____

**RESOLUTION TO ACCEPT REAL ESTATE AND CERTAIN EASEMENTS
AT OR ABOUT TERIDEE BLVD.**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 N. Lake Street, Cadillac, Michigan, on the 7th day of August, 2017, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and
seconded by _____.

WHEREAS, the City of Cadillac ("City") is authorized by statute and its Charter to own real property; and

WHEREAS, the Charter provides that the City may, upon the affirmative vote of not less than a majority of the members of the Council, adopt resolutions, accept donations of real property and accept easements for drainage and easements for temporary turnarounds; and

WHEREAS, TeriDee, LLC wishes to grant to the City an easement for a temporary turnaround on certain real property at the end of TeriDee Blvd. (as shown on the attached Exhibit 1), and to grant to the City a drainage easement (as shown on the attached Exhibit 2); and

WHEREAS, TeriDee, LLC wishes to convey, via a quit claim deed, the public street commonly known as TeriDee Blvd. (as shown on the attached Exhibit 3), and all sewer lines, water mains and related equipment within the deeded property; and

WHEREAS, TeriDee, LLC wishes to convey, via a quit claim deed, a detention basin adjoining TeriDee Blvd. (as shown on the attached Exhibit 4), and all infrastructure therein; and

WHEREAS, the City wishes to accept the transfer of the two easements and the real property as described above; and

WHEREAS, the City Council has considered the easements and the transfers of real property, and determined that accepting the easements and the real property is in the public interest.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The City hereby accepts the conveyance of the TeriDee Blvd. property and the detention basin parcel and authorizes the City Manager, in consultation with the City Attorney, to prepare appropriate documents reflecting the conveyance of that real property to the City.
2. The City hereby accepts the easements described above and authorizes the City Manager, in consultation with the City Attorney, to prepare appropriate easement agreements.
3. The City Manager is authorized to negotiate the terms of the completion of improvements on the real property described herein and to accept on behalf of the City a letter of credit to secure completion of the improvements.

4. The City hereby further authorizes the Mayor and/or the City Clerk to execute any and all documents and to take such other actions as may be necessary or appropriate to consummate the transactions described in this Resolution.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

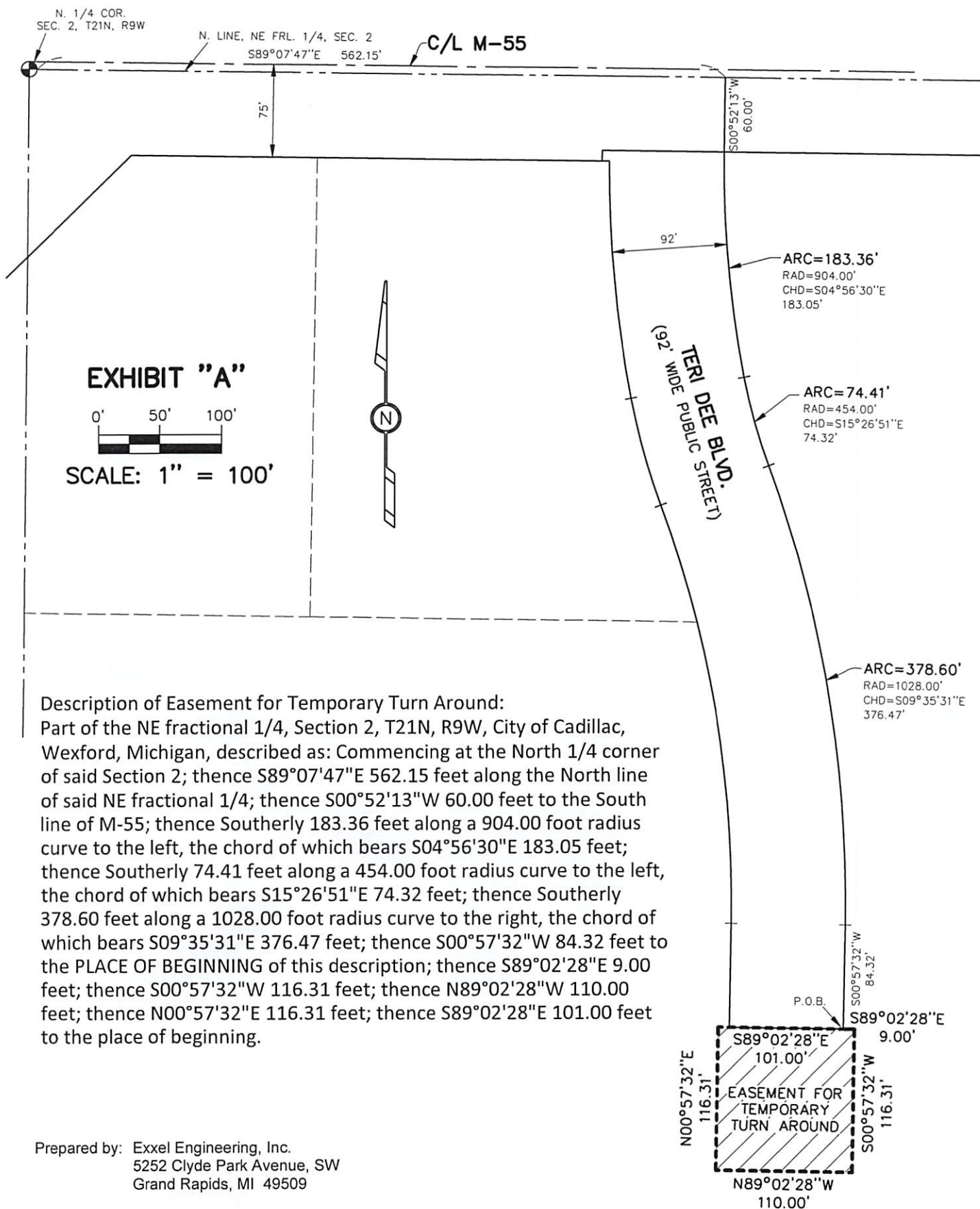
NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra L. Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2017 - ____, duly adopted at a meeting of the City Council held on the 7th day of August, 2017.

Sandra L. Wasson
City Clerk

EXHIBIT 1



Prepared by: Exxel Engineering, Inc.
 5252 Clyde Park Avenue, SW
 Grand Rapids, MI 49509

RE: Cadillac Junction 052312E
 8/1/2017 bf

EXHIBIT 2

Description of Easement for Drainage:

Part of the NE fractional 1/4, Section 2, T21N, R9W, City of Cadillac, Wexford County, Michigan, described as: Commencing at the North 1/4 corner of said Section 2; thence S00°29'56"W 323.54 feet along the West line of said NE fractional 1/4 to the PLACE OF BEGINNING of this description; thence S50°04'58"E 40.00 feet; thence S00°29'56"W 81.59 feet; thence S32°20'44"E 26.36 feet; thence N89°07'51"W 45.20 feet; thence N00°29'56"E 128.84 feet along the West line of said NE fractional 1/4 to the place of beginning.

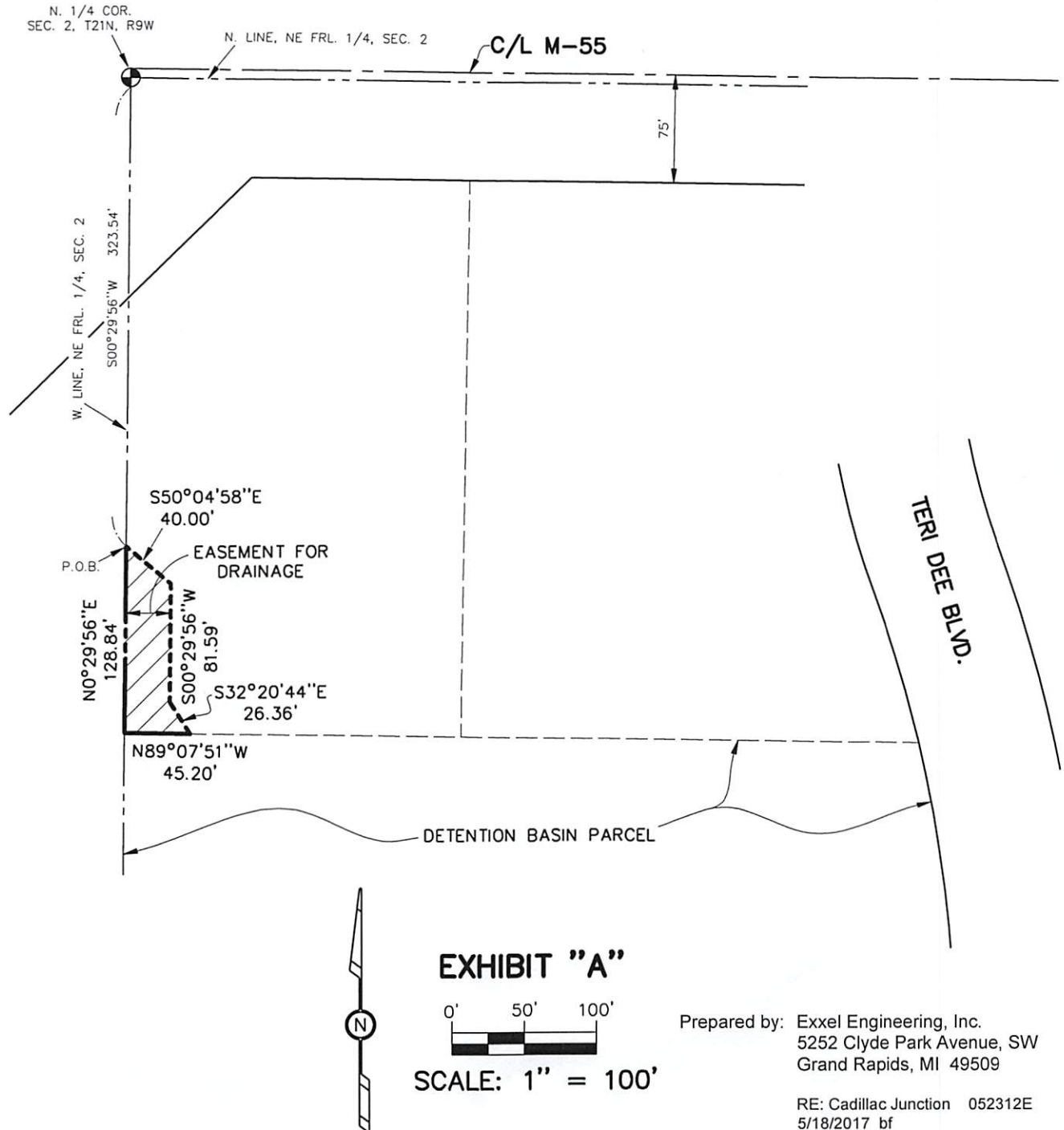
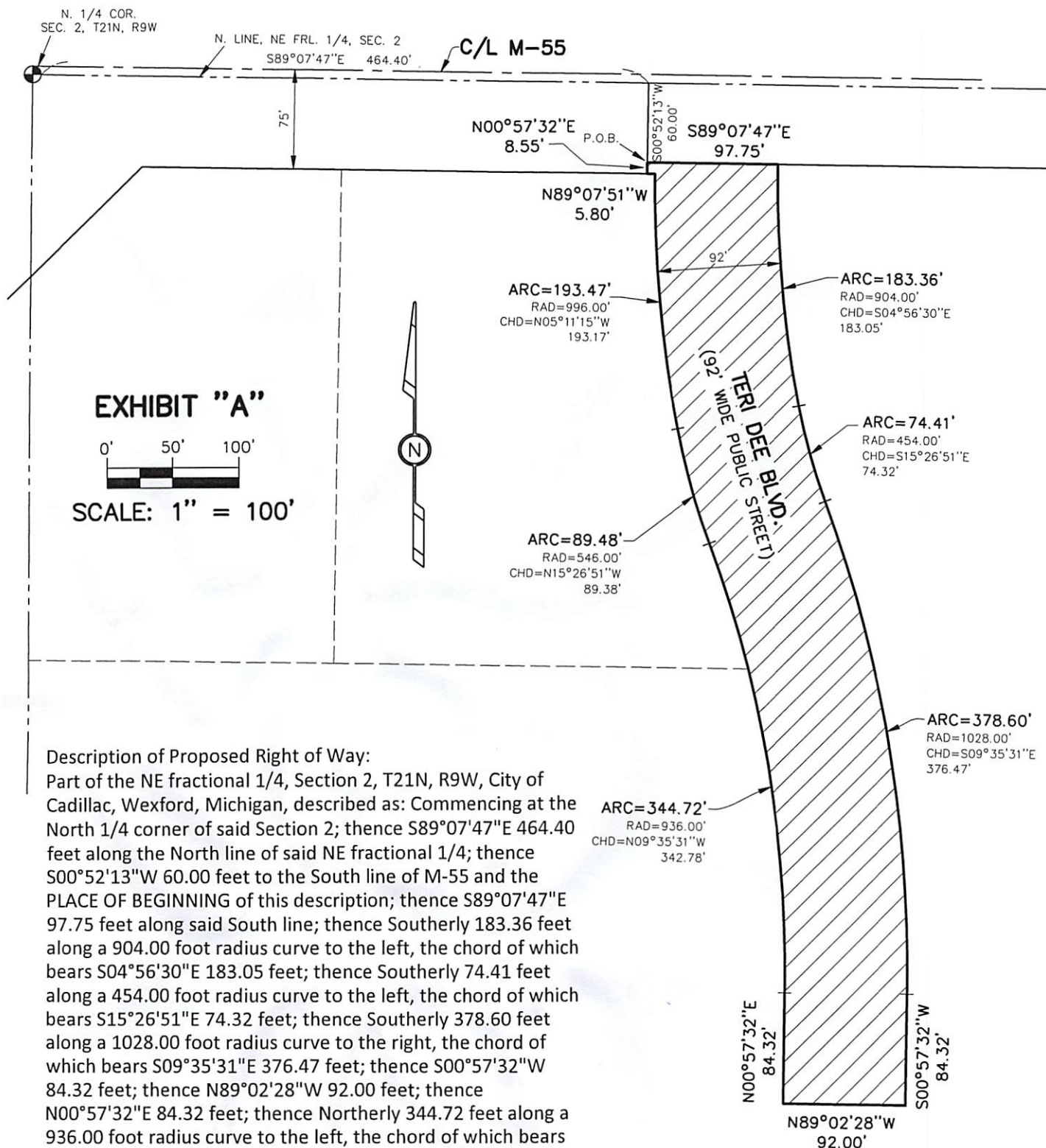


EXHIBIT 3



Description of Proposed Right of Way:

Part of the NE fractional 1/4, Section 2, T21N, R9W, City of Cadillac, Wexford, Michigan, described as: Commencing at the North 1/4 corner of said Section 2; thence S89°07'47"E 464.40 feet along the North line of said NE fractional 1/4; thence S00°52'13"W 60.00 feet to the South line of M-55 and the PLACE OF BEGINNING of this description; thence S89°07'47"E 97.75 feet along said South line; thence Southerly 183.36 feet along a 904.00 foot radius curve to the left, the chord of which bears S04°56'30"E 183.05 feet; thence Southerly 74.41 feet along a 454.00 foot radius curve to the left, the chord of which bears S15°26'51"E 74.32 feet; thence Southerly 378.60 feet along a 1028.00 foot radius curve to the right, the chord of which bears S09°35'31"E 376.47 feet; thence S00°57'32"W 84.32 feet; thence N89°02'28"W 92.00 feet; thence N00°57'32"E 84.32 feet; thence Northerly 344.72 feet along a 936.00 foot radius curve to the left, the chord of which bears N09°35'31"W 342.78 feet; thence Northerly 89.48 feet along a 546.00 foot radius curve to the right, the chord of which bears N15°26'51"W 89.38 feet; thence Northerly 193.47 feet along a 996.00 foot radius curve to the right, the chord of which bears N05°11'15"W 193.17 feet; thence N89°07'51"W 5.80 feet; thence N00°57'32"E 8.55 feet to the place of beginning.

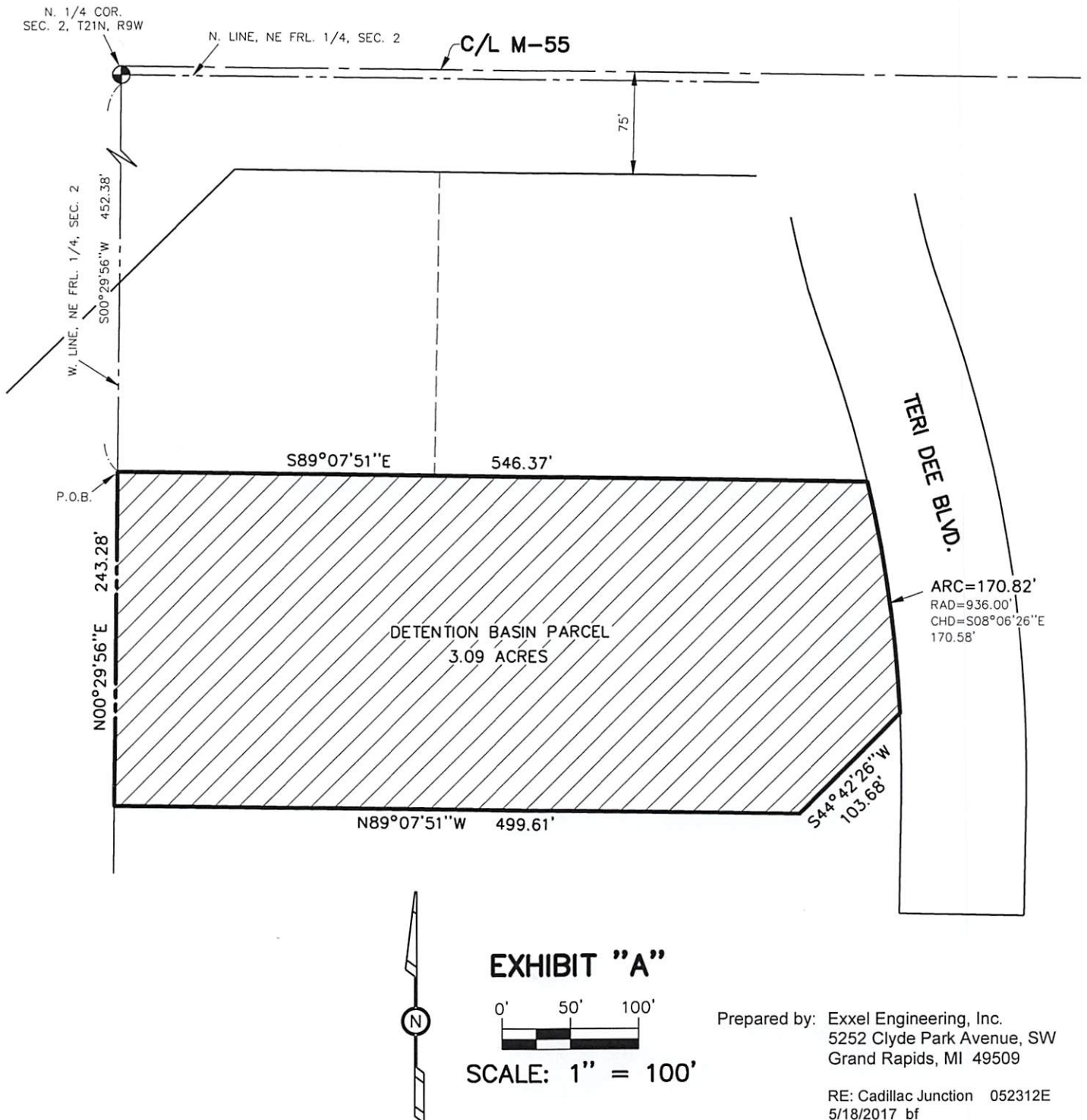
Prepared by: Exxel Engineering, Inc.
5252 Clyde Park Avenue, SW
Grand Rapids, MI 49509

RE: Cadillac Junction 052312E
8/1/2017 bf

EXHIBIT 4

Description of Detention Basin Parcel:

Part of the NE fractional 1/4, Section 2, T21N, R9W, City of Cadillac, Wexford County, Michigan, described as: Commencing at the North 1/4 corner of said Section 2; thence S00°29'56"W 452.38 feet along the West line of said NE fractional 1/4 to the PLACE OF BEGINNING of this description; thence S89°07'51"E 546.37 feet; thence Southerly 170.82 feet along the Westerly line of Proposed Teri Dee Boulevard and its Southerly extension on a 936.00 foot radius curve to the right, the chord of which bears S08°06'26"E 170.58 feet; thence S44°42'26"W 103.68 feet; thence N89°07'51"W 499.61 feet; thence N00°29'56"E 243.28 feet along the West line of said NE fractional 1/4 to the place of beginning.





July 27, 2017
Revised August 2, 2017
Revised August 3, 2017

Mr. Marcus Peccia
City Manager
City of Cadillac
200 North Lake Street
Cadillac, MI 49601

RE: Cadillac Junction

Dear Marcus:

Listed below are the items of work that need to be completed prior to the City accepting the first 720 feet of Teri-Dee Boulevard and the detention/retention pond:

Item	Qty.	Unit	Unit Price	Item Total
1. 4" HMA (4E3)	432	ton	71.00	30,672.00
2. 24" concrete curb and gutter (F-4)	256	l.ft.	18.00	4,608.00
3. 36" concrete gutter pan	69	l.ft.	26.00	1,794.00
4. Pavement markings	1	L.S.	1,000.00	1,000.00
5. Topsoil respread in ROW (4" thick)	75	c.yd.	18.00	1,350.00
6. Seeding ROW	0.15	ac.	10,000.00	1,500.00
7. 6' concrete walk (4" thick)	965	l.ft.	22.00	21,230.00
8. 6' concrete walk (6" thick)	40	l.ft.	27.00	1,080.00
9. Wooden guard posts	9	ea.	35.00	315.00
10. 6" concrete driveway approach	400	sq.ft.	4.50	1,800.00
11. Street trees	12	ea.	500.00	6,000.00
12. Remove 5' concrete sidewalk and replace w/ 6' on along J&H frontage				
a. Remove/dispose of exist. 5' concrete sidewalk	210	l.ft.	4.00	840.00
b. Saw cut curb head	3	ea.	300.00	900.00
c. ADA detection plate (plastic)	4	ea.	200.00	800.00
d. 6' concrete walk (4" thick)	210	l.ft.	22.00	4,620.00
13. Repair of det./retention pond washout	1	L.S.	9,000.00	9,000.00
Subtotal				86,609.00
Contingencies 15%				12,991.00
Total letter of credit amount				\$99,600.00

The developers are requesting the City accept this portion of Teri-Dee Boulevard ROW as their street. They are offering a letter of credit in the amount of \$100,000 be provided the City to guarantee the completion of these items of work. Please verify that this is acceptable to the City and the amount of the letter of credit is correct.

Marcus Peccia
August 3, 2017
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The retention / detention pond is also completed except for some repair of the minor washouts. I have included in the suggested letter of credit \$9,000 for this repair. We are therefore requesting the City accept the deed to this 3.09 acre parcel (see enclosed sketch and description).

The developers intend to complete items 1-13 within 90 days of the date of this letter. Whatever items of work not completed by that date, the City has the right to exercise the letter of credit to complete those items.

If you have any questions or comments, please feel free to contact me.

Yours very truly,


Doug Stalsonburg, P.E.
dstalsonburg@exxelengineering.com

cc: Jim VanderLaan, Teri-Dee, LLC
John Koetje, Teri-Dee, LLC
John Wallace, City of Cadillac

DJS/ajh

Dog Park Advisory Committee (DPAC) Minutes 05/17/17 Meeting

This meeting was called to order by Chair Bill Allen at about 5:30 p.m. at the Cadillac City offices conference room.

Present: Bill Allen, DPAC Chair, Margo Copley, DPAC Secretary, Mike Coy, City Community Development Analyst, and Christy Skiera.

Acceptance of Minutes: The March 2017 minutes were previously emailed to all members present and were available for review at this meeting. It was agreed by consensus to accept the minutes. Note there was no April 2017 DPAC meeting.

Financial Report: Mike provided a report showing the remaining balance is \$506.08.

Old Business:

Dog Novelty Show

The Dog Novelty show was cost effective marketing. 30 of 40 drawing entrants had not used the park and the table volunteers chatted with every entrant to encourage use. First prize winner of the \$25 gift card to Tractor Supply was Lorna Meis, 18553 Cleveland Rd., Tustin, MI 49688 and the winner of the book donated and written by Yvonne Herbert was Randy Oliver, 3920 W. 13th St. Cadillac, MI 49601.

Pavilion and Bench

Both have been constructed and were well done. Ed Richards, E&S Construction, said he saw a lot of use of the park while he worked.

Dog Park Bone Sign

There has been no progress so Margo will start research.

New Business:

Flooring for Pavilion

Mike will ask the Parks Department to ask John Dunbar if he might still be interested. This paving will spend most of the remaining monetary balance.

Pavers for Entrance and under Bench

Bill will set up a time for volunteers to look at materials and set up a workday.

Additional Signage

It was decided current signage is comprehensive and clear. More doggie bags will need to be placed by some of the new signs reminding people to clean up after their dog.

Driveway Improvements

The City will grade the drive. The bumpy corner may need some type of fill.

Other Park Improvements

The Road Commission will provide culverts as play features.

Community Open House

We plan to invite all monetary and labor donors, regular attendees at the DPAC meetings, and City Council. It will be from 10-12:00 on a Saturday in very early fall. Bill will not approach the paper to discuss a possible article until just before the open house.

New Business from Floor:

The next DPAC meeting on June 14th will be held at the dog park.

Meeting adjourned approximately 6:05 PM. Minutes submitted by Margo Copley, DPAC Secretary