

City Council Meeting

April 3, 2017 6:00 p.m.

Cadillac Municipal Complex Council Chambers 200 N. Lake St. Cadillac, MI 49601

State of Michigan Flag Pledge

I pledge allegiance to the flag of Michigan, and to the state for which it stands, two beautiful peninsulas united by a bridge of steel, where equal opportunity and justice to all is our ideal.

Written by Harold G. Coburn Adopted in 1972



April 3, 2017 City Council Meeting Agenda 6 p.m. at City Hall – 200 N. Lake St. – Cadillac, MI 49601

We are all accountable

CALL TO ORDER
PLEDGE OF ALLEGIANCE
STATE PLEDGE OF ALLEGIANCE
ROLL CALL

- I. APPROVAL OF AGENDA
- II. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on March 20, 2017. Support Document III-A

IV. PROCLAMATION

A. Month of the Young Child.

V. COMMUNICATIONS

- A. Request from OASIS Family Resource Center. Support Document V-A
- B. Request to display a banner from May 15, 2017 to May 22, 2017 for the Cadillac Area Symphony Orchestra.
 Support Document V-B

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VI. CITY MANAGER'S REPORT

- A. Request to house chickens and ducks. Support Document VI-A
- B. Bids and recommendation regarding purchase of Forestry Bucket Truck. Support Document VI-B
- C. Schedule a Public Hearing on April 17, 2017 to discuss the 2017/2018 Annual Operating Budget.
- D. Schedule a Public Hearing on April 17, 2017 to discuss the 2017/2022 Capital Improvement Program.

VII. ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution of Support – Explore 131 North. Support Document VII-A

VIII. MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Dog Park Advisory Committee Support Document VIII-A

IX. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

- X. GOOD OF THE ORDER
- XI. ADJOURNMENT

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Core Values (R.I.T.E.)

Respect
Integrity
Trust
Excellence

Guiding Behaviors

We support each other in serving our community
We communicate openly, honestly, respectfully, and directly
We are fully present
We are all accountable
We trust and assume goodness in intentions
We are continuous learners

CITY COUNCIL MEETING MINUTES

6:00 PM – March 20, 2017 Cadillac City Hall – 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Schippers, Spoelman, Meinhardt, Wohlfeill, Mayor Filkins

Council Absent: None

Staff Present: Peccia, Wolff, Wallace, Keway, Crawford, Homier, Wasson

APPROVAL OF AGENDA

Peccia requested the agenda be amended to add an appointment under Communications.

2017-047 Approve agenda as amended.

Motion was made by Schippers and supported by Wohlfeill to approve the agenda as amended.

Motion unanimously approved.

PUBLIC COMMENTS

Kathy Adams, Cherry Grove Twp. Supervisor, commented on the negotiations between the LMSA and the City of Cadillac regarding the sewer contract.

CONSENT AGENDA

2017-048 Approve consent agenda as presented.

Motion was made by Schippers and supported by Spoelman to approve the consent agenda as presented.

Motion unanimously approved.

PUBLIC HEARINGS

A. Public hearing to consider approval of a resolution to adopt Ordinance Amending Chapter 10 and Chapter 28 of the City of Cadillac Code.

Peccia noted the City is trying to update the provisions of the City Code that govern business licensing. He noted it is important the service provided by the City is updated to the current standards and doing so in a manner that provides good value to the customers of the City.

Anthony Wolff, Fire Marshal, presented information on the current manner in which

businesses are licensed. He stated a cross-functional group determined the goal of licensing businesses is for safety and longevity of the businesses. He discussed the proposed three-tier system which is based on risk and noted provisions specific to mobile vendors were included. He added the proposed system is based on providing improved services with current City resources as well as interdepartmental cooperation.

Peccia distributed and discussed a "draft" resolution regarding a fee schedule for business licenses and permits. He noted the proposed fees are designed to cover the costs associated with reviews and site visits. He stated the fee schedule will be addressed once the ordinance is adopted.

Mayor Filkins opened the public hearing.

Stephen King mentioned a prior ordinance and discussed the impact of additional regulations and fees on businesses.

Martin Dubravec discussed the impact of additional regulations on businesses along with the added cost to the City.

Mayor Filkins closed the public hearing.

Wohlfeill asked if the City has adequate personnel to enforce the ordinance.

Wolff noted the program was modeled utilizing information from other communities and was designed to work with the current level of personnel. He stated the City is in the process of developing a "Self-Inspection Checklist" that will be part of the application process and audited by the various departments. He added the proposed ordinance amendment will streamline the process and increase the timeliness of information exchange between the departments.

Wohlfeill asked about the percentage of businesses, not subject to state and federal inspections and regulations, that are reviewed after the initial business license is granted.

Wolff stated that once the initial fire department inspection is complete, the fire department does not revisit the business unless there is a routine follow-up through a fire department initiative.

Mayor Filkins asked about the annual fee for a Tier 3 business.

City Attorney Homier noted the renewal fee is required every year. The business may receive an inspection every 3-years and self-reporting will be required in-between inspections so if there is a significant change in the business or other change in operation the City could exercise its discretion to inspect the property.

Spoelman commented that being required to renew a license annually will be a big change for businesses.

Peccia noted the change will primarily impact Tier 1 businesses (i.e. restaurants and

factories) which are categorized as high-risk. He noted the City is trying to be proactive in ensuring high-risk facilities are maintained in a safe manner.

Homier read the following section (current version) of the City Code in its entirety:

Sec. 10-26. - Expiration date.

The license year shall terminate at 12:00 midnight one year after date of issuance of such license, except in all cases where the provisions of this Code permit the issuance of licenses for a different term, in which case the expiration date shall be indicated on the face of the license. Permits that are issued under this Code are issued for an indefinite period, and shall be renewed only in the event of a significant change in business operations (i.e. change of ownership, location, or product focus). It shall be the responsibility of the business owner or manager to notify the city clerk in writing of any such changes.

Homier noted Chapter 28 deals with Peddlers, Solicitors, and Transient Merchants.

Homier summarized various portions of Section 10 regarding Licenses and Permits. He noted Section 10 (current version) doesn't necessarily designate one or the other for any particular business.

Homier stated both sections were reviewed and it was found there was no uniform application or treatment of businesses. He noted some sections were maintained in the proposed amendment but were combined with Chapter 28. It will require a uniform system for applications, renewals, self-reporting, and a an inspection schedule.

Mayor Filkins inquired if annual fees are currently being collected from businesses.

Homier noted there are provisions under the current Code that seem to suggest that licenses must be renewed on an annual basis but it is unclear whether the City is charging an annual renewal fee to all businesses.

Spoelman questioned whether the City should first determine the status of compliance before moving forward with amending the ordinance.

Homier noted that until there is a coherent mechanism in place the City can't require businesses to file for licenses or renewals. The amended ordinance will clarify the licensing requirements, licensing process, renewal requirements, and required inspections.

Spoelman asked what impact the ordinance would have on the businesses within the City.

Homier stated the fire department would conduct a risk analysis (tier-system) of the businesses. The businesses that are currently renewing their licenses would continue to be renewed and placed on the new schedule. The businesses that should be licensed but are currently not licensed would be notified of the requirements. Ultimately, all businesses would be on the inspection schedule (based on the tier-system) and self-reporting.

Homier noted the ordinance, as drafted, would allow the City to determine administrative rules to manage the process as long as they are not inconsistent with the ordinance.

Mayor Filkins asked about the priority to identify the businesses that are not currently licensed.

Wolff stated there is a database, within various departments, that identifies many of the businesses currently in operation. He noted it may also involve conducting a physical check to ensure all of the businesses are included.

Spoelman asked if developing a current list of businesses could be accomplished without amending the ordinance.

Peccia stated the current ordinance doesn't provide a program for managing the process.

Spoelman stated the draft ordinance doesn't state the process is managed by the fire department.

Peccia noted the applications would be received by administrative personnel but the fire department would be reviewing the businesses from a health, life, and safety perspective. He added the changes to the ordinance were proposed by the fire department.

Spoelman asked how the tiers are determined.

Homier stated the fire department determines the tiers based on risk assessment.

Wolff noted every occupied building is assigned a use classification based on the building code.

Spoelman asked if public buildings will need to be licensed as businesses.

Homier stated government entities do not constitute a business.

Homier noted the proposed amendment is substantively very similar to the current ordinance with certain clarifications to various sections. He referenced the proposed fees and noted the goal is to become revenue-neutral based on the level of service provided.

Schippers referenced the article distributed by Dr. Dubravec and asked about the City's liability with the new ordinance versus the current ordinance.

Homier stated the City has governmental immunity from tort claims in Michigan.

Spoelman expressed concerns about the proposed fees and the potential impact on local businesses. She inquired about Section 10-24 (6) of the proposed ordinance regarding felonies and misdemeanors. She noted the current ordinance states seven (7) years and the proposed amendment does not provide a timeframe.

Peccia stated he believes it is important to include this provision to help protect the community.

Homier referenced the current City Code (Section 10-25) and noted it does state within the last seven (7) years.

Schippers noted it doesn't state the applicant will be denied. She asked if there is a safeguard to protect individuals.

Homier referenced Section 10-29 of the proposed amendment regarding the reasons a permit or license may be denied.

Wohlfeill asked about the appeal process in the event of refusal.

Homier briefly explained the appeal process.

Wohlfeill noted it is important to correct the current situation regarding licensed vs. unlicensed businesses.

Homier noted a fee schedule will be adopted by resolution after the ordinance in effect.

Mayor Filkins asked why the license fee doesn't correlate with the inspection schedule. She stated, that in addition to businesses designated as Tier 1, the priority should be the businesses that haven't been following the current ordinance.

Homier stated the reason there is an annual renewal and an annual fee is because there is information that will be reviewed annually even if the City doesn't inspect annually. The only time a new application will be required is when there is a significant change in business operations.

Schippers noted businesses can be hindered if the licensing procedure is unclear. She stated the amendment appears to clarify the regulations and coordinate all of the different parts to make it more user-friendly.

Wohlfeill inquired about any consequences for not reporting a safety violation through the self-reporting process.

Wolff noted all of the current penalties are still in place.

Homier noted the new Section 10-29 addresses revocation or suspension of licenses or permits.

Peccia referenced the operation of mobile food trucks within the City. He noted Chef Hermann asked him to pass along his concerns regarding mobile food trucks.

Meinhardt mentioned the proposed fee schedule

Homier noted the proposed fee schedule may be revised prior to being brought to Council for consideration.

Mayor Filkins noted the amendment is a mechanism to gather information.

John Wallace, Community Development Director, noted from a zoning and community development perspective, it is possible a business owner may sign a lease or purchase property only to discover they do not comply with the ordinance. He added if a violation is issued, a business owner may point out that another business owner is not in compliance. He stated the proposed revision will provide a flow of information to better ensure all businesses are complying with the ordinance.

2017-049 Adopt Ordinance 2017-03.

Motion was made by Wohlfeill and supported by Meinhardt to approve the resolution to adopt Ordinance Amending Chapter 10 and Chapter 28 of the City of Cadillac Code.

Motion unanimously approved.

B. Public hearing to consider approval of a resolution to adopt Ordinance Amending Chapters 8 and 18 of the City of Cadillac Code.

Wolff noted Chapters 8 and 18 address the Property Maintenance Code, commonly referred to as the Rental Code, and the Fire Code respectively. He explained that all housing falls under the Property Maintenance Code but the proposed amendment specifically focuses on Rental Units. He noted the proposed amendment to Chapter 8 replaces the current Housing Maintenance Certificate with a Registered Rental Certificate and promotes the utilization of temporary Registered Rental Certificates valid for up to 2-months when minor violations are discovered. He stated they are also looking to streamline the process in the field through the use of technology. He noted the proposed amendment also changes the penalty philosophy from criminal charges to civil infractions.

Wolff stated the proposed amendment to Chapter 18 decriminalizes most of the Fire Code. He noted that currently all violations are misdemeanors and it is being proposed to change most violations to civil infractions except for Sections 901 (regarding sprinkler and alarm systems) and Section 1030 (regarding means of egress) which will remain misdemeanors.

Mayor Filkins opened the public hearing.

There were no public comments.

Mayor Filkins closed the public hearing.

Spoelman stated she would like the City to utilize inclusive language with the assumption being that the City Manager may not always be a male.

Peccia noted the proposed amendment will be changed to state "City Manager or his or her designee".

Spoelman noted instances in the proposed ordinance where it refers to "public safety director, fire chief, fire captain or their designees" which should be changed to "City Manager or his or her designee".

Peccia stated the changes would be made as requested.

Spoelman asked about the removal of "15 days for each additional unit" in Section 8-87 (e).

Wolff explained that for those buildings containing 6-9 units, the language regarding "15 days for each additional unit" could cause a significant delay.

Mayor Filkins noted the City contains some deplorable rental houses that are currently occupied. She asked if City departments will work closely together to hold the landlords accountable for those conditions.

Wolff noted it is not uncommon for the City to write tickets for these offenses. He stated the City is trying to gain compliance and believes moving to civil infractions rather than misdemeanor violations will accelerate compliance.

2017-050 Adopt Ordinance 2017-04.

Motion was made by Schippers and supported by Meinhardt to approve the resolution to adopt Ordinance Amending Chapters 8 and 18 of the City of Cadillac Code as amended using gender inclusive language and adding City Manager as noted.

Motion unanimously approved.

COMMUNICATIONS

A. Request for the closure of Lake St. between Cass St. and Harris St. from 12:00 pm to 4:00 pm on April 8, 2017 for the Cadillac Jaycees Easter Egg Hunt.

Nicholas Herringa, Cadillac Jaycees, noted some of the activities scheduled for the Easter Egg Hunt.

2017-051 Approve street closure for Cadillac Jaycees Easter Egg Hunt.

Motion was made by Wohlfeill and supported by Meinhardt to approve the closure of Lake St. between Cass St. and Harris St. from 12:00 pm to 4:00 pm on April 8, 2017 for the Cadillac Jaycees Easter Egg Hunt.

Motion unanimously approved.

B. Request to display a banner from April 3, 2017 to April 10, 2017 for the Month of the Young Child.

2017-052 Approve banner for Month of the Young Child.

Motion was made by Spoelman and supported by Wohlfeill to approve the display of a banner from April 3, 2017 to April 10, 2017 for the Month of the Young Child.

Motion unanimously approved.

C. Request to display a banner from April 10, 2017 to April 17, 2017 for National Library Week.

2017-053 Approve banner for National Library Week.

Motion was made by Schippers and supported by Spoelman to approve the display of a banner from April 10, 2017 to April 17, 2017 for National Library Week.

Motion unanimously approved.

D. Request to display a banner from April 17, 2017 to May 1, 2017 for Sexual Assault Awareness Month.

2017-054 Approve banner for Sexual Assault Awareness Month.

Motion was made by Wohlfeill and supported by Meinhardt to approve the display of a banner from April 17, 2017 to May 1, 2017 for Sexual Assault Awareness Month.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding appointment to the Historic Districts Commission.

2017-055 Approve appointment to Historic Districts Commission.

Motion was made by Wohlfeill and supported by Spoelman to approve the appointment of Michelle Carder to the Historic Districts Commission for a 3-year term to expire on March 20, 2020.

Motion unanimously approved.

B. Recommendation regarding reappointment to the Zoning Board of Appeals.

2017-056 Approve reappointment to Zoning Board of Appeals.

Motion was made by Meinhardt and supported by Wohlfeill to approve the reappointment of Clifford Allen to the Zoning Board of Appeals for a 3-year term to expire on April 21, 2020.

Motion unanimously approved.

C. Recommendation regarding reappointment to the Construction Board of Appeals.

2017-057 Approve reappointment to Construction Board of Appeals.

Motion was made by Spoelman and supported by Schippers to approve the reappointment of Randy Norman to the Construction Board of Appeals for a 2-year term to expire on March 2, 2019.

Motion unanimously approved.

D. Recommendation regarding reappointment to the Construction Board of Appeals. Support Document VI-D

2017-058 Approve reappointment to Construction Board of Appeals.

Motion was made by Schippers and supported by Meinhardt to approve the reappointment of John Saari to the Construction Board of Appeals for a 2-year term to expire on March 2, 2019.

Motion unanimously approved.

E. Recommendation regarding reappointment to the Planning Commission.

2017-059 Approve reappointment to Planning Commission.

Motion was made by Wohlfeill and supported by Meinhardt to approve the reappointment of Jeffrey Valentine to the Planning Commission for a 3-year term to expire on April 21, 2020.

Motion unanimously approved.

F. Recommendation regarding appointment to the Downtown Development Authority.

2017-060 Approve appointment to Downtown Development Authority.

Motion was made by Schippers and supported by Wohlfeill to approve the appointment of Greg Bosscher to the Downtown Development Authority for a term to expire on July 18, 2019.

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Bids and recommendation regarding Lake Management Consulting Services.

Peccia noted the selected firm will be responsible for managing the Lake Cadillac Invasive Species Control Program. He stated three (3) proposals were received with two (2) being identical: Restorative Lake Sciences and Progressive A/E. He noted Progressive A/E has been providing these services for the past eleven (11) years. However, when the proposals were compared, Restorative Lake Sciences proposed some value-added services relative to algal blooms and public education. He stated the recommendation is to approve the services of Restorative Lake Sciences for the years 2017, 2018, and 2019.

Spoelman noted she is a member of the Lake Mitchell Improvement Board (LMIB) which utilizes Restorative Lake Sciences. She stated that while Progressive A/E has done a nice job for the City it makes sense to utilize the same service provider for both lakes.

Peccia mentioned the previous millage and noted the City will eventually need to request another millage.

2017-061 Approve Professional Lake Management Services.

Motion was made by Spoelman and supported by Wohlfeill to approve the services of Restorative Lake Sciences in the amount of \$10,000 for years 2017, 2018 and 2019 for Professional Lake Management Services.

Motion unanimously approved.

B. Recommendation regarding 2017-2018 Road Salt.

Peccia stated the City is requesting approval to participate in the MiDEAL program for the purchase of seasonal road salt.

2017-062 Approve recommendation regarding 2017-2018 Road Salt.

Motion was made by Wohlfeill and supported by Meinhardt to authorize the City to participate in the MiDEAL competitive bidding process and approve the commitment to purchase up to 1,800 tons of seasonal road salt through the resulting State of Michigan contract at the unit cost bid approved by the State of Michigan.

Motion unanimously approved.

C. Request for out-of-state travel.

Peccia stated it is being recommended to authorize out-of-state travel for Ken Payne, Street Superintendent, to attend the North American Snow Conference in Des Moines, Iowa.

2017-063 Approve out-of-state travel request.

Motion was made by Schippers and supported by Meinhardt to approve the out-of-state travel request as presented.

Motion unanimously approved.

INTRODUCTION OF ORDINANCES AND RESOLUTIONS

A. Adopt resolution to introduce an Ordinance Amending the Zoning Ordinance to Provide for Family and Group Shelters and set a public hearing for April 17, 2017.

2017-064 Set public hearing for Ordinance 2017-05.

Motion was made by Schippers and supported by Wohlfeill to adopt the resolution to introduce an Ordinance Amending the Zoning Ordinance to Provide for Family and Group Shelters and set a public hearing for April 17, 2017.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution of Support - White Pine Trail Extension & Trailhead.

Peccia noted the City is seeking a 70/30 grant for the White Pine Trail Extension & Trailhead in which the City would be responsible for 30% of the total project cost. He stated the Cadillac Rotary Club has identified the White Pine Trail Extension and Trailhead as their capital fundraising project. He noted the resolution is required as part of the grant submittal.

Mayor Filkins stated she appreciates the support from the Rotary Club for this project.

2017-065 Adopt Resolution of Support - White Pine Trail Extension & Trailhead.

Motion was made by Wohlfeill and supported by Meinhardt to adopt the Resolution of Support - White Pine Trail Extension & Trailhead.

Spoelman asked if the amount noted includes paving.

Peccia stated it does include paving. He noted there are new renderings of the area which will be made available to Council and the public.

Wallace briefly discussed some of the amenities included the project.

Motion unanimously approved.

B. Adopt Resolution Supporting City of Cadillac Complete Streets Policy and Creating Transportation Review Committee.

Peccia briefly explained the Complete Streets initiative and referenced a policy that was drafted in 2013.

Schippers asked if an additional Council Member could be added to the Committee.

Peccia stated the resolution can be amended to include the Mayor and no more than one (1) additional Council Member.

<u>2017-066 Adopt Resolution Supporting City of Cadillac Complete Streets Policy and Creating Transportation Review Committee.</u>

Motion was made by Wohlfeill and supported by Schippers to adopt the Resolution Supporting City of Cadillac Complete Streets Policy and Creating Transportation Review Committee including the Mayor and no more than one (1) additional member of Council.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Wexford County Airport Authority.

PUBLIC COMMENTS

Stephen King commented on enforcement of current ordinances and the impact of additional regulations on businesses.

Martin Dubravec commented on the impact of additional requirements on businesses, enforcement of current ordinances, and availability of documents.

Brenda Wright, Executive Director New Hope Shelter, briefly discussed the history of New Hope Shelter. She noted they have withdrawn the offer placed on the new building due to the negative publicity.

GOOD OF THE ORDER

Peccia commented on negotiations with the Lake Mitchell Sewer Authority (LMSA). He noted a number of options have been provided to the LMSA for review.

Schippers stated there has been constant communication with the LMSA and noted there needs to be a fair solution.

Mayor Filkins requested that a date be scheduled for the next meeting with the LMSA.

Schippers noted that \$4,500 was raised at the recent Gopherwood benefit concert. She added that \$1,000 will be donated to OASIS.

Spoelman suggested adding a question regarding past criminal records to the City's volunteer application. She noted the Rotary Club auction will be held on April 28, 2017. She inquired about the online availability of Council packets.

Peccia explained that packets are placed on the Agenda Center prior to the meeting and copies are available at the front counter.

Mayor Filkins asked if packets could be placed on the Agenda Center even if they are incomplete.

Peccia stated when the PDF version of the packet is sent to Council it will be placed on the City's website.

Mayor Filkins welcomed students from the government class at Northern Michigan Christian School.

Ryan Pogue, NMCS student, stated the meeting was interesting and noted that he learned about ordinances and fire codes.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

Council Communication

Re: Oasis recognition of April as Sexual Assault Awareness Month

As noted by the attached request and picture, Amie Mackenzie Resource Coordinator for Oasis, has requested permission to place six teal colored tires with awareness and informational messages at four locations within the Cadillac parks starting Friday, April 7, 2017 through the month of April. The tires will be placed standing vertically and attached with zip ties to keep them in place. Holes will be drilled in the bottoms to help moisture drain out.

The four locations they are requesting are the fountain (three tires) and one each near Lake Street and the sidewalk to the pavilion, the playground on Chestnut Street and the lakefront walkway bridge.

Ms. Amie Mackenzie plans to attend the council meeting to address this request.

Staff, including the Police Department, has reviewed the request and supports the program subject to the following conditions;

- 1. The program shall run from April 7, 2017 through April 30, 2017.
- 2. All displays shall be maintained throughout the period of display and secured.
- 3. A maximum of six tires located at these four locations:
 - Downtown park fountain
 - Lake Street near the performing arts pavilion sidewalk
 - Chestnut Street playground
 - Keith Mckellop Walkway bridge
- 4. Staff can have Oasis switch the tires for yard type signs if problems develop.
- 5. Tires shall be removed no later than May 1, 2017.

Requested Council Action

Council is asked to approve the request of Oasis in the Cadillac park areas subject to the above conditions.



OASIS Family Resource Center

118 South Mitchell St. Cadillac, MI 49601

Phone: 231.775.7299 Fax: 231.775.4074

Crisis: 231.775.7233

City Council c/o Mike Coy 200 N. Lake St. Cadillac, MI 49601

March 21, 2017

To Whom It May Concern,

OASIS/Family Resource Center would like to present the City of Cadillac with a proposal to approve an avant-garde street art project in recognition of April as Sexual Assault Awareness Month.

Each year hundreds of men, women and children are sexual assaulted, those who have can seek resources at our agency. In addition, OASIS/FRC would like to bring awareness to this topic by creating eye catching street art for people in the public to see.

To start the project we will paint 6 tires teal. When placement of the tire catches their eye they will be drawn in and find catch phrases and slogans written on each one. Ideas include: Start by believing, the phone number to our crisis line, No More, consent is before anything else, OASIS is here to help, etc.

Our hope is to set 3 around the fountain, 1 by the pavilion, 1 in the kids park on Chestnut St., and 1 on the walking bridge. In preparation for rain we will drill holes in the bottom so water can drain out. We will also be zip tying the tires up to make them more secure. The request for the start of this project is the first week of April starting on that Friday and we will remove at the end of the month.

If you have any questions or stipulations, please feel free to contact our office at 231.775.7299. We are excited for the opportunity to give our agency and victims a voice in the community.

Thank you for your consideration.

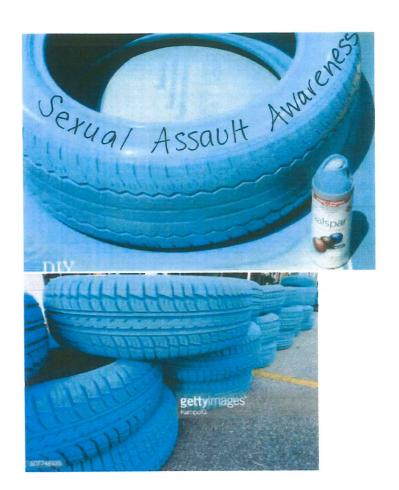
Sincerely,

Amie Mackenzie

Resource Coordinator









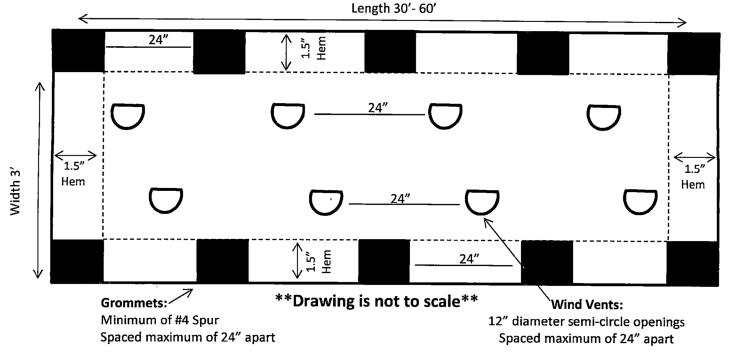
200 N. Lake Street Cadillac MI 49601 Phone (231) 775-0181 www.cadillac-mi.net

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Form must be mailed or deliver	ed to the above address or er	nailed to: <u>public</u> y	vorks@cadillac-mi.net (A	lo Faxes accepted)
I understand and agree to these	e requirements & understand	if these are not i	net the request will be d	enied.
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Banner Specifications

- -Banner must be made of a minimum of 18 oz. vinyl or of comparable material
- -Hem must be 1.5" double folded and stitched on inside & outside
- -Grommets must be a minimum of # 4 Spur and not more than 24" apart along top & bottom
- -Wind Vents must 12-18" semi-circle openings and not be more than 24" apart



Attach a photo of the banner or provide a detailed design proof (Request will not be approved without a proof or picture)

Cadillac Area Symphony Orchestra Community Auditorio	ıd 🍕	7
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Date: April 3, 2017

Council Communication

Re: Request to keep up to three egg laying chickens and three egg laying ducks at 118 Holbrook St.

Introduction

The Yaklin's live at 118 Holbrook Street. They wish to keep up to three egg laying chickens and three egg laying ducks at their residence.

The chickens, ducks, and eggs are not to be sold for butcher or profit. The chickens and ducks will be kept in small hutches/pens. There will be no rooster for breeding.

Please read the attached letter from the Yaklin family.

In 2016 City Council updated Section 6-28 within the code of ordinances to have chickens and rabbits classified as pets rather than livestock. The ordinance allows the City Manager or his or her designee to approve the keeping of to six combined chickens and rabbits as pets while meeting the conditions for health, safety, and welfare of the community.

Section 6-28 of the City Code stipulates that no one may keep livestock in the city except with the permission of the City Council. Under the code, ducks are classified as livestock.

Requested Council Action

Staff wishes for City Council to review this request and allow the Yaklin family to keep up to three egg laying chickens and three egg laying ducks in cages within the rear yard of their residence on 118 Holbrook Street with the following condition.

a. No rooster will be allowed

To whom it may concern;

This letter is being sent to you from the Yaklin family to request a permit to own livestock inside the city limits. We hope you will carefully consider our appeal and take into consideration the details we are presenting you with.

Our desire is to have three egg-laying hens as well as three egg laying ducks. The reason we are wanting to have three of each, instead of solely owning chickens, is because our youngest sister has an allergy to chicken eggs but she will be able to eat the duck eggs; equipping her as well as us with the experience of raising and providing for ourselves. We have put a great deal of thought and consideration into the housing and provisions that will need to be supplied in order to make this a functional arrangement and are more than willing to do everything necessary. My siblings and I have always loved the idea of raising, caring for, and being responsible of our own livestock; furthermore, we would greatly appreciate you granting us that opportunity.

We have also taken into consideration what will make our livestock's living arrangements most comfortable and feasible for them, us, and our neighbors. The parameters in which they would be staying year round would be a sheltered, secured, and spacious coop fenced in entirely with a large enough grassy area for them to be relaxed, and exercised. We will put in our foremost effort to guarantee they, and our neighbors feel this is a pleasant and well structured experience. The sector in which they will be staying is located at the rear of our back yard. It is approximately ten and a half to eleven feet away from our property boundary, and about double that measurement in length (twenty to thirty feet) along the distance of our back yard, giving them an area of about two hundred and fifty square feet of living space. The livestock's environment would be tended at least once daily and they would be more than sufficiently cared for and socialized to prevent disturbing the tranquility of our neighborhood. We fully understand the responsibility and high expectations that owning this livestock requires, and we are tremendously enthusiastic to add this to the list of things we have accomplished.

We are unified in our desire and motivation to do this and we hope you will take time to consider all of the information and assurances we have given you. Thank you for taking time out of your day to read and review our request. We wait eagerly and optimistically for your reply.

Sincerely, The Yaklins

To contact us with your decision, you may use this email address

118 Holbrook St. Cadillac, MI for a letter, or phone, at your convenience. Thank you again for your time.

Council Communication

Re: Recommendation regarding purchase of forestry bucket truck

The FY2017 budget for the Stores and Garage Fund includes an appropriation for the purchase of a new bucket truck for forestry operations of the Public Works department. Competitive bids were solicited and the following bids were received:

Vendor	Bid
Altec, Inc. (Diesel) Creedmore, NC	\$124,483
Altec, Inc. (Alternate #1 – Freightliner Chassis) Creedmore, NC	\$133,160
Jorgensen Ford Detroit, MI	\$135,000
Jorgensen Ford (Alternate #1 - Diesel) Detroit, MI	\$145,000

Recommended Action

It is recommended that the purchase of a new forestry bucket truck be awarded to Altec, Inc. in the amount of \$124,483. Funds for this project are available in the FY2017 budget in the Stores and Garage Fund.

Explore 131 North RESOLUTION OF SUPPORT

Whereas, Northwest Michigan communities along the US-131 corridor, including Cadillac, Fife Lake, Kalkaska, Mancelona, Boyne Falls, Walloon Lake, and Petoskey, are uniquely positioned for high-impact economic development efforts based on the availability of broadband, industrial infrastructure, highway, rail, trails, and outdoor recreation; and

Whereas, these communities recognize that a collaborative economic development effort can help identify corridor-wide assets and opportunities that will create the conditions for economic prosperity along and beyond the US-131 corridor, while providing a platform that allows communities to work together on the corridor's most important issues; and

Whereas, these communities, and other local stakeholders worked collaboratively to develop a US-131 regional economic development strategy, titled *A Framework for Growth and Investment on US-131*; and

Whereas, these communities identified that individual marketing efforts exist within the US-131 region but there is not a coordinated branding/promotion strategy for the US-131 corridor in its entirety; and

Whereas, A Framework for Growth and Investment on US-131 identified regional marketing as one of the top priorities for the US-131 corridor; and

Whereas, these communities, and other local stakeholders, formed an ad-hoc marketing coalition titled "Explore 131 North" with the mission of marketing and enhancing the US-131 corridor region, from Cadillac to Petoskey, to create a regional destination for visitors, residents, and businesses.

Now, **THEREFORE, IT IS HEREBY RESOLVED** that (municipality) agrees to cooperatively engage in and/or support the efforts of the Explore 131 North coalition.

-	• •	•
Yeas:		
Neas:		
Absent:		
		I, (name, title), do hereby certify that the foregoing is a true
		and original copy of a resolution adopted by the
		(municipality board/council) at a regula
		meeting thereof held on the (date)

(signature)

Dog Park Advisory Committee (DPAC) AGENDA for the 01-11-17 meeting

Financial Report Shaded Structure Site Cleanliness

Dog Park Advisory Committee (DPAC) Minutes for the 01-11-17 Meeting

The meeting was called to order at about 5:35 p.m. by Chair Bill Allen at the Cadillac City Offices council chambers.

Present: Bill Allen, DPAC Chair, Margo Copley, DPAC Secretary, Mike Coy, City Community Development Analyst, and Christy Skiera.

Acceptance of Minutes: The November 2016 minutes were previously emailed and it was agreed by consensus to accept the minutes. Note there will be no February meeting and the next meeting is 03/08/17.

Financial Report: Mike presented the financial report that showed a remaining balance of about \$2,900 (with donor appreciation sign delivered and expense deducted.)

Old Business:

<u>Shade/rain protection</u> is the highest perceived need at the park as far as structures. A pavilion provides that, along with a landing spot for open houses and other community activities.

Three options were considered. Due to lower cost for more space an option costing \$3,350 was chosen. This option is based on a 12'X12' informal proposal from a licensed contractor with treated wood and asphalt shingles is about \$3,350, including labor. Flooring would be city-provided pavers and ground cover using volunteer labor.

The Committee decided on this option though the monetary balance is \$450 short. Bill will first get an okay from Al Dumond of City Parks and Recreation. Margo will then get a formal proposal. The Committee will then fund-raise from individuals first before seeking grant applications due to the relatively small dollar amount needed.

<u>Site Cleanliness</u> is becoming an issue at the park. Due to the park size, Al Dumond is placing two more dog waste stations with signs attached reminding people to pick up after their dogs. A spring clean-up day is needed.

The meeting adjourned at approximately 6:00.

Minutes submitted by Margo Copley, DPAC Secretary.