

Local Development Finance Authority (LDFA) Board

Minutes

A regular meeting of the LDFA board was held on Tuesday, December 17, 2019 in the Municipal Complex Conference room, 200 N Lake St.

Call to Order: Meeting was called to order by Marcus Peccia at 7:30am

I. ROLL CALL

Present: Jim Petersen, Emily Kearney, Mike Hammer, Jennifer Brown, Mike Bengelink, Jeff Dietlin, Marcus Peccia and Owen Roberts

II. PUBLIC COMMENTS

NONE

III. ANNUAL REPORT

Jeff Dietlin gave a presentation about 2018 LDFA data. Expenses, VOCs, and predicted shut down times of wells were some topics of discussion. Biggest expenses are Utilities/Electricity. VOCs dropping to 209 LBS removed in 2018. Predicted shut down time for Shallow Wells 2026; Intermediate Wells 2044. Cleaning of towers will occur in Spring of 2020.

Owen Roberts gave a presentation about finances affiliated with LDFA. With the two funds being Assessments and Tax Captures.

IV. CADILLAC LDFA GROUNDWATER TREATMENT SYSTEM PROPOSAL: ENVIRONMENTAL SERVICES 2016-2019 & PERFORMANCE MONITORING PROPSAL.

Jeff Dietlin read the proposal from Tetra Tech to prepare the 2016-2019 Performance monitoring report. Cost being \$19,500

A motion was made by Mike Hammer to waive competitive bidding and was supported by Jennifer Brown. Upon a roll call vote, the motion was passed unanimously.

A motion was made by Mike Hammer to accept the bid from Tetra Tech and supported by Mike Bengelink. Upon a roll call vote, the motion passed unanimously.

V. CADILLAC LDFA GROUNDWATER TREATMENT SYSTEM PROPSAL: ENVIRONMENTAL SERVICES FINAL CLOSE-OUT REPORT PREPERATION FOR NOTHERNAIRE PLATING INC.

Jeff Dietlin read the proposal from Tetra Tech to draft the final close out report (FCOR). Cost being \$7,965

A motion was made by Mike Bengelink to waive competitive bidding and was supported by Jim Petersen. Upon a roll call vote, the motion was passed unanimously

A motion was made by Mike Bengelink to accept the bid from Tetra Tech and supported by Mike Hammer. Upon a roll call vote, the motion passed unanimously.

VI. OTHER ITEMS

Mike Hammer asked when the Special Assessment would be ready to go out.

Owen Roberts explained the process in which it takes to have everything go to council and to be put on the budget. He expects the special assessment to be ready July 2021

Jim Petersen asked about closing costs affiliated with closing the sites. Asked if there may be other scenarios like the LDFA around the county that could give incite on what the possible cost could be.

Jeff Dietlin stated that Tetra Tech may have information that could help give a rough estimate, but he was not for sure.

VII. ADJOURNMENT

Marcus Peccia adjourned the meeting at 8:26 a.m.