



**Special City Council Meeting Agenda
July 22, 2024, at 4:45 PM. at
Cadillac Municipal Complex – 200 N. Lake Street – Cadillac, MI 49601**

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the item(s) will be removed from the consent agenda and discussed separately.

- A. Minutes from the Regular Meeting Held on July 15, 2024
- B. Minutes from the Closed Session Held on July 15, 2024

IV. APPOINTMENTS

- A. Appointment to the Cadillac Wexford Transit Authority (Haight)

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V. CITY MANAGER’S REPORT

- A. Consideration of Proposed Consent Judgement in in *City of Cadillac v Matthew McCall-Stillman*, Case No. 24-31523-cz

VI. PUBLIC COMMENTS

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VII. GOOD OF THE ORDER

VIII. ADJOURNMENT

CITY COUNCIL MEETING MINUTES

July 15, 2024

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, Engels, King, Mayor Filkins

Council Absent: Schippers

Staff Present: Peccia, Wallace, Lanning, Homier, Dietlin, Ottjepka

APPROVAL OF AGENDA

2024-126 Approve agenda as amended.

Motion was made by Engels and supported by Elenbaas to approve the agenda as amended to add a VI. Communications; C. Block Party – Seneca Place & D. Silent Observer. VII. Appointments; B. Recommendation Regarding Appointment to Planning Commission C. Recommendation Regarding Appointment to Board of Review D. Recommendation Regarding Appointment to Cadillac West Corridor Improvement Authority

Motion unanimously approved.

PUBLIC COMMENTS

There were no public comments

CONSENT AGENDA

2024-127 Approve consent agenda as presented.

Motion was made by Elenbaas and supported by Engels to approve the consent agenda as presented.

Motion unanimously approved.

PUBLIC SPOTLIGHT

Jeremy Winkle, Board Chair & Niki Schultz, Executive Director for AES (Alliance for Economic Success) presented a slide presentation to council (Attached) and addressed council on the mission and vision of AES (Alliance for Economic Success).

PUBLIC HEARINGS

- A. Public hearing to consider adoption of Ordinance to Amend the Code of Ordinances by Adding a New Section Designated as Section 10-4 of this Code.

Peccia stated this new section 10-4 of the code is in regard to making illegal the advertising of short-term rentals.

Mayor Filkins opened the public hearing.

Rick Torres appeared before council to speak in favor of passing the amendment to make any advertising of any short-term rentals illegal.

Mayor Filkins closed the public hearing.

2024-128 Adopt Ordinance 2024-09.

Motion was made by King and supported by Elenbaas to adopt Ordinance 2024-09 to amend the code of ordinances, by adding a new section 10-4 to the Code of Ordinances regulating the advertising of short-term rentals.

Motion unanimously approved.

COMMUNICATIONS

- A. Wexford County Veterans Services

2024-129 Approve banner for Wexford County Veterans Services.

Motion was made by Elenbaas and supported by King to approve the display of a banner from August 5-12, 2024 for Wexford County Veterans Services.

Motion unanimously approved.

- B. Call to All

2024-130 Approve street closure for Call to All.

Motion was made by Elenbaas and supported by Engels to approve the closure of Lake St. between Cass St. and Harris St. from 8:00 am to 10:00 pm on August 11, 2024 for Call to All.

Motion unanimously approved.

- C. Block Party – Seneca Place

2024-131 Approve Block Party – Seneca Place.

Motion was made by Elenbaas and supported by Engels to approve the closure of Seneca Place between North Blvd. and Mohawk from 4:00 pm to 10:00 pm on August 17, 2024 for Seneca Place Block Party.

Motion unanimously approved.

D. Silent Observer

2024-132 Approve display of sign trailer.

Motion was made by Elenbaas and supported by Engels to approve the placement of a sign trailer placed at Municipal Building from August 10-24, 2024 for the Silent Observer.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding reappointment to the Cadillac Housing Commission.

2024-133 Approve appointment to the Cadillac Housing Commission.

Motion was made by Elenbaas and supported by Engels to approve the appointment of Gloria Frost to the Cadillac Housing Commission for a 5-year term to expire on 7/19/29.

Motion unanimously approved.

B. Recommendation regarding appointment to the Planning Commission.

2024-134 Approve appointment to the Planning Commission.

Motion was made by Engels and supported by Elenbaas to approve the appointment of Gene Van Pelt to the Planning Commission representing Ward 2 for a 3-year term to expire on 7/15/27.

Motion unanimously approved.

C. Recommendation regarding appointment to the Board of Review.

2024-135 Approve appointment to the Board of Review.

Motion was made by Elenbaas and supported by Engels to approve the appointment of Frances Wallbank to the Board of Review; Third Ward Alternate for a 2-year term to expire on 7/15/26.

D. Recommendation regarding appointment to the Cadillac West Corridor Improvement Authority.

2024-136 Approve appointment to Cadillac West Corridor Improvement Authority.

Motion was made by Engels and supported by Elenbaas to approve the appointment of Ben Dietrich To the Cadillac West Corridor Improvement Authority for a 4-year term to expire on 7/15/28.

E. Designate primary representative and alternate to attend the Michigan Municipal League Annual Convention.

2024-137 Designate primary representative and alternate to attend the MML Convention.

Motion was made by Engels and supported by Elenbaas to designate Mayor Filkins as primary representative and Council Member Schippers as alternate to attend and vote at the MML annual convention.

Motion unanimously approved.

CITY MANAGER’S REPORT

A. Community Recreation Plan 2024-2029

2024-138 Set a Public Hearing for Community Recreation Plan 2024-2029.

Motion was made by Elenbaas and supported by Engels to set a public hearing for August 19, 2024 For the receipt of comment on the 2024-2029 Community Recreation Plan.

Motion unanimously approved.

B. Bids and recommendation regarding Concrete Repair & Patching.

2024-139 Award Concrete Repair & Patching.

Motion was made by Engels and supported by King to award the repair and patching project to Yager Concrete Services LLC in accordance with their bid.

Motion unanimously approved.

C. Bids and recommendation regarding Micro-Parks – Haynes Street Location.

2024-140 Award Micro-Parks – Haynes Street Location.

Motion was made by Engels and supported by Elenbaas to award Micro-Parks – Haynes Street Location Project to CJ’s Excavating, Inc. in accordance with their bid.

Motion unanimously approved.

D. Bids and recommendation regarding Micro-Parks – White Pine Trail Location

2024-141 Award Micro-Parks – White Pine Trail Location.

Motion was made by Elenbaas and supported by Engels to award Micro-Parks – White Pine Trail Location Project to CJ’s Excavating, Inc. in accordance with their bid.

Motion unanimously approved.

E. Bids and recommendation regarding Sanitary Sewer Repair (707 N. Mitchell Street).

2024-142 Award Sanitary Sewer Repair Project (707 N. Mitchell Street).

Motion was made by Engels and supported by Elenbaas to award Sanitary Sewer Repair Project to CJ's Excavating, Inc. in an accordance with their bid.

Motion unanimously approved.

INTRODUCTION OF ORDINANCES

- A. Adopt resolution to introduce Ordinance to Amend Section 20-38 of the Code of Ordinances And set a public hearing for August 19, 2024.

2024-143 Set a public hearing for Ordinance 2024-10.

Motion was made by King and supported by Elenbaas to table the public hearing for Ordinance 2024-10 until further information is available.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution regarding Local Government Approval for On-Premises Tasting Room Permit.

2024-144 Adopt Resolution Approving On-Premises Tasting Room.

Motion was made by Elenbaas and supported by King to adopt resolution granting approval to St. Julian Winery to open an On-Premises Tasting Room.

Motion unanimously approved.

PUBLIC COMMENTS

Don Kosmider addressed the council in favor of the Micro-Park Projects.

GOOD OF THE ORDER

King mentioned Burke's family organization and expressed sadness to see it leave but excited to see a new family organization taking its place. King also noted the need for recruitment of businesses into the downtown area.

Engels inquired if the enforcement presentation was given to any other boards. Engels thought the The Historic District Commission, Planning Commission and Zoning Board of Appeals had some of the same concerns and would benefit from the same presentation.

Mayor Filkins stated that there are 215 Model-T automobiles in the area. They are from 26 States and 2 Providences of Canada. They could not say enough about our Community and Cadillac Visitors Bureau and all the help that has been provided to them during their international tour.

They set a record for the biggest event covering as much geographical location from participants at our Market Place.

Peccia echoed the redevelopment ideas of that council previously mentioned.

CLOSED SESSION

Adjourn to closed session to consult with the City Attorney regarding trial or settlement Strategy in connection with pending litigation in City of Cadillac v Matthew McCall-Stillman, Case No. 24-31523-cz.

2024-145 Adjourn to closed session.

Motion was made by Elenbaas and supported by Engels to adjourn to closed session to consult with the City Attorney regarding trial or settlement strategy in connection with pending litigation in City of Cadillac v Matthew McCall-Stillman, Case No. 24-31523-cz, for the reason that an open meeting would have a detrimental financial effect on the litigating or settlement position of the City and invite Adam Ottjepka, Director of Public Safety and John Wallace, Director of Community Development.

Motion unanimously approved.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Keri Lanning, Deputy City Clerk

Alliance for Economic Success

Niki Schultz- Executive Director

Jeremy Winkle- Board Chair





SERVING WEXFORD &
MISSAUKEE COUNTIES

Mission-

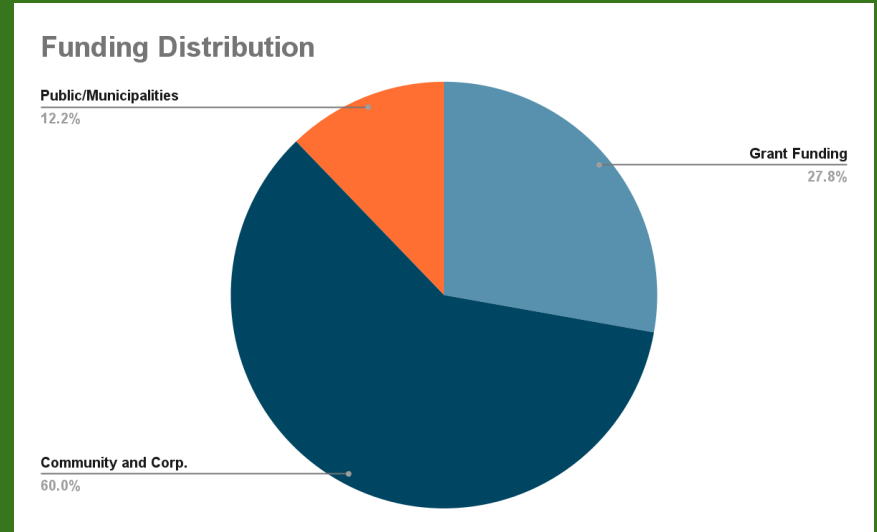
The Alliance for Economic Success is dedicated to the growth and prosperity of the Greater Cadillac Area, leveraging our expertise and networks to elevate the quality of life, fostering a vibrant and sustainable community for generations to thrive.

Vision-

In 3-5 years, AES envisions the Greater Cadillac Area as an even more vibrant and dynamic community, where collaboration among local government, community leaders, employers and parents' fuels sustainable growth and prosperity. Through strategic partnerships and by maximizing our grant funding capacity, we deliver tangible solutions in our most critical developmental areas: housing, childcare, recreation and economic development.

Leveraging Partnerships:

The AES-MSU Extension partnership model, first initiated in 2021, along with funding commitments from area government entities and businesses, has successfully positioned AES for an increasingly vital and expanding role in economic development.



Board of Directors

Executive Committee

Jeremy Winkle, Chair - Owner, VanDrie Home Furnishings

Patrick Tiedt, Vice-Chair - Community Affairs Manager,
Consumers Energy

Jeffrey Bassett, Treasurer - Head of Enterprise Solutions, Tru
Treasury

Directors

Peter Marinoff- President, Munson Healthcare Cadillac
Hospital

Pam Niebrzydowski- Commissioner, Missaukee County

Mike Musta- Commissioner, Wexford County

Carla Filkins- Mayor, City of Cadillac

Randy Hill- Director, Baker College of Cadillac

Ex Officio Members

Doreen Lanc, Cadillac Area Community Foundation /
Missaukee Area Community Foundation

Caitlyn Stark, Cadillac Area Chamber of Commerce

MSU Extension- Community, Food
and Environmental Institute (CFEI)

Government and Community
Vitality Team

Wexford and Missaukee Counties

District Supervisor- Eric Karbowski
Institute Directors- Josh Gunn and
Dave Ivan

What We Do:

AES partners with businesses, organizations, and municipalities to build capacity and bring resources into the area.



Identifying opportunities



Connecting with regional, local, & federal agencies



Marketing the area for investment



Grant writing & administration



Strategic planning & priority identification



Coordinating networks



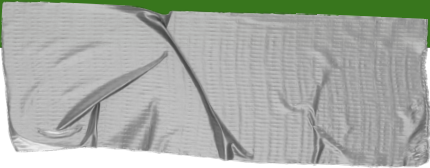
Data collection & dissemination



Impact Studies

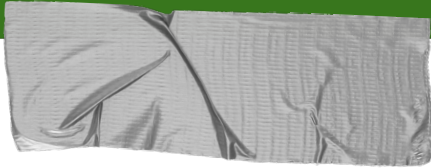


Resource Navigation



Highlights:

- Connecting Entrepreneurial Communities Conference 2024
- Making connections for housing projects within the City of Cadillac
- Contracting with Consumers Energy to provide facilitation of Hydro Dams Prosperity Group
- Industry employee retention visits with MEDC



In the works:

- Helping to establish a Wexford County Brownfield Authority
- Developer Day Fall 2024
- Emerge Skilled- Talent Pipeline Management Launch
- Career and Commerce Expo Spring 2025



AES

Alliance for Economic Success

**Building prosperity
in Wexford &
Missaukee Counties**

9600 E. 13th St. * Cadillac, MI 49601 * (231)878-6544

AES is located within the Michigan State University Extension office on the campus of Baker College of Cadillac

Our History

*Serving Rural
Northern Michigan
for nearly 15 years*

2008

Founded to serve
Manistee County

2017

Local business leaders in
the Wexford-Missaukee
area invest, allowing AES
to expand it's service area

2021

Formalized partnerships
and expanded investors
to include
Wexford/Missaukee area
municipalities

2022

Redefined
service
area and
rebranding

2024

Strategic
Planning

Our Mission

*The Alliance for Economic
Success is dedicated to the
growth and prosperity of the
Greater Cadillac Area,
leveraging our expertise and
networks to elevate the
quality of life, fostering a
vibrant and sustainable
community for generations
to thrive.*



What We Do

*AES partners with
businesses,
organizations, and
municipalities to
build capacity and
bring resources into
the area.*



Identifying
opportunities



Connecting with
regional, local, & federal
agencies



Marketing the
area for
investment



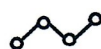
Grant writing &
administration



Strategic planning &
priority identification



Coordinating
networks



Data collection &
dissemination



Impact
Studies



Resource
Navigation

2024 Priority Areas

Housing



Unprecedented levels of funding for housing developments are flowing from state and federal agencies. AES is working with Housing North to understand the required specific technical skills, resources and capacity needed to access this funding.

Area Child Care



Approximately 64% of families in our area with children under the age of 6 and 75% of families with children between 6-17 years of age have all parents in the workforce, making high-quality, affordable child care an essential aspect of our local economy.

Economic Development



- Workforce Development
- Enhanced Quality of Life
- Business Growth and Innovation

Recreation



By integrating recreation into economic development plans, communities create a more vibrant, attractive, and economically diverse environment. Recreation partners currently include- the DNR, Boon Sports Management, the Cadillac Area Visitors Bureau, Missaukee County and Wexford County

Our Investors

AES is powered by our investors, who recognize that economic development must be embedded in and resourced by the community it serves.

Community & Corporate Investors

Baker College of Cadillac
Cadillac Area Community Foundation
Cadillac Area Visitors Bureau
Consumers Energy
DTE
ITC
Michigan State University Extension
Munson Healthcare Cadillac Hospital
VanDrie Home Furnishings

Public Investors

City of Cadillac
Cherry Grove Township
Clam Lake Township & DDA
Missaukee County
Wexford County

Chamber of Commerce Partners

Cadillac Area Chamber of Commerce
Missaukee Area Chamber of Commerce

Board of Directors

Alliance for Economic Success

2024

Jeffrey Bassett, Treasurer

Tru Treasury, Head of Enterprise Solutions

Carla Filkins

City of Cadillac, Mayor

Randy Hill

Baker College of Cadillac, Director

Peter Marinoff

Munson Healthcare Cadillac Hospital,
President

Mike Musta

Wexford County Commissioner

Pam Niebrzydowski

Missaukee County Commissioner

Patrick Tiedt

Consumers Energy Community Affairs
Manager

Jeremy Winkle, Chair

VanDrie Home Furnishings, Owner



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.

- | | |
|--|---|
| ☐ Airport Authority | ☐ Economic Development Corporation |
| ☐ Board of Review | ☐ Elected Officials Compensation Commission |
| ☐ Brownfield Redevelopment Authority | ☐ Election Commission |
| ☐ Cadillac Area Council for the Arts | ☐ Housing Commission |
| ☒ Cadillac-Wexford Transit Authority | ☐ Local Development Finance Authority |
| ☐ Cadillac West Corridor Improvement Authority | ☐ Planning Commission |
| ☐ Cemetery Board | ☐ Retirement Board to Administer Act 345 |
| ☐ Civil Service Commission | ☐ Zoning Board of Appeals |
| ☐ Clam River Greenway Committee | ☐ Construction Board of Appeals |
| ☐ Historic Districts Commission | ☐ City of Cadillac/Clam Lake Joint Planning Commission |
| ☐ Diggins Hill Tennis Court Fundraising Committee | |
| ☐ Downtown Development Authority | ☐ Other _____ |

Please print or type:

Name Cheryl Haight Address [REDACTED]

Telephone: Home [REDACTED] Business/cell _____

E-mail [REDACTED] Date available for appointment ASAP

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

I have very limited experience regarding being a part of a community committee, board, etc. I have been asked in the past two years to be a part of the Local Advisory Meeting that Wex Express holds annually.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

I work for Hope Network and have been a part of this organization for 17 years. I currently hold the job title as Program Manager. My role is to oversee all aspects of programming, as well as to advocate and support individuals with disabilities, establish communication and relationships with homes, guardians, providers, community members, etc.

Educationally I have obtained my bachelor's degree, and then also have some credit work completed at the graduate level.

Have you ever worked for the City of Cadillac? ☐ Yes ☒ No

If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

I have worked closely with CWTA for many years and when asked about interest in being a part of this committee I was very excited. Not only is their service essential to our community, but it is clear that they value their riders and those that they provide service to, to the highest level. Being part of this committee would allow me to increase knowledge, gain insight, and also offer up my perspective as a community member as well as an advocate for those with disabilities within our local area. I'm also excited to meet other community members and learn their perspectives. I love that our transportation is growing so rapidly and supporting more individual's with this need. I would be excited to help in any way I can to continue with this growth and positive opportunities for our community.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☒ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? ☒ Yes ☐ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I already have a relationship established with CWTA on a variety of levels, and have worked closely with individuals with disabilities for several years. I would love to offer knowledge, support, ideas and opinions within that realm of ridership.

I hereby certify that the preceding information is correct to the best of my knowledge.

Signature C. Laughton

Date 7/18/24

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to:

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.