



City Council Meeting

August 7, 2023

6:00 p.m.

Cadillac Municipal Complex

Council Chambers

200 N. Lake St.

Cadillac, MI 49601



August 7, 2023 City Council Meeting Agenda
6 p.m. at City Hall - 200 N. Lake St. – Cadillac, MI 49601

We are continuous learners

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

- A. Minutes from the regular meeting held on July 17, 2023
Support Document III-A

IV. COMMUNICATIONS

- A. Catholic Human Services
Support Document IV-A
- B. Cadillac Fire Department
Support Document IV-B

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V. APPOINTMENTS

- A. Recommendation regarding reappointment to the Downtown Development Authority.
Support Document V-A
- B. Recommendation regarding appointment to the Cadillac West Corridor Improvement Authority.
Support Document V-B
- C. Designate primary representative and alternate to attend the Michigan Municipal League Annual Convention.
Support Document V-C

VI. CITY MANAGER'S REPORT

- A. Update to the City Holiday Schedule

VII. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

VIII. TABLED ITEMS

- A. Cadillac Community Center Painting
Support Document VIII-A

IX. GOOD OF THE ORDER

X. CLOSED SESSION

Adjourn to closed session pursuant to MCL 15.268(a) to consider a periodic personnel evaluation of the City Manager, a public officer and employee, at his written request.

XI. ADJOURNMENT

Cadillac City Council Agenda

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Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

July 17, 2023

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, Engels, King, Mayor Filkins
Council Absent: Schippers
Staff Present: Peccia, Homier, Wallace, Ottjepka, Wasson

APPROVAL OF AGENDA

2023-126 Approve agenda as amended.

Motion was made by Elenbaas and supported by King to approve the agenda as amended to remove the Paul McMullen Memorial 5k Run/Walk (Item V-A).

Motion unanimously approved.

PUBLIC COMMENTS

Jennifer Smeltzer thanked Council for appointing her to the Airport Authority. She noted the Wings & Wheels event will be held on August 26, 2023.

CONSENT AGENDA

2023-127 Approve consent agenda as presented.

Motion was made by Elenbaas and supported by Engels to approve the consent agenda as presented.

Motion unanimously approved.

PUBLIC HEARINGS

- A. Public hearing to consider adoption of Ordinance to Approve Sale of Real Property (Portion of 326 Haynes Street).

Peccia displayed and discussed a map showing the triangular shaped piece of property between Inland Lakes Machine and the Clam River. He noted obtaining the 90-foot section of property from the City would allow Inland Lakes Machine to expand their operations. He stated in exchange for the property Inland Lakes Machine will make a donation to the City to help fund a micropark on the remaining portion of the property adjacent to the Clam River.

Mayor Filkins opened the public hearing.

Carl Kuhn, CEO Inland Lakes Machine, stated they plan to increase automation and add about 7 employees.

Mayor Filkins closed the public hearing.

Elenbaas asked about plans for the micropark.

Peccia stated it will be a few picnic tables, parking, and an access point to the Clam River.

Mayor Filkins stated some people have asked if the City had the property appraised.

Peccia stated the property has not been appraised. He noted the property has an awkward shape, is small in size, and is adjacent to the Clam River so potential use of the property is very limited. He added the City did not pay for the property; it came to the City through a failed salvage tax sale.

King stated he believes it is a fantastic use of the property because it benefits the public and also a company that has been here for 78 years.

2023-128 Adopt Ordinance 2023-06.

Motion was made by King and supported by Elenbaas to approve the resolution to adopt Ordinance to Approve Sale of Real Property (Portion of 326 Haynes Street).

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Bids and recommendation regarding Water Well Cleaning Project.

2023-129 Award Water Well Cleaning Project.

Motion was made by Engels and supported by Elenbaas to award the Water Well Cleaning Project to Northern Pump and Well for the bid amount of \$56,320.

Motion unanimously approved.

B. Bids and recommendation regarding Window and Door Replacement Project.

2023-130 Award Window and Door Replacement Project.

Motion was made by Elenbaas and supported by Engels to award the Window and Door Replacement Project to City Glass Shop for the bid amount of \$138,250.

Motion unanimously approved.

C. Recommendation regarding Cadillac Community Center Painting.

Peccia noted the project includes repairing, restoring and painting the walls and ceiling in the main drill deck section of the facility as well as power washing and painting the exterior. He stated the FY2024 budget includes an appropriation for this project. He noted Up North Arts reached out to several painters and they recommend awarding the project to Jeff Campbell in

the amount of \$36,500.

Amy Gonzales briefly described some of the activities/events offered by Up North Arts and also discussed the other groups that utilize the Cadillac Community Center. She stated their “beautification project” includes three phases: the painting project, irrigation, landscaping design and installation, and an art walk. She noted their goal is to fund Phase 2&3 of the “beautification project” with grants, sponsorships, fund raising, and donations. She noted they have received quotes from painters over the past year. She stated due to his long-term standing as a professional painter in the community, they are suggesting that the project be awarded to Jeff Campbell. She noted they have contracted with artist Shannon Nelson to recreate the Navy Emblems and this will be funded through a donation. She thanked Council for their continued support.

King stated the information provided did not break down the cost of interior vs. exterior painting. He noted there are leases with the organizations that occupy the Community Center that outline duties of expenses. He stated the City takes care of the systems, roof, and outside maintenance and repair but, based on the information provided, he is unclear if the cost of interior painting belongs to the City or to the tenants. He added under the Charter he doesn’t think we can rely on a third party and waive competitive bidding for the project.

Peccia stated it would require a unanimous vote to waive competitive bidding. He noted if Council decides to table this item, staff could research the information to determine responsibilities for the common areas.

King stated we need to ensure all of the contracts have been reviewed to understand the obligations of the City vs. the obligations of the tenants.

Mayor Filkins stated she is concerned about the \$36,500 expense without going through the competitive bidding process as required by Charter.

2023-131 Table Cadillac Community Center Painting.

Motion was made by King and Supported by Elenbaas to table this item in order to obtain the information we need to make this decision and to authorize staff to move forward with the bidding process.

Motion unanimously approved.

PUBLIC COMMENTS

Molly Frier, Advisory Board for Up North Arts, noted Jeff Campbell was planning to start work tomorrow. She stated there is an Annual Naval Reserve Picnic scheduled for early August so they were hoping to have the interior painting completed prior to the event.

GOOD OF THE ORDER

Mayor Filkins stated people would like to see the Cadillac Lofts area cleaned up and have grass planted so it doesn’t look like a construction zone.

Engels noted the insinuation was that all of the environmental cleanup was not completed on the site and there was still grant money for that cleanup.

Peccia stated that is correct.

Mayor Filkins asked why they haven't moved forward with the environmental cleanup.

Peccia stated it is his understanding that the developer is trying to schedule the environmental cleanup at the same time they start construction on Phase 2.

Mayor Filkins stated we should push for them to clean up the site.

King asked if it is possible to implement the use of the environmental cleanup money for environmental concerns even before the Phase 2 project moves forward and if this is something the City could take the lead on.

Peccia stated it is not possible because it is all under Michigan Community Capital and the City does not own the property.

Mayor Filkins stated at the last few meetings we have been hearing people say "you are not listening" and we say "we are listening". She noted she had a conversation with someone from another city who stated during the process for public hearings they set up a timeline whereby they don't take action on the same night as the public hearing. She stated they schedule any action on the item at a special meeting or for the next regularly scheduled meeting. She noted this allows Council time to process all of the information presented by staff along with comments from members of public during the public hearing before taking action on the item.

Peccia stated there is nothing that states that we can't do that here. He noted we normally try to take action at the conclusion of the public hearing in order to keep a process going vs. extending an approval process. He stated Council has the option to pause if they are not comfortable moving something forward.

Mayor Filkins stated we have heard from the public about us not listening and from Council Members who do not feel they have enough time to make a decision. She noted she has been thinking about building in more time for the public to clearly state their comments and feel like we are hearing them before a vote is taken.

King stated he agrees with the need for communication and information. He noted he believes a common concern is when Council receives a recommendation on something right before we are being asked to vote. He stated Council can always build in extra time if the need arises. He noted it is important for Council to receive information in advance so we have time to review it.

Mayor Filkins asked City Attorney Homier if the process is different than ours in the other municipalities he works with.

City Attorney Homier stated some are the same. He noted we have public hearings in which the issues are straight forward, there are no public comments, and Council is ready to vote. He stated Council can postpone any item they are not ready to vote on until the next regular meeting. He noted he does have some clients that will postpone a vote particularly on contentious items.

Mayor Filkins stated if the item was time sensitive we could always set a special meeting before the next regular meeting.

Homier noted some of his clients will not make a decision right after a public hearing.

Peccia stated we could present the information at the meeting that the public hearing is set and then do a recap of the presentation at the public hearing. He noted Council could then decide to approve, not approve, or postpone the item.

Mayor Filkins stated she doesn't want to bog down the process but she wants to open those avenues so people feel they have been heard.

Engels stated having the presentation at the meeting the public hearing is set would provide the public with the opportunity to understand the item and reach out to Council. He noted it would also allow the opportunity for the newspaper to publish information about the item prior to the public hearing.

Mayor Filkins stated it would provide the public with time to digest what is going on and communicate any concerns they have with someone.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

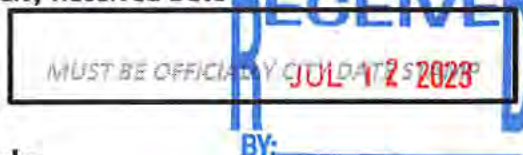
Sandra Wasson, City Clerk



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 7/12/2023

City Received Date



Request Planning Guide

*This form must be completed and return to the City at least **60 days** before a HIGH IMPACT event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 7342 if you have questions.*

Applicant Name (Print) Carrie Zeigler Contact Address [REDACTED]
Contact Phone [REDACTED] Contact Email [REDACTED]
Sponsoring Organization Catholic Human Services ☐ Private ☒ Non-Profit
Purpose of Event Overdose Awareness Approx # of Attendees 100

Beginning Date: 8/31/23 Ending Date: ___/___/___ Reoccurring: YES ☐ NO ☒
1st Day 8/31/23 Set-up 5:00 AM/PM Start 6:00 AM/PM End 8:00 AM/PM Clean-up 9:00 AM/PM
2nd Day Set-up : AM/PM Start : AM/PM End : AM/PM Clean-up : AM/PM
3rd Day Set-up : AM/PM Start : AM/PM End : AM/PM Clean-up : AM/PM
4th Day Set-up : AM/PM Start : AM/PM End : AM/PM Clean-up : AM/PM

Please answer the following questions:

YES ☐ NO ☒ Will you be requesting permission to close any streets or parking lots?
YES ☐ NO ☒ Will you be requesting permission to display any off site signage?
YES ☐ NO ☒ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ☐ Will you be requesting permission to reserve any of the City of Cadillac facilities

Please Circle

Market at Cadillac Commons ☒ Rotary Pavilion ☐ City Park ☐ Cadillac Commons Plaza

YES ☐ NO ☒ Will you be requesting permission to have a parade?
YES ☐ NO ☒ Will you be requesting permission to hold any races?
YES ☐ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES ☐ NO ☒ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 7/12/2023

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 60-days Prior to Event Date
for HIGH IMPACT EVENTS

Event Overdose Awareness Vigil

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**

Weather Dependentafter dark only**

Usage Rules

1. Profanity and offensive language are strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. **No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary unloading/loading of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.**
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician. (MUSICAL PERFORMANCES)

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

I understand and agree to comply with these rules and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 or javila@cadillac-mi.net

Signature Carrie Ziaf Total Fees Required: \$55 Total Fees Paid: _____ Date 7/12/23

RECEIVED



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 7/26/2023

City Received Date

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request DHD#10 Mobile medical unit parking and use during Overdose Awareness Event

Contact Person Carrie Zeigler

Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>8 / 31 / 2023</u>		Street Closures	
Street Name <u>Lake St</u>	Beginning Location _____	Ending Location _____	
	Beginning Time <u>4 : 30</u> AM/PM	Ending Time <u>7 : 30</u> AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____ : ____ AM/PM	Ending Time ____ : ____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____ : ____ AM/PM	Ending Time ____ : ____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____ : ____ AM/PM	Ending Time ____ : ____ AM/PM	

Date ____ / ____ / ____		Parking Lot Closures	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____ : ____ AM/PM	Ending Time ____ : ____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____ : ____ AM/PM	Ending Time ____ : ____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____ : ____ AM/PM	Ending Time ____ : ____ AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Carrie Zeigler Signature  Date ____ / ____ / ____

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date _____

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Fire Dept 9/11 Expo
Contact Person Dale Hall - Cadillac Fire
Contact Phone [REDACTED] Contact Email dhall@cadillac-mi.net

Date: <u>9/11/23</u>		Street Closures	
Street Name <u>Lake St</u>	Beginning Location <u>Parking Lot Entrance</u>	Ending Location <u>Either side of City Building</u>	
	Beginning Time <u>2:00 AM/PM</u>	Ending Time <u>8:00 AM/PM</u>	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____AM/PM	Ending Time ____:____AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____AM/PM	Ending Time ____:____AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____AM/PM	Ending Time ____:____AM/PM	

Date <u>9/11/23</u>		Parking Lot Closures	
Lot Location <u>South + East Municipal Building Lots</u>	Street <u>Lake</u>	Nearest Cross Street <u>Harris</u>	
	Beginning Time <u>2:00 AM/PM</u>	Ending Time <u>8:00 AM/PM</u>	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____AM/PM	Ending Time ____:____AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____AM/PM	Ending Time ____:____AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Dale Hall Signature [Signature] Date 9/11/23

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

August 7, 2023

COUNCIL COMMUNICATION

Re: Reappointment of Steven Barnes to a Four-Year Term on the Downtown Development Authority (DDA)

Steven Barnes has expressed his interest in continuing his service on the Downtown Development Authority (DDA) for another four-year term. He was originally appointed in 2016.

Recommended Council Action:

Motion to reappoint Steven Barnes to a four-year term on the Downtown Development Authority (DDA), which will expire on 8/07/2027.

August 7, 2023

COUNCIL COMMUNICATION

Re: Appointment of Trenton Stange to a Four-Year Term on the Cadillac West Corridor Improvement Authority.

Trenton Stange has submitted his application and expressed interest in serving on the Cadillac West Corridor Improvement Authority for a four-year term.

Recommended Council Action:

Motion to appoint Trenton Stange to a four-year term on the Cadillac West Corridor Improvement Authority, which will end on 8/07/2027.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.

- | | |
|--|---|
| ☐ Airport Authority | ☐ Economic Development Corporation |
| ☐ Board of Review | ☐ Elected Officials Compensation Commission |
| ☐ Brownfield Redevelopment Authority | ☐ Election Commission |
| ☐ Cadillac Area Council for the Arts | ☐ Housing Commission |
| ☐ Cadillac-Wexford Transit Authority | ☐ Local Development Finance Authority |
| ☒ Cadillac West Corridor Improvement Authority | ☐ Planning Commission |
| ☐ Cemetery Board | ☐ Retirement Board to Administer Act 345 |
| ☐ Civil Service Commission | ☐ Zoning Board of Appeals |
| ☐ Clam River Greenway Committee | ☐ Construction Board of Appeals |
| ☐ Historic Districts Commission | ☐ City of Cadillac/Clam Lake Joint Planning Commission |
| ☐ Diggins Hill Tennis Court Fundraising Committee | |
| ☐ Downtown Development Authority | ☐ Other _____ |

Please print or type:

Name Trenton Stange Address [REDACTED]

Telephone: Home N/A Business/cell [REDACTED]

E-mail [REDACTED] Date available for appointment ASAP

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☒ No

If yes, please indicate potential conflicts.

I do not have any financial history w/ the City of Cadillac, MI.

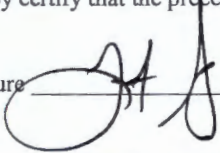
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? ☒ Yes ☐ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I've served on board since college.
I have an understanding of business practices.

I hereby certify that the preceding information is correct to the best of my knowledge.

Signature



Date

7/28/2023

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to:

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

- Midwest Bus & Motorcoach Assoc. - Past President
Current Secretary. Been involved 11 years.
- Spider 20 group: Past President - 10 years.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

- I started Compass Coach, a full service transportation company 25 years ago. We currently employ 45 people.
- B.S.B.A - Central Michigan University '92'

Have you ever worked for the City of Cadillac? ☒ Yes ☐ No

If yes, please list dates and names of departments.

Park & Rec department WAAAAAY back in '88 & '89'.
Was a summer crew chief.

Why do you have interest in serving on this board/commission/committee?

The board will have input into matters where
I currently own commercial property & operate
2 businesses.

July 10, 2023

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Traverse City, October 18-20, 2023. The League's **"Annual Meeting"** is scheduled for 4:30 pm on Wednesday, October 18 in Governors' Hall A at the Grand Traverse Resort & Spa. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).

2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **September 18, 2023.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than September 18, 2023.**

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

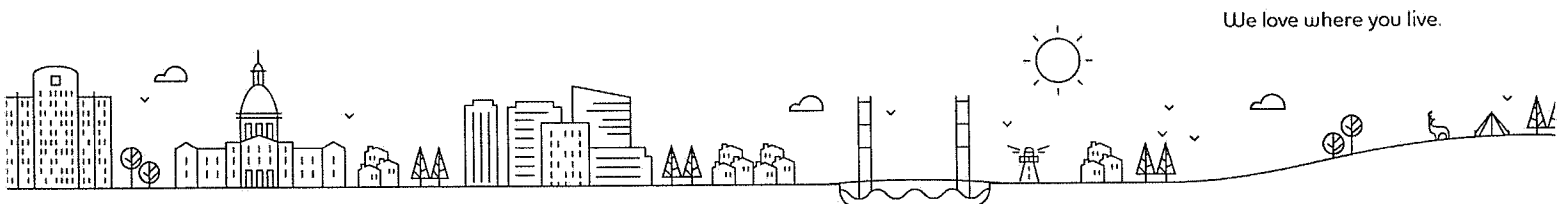
1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **September 18, 2023**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, October 17, 2023 at the Grand Traverse Resort & Spa for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

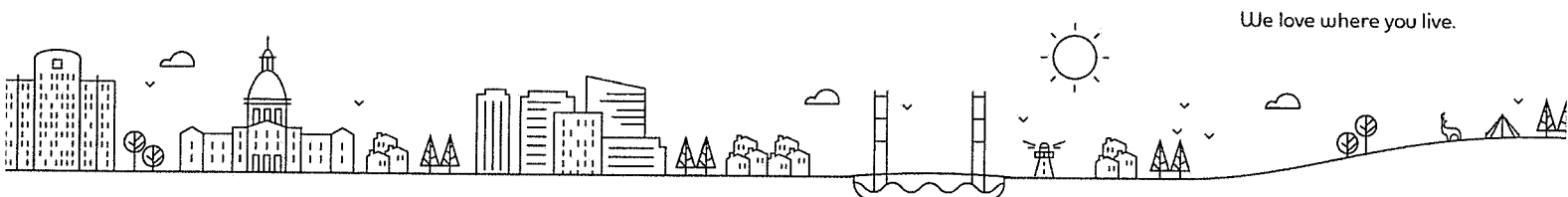
Sincerely,



Barbara Ziarko
President
Councilmember, City of Sterling Heights



Daniel P. Gilmartin
Executive Director & CEO



August 7, 2023

Council Communication

RE: Cadillac Community Center Painting

The FY2024 budget for the Cadillac Community Center (former Naval Reserve Center) includes an appropriation for repairing, restoring and painting the walls and ceiling in the main drill deck section of the facility as well as power washing and painting the exterior. Competitive bids were solicited, and the following bids were received:

Contractor	Interior Repair & Paint	Power Wash	Exterior Painting	Total Bid
Jeff Campbell Painting Cadillac, MI	\$9,000	\$1,500	\$27,000	\$37,500
Dave Cole Decorators Sparta, MI	\$14,900	\$5,500	\$38,125	\$58,525
KV Painting LLC Rochester Hills, MI	\$23,900	\$3,500	\$31,800	\$59,200
Do It All Painting Grand Rapids, MI	\$10,750	\$950	\$15,940	\$27,640

Recommended Action

It is recommended that the Cadillac Community Center painting project be awarded to Do It All Painting in the amount of \$27,640. Funds are available in the Naval Reserve Center Fund.