

City Council Meeting

April 17, 2023 6:00 p.m.

Cadillac Municipal Complex Council Chambers 200 N. Lake St. Cadillac, MI 49601



April 17, 2023 City Council Meeting Agenda 6 p.m. at City Hall - 200 N. Lake St. – Cadillac, MI 49601

We communicate openly, honestly, respectfully, and directly.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

- A. Minutes from the work session held on April 3, 2023 Support Document III-A
- B. Minutes from the regular meeting held on April 3, 2023 Support Document III-B

IV. PUBLIC HEARINGS

- A. Public hearing to consider approval of the Fiscal Year 2024-2029 Capital Improvement Program.
- B. Public hearing to discuss the 2023/2024 Annual Operating Budget.
- C. Public hearing to discuss application for Community Development Block Grant funding for The Market at Cadillac Commons.

 Support Document IV-C

V. COMMUNICATIONS

- A. Friends of the Cadillac Wexford Public Library Support Document V-A
- B. Cadillac Area Visitors Bureau/Cadillac Area Chamber of Commerce Support Document V-B
- C. Cadillac Area Symphony Orchestra Support Document V-C
- D. Cadillac Mayor's Youth Council Support Document V-D
- E. Rotary Stride for S.T.R.I.V.E. Memorial 5K Support Document V-E
- F. Freedom Festival Support Document V-F

VI. CITY MANAGER'S REPORT

- A. Update from Executive Director of Housing North.
- B. Bids and Recommendation Regarding Utility Improvement Projects. Support Document VI-B
- C. Recommendation Regarding Purchase of K-9 Officer. Support Document VI-C

Cadillac City Council Agenda

April 17, 2023 Page 3

VII. ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution Amending General Appropriations Act for Fiscal Year 2023. Support Document VII-A

VIII. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

- IX. GOOD OF THE ORDER
- X. ADJOURNMENT

Core Values (R.I.T.E.)

Respect
Integrity
Trust
Excellence

Guiding Behaviors

We support each other in serving our community
We communicate openly, honestly, respectfully, and directly
We are fully present
We are all accountable
We trust and assume goodness in intentions
We are continuous learners

FY2024 Annual Operating Budget Work Session Minutes

April 3, 2023

Meeting called to order at 4:19PM

Roll Call:

Council Members Present: Schippers, King, Elenbaas, Engels, Mayor Filkins

Council Members Absent: None

Staff Present: Peccia, Roberts, Ottjepka, Wallace

No public comment.

Motion to approve agenda by Council Member Schippers, Support by Council Member Elenbaas; motion unanimously approved.

Mayor then turned the meeting over to City Manager Peccia for an introduction to the budget discussion. Peccia turned the meeting over to Director of Finance Owen Roberts to discuss the proposed FY2024 Annual Operating Budget.

Roberts highlighted the budget using the attached budget summary included as an attachment to these minutes.

Councilmember King asked for an analysis of Engineering costs and whether it would be prudent to hire a City Engineer vs. contracting all engineering services. Also mentioned that the City should reach out to Wexford County to gauge their willingness to allocate a portion of their ARPA funds to street improvements in the vicinity of the Wexford County Courthouse and county offices.

Discussed various pain points regarding staffing. Mayor Filkins mentioned that it may be time to look at any opportunities to add staffing in areas like Community Development with all of the current activities in this area.

Councilmember Elenbaas asked if it would be possible to replace the wood parts of the old stone benches at Kenwood Park.

Repairs to the White Pine Trail behind Harbor View were discussed.

Meeting adjourned at 5:32PM.

City of Cadillac

FY2024 Annual Operating Budget Work Session April 3, 2023

BUDGET SUMMARY

Much of the information included in this summary can be found in the Budget Summaries and Analysis section on pages 53-67 of the budget document.

Total Revenue and Spending

The proposed FY2024 budget recommends the following:

	FY2024 Proposed	FY2023 Adopted	Change	% Change
Revenues	\$22,236,800	\$20,474,800	+\$1,762,000	+8.61%
Expenditures	\$24,842,700	\$22,111,500	+\$2,731,200	+12.35%
Revenue Over (Under) Expenditures	(\$2,605,900)	(\$1,636,700)		

The use of reserves on hand is nearly all related to street construction projects in the Major and Local Street Funds and the Downtown Infrastructure Fund (See pg. 55). Summary of use of reserves:

Fund	Reserves Used
General Fund	(\$256,300)
Major Street Fund	(861,200)
Local Street Fund	(921,900)
Capital Projects Funds	(517,800)
Other	(48,700)
	(\$2,605,900)

Capital Budget

The proposed budget includes about \$3 million in appropriations for capital investment, highlighted by the following:

- General Fund (\$439,500): Sidewalks (\$35,000), Fire Department Approach (\$110,000), Police Department (\$165,000), Fire Department (\$34,000), Parks and Recreation (\$95,500) (p. 107)
- <u>Major and Local Street Funds:</u> \$1.91 million in Street construction utilizing funds on hand and transfers from General Fund recommended in FY2023
- Water and Sewer Fund: \$673,000 million in Water and Sewer Infrastructure (p. 128)
- Stores and Garage Fund: Leaf Vacuum Trailer (\$140,000), Oil Separator/Drain (\$15,000)
- <u>Information Technology Fund:</u> PC Replacement (\$20,000), Wireless Infrastructure (\$50,000). City is now on Merit fiber network, so wireless project should move forward.

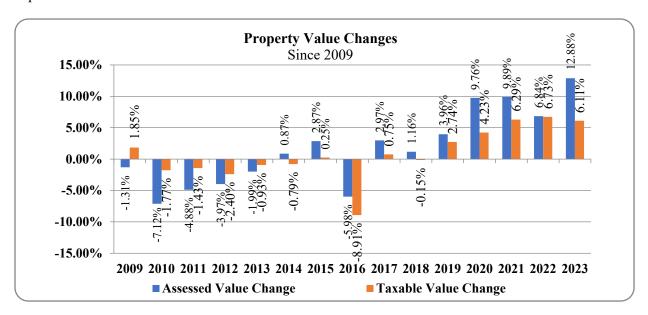
Employment/Cost-of-Living Adjustments (COLA)

The City is primarily a service organization. As such, costs of personnel will be the most significant cost in each year's budget. For FY2024, employee-related costs including wages and benefits total \$8.3 million, or 35% of overall proposed spending.

The proposed budget funds 73 full-time employees. Included is a proposed 4% COLA for all non-union staff. The proposed budget also includes a 3% to 4% COLA for all union employees in accordance with their respective collective bargaining agreements. In addition, due to recent inflation spikes (CPI rose 5.4% annually as of June 30, 2021 and 9.1% as of June 30, 2022 and has been above 5% every month since May 2022), it is being proposed to give each full-time employee a one-time payment of 1.5% of their annual salary payable on the first payroll of the fiscal year. This will help full-time employees offset a portion of the impact of inflation.

Current Tax Roll Projections

The total value of taxable property within the City once again increased. It is expected that the 2023 tax roll will increase approximately 6% compared to the 2022 roll. A summary of tax roll changes since 2009 is presented below:



Tax Revenue History:

Tax ite venue ilistory.	Figgal Voca Fuding Lung 20				
	Fiscal Year Ending June 30,				
Millage	2020	2021	2022	2023	2024
City Operating	13.9166	13.7774	13.6630	13.4922	13.4922
Police and Fire Retirement	2.6000	2.6000	2.6000	2.6000	2.6000
Total City Millage Rate	16.5166	16.3774	16.2630	16.0922	16.0922
TAX BASE (Taxable Value of City Property) FY24 Projected	\$229,304,412	\$238,992,545	\$254,024,937	\$270,904,206	\$285,000,000
Taxes Generated (Total)	\$3,794,369	\$3,954,681	\$4,131,208	\$4,359,445	\$4,586,277
Change from Prior Year	\$101,206	\$160,312	\$176,527	\$228,237	\$226,832

Headlee Rollback

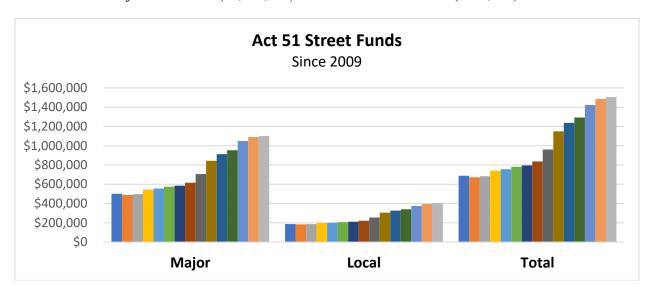
2023 will be the fifth consecutive year of overall taxable value growth, however total tax revenues have been restricted by the impacts of the Headlee Amendment. No Headlee rollback is anticipated for the current; however, rollback has impacted 4 of past 6 tax rolls, lowering total authorized millage from 13.9473 to 13.4922 (0.45 mill reduction). The police and fire retirement millage is proposed to remain at 2.6 mills.

State Shared Revenue

The State of Michigan provides regular updates of projections for state shared revenue for the upcoming fiscal years. Recent projections released in March 2023 show revenues for FY2024 of approximately \$1,125,000 for the constitutional portion, and \$225,000 for the statutory portion.

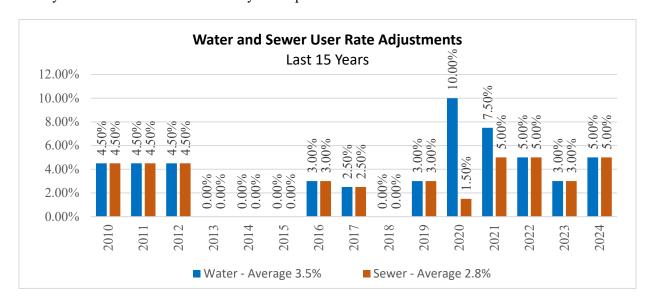
Michigan Transportation Funds (Act 51)

The chart below shows the revenue received over the last 15 years from the State of Michigan pursuant to Act 51. These revenues – primarily generated from gas taxes and vehicle registration fees – have experienced solid growth in recent years, primarily due to legislative increases in the underlying fees. The total expected revenue projected by the State is \$1,560,000 and the City's budget includes projected revenues in the Major Street Fund (\$1,140,000) and the Local Street Fund (\$420,000).



Water and Sewer User Charges

A comprehensive rate study is in process and will provide data and information regarding the overall rate structure and the need for future rate adjustments in order to provide adequate funding for operations and capital investment. The current recommendation is to increase both water and sewer rates by 5%. A history of rate increases for the last 15 years is presented below:



With the current recommended increase included, rate increases for the last 15 years have averaged 3.5% for water and 2.8% for sewer. The City's rates continue to compare favorably in the region based on an independent rate survey. According to the 2021 version of the survey by Gosling Czubak Engineering Sciences, Inc., the typical monthly water bill was \$32.05, and the typical monthly sewer bill was \$41.70 for a total of \$73.75 per month. By contrast, the typical monthly water bill in Cadillac is just \$17.59, and the typical monthly sewer bill in Cadillac is \$27.13 per month for a total of \$44.72 which is \$29.03 – or 39% - below the typical bill reported in the study. Cadillac's typical bill was 6th lowest out of 47 water system respondents to the survey, and 11th lowest out of 48 sewer system respondents. In the prior survey, Cadillac was 10th lowest and 11th lowest, respectively.

If the 5% increase is approved, the total monthly water and sewer bill for the average residential customer will increase by approximately \$2.64 per month, or \$31.68 per year.

Other Budgetary Highlights:

- General Fund is now paying \$100,000 for parking maintenance after the parking special assessment was not renewed. This is up from a \$15,000 contribution that the General Fund made towards parking maintenance in the current year.
- Budget includes a transfer of \$50,000 from the General Fund to the Lake Treatment Fund for treatment costs during the year. This is up from \$30,000 in prior budget.
- Budget proposes a transfer of \$33,000 to pay for major maintenance and repair projects at the Cadillac Community Center. This has been done before to pay for other major repairs, like the boiler replacement two years ago.
- General Fund reserves remain higher than policy levels, even with transfer recommended in FY2023 of \$1.5 million to fund street maintenance.

Next Steps

- Budget is available at the Cadillac Municipal Complex, as well as online on the City's website. Public comment and input invited.
- Budget Public Hearing on April 17, 2023.
- Introduce General Appropriations Act ordinance on May 1, 2023.
- Consider adoption of General Appropriations Act ordinance on May 15, 2023.
- Budget takes effect July 1, 2023.

CITY COUNCIL MEETING MINUTES

April 3, 2023

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, Schippers, Engels, King, Mayor Filkins

Council Absent:

Staff Present: Peccia, Roberts, Ottjepka, Abdoo, Lanning, Wallace

APPROVAL OF AGENDA

2023-049 Approve agenda as presented.

Motion was made by Schippers and supported by Elenbaas to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

Randy Lindell expressed his opinion to council on various matters.

Marc Bedrosian addressed council regarding a police matter.

CONSENT AGENDA

2023-050 Approve consent agenda as presented.

Motion was made by Schippers and supported by Elenbaas to approve the consent agenda as presented.

Motion unanimously approved.

PUBLIC HEARINGS

A. Public hearing to consider to adoption of Ordinance Amending the City Zoning Map.

John Wallace presented council a presentation (attached) on rezoning parcel; 10-086-00-159-02 (128 E. Pine St.) from OS-2 to B-2 to allow short-term rentals.

Randy Lindell came forward expressing his concern over approving short-term rentals for one property owner.

Ben Dean came forward to convey his opinion on allowing this one property to be rezoned.

Council had a lengthy discussion regarding the rezoning of this property and how it could impact the neighborhood and our community. Several council members expressed concern for the continuance of violating the ordinance and discussed options for compliance.

2023-051 Deny Resolution No. 2023-3491 to Adopt Ordinance 2023-02

Motion was made by King and supported by Elenbaas to not approve adopting the Ordinance amending the city zoning map due to future revamping of the ordinance.

CITY MANAGER'S REPORT

A. Schedule a public hearing for April 17, 2023 to consider approval of the Fiscal Year 2024-2029 Capital Improvement Program.

2023-052 Set public hearing for FY 2024-2029 Capital Improvement Program.

Motion was made by Elenbaas and supported by King to schedule a public hearing for April 17, 2023 to consider approval of the Fiscal Year 2024-2029 Capital Improvement Program.

Motion unanimously approved.

B. Schedule a public hearing for April 17, 2023 to discuss the 2023/2024 Annual Operating Budget.

2023-053 Set public hearing for 2023/2024 Annual Operating Budget.

Motion was made by Schippers and supported by Elenbaas to schedule a public hearing for April 17, 2023 to discuss the 2023/2024 Annual Operating Budget.

Motion unanimously approved.

C. Bids and recommendation regarding Aquatic Plant Herbicide Treatment.

2023-054 Award and Approve Contract to PLM Land & Lake Management of Evart, MI.

Motion was made by Schippers and supported by Elenbaas to contract for Aquatic Plant Herbicide Treatment to PLM Land & Lake Management of Evart, MI.

Motion unanimously approved.

INTRODUCTION OF ORDINANCES

A. Adopt resolution regarding an Event Policy.

2023-055 Adopt Resolution 2023-3492 Event Policy.

Motion was made by Schippers and supported by Elenbaas to adopt Resolution regarding the Event Policy.

Motion unanimously approved.

PUBLIC COMMENTS

Bob Durant spoke on legal distinctions between a rental house and a short-term rental property. Marc Bedrosian commented on a police matter. Randy Lindell commented on the meeting.

GOOD OF THE ORDER

Engels wanted to emphasize that he supports short-term rentals.

Shippers wanted to announce the Gopherwood Annual Benefit, being held this Saturday; April 8th at the Elks. There will be a silent auction, etc. All the monies raised supports live music in the community all year long. Shippers also wanted to highlight that the Mayor's Youth Council is spear-heading Earth Day. Earth day is celebrated on April 23.

Elenbaas addressed a comment to Marc Bedrosian.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Keri Lanning, Deputy City Clerk

NOTICE OF PUBLIC HEARING

THE CITY OF CADILLAC NOTICE OF PUBLIC HEARING FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR SEASONALITY IMPROVEMENTS OF THE MARKET AT CADILLAC COMMONS

The City of Cadillac will conduct a public hearing on Monday, April 17, 2023, at 6:00 p.m. at City Hall, 200 N. Lake Street, Cadillac, MI 49601 for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant.

The City of Cadillac proposes to request at least \$750,000 in CDBG funds to provide 4-Season usage of The Market at Cadillac Commons along with providing a local match of funding. This grant will benefit at least 51% low to moderate income persons. Zero persons will be displaced as a result of the proposed activities.

Further information, including the City of Cadillac's capital and community planning documents and the CDBG application is available for review. To inspect the documents, please contact John Wallace at 231-775-0181 or review at City Hall, 200 N. Lake Street, Cadillac between 9:00 a.m. and 5:00 p.m. Comments may be submitted in writing through April 17, 2023, or made in person at the public hearing.

Citizen views and comments on the proposed application are welcome.

City of Cadillac Keri Lanning, Deputy City Clerk 231-775-0181

AUTHORIZING RESOLUTION

RESOLUTION NO. 2023-

RESOLUTION TO INTRODUCE PUBLIC GATHERING SPACES (PGS) COMPETITIVE FUNDING

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 17th day of April 2023, at 6:00 p.m.

PRESENT:	
ABSENT:	
The following preamble and resolution was offered by	and
seconded by	

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Public Gathering Spaces (PGS) Competitive Funding Round; and

WHEREAS, the City of Cadillac desires to request \$750,000 in CDBG funds to improve the capacity and usefulness of The Market at Cadillac Commons to four season use by enclosing the structure with glass doors, providing green infrastructure, utilizing solar and environmental improvements, increasing multi-modal facilities, and improving programming of The Market and other Cadillac Commons spaces; and

WHEREAS, the City of Cadillac commits local funds from its General Fund in the amount of \$100,000.00; and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the community and project area and at least 51% low to moderate income persons according to the results of an income survey approved by the Michigan Economic Development Corporation; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

City of Cadillac Reso	lution No.
2023-	
Page $2 \overline{\text{ of } 2}$	

NOW, THEREFORE, BE IT RESOLVED that the City of Cadillac hereby designates Marcus Peccia, City Manager, as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

YEAS:
NAYS:
STATE OF MICHIGAN)
COUNTY OF WEXFORD)
I, Keri Lanning, Deputy City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2023, duly adopted at a meeting of the City Council held on the 17 th day of April 2023.
Keri Lanning
Cadillac Deputy City Clerk



Today's Date	11	15	2022	_
	1			

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Banner Request Form

Monday Banner Start Date 94	124/2023	Monday Banner End Date 05 / 01 / 2023		
	130.000 10.000 10.000 10.000 10.000 10.000	ess it is a Holiday, then it will be the following day)		
(Banners n	nay only be requested i	or one week at a time per form)		
Reason for Banner Nationa Organization Friends of the	Codillactivex force	Pub Contact Person Vicki Long		
Contact Phone	Contact Email_			
City of	Cadillac & State of	Michigan Guidelines:		
Banner requested date is a mir	nimum of 2 months pric	or to display date requested.		
Banner picture or a design proc	of is attached with this	request form or it will not be approved.		
Fig. 1997	11 945 G 731	ner is hung during inclement weather.		
The City is not responsible for a				
Banner requested is for a reaso	,			
		nay be construed to advertise, promote the sale of, or		
publicize any merchandise or o		ar great and a contract of the		
		ng for the banner if such is not an obvious advertising o	f	
and promotion of the sale of the				
	ame or a logo does not	exceed three inches if on a single line or two-inches if o	on	
more than one line.				
Banner does not contain an add				
Banner meets all the design spe	ecifications on the back	of this form.		
		of <u>1 week before</u> banner is to be displayed.		
		Street Supervisor at (231)920 -7800 to schedule time.		
Banner will be picked up within	1 week after being disp	played; if it is not picked up, the banner will be disposed	d of	
Form must be mailed or delivered to the	e above address or ema	iled to: javila@cadillac-mi.net (No Faxes accepted)		
I understand and agree to these require	ements & understand if	these are not met the request will be denied.		
1 111 1 - 110	()	11 /2 202	7	
Print Name VICKI LONG	Signature	ng Date 11 /15/202.	1	
9				
Request will be reviewed & you will be		ormation is needed and/or if request is approved or denied.		
	For Office Use (,44	
Streets	Date Approved			
City Manager	Date Approved			
State of Michigan	Date Approved			
City Council	Date Approved	Comments		

PHOTO: FRIENDS OF THE CADILLAC LIBRARY BANNER





Today's Date	75	5/23	
City Received	d Date	e	

200 N. Lake Street	City Received Date
Cadillac MI 49601	
Phone (231) 775-0181	
www.cadillac-mi.net	
Banner	Request Form
Monday Banner Start Date 04/24/23	Monday Banner End Date 85/8 / 23
	ndays unless it is a Holiday, then it will be the following day) quested for one week at a time per form)
Reason for Banner 10001 Qualents	
Organization CPVB CACC	Contact Person Maira Hersley
Contact Phon	Email
City of Cadillac &	State of Michigan Guidelines:
Banner requested date is a minimum of 2 me	onths prior to display date requested.
Banner picture or a design proof is attached	with this request form or it will not be approved.
The City reserves the right to determine whe	en the banner is hung during inclement weather.
The City is not responsible for any damages	to the banner.
Banner requested is for a reasonable and pul	blic purpose.
Banner does not display any legend or symbol publicize any merchandise or commodity, or	ol which may be construed to advertise, promote the sale of, or be political in nature.
The legend may contain the name of the sporand promotion of the sale of the sponsor's go	nsor paying for the banner if such is not an obvious advertising of ods or services.
The lettering of the sponsor's name or a logo more than one line.	does not exceed three inches if on a single line or two-inches if on
Banner does not contain an address or direct	ions to location.
Banner meets all the design specifications on	the back of this form.
City Garage is located at 1001 6th Street and h	minimum of <u>1 week before</u> banner is to be displayed. ours. Call Street Supervisor at (231)920 -7800 to schedule time. being displayed; if it is not picked up, the banner will be disposed of.
Form must be mailed or delivered to the above addre	ss or emailed to: javila@cadillac-mi.net (No Faxes accepted)
	erstand if these are not met the request will be denied.
16 -11	10 5
Print Name MUCA HUNSLAY Signature	Harristers Date 1/5/23

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.





THIS SATURDAY SHOP-DINE-EXPLORE DOWNTOWN CADILLAC.COM





Today's Date April 4, 2023	
City Received Date	

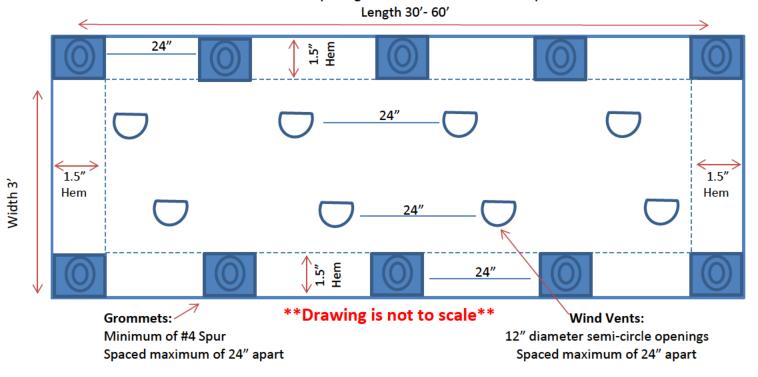
WUST BE OFFICIALLY CITY DATE STAMP

WWW.cddindc mi.net	Banner Red	quest Form
Monday Banner Start Date	5 / 1 /2023	Monday Banner End Date 5 / 8 / 2023
		rs unless it is a Holiday, then it will be the following day) sted for <u>one week at a time</u> per form)
Reason for Banner Advertising a con-	cert	
Organization Cadillac Area Symphony	Orchestra	Contact Person Stephanie Horlocker
Contact Phone	Contact Emai	
City	of Cadillac & Stat	te of Michigan Guidelines:
SAM Banner requested date is a	a minimum of 2 months	s prior to display date requested.
		this request form or it will not be approved.
		e banner is hung during inclement weather.
SAH The City is not responsible		The state of the s
SAH Banner requested is for a r	사람은 마음이 나이지를 하는 것이 없다.	
## ###################################		nich may be construed to advertise, promote the sale of, or
publicize any merchandise		
		paying for the banner if such is not an obvious advertising of
and promotion of the sale of		
more than one line.	r's name or a logo doe:	s not exceed three inches if on a single line or two-inches if on
SAH Banner does not contain ar	address or directions	to location.
SAH Banner meets all the design		
		mum of <u>1 week before</u> banner is to be displayed.
		. Call Street Supervisor at (231)920 -7800 to schedule time.
		g displayed; if it is not picked up, the banner will be disposed o
Form must be mailed or delivered t	to the above address or	r emailed to: javila@cadillac-mi.net (No Faxes accepted)
I understand and agree to these red	quirements & understa	nd if these are not met the request will be denied.
Print Name Stephanie Horlocker	Signature	Stephanie Horlocker Date 4/4/2023
Request will be reviewed & you w	vill be notified if addition	al information is needed and/or if request is approved or denied.
********************	************	***************************************
Streets	Date Approved	Comments
City Manager	Date Approved	Comments
State of Michigan	Date Approved	Comments
City Council	Date Approved	Comments

150x² Sund May 700x

Banner Specifications

- -Banner must be made of a minimum of 18 oz. vinyl or of comparable material
- -Hem must be 1.5" double folded and stitched on inside & outside
- -Grommets must be a minimum of # 4 Spur and not more than 24" apart along top & bottom
- -Wind Vents must 12-18" semi-circle openings and not be more than 24" apart



Attach a photo of the banner or provide a detailed design proof

(Request will not be approved without a proof or picture)

Photos attached in e-mail		

Form 3 Updated May 2016

P2210188.JPG



6/24/2015 P2210189.JPG



P2210190.JPG





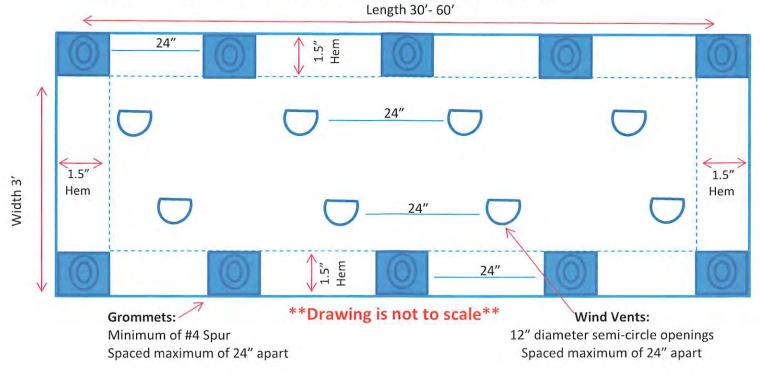
Today's Date _	4.	-5-	2023	
				-

City Received Date GLOT WHILE STREET STREET

	Banner Reques	at Form
Monday Banner Sta	ort Date 4 / 18/ 2023	Monday Banner End Date 4 124 1 23
(Banners are insta	lled and removed on Mondays unle (Banners may only be requested for	ess it is a Holiday, then it will be the following day) or one week at a time per form)
Reason for Banner <u>Fa</u>	oth Day Event	
Organization Cadillac	Earth Day Plansmire Com	wittee Contact Person Lindsey Westdorp
Contact Phone_	Contact Email	
	City of Cadillac & State of	Michigan Guidelines:
X Ranner requested a	date is a minimum of 2 months prior	r to display data requested
1.		equest form or it will not be approved.
	나이라면 이 나를 내일을 살아가 하는 것이 없는데 하는데 나를 했다.	ner is hung during inclement weather.
	onsible for any damages to the ban	
	s for a reasonable and public purpo	
publicize any merci	handise or commodity, or be politic	
	그렇다 그리지 아니라의 아니아에게 되어 되었다. 그리고 그렇게 하면 하나 아니라 그리고 있다. 어린 아이들이 어린	g for the banner if such is not an obvious advertising of
	ne sale of the sponsor's goods or ser	
		exceed three inches if on a single line or two-inches if or
more than one line.	ntain an address or directions to loc	ation
A	e design specifications on the back	
City Garage is locate	ed at 1001 6 th Street and hours. Call	of <u>1 week before</u> banner is to be displayed. Street Supervisor at (231)920 -7800 to schedule time. layed; if it is not picked up, the banner will be disposed o
Form must be mailed or deli	ivered to the above address or ema	iled to: javila@cadillac-mi.net (No Faxes accepted)
I understand and agree to th	nese requirements & understand if t	these are not met the request will be denied.
Print Name Lindsey	Westdorp Signature Lu	ly Water 4/5/202
Request will be reviewed		rmation is needed and/or if request is approved or denied.
	Em Office our C	
Streets	Date Approved	Comments
City Manager		Comments
State of Michigan		Comments
City Council	Date Approved	Comments

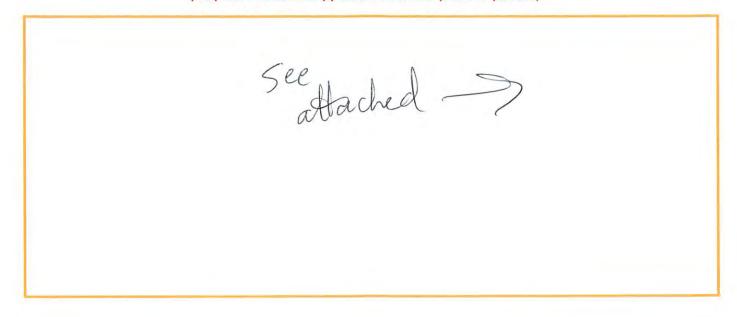
Banner Specifications

- -Banner must be made of a minimum of 18 oz. vinyl or of comparable material
- -Hem must be 1.5" double folded and stitched on inside & outside
- -Grommets must be a minimum of # 4 Spur and not more than 24" apart along top & bottom
- -Wind Vents must 12-18" semi-circle openings and not be more than 24" apart



Attach a photo of the banner or provide a detailed design proof

(Request will not be approved without a proof or picture)





Cadillac Earth Day Celebration THIS SUNDAY IN THE CADILLAC COMMONS





Today's Date _	3-15-23	
City Received	PateCEIVE	
inter se	MAR 1.5 2023	i vic

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Nam	e (Print) Ty Sch	Li pperSContac	t Address _	
Contact Phone	(s	Conta	oct E	
	ganization <u>Cadillac</u>			Non-Profit 100 F
Purpose of Eve	1	my J	Approx # of A	
Beginning Date	e: 4 1 33 Ending	Date: 4 12312	3	Reoccurring: YES NO
1st Day	Set-up 12 : @_AM/P	M Start 1: CAN	/PM End 4:	OCAM/PM Clean-up 5: CAM/PM
2nd Day	Set-up:AM/P	M Start:AM	1/PM End:	AM/PM Clean-up:AM/PM
3rd Day	Set-up:AM/P	M Start:AM	/PM End:_	AM/PM Clean-up:AM/PM
4th Day	Set-up:AM/P	M Start:AM	/PM End:_	AM/PM Clean-up:AM/PM
Please answer t	he following questions:			
YES NO	Will you be requesting pern	nission to close any	streets or parkin	ig lots?
YESNO	Will you be requesting pern	nission to display an	y off site signage	e?
YESNO	Will you be requesting pern	nission to display a b	anner over Mit	chell Street? The 700
YES NO	Will you be requesting pern	hission to reserve ar	ly of the City of	Cadillac facilities
440		Please Circ		Cadillac Commons Plaza
Iviar	ket at Cadillac Commons	Rotary Pavilion	City Park	Cadillac Collillolis Flaza
YES NOX	Will you be requesting pern	nission to have a pa	ade?	
	Will you be requesting perr			
YES NO 1	Will you be requesting perr	nission to serve alco	holic beverages	?
YES X NO	Will your event include use structure?	of generators, food	trucks, grills, fir	eworks display, or a tent/membrane
If you answered	I <u>YES</u> to any of the above quest	ions, additional form	s) must be comp	leted for each one. All forms must be

completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



Today's Da	ite
City Receiv	ved Date
	MAR 15 2023

	Please Submit 60-days Prior to Event Date
Event Earth Dag	y - CMYC
	Special Requests: Please Circle
Usage Rules:	Electricity/Lights Heat Wind Screens
 Profanity and offensive langua 	age is strictly prohibited.
이 기계를 가는 것이 하는 것이 되었다. 이 시계를 하지만 하는 것이 되었다면 하는 것이 되었다면 하는 것이 없다면 그렇게 되었다.	s that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appr	urtenances shall be used or placed in a manner that will cause damage to the Market, grounds (includ
trees), or surrounding areas. T	he use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
	ust be removed immediately following any event.
	holic beverages may require an additional license. (Code of Ordinances-Chapter 28)
	coholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26) ted at all times please make sure tables; chairs and etc. are equipped with rubber or felt
protection.	ted at all times prease make sure tubies, chairs and etc. are equipped with russes of ten
Reservation Fees:	
Daily Rate (4 hours or mo	pre) \$100
Hourly Rate (less than 4 less)	
Non-Profit Daily Rate (4 l	
	ess than 4 hours) \$25 per hour
	re a minimum of once a week, for four consecutive weeks or more
Daily Rate of \$25:	
Non-Profit Daily Rate of S	\$15
• Non-Front Dany Rate of	,15
All Fee options require a deposit	of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if
event was denied for any reason.	
3 4 3 4 4 4 5 5 5 5 4 5 5 5 5 7 5 5 4 5 5 5 5	Market Hours 7:00 AM through 11:00 PM
Control of the state of the state of	with the second and advantaged that the City reconver the right to change or cancel any event or
	y with these rules, and acknowledge that the City reserves the right to change or cancel any event or
program that is not in compliance	Tie Schop poor
	Signature
Form must b	e mailed/emailed or delivered to Cadillac City Hall, Attention Events Coordinator at
	200 N. Lake Street in Cadillac, MI 49601
	javila@cadillac-mi.net
Print Name Two Schip	DETS Total Fees Required: Total Fees Paid:Date



City Received Date



Street & Parking Lot Closure Request Form

eason for Request CMY	C CARTH DAY E	VENT
ontact Person TIVIS		
ontact Phon	Contact Email	
Date: 4 1 231 23	Street Closures	ENTRANCE TO
Street Name CAS	Beginning Location LAKE	Ending Location (ot
	Beginning Time : AM/RM	
Street Name	9	
Street Name	Beginning Location	
	Beginning Time:AM/PM	Ending Time:AM/PM
Street Name	Beginning Location	_ Ending Location
	Beginning Time:AM/PM	Ending Time:AM/PM
Street Name	Beginning Location	Ending Location
	Beginning Time:AM/PM	
Date//_		
	Street N	earest Cross Street
Lot Location		AM/PM Ending Time:AM/PM
134.24.2		
Lot Location		earest Cross Street
		AM/PM Ending Time:AM/PM
Lot Location	Street N	
	Beginning Time:	AM/PM Ending Time:AM/PM
understand and agree to thes	e requirements & understand if these a	: javila@cadillac-mi.net (No Faxes accepted are not met the request will be denied. Date 3/15/3
Request will be reviewed & yo	u will be notified if additional information	is needed and/or if request is approved or deni
• • • • • • • • • • • • • • • • • • • •		
treets		Comments
arks		
re		
olice		Comments
		Comments
City Manager	Date Approved	Comments

100 C 2003



Today's Date	3	15	23	
		1		

City Received Date

All City Parks Request Form
Reason for Request EAVH DAY
Organization Cadillac Mayors Youth Contact Person
Contact Phone 23188420 Seonact Email +141 schippers grow, com
Date 4-23-22 Times NOON-5
City Parks Please Check One
Downtown "Fountain" City Park
☐ Cadillac Commons Plaza
□ Sound Garden
☐ The Bridge
☐ Naval Reserve Flower Open Space
☐ Tree Zoo Gazebo
City of Cadillac Guidelines:
Please read the following and initial to acknowledge your understanding
All Parks are for public use
The City does not provide any tents, tables, chairs, rugs, extension cords etc The fountain may not be operating due to equipment break downs or weather conditions such as wind
I understand and agree to these requirements and understand if these are not met the request will be denied.
Not all parks have space for tents, chairs etc.
$\sqrt{}$ If needing speakers or microphone fee may be required (\$15)
Form must be emailed, mailed or brought to: Cadillac City Hall Attn: Public Works Department-Events 200 N. Lake Street Cadillac, MI 49601
Print Name AVA Mahon Signature Jamus Date 3/15/23 Cadillac Youth Mayor

Edward D. Van Alst 721 Arbutus Drive Cadillac, Michigan 49601 231-878-1628

February 20, 2023

City of Cadillac 200 N. Lake Street Cadillac, Michigan 49601

RE: 2023 ROTARY STRIDE FOR S.T.R.I.V.E MEMORIAL DAY 5K RACE

City of Cadillac:

As we do each year, the Rotary Club of Cadillac is requesting assistance with the 25th annual STRIDE FOR S.T.R.I.V.E. 5K run/walk event to be held on Memorial Day, May 29, 2023, in the City of Cadillac. The event supports our local S.T.R.I.V.E. mentoring program (Students Taking a Renewed Interest in the Value of Education), which assists local high school students who struggle in school.

Enclosed please find completed City of Cadillac forms: Request Planning Guide; Race Request Form with detailed schedule for the day, updated route map (due to Stadium renovations), and Certificate of Liability Insurance; Street and Parking Lot Closure Request Form; and City Park Request Form.

This event attracts hundreds of adult and student (Kids on the Run) runners, walkers, and spectators. We plan to manage traffic on the route with signs and volunteers at key locations. We have asked MMR to be present in case of injury and volunteers will be stationed with cell phones to notify of any emergencies. An awards ceremony will be held in the Naval Reserve Flower Open Space following the event.

We ask that you forward a copy of this letter to appropriate entities that may be involved. Please contact me at 231-878-1628 or <a href="mailto:educationaled:educational

Regards,

Edward D. Van Alst

Enc.



Today's Date	2/20/2023			
_				

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval.

Failure to comply will result in a defilal of your event. Please call (251) 775-0181 x 120 if you have questions.				
Applicant Name (Print) Robery Clab of Calilles Contact Address				
Contact Phone(s) EJwell Van Alst Contact Email_				
Sponsoring Organization Rotaly Club of Calille Private Non-Profit				
Purpose of Event Fundraiser Approx # of Attendees 300-400				
Beginning Date: 5/29/2023 Ending Date: 5/29/2023 Reoccurring: YES) NO				
1st Day 5/29/2023 Set-up 6:00 AM/PM Start 8:30 AM/PM End 10:30 AM/PM Clean-up 11:00 AM/PM				
2nd Day Set-up _:AM/PM Start;AM/PM End:AM/PM Clean-up:AM/PM				
3rd Day Set-up:AM/PM				
4th Day Set-up:AM/PM Start:AM/PM End:AM/PM Clean-up:AM/PM				
Please answer the following questions:				
YES X NO Will you be requesting permission to close any streets or parking lots?				
YES X NO Will you be requesting permission to display any off site signage?				
YESNOXWill you be requesting permission to display a banner over Mitchell Street?				
YES X NO Will you be requesting permission to reserve any of the City of Cadillac facilities				
Please Circle Market at Cadillac Commons Rotary Pavilion City Park Cadillac Commons Plaza				
Market at Cadillac Commons Rotary Pavilion (City Park) Cadillac Commons Plaza				
YESNO X_Will you be requesting permission to have a parade?				
YES X NO Will you be requesting permission to hold any races?				
YES NO X Will you be requesting permission to serve alcoholic beverages?				
YES X NO Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure? Generator for Sinich line.				
If you answered <u>YES</u> to any of the above questions, additional form(s) must be completed for each one. All forms must be				

completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



Today's Date _	2/20/2023	0/2023

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Race	Req	uest	Form
------	-----	------	------

Name of Race	a Robry Stride For s	S.T.A.Z.V.E. SK Run/Walk
Purpose of Race Fundrai	ser - School Program: Ste	dents Taking A Renewed Interest in the
Requesting Organization		
Contact Person(s)	ward Van Alst	
Contact Phone	Contact Email_	
Date of Race 5 /29 / 2023	Approx. number of	f participates 300 - 400
Registration Location Calille S		
Starting Time 8:30 (M) PM	Ending Time <u>/</u> 2:3	
	City of Cadillac Rules	
The City of decision and as		and by Relies Reserves at (Resets on benduide)
		ved by Police Department (Route on backside)
 If marking the route, wa 	ishable sidewalk chalk or small :	signs placed in the City right-of-way must be used
 Spray paint is <u>not</u> allow 	ed and will be strictly enforced	& fines will be issued
 Organizations are response 	ensible for all clean-up including	removal of signs and pavement markings
	does not provide escorting serv	
	병에 화장에는 이번에 가는 아니라 가지 않는데 없다.	safety and security workers & escorts
		City Staff & approved by City Council
		ity starr & approved by city council
 Participates must follow 		
 Organizations are response 	onsible for providing their own to	ables, tents, porta johns etc
The fol	llowing must be provided wi	th this request:
Proof of Liability Insurance	(1 million & City of Cadillac nan	ned as additional insured)
	m DNR if race takes place in the	
		unty Police Dept. if race is outside of City Limits
Detailed Daily schedule/ag		mity to mee bept. It take is datafae of dity times
Form must be mailed or delivered	to the above address or emailed to	: javila@cadillac-mi.net (No Faxes accepted)
I understand and agree to these re	quirements & understand if these	are not met the request will be denied.
		01/1
Print Name EJwardo.	Van Alst Signature	Date 2/20/
		mation is needed and/or if request is approved or de
*******	For Office Use 0	7a li
Streets		
Parks		
Fire		
Police		
Risk Management		
City Manager	Date Approved	Comments
City Council	Date Approved_	Comments



Form 8 Updated May 2016



Today's Date	

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Phone_	Contact Email_
Date: 5/29/202	3 Street Closures
Street Name Sunset	Han Beginning Location Eastern Ending Location Selma St.
	Beginning Time 8: MAM/PM Ending Time 11: MAM/PM
Street Name	
Street Name	Beginning Time : AM/PM Ending Time : AM/PM
Charact Name	
Street Name	
	Beginning Time:AM/PM Ending Time:AM/PM
Street Name	Beginning Location Ending Location
	Beginning Time:AM/PM Ending Time:AM/PM
Date//_	Parking Lot Closures
Lot Location	Street Nearest Cross Street
	Beginning Time : AM/PM Ending Time : AM/PM
Lot Location	Street Nearest Cross Street
LOT LOCATION	Beginning Time : AM/PM Ending Time:AM/PM
Lot Location	
	Beginning Time:AM/PM Ending Time:AM/PM
stand and agree to the	rered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accordances requirements & understand if these are not met the request will be denied. Van Aldrew Signature Date 2 /2
est will be reviewed & y	
est will be reviewed & y	rou will be notified if additional information is needed and/or if request is approved of For Office Use Only
est will be reviewed & y	For Office Use Only Date Approved Comments
est will be reviewed & y	For Office Use Only Date Approved Comments Date Approved Comments
est will be reviewed & y	For Office Use Only
est will be reviewed & y	Date Approved Comments



Today's Date	2/20/2023	
		7

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

All C	ity	Parks	Req	uest	Form
-------	-----	-------	-----	------	------

7. City Farks Request Form	
Reason for Request Cazilla. Roky Stride For S. T.R. Z. V.E. 5k Run / WElk	
Organization R. ten Clas of Gdilla Contact Person Educal Van A	48-
Contact Phone Contact Email	
Date 5/29/2023 Times 6:00 An to 11:00 Am	
City Parks	
Please Check One	
☐ Downtown "Fountain" City Park	
☐ Cadillac Commons Plaza	
☐ Sound Garden	
☐ The Bridge	
☑ Naval Reserve Flower Open Space	
☐ Tree Zoo Gazebo	
City of Cadillac Guidelines:	
Please read the following and initial to acknowledge your understanding	
All Parks are for public use	
The City does not provide any tents, tables, chairs, rugs, extension cords etc	
The fountain may not be operating due to equipment break downs or weather conditions such as wind	
I understand and agree to these requirements and understand if these are not met the request will be EV. Not all parks have space for tents, chairs etc.	denied
Not all parks have space for tents, chairs etc. If needing speakers or microphone fee may be required (\$15)	
If the carries of this repriet rectinal served (\$25)	
Form must be emailed, mailed or brought to: Cadillac City Hall	
Attn: Public Works Department-Events	
200 N. Lake Street	
Cadillac, MI 49601	
Print Name Edward O. Van Alst Signature & BULT Date 2/20	1202
Date	-1-

ROTARY CLUB OF CADILLAC



ANNUAL STRIDE FOR S.T.R.I.V.E. 5K RUN/WALK

RACE DAY SCHEDULE

6:00 am Rotary Volunteers set up for event at the

east end of Sunset Lane behind the

Cadillac Senior Center.

7:00 am Runner Registration Opens -

Participants gather behind the Cadillac Senior Center at the east end of Sunset

Lane.

8:30 am Start 5K Run/Walk

10:30 am Race finishes and clean-up.



Today's Date	
City Received Date	

Request Planning Guide

This form must be completed and return to the City <u>60 days</u> before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval.

Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) Strang Willer Contact Address 222 N Lake St
Contact Phone(s) Contact Email
Sponsoring Organization Cacliffac Freedom Festival Private Mon-Profit
Purpose of Event Freedom Festival Approx # of Attendees
Beginning Date: 1 / 23 Ending Date: 1/8/23 Reoccurring: YES NO
1st Day 7/4/2023 Set-up 11:00 AM/PM Start 1 00 AM/PM End 1:30 AM/PM Clean-up 2:00 AM/PM
2nd Day 7/5 2023 Set-up 9: WAM/PM Start : AM/PM End 11:00 AM/PM Clean-up : AM/PM
3rd Day 7/6 /2023 Set-up 10:00 AM/PM Start /2:00 AM/PM End : AM/PM Clean-up _: AM/PM
4th Day 7/7/2013 Set-up 10: CAM/PM Start : AM/PM End 11: COAM PM Clean-up : AM/PM
5th 7/2/2023 9 00 Am) 11.30 pm
Please answer the following questions:
YES NO Will you be requesting permission to close any streets or parking lots?
YES NO Will you be requesting permission to display any off site signage?
YES NO Will you be requesting permission to display a banner over Mitchell Street?
YES NO Will you be requesting permission to reserve any of the City of Cadillac facilities Please Circle
Market at Cadillac Commons Rotary Pavilion City Park Cadillac Commons Plaza
YES NO Will you be requesting permission to have a parade?
YES NO_ Will you be requesting permission to hold any races?
YESNO Will you be requesting permission to serve alcoholic beverages?
YES_NO Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered <u>YES</u> to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured





Today's Da	ate 2/8/23	
City Receiv	ved Date	
I Never		

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

vent Cadellac	Freedor	Please Submit NFeStyal	30-days Prior to Event Date	
FRIDAY	Satura	lay Speci	ial Requests: Please Circle	WEDNESDAY
Electricity Usage Rules	Water	Wind Screens	Sound System	Movie Screen/Projector System** **Weather Dependent

- 1. Profanity and offensive language is strictly prohibited.
- 2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
- 3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
- 4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
- 5. Any signage or decorations must be removed immediately following any event.
- No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
- 7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
- 8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
- 9. Sound System Fees \$20 per hour for use of our sound board and sound technician. (MUSICAL PERFORMANCES)

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

45-5-5-6

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name Bethany Miller	Total Fees Required:	Total Fees Paid:	Date 2 /8 /2023
			0.00



oday's Date		
ity Received	Date	

www.cadillac-mi.net	reet & Parking Lot Closu	re Request Form
	Please fill out a separate for	
Reason for Request <u>Cachillac</u>	Freedom Festival	
Contact Person Bethany	Milke	
Contact Phone_	Contact Emai	
Date://	July 711/212 Street Closure	es
Street Name Lake St	Beginning Location Hour	
	Beginning Location How Beginning Time 3:00 AM	
Street Name		
,	Beginning Time:AM	1/PM Ending Time:AM/PM
Street Name	Beginning Location	Ending Location
- July	Beginning Time:AM	1/PM Ending Time:AM/PM
Date//	Parking Lot Clo	osures
Lot Location_	Street	Nearest Cross Street
		:AM/PM Ending Time :AM/PM
Lot Location	Street	Nearest Cross Street
Lot Location_		:AM/PM Ending Time :AM/PM
Lot Location		Nearest Cross Street
Edi Edition_		:AM/PM Ending Time;AM/PM
	beginning rinte	AND THE AND THE
Form must be mailed or delivere	ed to the above address or emaile	ed to: javila@cadillac-mi.net (No Faxes accepted)
		nese are not met the request will be denied.
	0./	0.1117
Print Name Sethany Mu	Signature Belle	Jate 02 /15 / 202
O	0	
		nation is needed and/or if request is approved or denied.
**********	For Office Use On	·····
Streets		
Parks	Date Approved	
Fire	Date Approved	
Police		
City Manager		Canada
City Council		Comments
only countries		



200 N. Lake Street Cadillac MI 49601 Phone (231) 775-0181

oday's Date	
City Received Date	
)	

The Market at the Cadillac Commons Reservation Form
Please Submit 60-days Prior to Event Date
Event Freedom Festival Request for July 5, 2023 (wed)
Special Requests: Please Circle
Electricity/Lights Heat Wind Screens
Usage Rules:
 Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Market, grounds (incl
trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground. 4. Any signage or decorations must be removed immediately following any event.
5. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
6. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
 Quilted floor <u>MUST BE</u> protected at all times please make sure tables; chairs and etc. are equipped with rubber or felt protection.
Reservation Fees:
Daily Rate (4 hours or more) \$100
Hourly Rate (less than 4 hours) \$55 per hour
Non-Profit Daily Rate (4 hours or more) \$50
 Non-Profit Hourly Rate (less than 4 hours) \$25 per hour
Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more
Daily Rate of \$25:
Non-Profit Daily Rate of \$15
All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if
event was denied for any reason.
Market Hours 7:00 AM through 11:00 PM
I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or
program that is not in compliance with them. Bulkuf Mull Signature
Form must be mailed/emailed or delivered to Cadillac City Hall, Attention Events Coordinator at
200 N. Lake Street in Cadillac, MI 49601
javila@cadillac-mi.net
Print Name Relivery Miller Total Food Required: Total Food Raid: Date MILA 1 707 3



ity Received Date					
	 _				
MUST BE OFFICIALLY CIT		- 1007			

www.cadillac-mi.net		
	Race Request	Form
Name of Race Freedom Fes	itival 5K	
Purpose of Race Fundraiser		Wounds
Requesting Organization Free	dom Festival	
Contact Person(s) Ann B	18	
Contact Phone_	Contact Email	
Date of Race 7/7/23	Approx. number of	participates 75
Registration Location City Par		
Starting Time 7:30AM(PM)	Ending Time 9:62	
 If marking the route, wash Spray paint is <u>not</u> allowed Organizations are respons The Police Department do Organizations are respons No streets are to be blocked Participates must follow a Organizations are respons 	able sidewalk chalk or small so and will be strictly enforced & ible for all clean-up including a es not provide escorting servi- ible for providing designated so ed off unless reviewed with Ci	removal of signs and pavement markings ces afety and security workers & escorts ty Staff & approved by City Council bles, tents, porta johns etc
18 10PT 11 2007 PEO	million & City of Cadillac nam	
	DNR if race takes place in the	
Approval from Wexford Road Detailed Daily schedule/agen		nty Police Dept. if race is outside of City Limits
Form must be mailed or delivered to t I understand and agree to these requi	the above address or emailed to: rements & understand if these a	javila@cadillac-mi.net (No Faxes accepted) re not met the request will be denied. Date _i / 17/24
Request will be reviewed & you w	ill he notified if additional inform	nation is needed and/or if request is approved or denied.

Streets	For Office Use Or Date Approved	
StreetsParks		
Fire	Date Approved	
Police	Date Approved	
Risk Management	Date Approved	
City Manager	Date Approved	

Date Approved___

City Council _____

Comments____



oday's Date	
ity Received Date	

Parade Request Form

Name of Parade <icts iteratel<="" r1="" th=""><th></th></icts>	
Purpose of Parade 1811 Aka d Mail Casto	De las Herdas
Requesting Organization	die todual
Contact Person(s)	Jan Rosti
Contact Person(s)	
Contact Phone _	_ Contact Email
Date of Parade//	Approx. number of participating groups
Requested Route □Lake Street □Mitchell Street	Staging Time :: AM/PM
Starting Time : AM/PM	Ending Time / : AM/PM

City of Cadillac & State of Michigan Rules

- Parade requests must be turned in a minimum of 6 weeks before parade
- Only one (1) parade is allowed per month
- Parades are only allowed on Holiday mornings, Saturday mornings, or Weekday evenings.
- Parades must use the designated route (See back side for the two (2) route options)
- Lake Street Parade Route is preferred so closure of US-131 can be avoided
- Mitchell Street Parade Route is only granted under special circumstances. The parade must be a wellestablished, annual parade with 40+ participating groups.

Sianature



oday's D	ate		
City Rece	ived Da	te	

Parade Request Form

Name of Parade 1th of July Freedom	Festival Parade
Purpose of Parade FReedom Festival	
Requesting Organization Freedom Fostiva	l
Contact Person(s) Ann Bush	
Contact Phone	Contact Email _
Date of Parade <u>07</u> / <u>04</u> / <u>202</u> 3	Approx. number of participating groups 25
Requested Route	Staging Time // :3 AM/PM
Starting Time 1 CO AM/PM	Ending Time 2:30AM/PM

City of Cadillac & State of Michigan Rules

- Parade requests must be turned in a minimum of 6 weeks before parade
- Only one (1) parade is allowed per month
- Parades are only allowed on Holiday mornings, Saturday mornings, or Weekday evenings.
- Parades must use the designated route (See back side for the two (2) route options)
- Lake Street Parade Route is preferred so closure of US-131 can be avoided
- Mitchell Street Parade Route is only granted under special circumstances. The parade must be a wellestablished, annual parade with 40+ participating groups.

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net I understand and agree to these requirements & understand if these are not met the request will be denied.

Signature



200 N. Lake Street

Today's Date _	1/17/2023
City Received	Date

	: MI 49601 (231) 775-0181				
		Street & Par	king Lot Closure t	Request Form	
Reasor	n for Request	Cadillac. Fra		val Car ?	Show
	t Person_				
	ct Phone_	•	Contact Email		
-	Date: 7/8	12023	Street Closures		
*	/ Street Name	Beginnir Beginni	Street Closures Ing Location Witchell Ing Time 9.00 AM/PM	Ending Location Location Ending Fine 1:64	AM/PM
	Street Name_		ng Location Mitchell ng Time 9:00 GM/PM		
	Street Name		ng Location ng Time:AM/PM		
1	Street Name		ng Location ng Time:AM/PM		
	Date 7 / 8	12023	Parking Lot Closure	es	
	Lot Location B	etween	StreetN	Nearest Cross Street W	itchell/Pine 5:00AM/PM
	Lot Location		Street N	Nearest Cross Street	
	Lot Location		Street N Beginning Time:		
l unde	rstand and agree	to these requirement	ve address or emailed to s & understand if these	are not met the reques	(No Faxes accepted)
Print N	Jame Mary	Curtis s	ignature Mary(urtis	Date <u> </u>
*****	·····	******	•••••	******	•••••
	· 5		Approved		
			Approved		
			Approved		
	20222		Approved		
	anager		Approved		
City Co	ouncil	Date	whhi over	Comments	



oc	lay's Date
City	y Received Date
	MUST BE DESCRIBE OF DATE STANK

1	Please fill out a separate form for	V 20 PMV
	Freedom Feshval Co	ur Show
ontact Person Bethany M	1,110	
ontact Phone	Contact Email_	
Date: 7 /8 /23	Street Closures	
Street Name Mitchell		_ Ending Location _ PINU
Street Name_IVIII(10/11		Ending Location
	Beginning Time 8: WAM)PM	Ending Time : OU AM/PM
Street Name	Beginning Location	_ Ending Location
	Beginning Time:AM/PM	Ending Time:AM/PM
Street Name	Beginning Location	Ending Location
A STATE OF THE STA	Beginning Time : AM/PM	
Si Ciliniano		
Street Name	Beginning Location	
	Beginning Time:AM/PM	Ending Time:AM/PM
Date//	Parking Lot Closure	s
Lot Location	StreetN	earest Cross Street
-1165/1167	Beginning Time : A	AM/PM Ending Time:AM/PM
Lot Location_		earest Cross Street
Lot Location_	Beginning Time : A	AM/PM Ending Time:AM/PM
1535 5535		
Lot Location	StreetN	earest Cross Street
	Beginning Time:A	AM/PM Ending Time:AM/PM
nderstand and agree to these i	Beginning Time:A d to the above address or emailed to: requirements & understand if these a	iavila@cadillac-mi.net (No Faxes accepted) re not met the request will be denied.
it Name WINDURY IIII	Signature Bellen	4 17 12
To a word will be conferred & your	will be a stiffed to additional testament	Us needed and/or if request is approved or denied
********************	will be notified if additional information	is needed and/or if request is approved or denied
	For Office List Only	
eets	Date Approved	Comments
ks		
		Comments
ice	Date Approved	Comments
/ Manager		Comments

Council Communication

RE: Utilities Improvements – 3 Locations

On April 11, 2023, the City held a bid opening on the above referenced project. The following bids were received:

Contractor	
Salisbury Excavating Tustin, MI	\$124,081.90
CJ's Excavating Cadillac, MI	\$138,143.30

These projects will provide spot replacement of a fire hydrant, as well as over 360 feet of sanitary sewer mains, as well as restore pavement and street surfaces once the repairs are complete.

Recommended Action

It is recommended that the contract for the Utilities Improvements – 3 Locations Project be awarded to Salisbury Excavating, Inc. for the bid amount of \$124,081.90. In addition, a 10% contingency is requested for City engineer-approved field changes in unit quantity or scope bringing the total recommended award to a total of \$136,490.09. Funds arere available in the Water and Sewer Fund.

Council Communication

Re: Cadillac Police K9

After 10 years of service, 12-year-old K9 Officer Sage will be retiring at the end of this month. Additionally, Sgt. Taylor will be stepping down as K9 handler after 15 years and Officer Hicks will be taking over. The K9 program has been a part of the Cadillac Police Department for several decades and is used as a law enforcement tool and a bridge builder between the citizens and visitors of Cadillac and the Police Department.

Options for K9 vendors and trainers in this area are limited; however, two were explored: Northern Michigan K9 in Clare, and Mid-Michigan Kennels in Flint. After much consideration, the Police Department's recommendation is to use Northern Michigan K9 (NMK9).

NMK9 is where the City obtained previous K9 Officer "Bo" and is conveniently located just 45 minutes from Cadillac. This would enable the new K9 officer and handler to commute to daily training, reducing overall travel expenses. NMK9's quoted price of \$11,000 includes the dual-purpose Police K9, a 4-week training program for handler and K9, a 1-year workability guarantee, and a 3-year health guarantee that covers hips, elbows, spine, and eyes. If approved, training would commence May 1, 2023.

Mid-Michigan Kennels quoted \$13,500 for the K9 and initial training, but would require nightly hotel and other travel expenses, and also had a training schedule that did not match up well with the department's schedule. Although Mid-Michigan Kennels is a great facility, the department feels that NMK9 is the better fit for CPD's current needs. Department staff have visited both locations and are confident that NMK9 is putting out quality Police K9's with excellent training and guarantees.

Recommended Action

It is recommended that City Council waive competitive bidding and authorize the purchase of a new K9 Officer from Northern Michigan K9 in the amount of \$11,000. Funds are available in the General Fund. The FY2023 operating budget included an appropriation of \$15,000 for this purchase.

NMK9 INVOICE

1820 South Coolidge Ave Harrison, MI 48625 Phone 989-418-0483

DATE: MARCH 29, 2023

TO: CITY OF CADILLAC POLICE

DESCRIPTION	HOURS	RATE	AMOUNT
One Dual Purpose Narcotics Dog; with (Four week class and equipment)			\$11,000
Please make your payment in the next 30 days. Thank You!			
**Please note new attached W9		TOTAL	\$11,000.00

Please make all checks payable to NMK9

City Council

200 North Lake Street Cadillac, Michigan 49601 Phone (231) 775-0181 Fax (231) 775-8755



Mayor Carla J. Filkins

Mayor Pro-Tem Tiyi Schippers

Councilmembers Stephen King Robert J. Engels Bryan Elenbaas

RESOLUTION NO. 2022-___

RESOLUTION AMENDING GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2023

At a regular meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 17th day of April, 2023, at 6:00 p.m.

PRESENT:	_
ABSENT:	
The following preamble and resolution was offered byacconded by	and

WHEREAS, the City adopted Ordinance No. 2022-09, Ordinance Adopting General Appropriations Act for Fiscal Year 2023 ("General Appropriations Ordinance") on May 16, 2022, which approved a general appropriations act for the 2023 fiscal year; and

WHEREAS, Section 10.5 of the City Charter provides that the City Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, Section 9 of the General Appropriations Ordinance authorizes the City Council to make such additional appropriations by resolution; and

WHEREAS, the City Council has determined that additional appropriations are required due to unanticipated expenditures;

City of Cadillac Resolution No Page 2 of 2
NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan,
resolves as follows:
1. The general appropriations act for the 2023 fiscal year is hereby amended in
the manner set forth in the attached Exhibit A, which is incorporated by reference.
2. Any and all resolutions that are in conflict with this Resolution are hereby
repealed to the extent necessary to give this Resolution full force and effect.
YEAS:
NAYS:
STATE OF MICHIGAN)
COUNTY OF WEXFORD)
I, Keri Lanning, Deputy City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No, duly adopted at a regular meeting of the City Council held on the 17th day of April, 2023.

Keri Lanning Cadillac Deputy City Clerk

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

Current	Amended	Increase
Budget	Budget	(Decrease)

GENERAL FUND

Department: Revenue	\$7,898,100	\$8,539,100	\$641,000
Amended Line Items Detail			
Current Property Taxes	3,480,000	3,525,000	45,000
Marihuana Tax	0	103,500	103,500
Revenue Sharing - Marihuana	50,000	0	(50,000)
State Shared Revenue - Constitutional	1,000,000	1,130,000	130,000
Property Tax Administration Fee	130,000	147,000	17,000
Local Community Stabilization Authority	600,000	700,000	100,000
Business Licensing	1,500	15,000	13,500
Northflight	77,000	100,500	23,500
Interest Income	35,000	85,000	50,000
Sale of Property	5,000	23,500	18,500
Miscellaneous	10,000	65,000	55,000
Contribution from Private Sources	5,000	140,000	135,000

Purpose: To recognize additional revenue from the following:

<u>Current Property Taxes</u> - actual revenue from final tax roll.

<u>Marhihuana Tax/Revenue Sharing - Marihuana</u> - based on actual amount received; State Treasury issued guidance on actual line item to classify revenue

<u>State Shared Revenue - Constitutional</u> - based actual received and updated projections for remainder of fiscal year

Property Tax Administration Fee - based on actual amount projected for current year

<u>Local Community Stabilization Authority</u> - based actual received and updated projections for remainder of fiscal year

Business Licensing - based on actual amount projected for year

Northflight - additional contract revenues based on discussions with Northflight/MMR

Interest Income - additional earnings based on rising interest rate environment

Sale of Property - actual revenue received from auction sale of old City equipment

<u>Miscellaneous</u> - insurance proceeds from fire truck damage received in current year; originally expected in prior year.

<u>Contributions from Private Sources</u> - donated funds anticipated for Pickle Ball Courts

Department: City Manager	\$332,300	\$334,700	\$2,400
Amended Line Items Detail			
Auto Allowance	4,800	7,200	2,400

Purpose: Appropriate additional funds for new contractual amount.

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

	Current	Amended	Increase
	Budget	Budget	(Decrease)
			,
Demantarant, Einen siel Comises	Ø270 100	¢207 100	60 000
Department: Financial Services Amended Line Items Detail	\$378,100	\$387,100	\$9,000
	205.000	212.000	7,000
Salaries and Wages	205,000	212,000	7,000
Fringes	126,000	128,000	2,000
Purpose: Appropriate additional funds for payments made to e	employees.		
Department: Clerk/Treasurer	\$363,000	\$383,000	\$20,000
Amended Line Items Detail			
Salaries and Wages	180,000	192,000	12,000
Fringes	126,000	134,000	8,000
Purpose: Appropriate additional funds for payments made to e	employees.		
Department: Elections	\$16,000	\$27,000	\$11,000
Amended Line Items Detail	\$10,000	Ψ=1,000	Ψ11,000
	11.000	17.000	6.000
		*	,
Purpose: Appropriate additional funds to recognize rising cos	,	10,000	3,000
	v		
Department: City Hall	\$355,100	\$477,100	\$122,000
Amended Line Items Detail			
Salaries and Wages	41,000	42,000	1,000
Fringes	35,000	36,000	1,000
Liability Insurance	90,000	95,000	5,000
Utilities	85,000	90,000	5,000
Capital Outlay	45,000	155,000	110,000
Salaries and Wages Office Supplies Purpose: Appropriate additional funds to recognize rising cos Department: City Hall Amended Line Items Detail Salaries and Wages Fringes Liability Insurance Utilities	\$355,100 41,000 35,000 90,000 85,000	42,000 36,000 95,000 90,000	1,000 1,000 5,000 5,000

Purpose: Appropriate additional funds for payments made to employees and for increased costs of insurance and utilities. Re-appropriate funds for repair and recoating of roof on municipal complex. Project was originally appropriated in the prior year but was completed in current year.

Department: Police Department	\$2,273,000	\$2,379,000	\$106,000
Amended Line Items Detail			
Overtime	85,000	95,000	10,000
Fringes	845,000	885,000	40,000
Operating Supplies	43,000	47,000	4,000
Capital Outlay	15,000	67,000	52,000

Purpose: Appropriate additional overtime funds due to department vacancies. Appropriate additional funds for operating supplies, for the costs of bulletproof vests received in partnership with a federal grant program, and for the cost of a patrol vehicle that should be available in the current year.

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

	Current	Amended	Increase
	Budget	Budget	(Decrease)
Department: Fire Department	\$1,600,900	\$1,920,400	\$319,500
Amended Line Items Detail			
Overtime	91,500	280,000	188,500
Auxiliary Officers	25,000	10,000	(15,000)
Fuel Costs	5,000	10,000	5,000
Capital Outlay	15,000	156,000	141,000

Purpose: Appropriate additional overtime funds due to department vacancies and issues with EMT services. Appropriate additional funds based on increasing fuel costs, and for the emergency purchase of replacement self-contained breathing apparatus due to the failure of previous equipment (as reported to Council on July 18, 2022).

Department: Public Works	\$1,106,300	\$1,140,400	\$34,100
Amended Line Items Detail			
Public Works Administration			
Salaries and Wages	40,500	50,000	9,500
Fringes	28,000	35,000	7,000
Sidewalks and Alleys			
Salaries and Wages	10,000	12,000	2,000
Fringes	6,400	7,000	600
Equipment Rental	25,000	40,000	15,000

Purpose: Appropriate additional funds for DPW hours and equipment rental based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities.

Department: Parks and Recreation	\$271,500	\$293,500	\$22,000
Amended Line Items Detail			
Salaries and Wages	51,000	55,000	4,000
Fringes	38,000	40,000	2,000
Equipment Rental	20,000	30,000	10,000
Contractual Services	5.000	11,000	6,000

Purpose: Appropriate additional funds for DPW hours and equipment rental based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities. Also appropriate additional funds for contractual services, primarily for forestry work.

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

	Current Budget	Amended Budget	Increase (Decrease)
Department: Community Promotions Amended Line Items Detail	\$68,500	\$229,000	\$160,500
Salaries and Wages	18,000	25,000	7,000
Fringes	11,500	16,000	4,500
Equipment Rental	16,000	20,000	4,000
Special Projects	5,000	150,000	145,000

Purpose: Appropriate funds for additional DPW activity spent in promotion activities, and for the construction of Pickle Ball Courts in the Lakefront Park primarily funded through private contributions.

Department: Other Financing Uses	\$55,400	\$1,395,400	\$1,340,000
Amended Line Items Detail			
Transfer Out - Major Street Fund	0	750,000	750,000
Transfer Out - Local Street Fund	60,000	650,000	590,000

Purpose: As discussed in capital improvement program work session, appropriate funds for transferring excess reserves to street funds for various street improvement projects.

General Fund Summary	Prior Approved	Amended	Change
Revenues	\$7,898,100	\$8,539,100	\$641,000
Expenditures	7,796,900	9,943,400	2,146,500
Revenues Over (Under) Expenditures	\$101,200	(\$1,404,300)	

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

Current	Amended	Increase
Budget	Budget	(Decrease)

Major Street Fund

 Revenue
 \$1,527,500
 \$2,277,500
 \$750,000

 Amended Line Items Detail
 0
 750,000
 750,000

 Transfer In - General Fund
 0
 750,000
 750,000

Purpose: Recognize revenue additional transfer from General Fund to pay for street improvement projects.

Local Street Fund

Revenue \$766,600 \$1,416,600 \$650,000

Amended Line Items Detail

Transfer In - General Fund 60,000 710,000 650,000

Purpose: Recognize revenue additional transfer from General Fund to pay for street improvement projects.

 Construction
 \$600,000
 \$1,200,000
 \$600,000

 Amended Line Items Detail
 600,000
 1,200,000
 600,000

Purpose: Appropriate additional funds for street construction based on timing of current projects.

Water and Sewer Fund

Revenue	\$4,717,000	\$5,102,000	\$385,000
Amended Line Items Detail			
Water Sales	1,580,000	1,690,000	110,000
Sewer Sales	2,470,000	2,730,000	260,000
Fire Protection	125,000	140,000	15,000
Purpose: To recognize revenue from user charge	ges projected for the year.		
Expenditures	\$4,708,600	\$5,009,900	\$301,300
Amended Line Items Detail			
Primary Treatment			
Salaries and Wages			
	19,500	22,000	2,500

Purpose: Appropriate additional funds for payments made to employees based on actual activity.

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

	Current Budget	Amended Budget	Increase (Decrease)
Chile Tooks on			
Sludge Treatment Injection Contract Cost	70,000	75,000	5,000
Utilities Utilities	20,000	22,000	2,000
Repair and Maintenance	5,000	10,000	5,000
Purpose: Appropriate additional funds for various expenses.	3,000	10,000	3,000
Building & Grounds (Wastewater)			
Utilities	25,000	50,000	25,000
Purpose: Appropriate additional funds for utilities costs.			
Industrial Surveillance			
Salaries and Wages	10,400	16,500	6,100
Fringes	6,600	10,000	3,400
Laboratory	3,500	55,000	51,500
Purpose: Appropriate additional funds for extra staff hours an program update.	d laboratory co	sts required to	complete IPP
Lift Station - Sanitary			
Utilities	50,000	58,000	8,000
Purpose: Appropriate additional funds for utilities costs.			
Vehicles (Water Resources)			
Fuel Costs	10,700	16,000	5,300
Purpose: Appropriate additional funds for fuel costs.			
Building & Water Tank			
Salaries and Wages	10,000	20,000	10,000
Fringes	6,500	15,000	8,500
Purpose: Appropriate additional funds for activities in this dep	partment.		
Pumping Station			
Utilities	185,000	200,000	15,000
Purpose: Appropriate additional funds for utilities costs.			
General Street Expenses			
Contractual Services	15,000	27,000	12,000
Purpose: Appropriate additional funds for street repairs after	major leaks.		

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

	Current	Amended	Increase
	Budget	Budget	(Decrease)
Meter Operations & Maintenance			
Salaries and Wages	125,000	150,000	25,000
Fringes	78,700	105,000	26,300
Purpose: Appropriate additional funds for activities in this de	partment.		
Maintanana Maina and Hadanata			
Maintenance - Mains and Hydrants	40.000	60.000	20.000
Salaries and Wages	40,000	60,000	20,000
Fringes	25,000	38,000	13,000
Purpose: Appropriate additional funds for activities in this de	partment.		
Vehicles (Distribution and Collection)			
Fuel Costs	18,000	20,000	2,000
Repair and Maintenance	18,000	21,000	3,000
Purpose: Appropriate additional funds for fuel and vehicle rep	pair costs.		
Non-Operating			
Depreciation	1,000,000	1,050,000	50,000
Purpose: Appropriate funds for additional costs of asset depre		1,030,000	30,000

ThaT	الممطالحين	at C	ممالناهم	Commons	Emad
i ne i	rannead	ar C	aamac	Commons	Funa

Revenue	\$0	\$264,000	\$264,000
Amended Line Items Detail			
State of Michigan Grant	0	130,000	130,000
Contributions from Private Sources	0	23,000	23,000
Surplus	0	111,000	111,000
Purpose: Recognize remaining funds required to complete project.			
Construction	\$0	\$264,000	\$264,000
Amended Line Items Detail			
Construction	0	264,000	264,000

Purpose: Re-appropriate funds for current year actual costs of project. Project was originally scheduled for prior fiscal year but much of the construction was completed in the current year.

Financial Services Department FY2023 Budget Amendment #2 April 17, 2023

Current	Amended	Increase
Budget	Budget	(Decrease)

Consumers Energy Prosperity Grant Fund			
consumers Energy 1100perior Crane 1 and			
Revenue	\$0	\$50,000	\$50,000
Amended Line Items Detail			
Contributions from Private Sources	0	50,000	50,000
Purpose: Recognize revenue to match current year costs.			
Construction	\$0	\$50,000	\$50,000
Amended Line Items Detail			
Construction	0	50,000	50,000
Purpose: Appropriate funds for anticipated current year grant cos	ts.		
Cadillac Development Fund			
Revenue	\$13,500	\$38,500	\$25,000
Amended Line Items Detail			
State of Michigan	0	25,000	25,000
Purpose: Recognize revenue pursuant to a "Match on Main" grant	t.		
Economic Development	\$0	\$25,000	\$25,000
Amended Line Items Detail			
Contractual Services	0	25,000	25,000
Purpose: Appropriate funds to transfer grant proceeds to receipien	nt.		