



City Council Meeting

October 18, 2021

6:00 p.m.

Cadillac Municipal Complex

Council Chambers

200 N. Lake St.

Cadillac, MI 49601



October 18, 2021 City Council Meeting Agenda
6 p.m. at City Hall - 200 N. Lake St. – Cadillac, MI 49601

We are continuous learners

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on October 4, 2021.
Support Document III-A

B. Minutes from the closed session held on October 4, 2021.

IV. PUBLIC HEARING

A. Public hearing to consider adoption of Ordinance to Approve Transfer of Real Property (Well Property).
Support Document IV-A

Cadillac City Council Agenda

October 18, 2021

Page 2

V. COMMUNICATIONS

- A. Holiday Lighted Garland
Support Document V-A
- B. Chamber of Commerce – Downtown Trick or Treat
Support Document V-B
- C. Friends of the Library
Support Document V-C

VI. APPOINTMENTS

- A. Recommendation regarding reappointment to the Zoning Board of Appeals.
Support Document VI-A

VII. CITY MANAGER’S REPORT

- A. Bids and recommendation regarding Upgrade/Replacement of HVAC Systems – 120 W. Chapin St. (EGLE Building).
Support Document VII-A
- B. Recommendation regarding Purchase of BolaWrap Restraint Devices.
Support Document VII-B
- C. Purchase and Installation of Police Patrol Vehicle Emergency Equipment.
Support Document VII-C

VIII. ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt the Resolution for Local Government Approval for a Liquor License for Roasted Café LLC.
Support Document VIII-A
- B. Adopt Resolution of Support for Completion of Paving the White Pine Trail from Big Rapids to Sand Lake.
Support Document VIII-B

IX. MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

- A. Cadillac West Corridor Improvement Authority
Support Document IX-A

X. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

XI. GOOD OF THE ORDER

XII. ADJOURNMENT

Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

October 4, 2021

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, Schippers, King, Mayor Filkins
Council Absent: Engels
Staff Present: Peccia, Ottjepka, Dietlin, Wasson

APPROVAL OF AGENDA

2021-188 Approve agenda as presented.

Motion was made by Schippers and supported by Elenbaas to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

Terrell Bodary commented on the response provided by the City to his recent FOIA Appeal and stated he would like to FOIA request both copies of the receipt.

Peccia noted there is a proper process for filing a FOIA request. He advised Mr. Bodary that if he would like to request public documents through the Freedom of Information Act, he should contact the FOIA Coordinator.

CONSENT AGENDA

2021-189 Approve consent agenda as presented.

Motion was made by King and supported by Schippers to approve the consent agenda as presented.

Motion unanimously approved.

COMMUNICATIONS

A. Cadillac Band Boosters

2021-190 Approve banner for Cadillac Band Boosters.

Motion was made by Schippers and supported by Elenbaas to approve the display of a banner from November 1, 2021 to November 8, 2021 for the Cadillac Band Boosters Hobby and Craft Show.

Motion unanimously approved.

B. Cadillac Area Symphony Orchestra

2021-191 Approve banner for Cadillac Area Symphony Orchestra.

Motion was made by Elenbaas and supported by King to approve the display of a banner from November 15, 2021 to November 22, 2021 for the Cadillac Area Symphony Orchestra.

Motion unanimously approved.

C. Vote – City of Cadillac Election

2021-192 Approve banner for Vote – City of Cadillac Election.

Motion was made by Elenbaas and supported by Schippers to approve the display of a banner from October 25, 2021 to November 1, 2021 for Vote November 2, 2021 – City of Cadillac Election.

Motion unanimously approved.

D. Cadillac Garden Club – Holiday Home Tour

2021-193 Approve banner for Cadillac Garden Club – Holiday Home Tour.

Motion was made by Schippers and supported by Elenbaas to approve the display of a banner from November 8, 2021 to November 15, 2021 for the Cadillac Garden Club Holiday Home Tour.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Zoning Board of Appeals

PUBLIC COMMENTS

Howard Heuker asked for an update on the flooding situation on Bremer Street and on the claim he submitted for damages to his property.

Terrell Bodary commented on Thin Blue Line flags and police accountability.

GOOD OF THE ORDER

Peccia stated the City does not have information regarding the status of the claim submitted by Mr. Heuker. He noted it is likely still with the claims processor. He encouraged Mr. Heuker to contact the City to discuss this matter in further detail.

CLOSED SESSION

Adjourn to closed session to consult with the City Attorney regarding trial or settlement strategy in connection with Cubitt v. City of Cadillac et al, Western District of Michigan Case No. 1:20-cv-01084.

2021-194 Adjourn to closed session.

Motion was made by Schippers and supported by Elenbaas to adjourn to closed session to consult with the City Attorney regarding trial or settlement strategy in connection with Cubitt v. City of Cadillac et al, Western District of Michigan Case No. 1:20-cv-01084; invite Adam Ottjepka, Director of Public Safety.

Motion unanimously approved.

2021-195 Return to open session.

Motion was made by King and supported by Schippers to return to open session.

Motion unanimously approved.

Peccia stated it would be appropriate for Council to consider a motion to approve settlement of Case No. 1:20-cv-01084, Cubitt v City of Cadillac et al, per the terms discussed in closed session, and to authorize the City Manager, Clerk, and Mayor to execute all documents necessary to memorialize the settlement.

2021-196 Authorize settlement of Case No. 1:20-cv-01084.

Motion was made by Schippers and supported by Elenbaas to approve the motion as stated by the City Manager.

Motion unanimously approved.

Peccia read the following Public Statement regarding “Cubitt v City of Cadillac”:

The City’s insurance company made a business decision to settle the dispute to avoid the costs and uncertainty of litigation, and the City of Cadillac and Donald W. Cubitt now have, pursuant to City Council’s approval, settled all litigation related to Cubitt v City of Cadillac, Case No. 1:20-cv-01084. Not accepting the City’s insurance carrier’s recommendation could result in limited coverage, which would not be in the City’s best interests.

Cubitt filed a lawsuit in November 2020 against the City of Cadillac, the City of Cadillac Police Department and two City of Cadillac police officers in their individual and official capacities seeking damages related to a March 2020 arrest of Cubitt’s minor son, Donald B. Cubitt.

Under the settlement, Cubitt has agreed to dismiss the lawsuit. The City has denied any wrongdoing and settlement does not constitute an admission of liability.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

RESOLUTION NO. 2021-_____

**RESOLUTION TO ADOPT ORDINANCE TO APPROVE
TRANSFER OF REAL PROPERTY
(WELL PROPERTY)**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, conducted on the 18th day of October, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City of Cadillac ("City") is authorized by statute to buy, own and sell real property (MCL 117.4e); and

WHEREAS, the Charter of the City provides that the City may, by ordinance and upon the affirmative vote of four or more members of the Council, transfer any real property (Charter Sec. 5.6); and

WHEREAS, the Charter further provides that before final adoption of such an ordinance, the Council shall hold a public hearing and shall publish notice once at least twenty (20) days and again ten (10) days prior to the hearing; and

WHEREAS, in 1994, the City and the Cadillac Local Development Finance Authority ("LDFA") entered into a Water Supply Agreement (copy attached) with Beaver Michigan

Associates Limited Partnership (“Beaver”) pursuant to which the City and the LDFA owned real property and a well that provided water to Beaver; and

WHEREAS, the Water Supply Agreement provides that it expires on October 31, 2021, at which time the well is to be transferred to Beaver; and

WHEREAS, Cadillac Renewable Energy LLC is the successor in interest to Beaver; and

WHEREAS, the City and the LDFA wish to transfer the well and the related real property and improvements (the “Well Property”) to Cadillac Renewable Energy LLC; and

WHEREAS, the City wishes to adopt an ordinance that approves the transfer by quit claim deed and bill of sale of the Well Property owned by the City and/or the LDFA described as:

BEG AT SW COR OF LOT 7; N 161 FT; E 185 FT; S 218 FT; NWLY ALG THE S LN OF LOT 7 TO POB, BEING PART OF LOT 7, HARRY VANDERJAGT INDUSTRIAL PARK PLAT. CITY OF CADILLAC.

WHEREAS, the City Clerk twice published a summary of the Ordinance in a newspaper of general circulation in the City of Cadillac, together with a notice setting the time and place for a public hearing on the Ordinance, in accordance with the Charter. A copy of the Ordinance shall be available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge; and

WHEREAS, the transfer of the Well Property described in the Ordinance is in the public interest.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Pursuant to Section 5.2 and 5.6 of the City Charter, the City adopts Ordinance No. 2021-____, Ordinance to Transfer of Real Property (Well Property) (the "Ordinance," attached as Exhibit 1).

2. A public hearing regarding the Ordinance was held on the 18th day of October, 2021 at 6:00 p.m.

3. The Mayor and the City Clerk are authorized to execute any and all documents, and take any and all actions, as may be necessary or appropriate to close upon the transfer described in the Ordinance.

4. A copy of the Ordinance is available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2021-____, duly adopted at a meeting of the Cadillac Council held on the 18th day of October, 2021.

Sandra Wasson
City Clerk

ORDINANCE NO. 2021-____

**ORDINANCE TO APPROVE TRANSFER OF REAL PROPERTY
(WELL PROPERTY)**

THE CITY OF CADILLAC ORDAINS:

Section 1.

Pursuant to MCL 117.4e, the Charter of the City of Cadillac and other applicable authority, the City hereby approves the transfer to Cadillac Renewable Energy LLC of real property owned by the City, located in the City of Cadillac, County of Wexford, State of Michigan (including a well and related improvements) (the "Well Property") and legally described as follows:

See attached Exhibit A

as described in a 1994 Water Supply Agreement between the City and Beaver Michigan Associates Limited Partnership, predecessor to Cadillac Renewable Energy LLC.

Section 2.

The Mayor and City Clerk are hereby authorized to execute any and all documents and to take any and all actions necessary or appropriate to close upon the transfer of the Well Property.

Section 3.

The City Clerk is directed, pursuant to Section 20-4(b) of the City's Code of Ordinances, within 30 days after the adoption of this ordinance, to record a certified copy of this ordinance with the Wexford County Register of Deeds and to send a copy to the State Treasurer.

Section 4.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 5.

This Ordinance shall take effect twenty (20) days after its adoption and publication.

Approved this ____ day of _____, 2021.

Sandra Wasson, City Clerk

Carla J. Filkins, Mayor

I, Sandra Wasson, City Clerk of the City of Cadillac, Michigan, do hereby certify that a summary of Ordinance No. 2021-____ was published in the Cadillac News on the ____ day of _____, 2021.

Sandra Wasson, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

On this ____ day of _____, 2021, before me, a Notary Public, in and for said County, personally appeared Carla J. Filkins, Mayor, and Sandra Wasson, City Clerk, on behalf of the City of Cadillac, who executed the foregoing Ordinance and acknowledged that they have executed it on behalf of the City of Cadillac in their capacity as its Mayor and City Clerk, respectively.

_____, Notary Public
County of _____, State of Michigan
My commission expires: _____

Prepared By and Return To:
Scott H. Hogan (P41921)
FOSTER, SWIFT, COLLINS & SMITH, PC
1700 E. Beltline Avenue NE, Suite 200
Grand Rapids, MI 49525
(616) 726-2200

EXHIBIT A

WELL REAL PROPERTY

BEG AT SW COR OF LOT 7; N 161 FT; E 185 FT; S 218 FT; NWLY ALG THE S
LN OF LOT 7 TO POB, BEING PART OF LOT 7, HARRY VANDERJAGT
INDUSTRIAL PARK PLAT, City of Cadillac, Wexford County, Michigan.



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 9/28/2021

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Banner Request Form

Monday Banner Start Date 11/22/21

Monday Banner End Date 1/31/22

(Banners are installed and removed on Mondays unless it is a Holiday, then it will be the following day)

(Banners may only be requested for one week at a time per form)

Reason for Banner

Holiday Lighted Garland

Organization

City of Cadillac

Contact Person

Ken Payne

Contact Phone

231-920-7800

Contact Email

kpayne@cadillac-mi.net

City of Cadillac & State of Michigan Guidelines:

☒ Banner requested date is a minimum of 2 months prior to display date requested.

☒ Banner picture or a design proof is **attached with this request form** or it will not be approved.

☒ The City reserves the right to determine when the banner is hung during inclement weather.

☒ The City is not responsible for any damages to the banner.

☒ Banner requested is for a reasonable and public purpose.

☒ Banner does not display any legend or symbol which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, or be political in nature.

☒ The legend may contain the name of the sponsor paying for the banner if such is not an obvious advertising of and promotion of the sale of the sponsor's goods or services.

☒ The lettering of the sponsor's name or a logo does not exceed three inches if on a single line or two-inches if on more than one line.

☒ Banner does not contain an address or directions to location.

☒ Banner meets all the design specifications on the back of this form.

☒ The banner will be delivered to City Garage a minimum of **1 week before** banner is to be displayed.

City Garage is located at 1001 6th Street and hours. Call Street Supervisor at (231)920-7800 to schedule time.

☒ Banner will be picked up within **1 week after** being displayed; if it is not picked up, the banner will be disposed of.

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name

Ken Payne

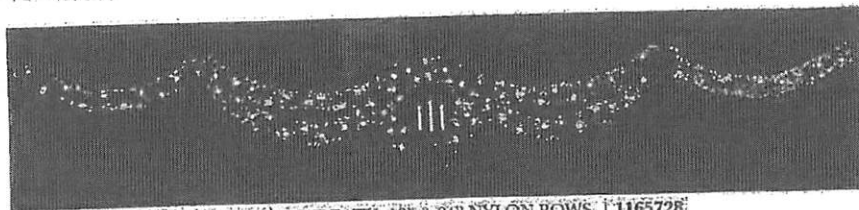
Signature

[Signature]

Date

9/28/2021

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.



*

40" DOUBLE DRAPE, 60" CANDLE WREATH, 18" & 24" NYLON BOWS. [1165728]



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 10/12/21

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) Cadillac Chamber of Commerce Contact Address 222 N Lake St
Contact Phone(s) 231-775-9776 Contact Email info@cadillac.org
Sponsoring Organization DCA/CACC ☐ Private ☒ Non-Profit
Purpose of Event Downtown Trick or Treat Approx # of Attendees 1,500 - 2,400

Beginning Date: 10/27/21 Ending Date: 10/28/21 Reoccurring: YES ☐ NO ☒
1st Day _____ Set-up 4:00 AM/PM PM Start 6:00 AM/PM PM End 8:00 AM/PM PM Clean-up 8:30 AM/PM PM
2nd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Clean-up _____ AM/PM
3rd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Clean-up _____ AM/PM
4th Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Clean-up _____ AM/PM

Please answer the following questions:

YES ___ NO ___ Will you be requesting permission to close any streets or parking lots?
YES ___ NO ☒ Will you be requesting permission to display any off site signage?
YES ___ NO ☒ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ___ Will you be requesting permission to reserve any of the City of Cadillac facilities?

Please Circle

Market at Cadillac Commons

Rotary Pavilion

City Park

Cadillac Commons Plaza

YES ___ NO ☒ Will you be requesting permission to have a parade?
YES ___ NO ☒ Will you be requesting permission to hold any races?
YES ___ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES ☒ NO ___ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 10/12/21

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event Cadillac Downtown Trick-or-treating

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**

**Weather Dependent

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician. (MUSICAL PERFORMANCES)

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Bethany Miller
Signature

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name Bethany Miller Total Fees Required: _____ Total Fees Paid: _____ Date 10/12/2021

Today's Date 10/12

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Cadillac Downtown Truck or treating / movie in the park
Contact Person Bethany Miller
Contact Phone 775-9776 Contact Email info@cadillac.org

Date: 10/27/2021

Street Closures

Street Name <u>S. Lake</u>	Beginning Location <u>N. Harris</u>	Ending Location <u>N. Cass</u>
	Beginning Time <u>5:00</u> AM/PM	Ending Time <u>8:00</u> AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM

Date ____/____/____

Parking Lot Closures

Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Bethany Miller Signature Bethany Miller Date 10/12/2021

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Banner Request Form

Monday Banner Start Date 10/18/2021

Monday Banner End Date 10/25/2021

(Banners are installed and removed on Mondays unless it is a Holiday, then it will be the following day)

(Banners may only be requested for one week at a time per form)

Reason for Banner National Friends of the Library Week

Organization Friends of the Cadillac Wex Public Library Contact Person Vicki Long

Contact Phone [REDACTED] Contact Email [REDACTED]

City of Cadillac & State of Michigan Guidelines:

- _____ Banner requested date is a minimum of 2 months prior to display date requested.
- _____ Banner picture or a design proof is **attached with this request form** or it will not be approved.
- _____ The City reserves the right to determine when the banner is hung during inclement weather.
- _____ The City is not responsible for any damages to the banner.
- _____ Banner requested is for a reasonable and public purpose.
- _____ Banner does not display any legend or symbol which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, or be political in nature.
- _____ The legend may contain the name of the sponsor paying for the banner if such is not an obvious advertising of and promotion of the sale of the sponsor's goods or services.
- _____ The lettering of the sponsor's name or a logo does not exceed three inches if on a single line or two-inches if on more than one line.
- _____ Banner does not contain an address or directions to location.
- _____ Banner meets all the design specifications on the back of this form.
- _____ The banner will be delivered to City Garage a minimum of **1 week before** banner is to be displayed.
City Garage is located at 1001 6th Street and hours. Call Street Supervisor at (231)920-7800 to schedule time.
- _____ Banner will be picked up within **1 week after** being displayed; if it is not picked up, the banner will be disposed of.

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Vicki Long Signature Vicki Long Date 09/14/2020

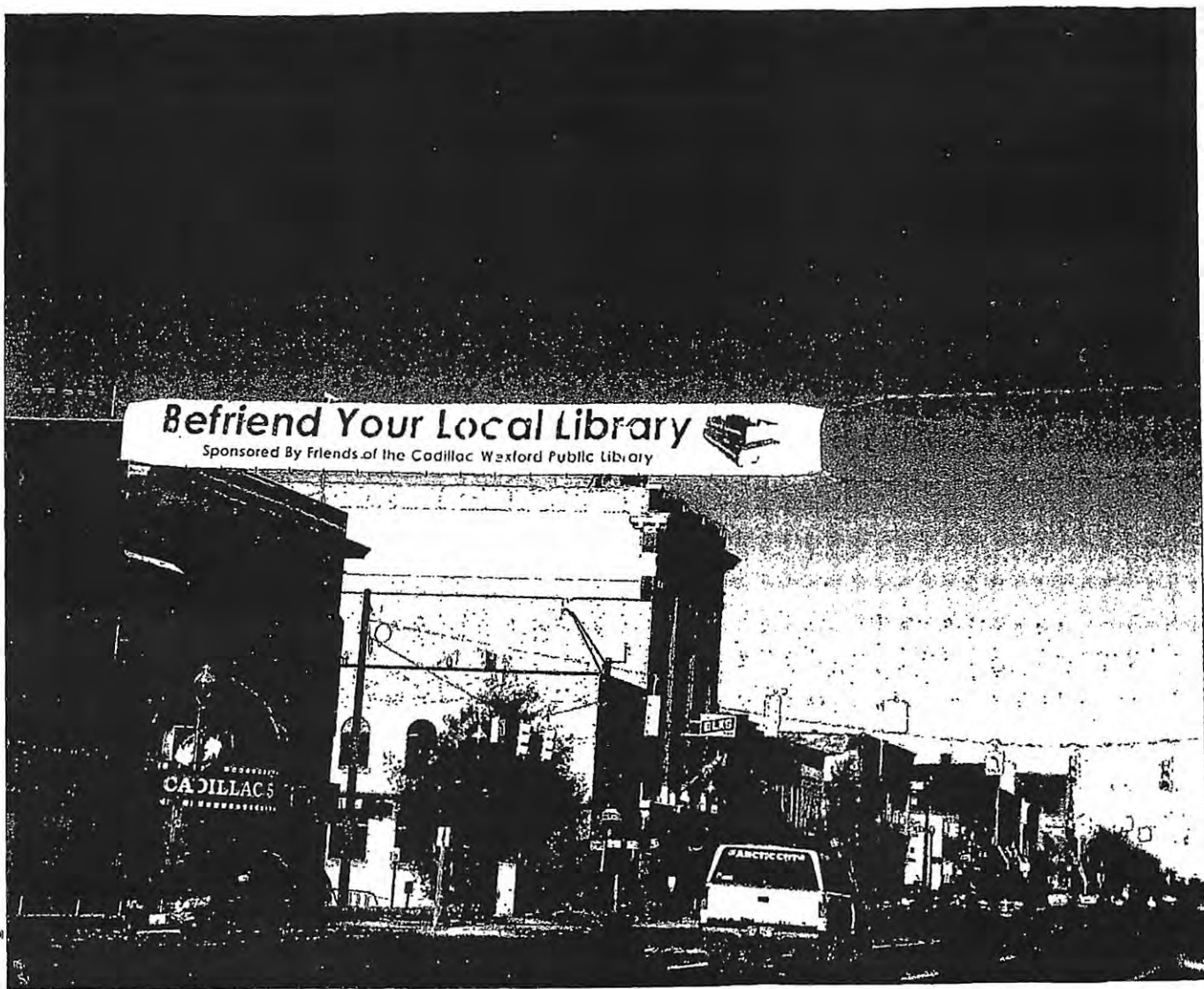
Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
State of Michigan _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

Befriend Your Local Library

Sponsored By Friends of the Cadillac Wexford Public Library



October 18, 2021

COUNCIL COMMUNICATION

Re: Reappointment to Zoning Board of Appeals – Troy Knight

Troy Knight has indicated his interest in being reappointed to serve on the Zoning Board of Appeals. Troy Knight has served on the Zoning Board of Appeals since 2004.

It is recommended that Troy Knight be reappointed to the Zoning Board of Appeals for another 3-year term, expiring on 10/18/2024.

October 18, 2021

Council Communication

Re: Upgrade/Replacement of HVAC Systems – 120 W. Chapin Str. (EGLE Building)

The City of Cadillac owns the office building located at 120 W. Chapin Street that is currently rented to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) under a lease that runs through 2037. This building is now over 25 years old, and the mechanical systems need to be upgraded. The control system is obsolete, and parts are difficult if not impossible to find to make repairs. The cooling system has been experiencing regular and catastrophic failures throughout the summer of 2021.

City staff consulted a mechanical engineering firm to perform an analysis of the systems and they recommended a project to replace these systems. Bids were recently released for this project. The recommendation from the mechanical engineering firm, Nealis Engineering, is to award the bid to the lowest bidder, Top Notch Heating, Cooling, and Geothermal. The bid results and recommendation from Nealis are attached to this communication.

Recommended Action

It is recommended that the contract for the HVAC upgrade project for the City-owned facility at 120 W. Chapin Street be awarded to Top Notch Heating, Cooling, and Geothermal in accordance with their bid. It is also recommended that a 10% contingency be authorized for the project for unexpected scope changes to the project. Funds for this project are available in the Building Authority Operating Fund.

Owen Roberts

From: Henry Toscano <etoscano@nealisengineering.com>
Sent: Tuesday, October 12, 2021 4:57 PM
To: Owen Roberts
Cc: Gary Nealis
Subject: Cadillac EGLE Bldg. HVAC Project
Attachments: Cadillac EGLE Bldg. Recommendation.pdf

Mr. Owen Roberts,

Please see the attached PDF for our recommendation letter. We recommend TOP NOTCH HEATING, COOLING & GEOTHERMAL for the Cadillac EGLE Bldg. HVAC Project. We determined that the project could not be awarded separately in this case as contractors included either separate controls or all the controls pricing into one item or the other. In other words, both items the (1) condenser and coil replacement and (2) temperature control replacement must be awarded to one contractor. Call if you have any questions.

E. Henry Toscano

231.933.0510 | office
562.445.6273 | mobile



830 Cottageview Dr., Suite 102
Traverse City, MI 49684
P 231.933.0510 F 231.933.3215
W www.nealisengineering.com



830 Cottageview Dr., Suite 102
Traverse City, MI 49684
P 231.933.0510 | F 231.933.3215
W www.nealisengineering.com

Date: October 12, 2021

To: City of Cadillac
200 N. Lake St.
Cadillac, MI 49601

Attn: Owen Roberts (oroberts@cadillac-mi.net)

Project: Cadillac EGLE Bldg. HVAC Project

Reference: Bid Documents – Cadillac EGLE Office (Nealis Bidding PDFs)

Notes By: E. Henry Toscano

Distribution: Nealis Project No. 21066

Mr. Owen Roberts,

We recommend *TOP NOTCH HEATING, COOLING & GEOTHERMAL* for the Cadillac EGLE Bldg. HVAC Project.

BID TABULATION		
COMPANY & ADDRESS	AMOUNT	AMOUNT TOTAL
JOHNSON & WOOD, LLC 2130 E. HEMPHILL ROAD BURTON, MI 48529	1. CONDENSER AND COIL REPLACEMENT _____ \$ 129,000.00 2. TEMPERATURE CONTROL REPLACEMENT _____ \$ 147,000.00	\$ 276,000.00
TEMPERATURE CONTROL, INC. 1623 NORTHERN STAR DR. TRAVERSE CITY, MI 49696	1. CONDENSER AND COIL REPLACEMENT _____ \$ 156,800.00 2. TEMPERATURE CONTROL REPLACEMENT _____ \$ 238,300.00	\$ 395,100.00
TOP NOTCH HEATING, COOLING & GEOTHERMAL 6150 CONRAD ROAD MANCERLONA, MI 49659	1. CONDENSER AND COIL REPLACEMENT _____ \$ 190,900.00 2. TEMPERATURE CONTROL REPLACEMENT _____ \$ 66,900.00	\$ 257,800.00
J.E. JOHNSON, INC. 1550 E. VIRGINIA DR. MIDLAND, MI 48642	1. CONDENSER AND COIL REPLACEMENT _____ \$ 200,900.00 2. TEMPERATURE CONTROL REPLACEMENT _____ \$ 90,100.00	\$ 291,000.00
D&W MECHANICAL 1266 INDUSTRY DR., STE A TRAVERSE CITY, MI 49696	1. CONDENSER AND COIL REPLACEMENT _____ \$ 139,400.00 2. TEMPERATURE CONTROL REPLACEMENT _____ \$ 275,700.00	\$ 415,100.00
JOHNSON CONTROLS 2970 WALKENT DRIVE NW GRAND RAPIDS, MI 49544	1. CONDENSER AND COIL REPLACEMENT _____ \$ 243,165.18 2. TEMPERATURE CONTROL REPLACEMENT _____ \$ 100,793.91	\$ 343,959.09

Thank you,

E. Henry Toscano

October 18, 2021

Council Communication

Re: Recommendation regarding Purchase of BolaWrap Restraint Devices

The Police Department has researched a new, less-than-lethal tool called the BolaWrap, and is requesting approval for the acquisition of thirteen units. The units will be assigned to four sergeants, eight patrol officers, and one school resource officer. This tool would provide another less-than-lethal option for officers to use when in challenging situations. A demonstration of the system may be viewed at: <https://youtu.be/4aSLDE-RnWs>.

There are several benefits of using the BolaWrap system. The system uses small hooks around a cord that when deployed, wraps around extremities. The hooks are designed to prevent minor puncture wounds, and the wrapping makes it so extremities cannot be moved, yet there is still the ability for the person to brace themselves if they fall. Most importantly, utilization of this type of system falls much lower on the use of force continuum and is categorized similar to restraining with handcuffs. The primary purpose of deploying this system would be to prevent events from escalating to the point where a higher level of force is required.

Other important attributes regarding the use of BolaWraps include:

- Does not work by inflicting pain to the suspect;
- Can be used on subjects where other force options may not be adequate or appropriate (i.e., mentally ill, elderly subjects);
- Larger area to target for deployment - entire leg area (optimal from knees down) as well as arms (optimal from elbows down).

Each officer will be assigned an individual BolaWrap device. Similar to the deployment of other equipment, each officer needs to be responsible for their devices, and arrive for duty or on scene with everything needed to do their job.

The cost for thirteen units is \$16,272.50 and acquisition is only available through a regional distributor, Vance's Law Enforcement.

Recommended Action

It is recommended that competitive bidding be waived due to only a sole source available to acquire the units. It is subsequently recommended that the purchase of BolaWrap systems be awarded to Vance's Law Enforcement for \$16,272.50. Funds are available in the General Fund.



Send PO's To:
3723 Cleveland Ave
Columbus, OH 43224
ph (614)471-0712
fx (614)471-2134

Remit Pymt To:
4250 Alum Creek Dr
Obetz, OH 43207
ph (614)489-5025
fx (614)489-5077

Account Name CADILLAC POLICE DEPARTMENT
Contact Name Sgt. JEFFERY IZZARD
Bill To 200 N. LAKE ST, STE 3
CADILLAC, MI 49601
Phone (231) 775-0181
Email jizzard@cadillac-mi.net

Date 10/14/2021
Quote Number 00042127
Prepared By Jamie Wilson

Quantity	Style	Product Family	Description	Unit Quantity	Sales Price	Total Price
13.00	10101	Wrap Technologies	BolaWrap 100.1 Remote Restraint Device - Yellow	Each	\$924.95	\$12,024.35
13.00	12009	Wrap Technologies	2.25" Metal Belt Clip for BolaWrap 100.1, Black	Each	\$25.95	\$337.35
13.00	12004	Wrap Technologies	Kydex Holster LL for BolaWrap 100.1, Black	Each	\$39.95	\$519.35
78.00	11200	Wrap Technologies	Cartridge for BolaWrap 100.1	Each	\$29.95	\$2,336.10
13.00	12006	Wrap Technologies	Dual Cartridge Holder for BolaWrap 100.1, Black	Each	\$74.95	\$974.35

Subtotal	\$16,191.50
Trade In Value	\$0.00
Shipping and Handling	\$81.00
Tax	\$0.00
Quote Grand Total	\$16,272.50

Payment Details

Net 30 ☒
Check ☐
Credit Card ☐

Number of Days
Quote Valid

Quote Valid 30 Days

Name _____

CC # _____

Expires _____ CRV CODE _____
CREDIT CARDS OVER \$1,000 incur a 3% SURCHARGE



1817 West 4th Street, Tempe, Arizona 85281 • Phone: +1.602.451.8597 • Fax: +1.775.719.5370 • Nasdaq: WRTC\

May 3, 2021

Please accept this letter as confirmation that Wrap Technologies is the Sole Source Manufacturer of non-lethal BolaWrap 100 products and Vance's Law Enforcement is our Sole Source Distributor for the States of IN, KY, MI and OH.

Vance's Law Enforcement

3723 Cleveland Avenue

Columbus, OH 43224

Phone: 614-471-0712

Contact: Doug Vance

dvance@vancesle.com

Wrap Technologies manufactures and sells various Wrap® brand products, including BolaWrap 100, cartridges, accessories, and other law enforcement products.

The BolaWrap 100 is a remote restraint device designed to be used by law enforcement early in an encounter of someone suffering from a mental health crisis, narcotic induced psychosis, or other uncooperative behaviors to deescalate situations rapidly so no other force is necessary. No other manufacturers make a remote restraint device comparable to this device.

All of our products are patented and manufactured in the United States.

Patents: US10,036,615

US10,107,599

US820,940

US822,785

WO2018/009255 (and all national entries/validations based thereon)

BolaWrap and Wrap Technologies are trademarks of Wrap Technologies, Inc., and BolaWrap® is a registered trademark of Wrap Technologies, Inc. registered in the U.S. and filed in certain foreign jurisdictions.

Please contact me below if you have further questions or need additional assistance with your sole source paperwork.

Sincerely,

Stacie Sundberg

Director, Sales Operations

Wrap Technologies, Inc.

1817 W 4th Street

Tempe, AZ 85281

Ssundberg@wrap.com

Phone: 602-451-8597

STANDARD LIMITED WARRANTY

WRAP TECHNOLOGIES, INC. EXPRESS LIMITED WARRANTY AND RELEASE FOR LAW ENFORCEMENT PRODUCTS AND ACCESSORIES

The following WRAP TECHNOLOGIES, INC. (WRAP) warranty provisions are applicable on all sales or transfers of WRAP Law Enforcement Products and Accessories.

The term "User" means any purchaser, transferee, possessor, or user of WRAP law enforcement products and accessories. BY USING THE WRAP PRODUCT, YOU ARE AGREEING TO BE BOUND BY THESE WARRANTY AND RELEASE TERMS.

Manufacturer's Limited Warranty

WRAP warrants that its Law Enforcement Products are free from defects in workmanship and materials for a period of ONE (1) YEAR from the date of receipt.

BolaWrap 100 Cartridges that are expended are deemed to have operated properly. All WRAP manufactured accessories are covered by a limited one (1) year warranty from date of delivery. Non-WRAP manufactured accessories are covered by such manufacturer's warranty.

If any country or state imposes a longer express warranty term, then the country or state's term will be effective.

This is a LIMITED WARRANTY and is the sole and exclusive warranty of this product by WRAP. This LIMITED WARRANTY applies only where the product has been properly stored and maintained, has been used in accordance with agency and WRAP instructions, and has not been subject to misuse, intentional or deliberate damage or negligence. WRAP's sole responsibility under this warranty is (at its election) to repair or replace with the same or like product or to issue a pro-rated purchase price credit for such product.

WRAP MAKES NO OTHER WARRANTIES EXPRESS, IMPLIED, OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, ANY WARRANTY AGAINST HIDDEN OR LATENT DEFECTS AND ANY WARRANTY AGAINST PATENT INFRINGEMENT.

IN NO EVENT SHALL THE COMPANY BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, ANTICIPATED OR LOST PROFITS, INCIDENTAL DAMAGES, LOSS OF TIME, OR OTHER INDIRECT LOSSES OR EXPENSES THAT ARISE FROM ANY CAUSE RELATING TO THE PRODUCT, REGARDLESS OF THE FORM OF THE ACTION, WHETHER IN TORT (INCLUDING NEGLIGENCE), CONTRACT, STRICT LIABILITY OR OTHERWISE, AND REGARDLESS OF WHETHER THE COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH CONSEQUENTIAL DAMAGES. WRAP'S CUMULATIVE LIABILITY TO ANY PARTY FOR ANY LOSS OR DAMAGE

RESULTING FROM ANY CLAIMS, DEMANDS, OR ACTIONS ARISING OUT OF OR RELATING TO ANY WRAP PRODUCT WILL NOT EXCEED THE PURCHASE PRICE PAID TO WRAP FOR THE PRODUCT. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES.

These disclaimers are subject to any applicable law(s) that regulate product warranties.

October 18, 2021

Council Communication

Re: Purchase and Installation of Police Patrol Vehicle Emergency Equipment

Attached to this communication is the original recommendation regarding purchasing and installing emergency equipment for two patrol vehicles. The third vehicle that was ordered is now expected to be received in November, and it is being recommended that this same vendor be utilized for the third vehicle. An updated quote was requested, and pricing was nearly identical to the original bid. The original bid was \$16,705 per vehicle, and the updated quote for the third vehicle is \$16,503.

Recommended Action

It is recommended that the purchase and installation of police patrol vehicle emergency equipment be awarded to Pro Comm, Inc. Funds are available in the General Fund.

June 7, 2021

Council Communication

Re: Purchase and Installation of Police Patrol Vehicle Emergency Equipment

The City recently purchased two new police patrol vehicles and is anticipating delivery of the units soon. As part of the purchase, lights, sirens, radios, and other emergency equipment must be installed in the vehicles prior to deployment into the fleet. The City recently invited bids for this purchase and installation, and the following bids were received:

Vendor	Bid
Pro Comm, Inc. Mt. Pleasant, MI	\$33,410.00
Arrowhead Upfitters Lapeer, MI	\$29,732.00
Cynergy Products Troy, MI	\$29,301.62

The CPD is recommending that the project be awarded to Pro Comm, Inc. from Mt. Pleasant. Comparability between bids is somewhat difficult based on different models and manufacturers and varying types of setups for this kind of equipment. However, the following items are noted that impacted the recommendation:

- There are frequently repair and maintenance issues on this type of equipment. Pro Comm is just over an hour away, while the other companies 2.5-3 hours away.
- Wexford County uses and highly recommends Pro Comm for this service. The County indicates that any reported issues are typically resolved within 2 days.
- Cynergy Products left one line blank and indicated the cost would be ****To Be Determined by Customer**** when clarification was given. This item was a \$750 per vehicle item on other detailed cost proposals and so would raise their price by at least \$1,500.
- Pro Comm was \$700 higher than the other proposals for installation of striping and decals. However, the City will handle the striping and decals from a different local vendor at a cost of just \$150.00.

Based primarily on their reputation, recommendation from Wexford County, and proximity to Cadillac versus other vendors, the CPD is asking City Council to award this project to Pro Comm, Inc.

Recommended Action

It is recommended that the purchase and installation of police patrol vehicle emergency equipment be awarded to Pro Comm, Inc. in accordance with their bid. Funds are available in the General Fund.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:

Moved by _____ and supported by _____

that the application from Roasted Cafe LLC

(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): New Class C license under the provisions of MCL 436.1521a(1)(b)
(list specific licenses requested)

to be located at: 115 N. Mitchell Street Cadillac, MI 49601

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



200 North Lake Street • Cadillac, Michigan 49601
231.775.0181 • fax 231.775.8755
www.cadillac-mi.net

DRAFT

RESOLUTION OF SUPPORT

FOR COMPLETION OF PAVING THE WHITE PINE TRAIL FROM BIG RAPIDS TO SAND LAKE

WHEREAS, on June 10, 2021 as part of Governor Whitmer's plan for the allocation of American Recovery dollars, she proposed a significant and essential investment of \$250 million for infrastructure improvements to State Parks and Trails to boost local economies and enhance tourism; and

WHEREAS, the 92-mile Fred Meijer White Pine Trail Linear State Park passes entirely through three counties and parts of two others and would be a prime candidate for these proposed funds; and

WHEREAS, twenty-three years ago in 1998, the first 13-mile section of the White Pine Trail was paved from Big Rapids to Reed City and since then fifty additional miles of the Trail have been paved; and

WHEREAS, twenty-nine miles remain unpaved from the City of Big Rapids south to the Village of Sand Lake; and

WHEREAS, the trail passes through a portion of the City of Cadillac and serves as the northern Trailhead for this trail and believes every community along the White Pine Trail should have the benefit of the trail being paved; and

WHEREAS, the unimproved or varying surface portion of trail results in many local and regional residents and visitors choosing not to use this section of the trail for their recreational, physical and mental health needs (i.e. motorized and non-motorized wheel chair users, parents with baby strollers, individuals who rely on walkers, roller bladders, skate boarders, young children riding their bikes, etc.); and

WHEREAS, the City of Cadillac recognizes how vital to the local economic health this trail would be if paved the entire length; now

THEREFORE, BE IT RESOLVED, the City of Cadillac encourages our Governor and Michigan Legislators to designate enough funding of the proposed \$250 million investment in modernizing State Parks and Trails in the effort to enhance tourism, boost local economies and increase the quality of life for surrounding communities, by paving the remaining 29 miles of the Fred Meijer White Pine Trail Liner State Park from the City of Big Rapids south to the Village of Sand Lake.

Carla J. Filkins, Mayor
City of Cadillac, Michigan

Resolution was adopted by the Cadillac City Council at a regular meeting held on October 18, 2021. Motion was made by Council Member xxxx and supported by Council Member xxxx. Motion unanimously approved.

Minutes (Draft)
Cadillac West Corridor Improvement Authority (CIA)
Regular Meeting
May 10, 2021

A regular meeting of the Cadillac West Corridor Improvement Authority (CIA) was held electronically at 4:00 pm on Monday, May 10, 2021.

MEMBERS PRESENT: Carla Filkins, Regan O'Neill, Kris O'Neill, Bob LeVand, Shannon Hamner, Justice Walraven, Jake Walraven, Caitlyn Berard, Mike Blackmer

STAFF PRESENT: Peccia, Wallace, Homier, Pluger

ROLL CALL

- Roll call performed by Pluger.

APPROVAL OF AGENDA

- Motion by Regan O'Neill to approve the agenda, supported by Bob LeVand. Approved unanimously.

MINUTES/REPORTS

- Hamner requested any amendments to the minutes from the previous meeting. No comments were made.
- Motion to approve the minutes by Bob LeVand, supported by Mike Blackmer. Approved unanimously.

COMMITTEE REPORTS:

OLD BUSINESS

NEW BUSINESS

- Tax Increment Finance and Development Plan
 - o Presentation by Wallace explaining the reason and goals of the plan and corridor. He briefly explained the requirements of the plan that must include legal. This included the designation of boundaries, the location of streets and public facilities, rehabilitation and costs, the planned construction including open spaces, and any property that could be donated or sold. The requirements also included zoning changes, cost of development and how the funding would be reached, and a designation of people the project would be benefiting. There need to be a procedure for bidding, and statistics provided about the individuals living and using the location. There should be description if there is any relocation of people and an outline of that. There is a requirement that the plan comply with 1972 Act No. 227, MCL 213.321 to 213.332, the plan be approved by the authority, and regular evaluations be completed.
 - o Wallace outlined several projects that had been proposed and should be included are:
 - Village District Streetscape
 - Causeway Enhancement
 - Wayfinding Sign System
 - Development Branding Plan
 - Trail Plan
 - Establish Snowmobile Routing
 - Specified Redevelopment Projects
 - Lake Cadillac Resort
 - M115/M55 Intersection
 - Other
 - o Wallace's recommendation: motion to support the Community Development Staff and City

- Finance Staff work to prepare a draft of the plan, using the existing plan and any input from this board, and be completed in the next 2-3 months.
- Wallace requested that the board submit a paragraph to describe the Corridor of the future, so that goals can be derived from that for the plan and to create a mission statement for the Authority. He also requested a few photos of things that people would like to see in the corridor, and to send any sites they would like to see redeveloped so that they can be considered in the plan.
 - Bob LeVand Requested that the last slide me emailed to the authority so they know what to send.
 - Homier commented that public comments would be required before the plan can be approved and City Council would need to approve.
 - He also stated one of the points can be skipped because the authority does not plan to relocate anybody.
 - Peccia commented thanks to Wallace for the comments. He reiterated the desire for the board members to send photos of what they would like to see in the new corridor so that a vision can be created.
 - Blackmer asked how big the corridor is? Wallace explained the corridor is bigger than the city limits, but we only have jurisdiction of city limits. Peccia stated a map would be sent out soon for everyone to see. Conversation continued about the boundaries.
 - Regan asked is the governing authority only the city? Peccia confirmed yes.
 - Regan asked what about state parks? Peccia stated they are autonomous.
 - Blackmer asked is the city allowed to state what the plans are for the gas station? Before the board create their plans, they would like to know what the potential is. Peccia stated that this meeting is public, and all meetings are. He stated that most all are rumors, there is nothing official that has been requested to the city. Peccia commented that there was a rumor about a truck stop, but they are not sure if that fits zoning or the vision of the authority. Peccia commented that the authority could potentially block certain development, but he did not deem it necessary right now. Conversation followed about the zoning of the area.
 - Homier advised that the authority look at both small and large goals. Things that are achievable now and later. Its important to state increments of improvement.
 - Berard asked about the plan requiring a timeline of construction. Should they include this in their report to Wallace? Wallace advised inserting a timeline – some will be 1 year and others 5 years. Peccia commented that the specific details could bog down their ideas. Good ideas can mean a lot of work and years, but they are good goals to incorporate.
 - Berard asked if the TIF plan asks about the use of tax dollars? Since the authority is not currently taking money, should this be vaguer since we do not know? Wallace stated the TIF plan must outline what the money will be used for but can estimate increases. The Authority can determine how they want to spend, using estimates or waiting until the money is in the bank before using it. Conversation followed about the terminology that can be used to generalize the raising the money.
 - Blackmer – are people allowed to donate money to the authority? Can they get a receipt for those things? Peccia commented that yes, they are able to donate, the city is non-profit but is not a 501C3. He stated the community foundation could be a fiduciary. Discussion followed about how donations can be made to the Authority.

COMMUNICATIONS/OTHER ITEMS

PUBLIC COMMENTS – None

ADJOURNMENT: Meeting Adjourned at 4:55 pm. Motion to adjourn by. Approved unanimously.