

City Council Meeting

September 7, 2021 6:00 p.m.

Cadillac Municipal Complex Council Chambers 200 N. Lake St. Cadillac, MI 49601



September 7, 2021 City Council Meeting Agenda 6 p.m. at City Hall - 200 N. Lake St. – Cadillac, MI 49601

We are fully present

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

- A. Minutes from the regular meeting held on August 16, 2021. Support Document III-A
- B. Minutes from the closed session held on August 16, 2021.

IV. PUBLIC HEARINGS

A. Public hearing to consider adoption of Ordinance Amending Section 46.664 of the Zoning Ordinance Regarding Temporary Use Signs.

<u>Support Document IV-A</u>

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V. COMMUNICATIONS

- A. Zion Lutheran Church Craft Show Support Document V-A
- B. Toy Town Toy Trot Support Document V-B
- C. White Pine Ride
 Support Document V-C

VI. APPOINTMENTS

- A. Recommendation regarding appointment to the Downtown Development Authority. Support Document VI-A
- B. Recommendation regarding appointment to the City of Cadillac/Clam Lake Joint Planning Commission.
 Support Document VI-B
- C. Recommendation regarding appointment to the City of Cadillac/Clam Lake Joint Planning Commission.
 Support Document VI-C
- D. Recommendation regarding appointment to the Planning Commission. Support Document VI-D
- E. Recommendation regarding appointment to the Zoning Board of Appeals. Support Document VI-E

VII. CITY MANAGER'S REPORT

A. Construction Updates

VIII. ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution to Amend Fee Schedule for Business Licenses. Support Document VIII-A
- B. Adopt resolution regarding Local Governmental Unit Approval for Social District Permit for Clam Lake Beer Company.

 <u>Support Document VIII-B</u>
- C. Adopt resolution regarding Local Governmental Unit Approval for Social District Permit for Willow Market & Meats. Support Document VIII-C

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- D. Adopt resolution regarding Local Governmental Unit Approval for Social District Permit for Raven Social.
 Support Document VIII-D
- E. Adopt resolution regarding Local Governmental Unit Approval for Social District Permit for Hermann's Café. <u>Support Document VIII-E</u>
- F. Adopt resolution regarding Local Governmental Unit Approval for Social District Permit for Roaring 20's Saloon. Support Document VIII-F

IX. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

- X. GOOD OF THE ORDER
- XI. ADJOURNMENT

Core Values (R.I.T.E.)

Respect
Integrity
Trust
Excellence

Guiding Behaviors

We support each other in serving our community
We communicate openly, honestly, respectfully, and directly
We are fully present
We are all accountable
We trust and assume goodness in intentions
We are continuous learners

CITY COUNCIL MEETING MINUTES

August 16, 2021

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, Schippers, Engels, King, Mayor Filkins

Council Absent: None

Staff Present: Peccia, Wallace, Ottjepka, Coy, Homier, Wasson

APPROVAL OF AGENDA

2021-149 Approve agenda as presented.

Motion was made by Elenbaas and supported by King to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2021-150 Approve consent agenda as presented.

Motion was made by Elenbaas and supported by King to approve the consent agenda as presented.

Motion unanimously approved.

COMMUNITY SPOTLIGHT

A. Special Recognition Regarding Water Donation

Peccia stated the recent watermain break caused a loss of pressure in the system that resulted the City issuing a boil water advisory. He noted Local First Cadillac Stations 107.9 CDY, 107.1 The Drive, and sister station B103.9 Big Rapids contacted Nestle Water (Ice Mountain Water) and they donated approximately 1500 cases of bottled water to the City. He stated over 800 cases were distributed during the emergency to people in need and the remaining cases were donated to area agencies.

Mayor Filkins presented a Key to the City of Cadillac to Nestle Water representatives Sam Gordon, Plant Manager, and Arlene Anderson Vincent, Natural Resource Manager for Nestle Water North America Ice Mountain Brand, in appreciation of Nestle Water North America Inc. for their strong spirit of community and generous donation of Ice Mountain

bottled water on July 22, 2021during the City's boil water advisory.

Sam Gordon, Plant Manager, stated he is very proud of the factory employees for doing whatever they can to assist people in the community.

Mayor Filkins noted a Key to the City of Cadillac will also be presented to the Local First Cadillac Stations, 107.9 CDY, 107.1 The Drive, and sister station B103.9 Big Rapids for their strong spirit of community and for connecting the City with the resource to obtain a generous bottled water donation during the July 22, 2021 boil water advisory.

B. Wexford County Airport

Steve Bujalski, Airport Manager, stated they recently initiated a community outreach program to help bring the community closer to understanding airport operations. He noted they have held several open houses and special events and briefly discussed some of the events. He stated they will be holding Wings and Wheels 2021 on August 28, 2021. He noted it will be a classic car and aircraft show featuring local custom cars, unique aircraft, food trucks, bounce houses, several remote-control aircraft demonstrations, and glider rides. He stated there will be no admission charge to attend the event. He briefly discussed some facility improvement projects that have recently been completed.

Mayor Filkins asked Mr. Bujalski to share with the City Council what is unique about the airport.

Mr. Bujalski stated the airport is unique in the sense that we are shadowed by a much larger airport to the north and smaller airports all around. He noted they end up with more cargo flight operations because of their length and capabilities. He stated they also end up with a lot of business jet traffic and have a heavy training program.

Schippers asked what time the event will be held.

Mr. Bujalski stated the event will be held from 10:00 am to 4:00 pm. He noted it is a family-oriented event and there will be no alcohol allowed.

Jim Clements, Board Member, stated Steve Bujalski has been a big part of helping the airport become more community oriented.

COMMUNICATIONS

A. Cadillac Farmers Market

2021-151 Approve display of banner for Cadillac Farmers Market.

Motion was made by Schippers and supported by Elenbaas to approve the display of a banner from August 30, 2021 to September 6, 2021 for the Cadillac Farmers Market.

Motion unanimously approved.

B. Pride in the Park

2021-152 Approve street closure and alcoholic beverages for Pride in the Park.

Motion was made by Elenbaas and supported by Engels to approve the serving of alcoholic beverages from 12:00 pm to 8:00 pm and the closure of Lake St. between Harris St. and Cass St. from 11:00 am to 8:00 pm on August 28, 2021 for the Pride in the Park event.

Motion unanimously approved.

C. Relay for Life

2021-153 Approve street closure for Relay for Life.

Motion was made by Schippers and supported by Elenbaas to approve the closure of Lake St. between Harris St. and Cass St. from 11:00 am to 11:00 pm on August 29, 2021 for Relay for Life.

Motion unanimously approved.

D. First Baptist Church

2021-154 Approve street closure for First Baptist Church.

Motion was made by Schippers and supported by Engels to approve the closure of Stimson St. between Mitchell St. and Shelby St. from 8:00 am to 12:00 pm on September 12, 2021 for the First Baptist Church block party.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding reappointment to the Cadillac-Wexford Airport Authority.

2021-155 Approve reappointment to the Cadillac-Wexford Airport Authority.

Motion was made by Elenbaas and supported by Engels to approve the reappointment of Karl Holder to the Cadillac-Wexford Airport Authority for a 2-year term to expire on August 21, 2023.

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Recommendation regarding Public Safety Director Vehicle and Police Vehicle Purchase.

Peccia stated the Public Safety Director's unmarked car has been reassigned to the Detective, a position recently filled this summer. He noted there is a significant shortage of new vehicles available to replace this car, as evidenced by two unfilled orders for utility patrol vehicles that the City has had outstanding since March. He stated we would also like to place another patrol vehicle on order. He noted City staff explored vehicle availability from local dealers and reached out to dealers available through the MiDEAL state purchasing contract.

Peccia stated the recommended action is to waive competitive bidding and to award the purchase of a Public Safety Director vehicle to LaFontaine Chrysler Dodge Jeep Ram from Lansing, Michigan in the amount of \$33,509. In addition, it is recommended that a third Ford Utility Police Interceptor be ordered from Signature Ford of Owosso, Michigan.

Elenbaas asked if they provide any discounts to cities.

Peccia stated the MiDEAL dealers receive untouchable pricing to acquire the vehicles direct from the manufacturers and then sell them to municipalities specifically.

2021-156 Waive competitive bidding regarding Public Safety Director vehicle and Police vehicle purchase.

Motion was made by Schippers and supported by Engels to waive competitive bidding regarding Public Safety Director vehicle and Police vehicle purchase.

Motion unanimously approved.

2021-157 Award purchase of Public Safety Director vehicle and approve Police vehicle purchase. Motion was made by Schippers and supported by Engels to award the purchase of a Public Safety Director vehicle to La Fontaine Chrysler Dodge Jeep Ram in the amount of \$33,509 and approve ordering a third Ford Utility Police Interceptor from Signature Ford.

Motion unanimously approved.

INTRODUCTION OF ORDINANCES

A. Adopt resolution to introduce Ordinance Amending Section 46.664 of the Zoning Ordinance Regarding Temporary Use Signs and set a public hearing for September 7, 2021.

Peccia read through the following key changes from the existing sign ordinance:

- Changing the number of days allowed for the removal of a temporary sign related to an event from a range of 5-10 days to 7 days.
- Establishing a maximum number of temporary signs for residential property at 4.
- Establishing a maximum number of temporary signs for commercial property at 2.
- Establishing a maximum area of temporary signs for residential property of 4 square feet.
- Establishing a minimum distance between temporary signs of 10 feet.
- Establishing a minimum setback distance of 10 feet from a right-of-way line.
- Allowing single-family residential properties to have up to two off-site temporary signs on private property for the purpose of directing the public to a residential activity for a commercial purpose (e.g., real estate open house, garage/yard sale, estate sale).

Peccia noted in establishing the maximum number of temporary signs for residential properties, staff evaluated ten (10) other recently written zoning ordinances from other communities. He stated the Planning Commission voted to move the recommendation forward with one nay vote. The member who voted nay advised that philosophically they

do not believe there should be any limiting to any type of signage or speech issues.

Elenbaas asked if there were a lot of complaints that led to the proposed changes.

Mayor Filkins stated it was a matter of wanting to make sure that people felt like they could still have a say but doing it in a more controlled manner.

Engels asked if we are reviewing the sign ordinance because we may be in violation of content neutrality.

Peccia stated there is a Supreme Court decision (Reed v. Town of Gilbert) and this will bring us into compliance. He noted there have been several complaints about sign proliferation on residential properties and this will help us with being able to limit the number of signs that anyone can have at a given point in time.

Mayor Filkins stated this will not limit what is stated on signs but will limit the number of signs they can have at one given time.

Elenbaas asked who will take the signs down and will there be a fine if they have too many signs.

Peccia stated Code Enforcement is a combination of three (3) different departments. He noted if there is voluntary compliance there wouldn't be any type of citation. He stated currently if a sign is in the right-of-way, one of the Community Development staff members will remove the sign and contact the person to pick up their sign. He noted if it comes to the point that letters need to be sent and a citation is issued then the Police Department would need to get involved.

Schippers stated she has received many inquiries regarding signage/flags containing explicit language. She asked the City Attorney to address this issue.

City Attorney Homier stated that language like every other type of language is protected by the First Amendment. He noted it does not fit the definition of language that can be regulated by content which is why the proposed changes are necessary because we are permitted to regulate time, place, and manner without regard to content. He stated that following the 2020 Election there has been a proliferation of these types of signs in several jurisdictions. He noted any attempt by the government to ban those types of signs has lost in every instance because it is protected by the First Amendment.

Schippers asked for an explanation of the difference between signs and flags.

Homier stated the variation between flag and sign is a very thin line. He noted in either instance you have to look at the purpose of it and then make a determination, but he cannot provide a bright-line test.

Engels asked if there is a difference between placing a sign in a yard and placing or painting a sign on a house.

Homier stated there are a myriad of different scenarios that are driven by unique facts and circumstances.

John Wallace, Community Development Director, noted the recommendation is the amendment as presented but with one slight adjustment. He stated in the course of going through different drafts we inadvertently dropped the permission of ownership for the two (2) signs that can be offsite. He noted this will allow someone to place a temporary sign for something like a garage sale on someone else's property with the property owners permission.

2021-158 Set public hearing for Ordinance 2021-13.

Motion was made by Schippers and supported by Engels to adopt the resolution to introduce Ordinance Amending Section 46.664 of the Zoning Ordinance Regarding Temporary Use Signs, with the change to Footnote 2 of Schedule D as noted and set a public hearing for September 7, 2021.

Motion unanimously approved.

Engels stated he would like to hear from members of the public on the proposed amendment.

King noted he agrees that receiving input from the community is important.

Mayor Filkins stated the Planning Commission held a very thoughtful discussion on this topic. She noted having members of the pubic participate and truly understand the thought process that is behind the proposed amendment will make for a really good conversation.

PUBLIC COMMENTS

There were no public comments.

GOOD OF THE ORDER

Schippers stated the Cadillac Mayor's Youth Council will be meeting at 4:00 pm on August 18, 2021. She noted they will be saying goodbye to the current Youth Mayor, Alana Hoffert, who is heading off to Yale University.

Elenbaas stated he is happy to see the maintenance work being done at the Vikings Veterans Memorial Stadium.

Mayor Filkins stated the After 26 Music Festival was very good and was well-attended.

CLOSED SESSION

Adjourn to closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

2021-159 Adjourn to closed session.

Motion was made by Engels and supported by Schippers to adjourn to closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement; invite Adam Ottjepka, Public Safety Director, and Todd Keway, Human Resources Generalist.

Motion unanimously approved.

2021-160 Return to open session.

Motion was made by Schippers and supported by King to return to open session.

Motion unanimously approved.

Peccia stated it would be appropriate to consider a motion to approve the collective bargaining agreement between the City of Cadillac and the International Association of Fire Fighters for the 2021-2024 contract.

2021-161 Approve IAFF Collective Bargaining Agreement.

Motion was made by Schippers and supported by Elenbaas to approve the motion as stated by the City Manager.

Motion unanimously approved.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

Council Communication

Re: Amendment to zoning ordinance regarding temporary signs.

The text amendment to the city's zoning ordinance which is on your agenda this evening for a public hearing and possible action addresses the issue of temporary signs. One of the primary reasons why this matter was raised is to bring this section of the City's Zoning Ordinance into compliance with the Supreme Court Case Reed v. Town of Gilbert, which requires content neutrality. The Supreme Court in this case essentially said you cannot regulate signs differently based upon what they say (content), and the City's current temporary sign ordinance does contain regulations that regulate signs differently due to their content such as real-estate signs, political signs, trailer/mobile signs, etcetera. A second reason for this proposed Zoning Amendment is that our current Ordinance does not address how many temporary signs can be placed on a property, the size of those signs, and there have been several related complaints called-in that has also prompted the City to re-evaluate this section of code.

The proposed amendment, that would amend section 46.664 of the City's Zoning Ordinance Regarding Temporary Use Signs, addresses both issues. The amendment places all temporary signs into one category, which would create content neutrality, and then establishes regulations regarding size, placement, and number of signs. Temporary signs in the City will no longer be regulated differently based on content.

Details of the key changes from the existing sign ordinance include the following:

- Changing and clarifying the number of days allowed for the removal of a temporary sign related to an event from a range of 5-10 days to 7 days.
- Establishing a maximum number of temporary signs for residential property to 4.
- Establishing a maximum number of temporary signs for commercial property to 2.
- Establishing a maximum area of a temporary sign for residential property of 4 square feet.
- Establishing a minimum distance between temporary signs of 10 feet.
- Establishing a minimum setback distance of 10 feet from a right-of-way line.
- Allowing single-family residential properties to have up to two off-site temporary signs
 on private property for the purpose of directing the public to a residential activity for a
 commercial purpose (e.g., real estate open house, garage/yard sale, estate sale. (Currently
 these signs are not allowed)

In establishing the maximum number of temporary signs for residential properties staff evaluated 10 other recently written zoning ordinances from other communities, and most capped temporary

signs at a total of 14 square feet, whereas this amendment allows up to 16 square feet based on a maximum of four signs at 4 square feet each.

Recommended Action

Following the close of the public hearing on the RESOLUTION ADOPTING ORDINANCE AMENDING SECTION 46.664 OF THE ZONING ORDINANCE REGARDING TEMPORARY USE SIGNS , the City Council may do any combination of the following: discuss the topic further; approve the amendment as presented; slightly modify the amendment then approve; remand it back to staff and/or the Planning Commission for further evaluation; not approve it; or table it for another period of time to then reconsider.

City Council

200 North Lake Street Cadillac, Michigan 49601 Phone (231) 775-0181 Fax (231) 775-8755



Mayor Carla J. Filkins

Mayor Pro-Tem Tiyi Schippers

Councilmembers
Bryan Elenbaas
Robert J. Engels
Stephen King

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RESOLUTION ADOPTING ORDINANCE AMENDING SECTION 46.664 OF THE ZONING ORDINANCE REGARDING TEMPORARY USE SIGNS

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held on the 7th day of September, 2021, at 6:00 p.m.

PRESENT:		 				
ABSENT:		 				
The following seconded by	-		was	offered	by	 _and

WHEREAS, the City wishes to consider amendments to its Zoning Ordinance regarding temporary use signs that comply with the Zoning Ordinance's requirements (the "Ordinance"); and

WHEREAS, upon giving notice in accordance with the Michigan Zoning Enabling Act, Act 110 of 2006, MCL 125.3101 *et seq.* ("MZEA"), the City Planning Commission conducted a public hearing regarding the amendments on July 26, 2021; and

WHEREAS, the City Planning Commission has recommended that the City Council approve the Ordinance; and

WHEREAS, the City Council held a public hearing on the proposed Ordinance on September 7, 2021; and

WHEREAS, the City Council has determined that it is in the best interests of the public health, safety and welfare to adopt the Ordinance.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

- 1. Ordinance Amending Section 46.664 of the Zoning Ordinance Regarding Temporary Use Signs (the "Ordinance," attached as Exhibit A) is hereby adopted.
 - 2. The Ordinance shall be filed with the City Clerk.
- 3. The City Clerk shall publish notice of adoption in a newspaper of general circulation in the City within seven (7) days.
- 4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS:	
NAYS:	
STATE OF MICHIGAN))
COUNTY OF WEXFORD)
	the City of Cadillac, hereby certify this to be a true and, duly adopted at a meeting of the City Council held on
	Sandra Wasson
	Cadillac City Clerk

City Council

200 North Lake Street Cadillac, Michigan 49601 Phone (231) 775-0181 Fax (231) 775-8755



Mayor Carla J. Filkins

Mayor Pro-Tem Tiyi Schippers

CouncilmembersRobert J. Engels
Stephen King
Bryan Elenbaas

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()	RD	INA	NCE	NO	

AN ORDINANCE AMENDING SECTION 46.664 OF THE ZONING ORDINANCE REGARDING TEMPORARY USE SIGNS

THE CITY OF CADILLAC ORDAINS:

Section 1.

The City hereby amends Section 46.664(f) of the Zoning Ordinance to permit temporary use signs that comply with the Zoning Ordinance's requirements. The section, as amended, shall read in its entirety as follows:

(f) *Temporary Use Signs.* Temporary use signs not otherwise prohibited by this chapter are permitted, provided they comply with all of the requirements of this section and Schedule D.

Section 2.

The City hereby amends Schedule D of Section 46.664 of the Zoning Ordinance regarding the regulation of temporary use signs to amend the category of signs regulated and the regulations placed on such signs. This section, as amended, shall read in its entirety as follows:

Schedule D - Temporary Use Signs

	Residential Zoning Districts	All Other Districts
Maximum Number of Signs Per	42	22
Parcel ¹		
Maximum Area Per Sign	4 sq. ft.	32 sq. ft.
Sign Height Maximum for a	6 ft.	6 ft.
Pole/Yard Sign		
Sign Height Maximum for a Wall	6 ft.	14 ft.
Sign		
		(not to exceed wall height)
Minimum Setback/Distance	10 ft.	10 ft.
from Right of Way		
Minimum Spacing from any	10 ft.	10 ft.
Other Sign		
Maximum Duration After	7 days	7 days
Conclusion of Event if Sign		
Pertained to an Event ³		
Permit Required	No	Yes
Lighting or Illumination Allowed	No	No
Movement Allowed	No	No
Allowed on Public Sidewalk or	No	No ⁴
Right of Way		
Off-Premise Signs	Prohibited ²	Prohibited

^{*} Notes are in footer

In addition to the restrictions in Schedule D, temporary use signs shall comply with the following:

a. Signs shall not conflict with traffic control signs and devices or pre-existing signs, nor impact the safe and efficient circulation of pedestrians and motorists.

 $^{^{1}}$ Excludes window signs and other interior signs visible from the street. Maximum of two sides per sign.

² In single-family residential zoning districts, each single-family residential use with at least one principal structure may place up to 2 offsite temporary signs on private property for the purpose of directing the public to a residential activity for a commercial purpose (e.g., real estate open house, garage/yard sale, estate sale) with owner permission. Said signs may be displayed during the hours that the single-family residence is open for public inspection and may not exceed 4 sq. ft. in area per sign.

³ For single-family subdivisions under development, signs shall be removed within the year after sale of 90 percent of all lots.

⁴ Except for one sandwich board sign of six square feet or less in the Downtown Development Authority District.

- b. Signs shall not be placed in clear vision zones as required by the city or Michigan Department of Transportation.
- c. Signs shall not impact the ability of people to safely and efficiently enter and exit parked vehicles.
- d. Signs shall be designed and located such that they are harmonious with the character of the surrounding area.

Section 3.

Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 4.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 5.

This Ordinance shall take effect twenty	(20) days after its adoption.
Approved this day of, 2021	
Sandra Wasson, Clerk	Carla I. Filkins, Mayor

Date: September 7, 2021

Council Communication

Re: Zion Lutheran Church Craft Show

Introduction

Zion Lutheran Church is asking to place two yard-type signs with dimensions of three feet by three feet square in the City Right-Of-Way for four days advertising their Craft Show on October 13th through the 16th. The Craft Show benefits the work they do with Project Christmas.

The locations they are requesting are;

- 1. On South Mitchell Street across from Pearl Street on the east side near Maple Hill Cemetery.
- 2. At Sunnyside Drive and Pearl Street intersection.

The sign copy will read;

ZION LUTHERAN CHURCH CRAFT SHOW THIS SATURDAY

Staff Comments

This request is nearly identical to the temporary sign request council received in 2019 from Zion Lutheran Church. In 2019 they received approval for three signs.

Requested Council Action

Consider granting permission for the Zion Lutheran Church to place one sign at each of the locations listed above from October 13th through October 16th. The signs can be put up on the morning of October 13, and removed immediately after the craft show ends on the 16th.

40 Barbara J Tay LOR



Permit Number: P528 - 2/	Date: 8 - 2 4 - 2)	chair-
Zoning District Payment R	eceived: PA CAS	t man
Fee (Circle one) Permanent \$20	Temporary \$10	OF ,
Approved By:		Outreach

Sign Permit Application

Applicants Name Zion Lw	theran Church	Phone 231-77	5-9821
Applicants Email Address	Outre	ach Commi	Hee
Applicant's Address 350	Pearl St	•	
Site Address (If Different)		Pla	cement of 251
Business Name Road	Right-of-	way One	hoide of
Property Owner's Name	7,108.11		nouside Dr+Pe
Property Owner's Address			tadeof 8
C. 10 300 C. 1 310 C. 1 310 C. 1 32			tchell + Pearl 34
Circle Sign Type WALL POLE	PROJECTING	HANGING MONUM	
If sign is temporary, how many da		4 days C	ct 13-16 2021
	10.000.200.	Adulation	na nan-postit
Circle Purpose Type INSTITUTIO	N BUSINESS DISPL	AY MUVELTISI	ng non-profit craft show
Value of Sign	Height 5'	Width 3	Clary Show
Set Back(s)			(Benefits
Height of Building (if applicable)			Project
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ALL SIGN PERMIT APPLICATION PRO I hereby certify that the proposed with the local and state laws. This six months from date of permit.	ATIONS REQUIRE A DRA WINGS MUST INCLUDE T - HEIGHT AND WIDT - LIGHTING SPECIFI - TOTAL DISPLAY DIECTION DISTANCE FRO I work is authorized by the	WING OR SKETCH OF THE FOLLOWING: H OF SIGN CATIONS AREA M BUILDING WALL he property owner and and void if work is not	HE SITE Will comply started within



200 N. Lake Street Cadillac MI 49601 Phone (231) 775-0181 www.cadillac-mi.net

Today's Date 6 24 2021
City Received Date

Request Planning Guide
This form must be completed and return to the City <u>60 days</u> before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.
Applicant Name (Print) 104 Town of Cadelcontact Address 172 S. Mitchell St.
Contact Phone(s)Contact Email
Sponsoring Organization Tay Town of Cadellac Prince
Purpose of Event Raile Money For Tays Approx # of Attendees 100
- give to Tays for Tots
Beginning Date: 11 / 20/21 Ending Date: 11 / 20/21 Reoccurring: YES NO
1st Day 11212 Set-up 7:00MPM Start 9:00MPM End 11:00AMPM Clean-up 11:30AMPM
2nd Day Set-up _:AM/PM
3rd Day Set-up _:AM/PM
4th Day Set-up _:AM/PM Start:AM/PM End:AM/PM Clean-up _:AM/PM
Please answer the following questions:
YES NO Will you be requesting permission to close any streets or parking lots?
YES NO Will you be requesting permission to display any off site signage? YES NO Will you be requesting permission to display a banner over Mitchell Street?
YESNO Will you be requesting permission to reserve any of the City of Cadillac facilities
<u>Please Circle</u> Market at Cadillac Commons Rotary Pavilion City Park Cadillac Commons Plaza
Market at Cadillac Commons Rotary Pavillon City Park Cadillac Commons Plaza
YES NO Will you be requesting permission to have a parade?
YES NO_ Will you be requesting permission to hold any races?
YESNOWill you be requesting permission to serve alcoholic beverages? YESNOWill your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane
structure?

If you answered <u>YES</u> to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: <a href="mailed-e

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street Cadillac MI 49501 Phone (231) 775-0181 www.cadillac-mi.net

Today's Dat	e 6/24	202
City Receive	ed Date	
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Street & Parking Lot Closure Request Form

	J.	Please fill out a separate form for	
Reaso	on for Request Race		
	act Person Oxi	1	7.7.7.
	031		
Conta	act Phone 431		
	Date: 11 / 20/ 2021	Street closures	
	Street Name Lake St	Beginning Location Cass SA.	Ending Location Azuns
		Beginning Time 7:00 AM)PM	Finding Time 11: (A) AMPM
	Street Name		
	Succi Maine	Beginning Location	
	a.	Beginning Time:AM/PM	
- 1	Street Name		
- 1		Beginning Time:AM/PM	Ending Time:AM/PM
1	Street Name	Beginning Location	Ending Location
		Beginning Time:AM/PM	Ending Time:AM/PM
	Date//	Parking Lot Closure	
	Lot Location	StreetNe	earest Cross Street
			M/PM Ending Time:AM/PM
	Lot Location	Street No.	parest Cross Street
		Beginning Time:A	earest Cross StreetAM/PM
		StreetNe	
	201 2000 0011	Beginning Time : A	M/PM Ending Time:AM/PM
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Form	must be mailed or delivered	d to the above address or emailed to:	javila@cadillac-mi.net (No Faxes accepted)
			re not met the request will be denied.
	C 05 600		
Print I	Name <u>COIL GIOIN</u>	M-CSO Signature	Date 11 / 70/ 202
			s needed and/or if request is approved or denied.
****	*******	To entitle a December 1	*******************************
Streets	s	Date Approved	Comments
			Comments
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ity Ma	inager	Date Approved	
ity Cou	uncil	Date Approved	Comments



City Council _____

Today's Date_	6/24/2020
City Received	Date

200 N. Lake Street	***	City necessed page	
Cadillac MI 49601			- 1
Phone (231) 775-0181		i i	1
www.cadillac-mi.net			
	Race Request	t Form	
Name of Race Tou Tr	2+ 5K		
Purpose of Race	aise tous for	chart	
Requesting Organization TO	y Town of Ca	dellad	
Contact Person(s) (IV)	Jummeren	_	
Contact Phone	Email		
Date of Race 11 120121	Approx. number o	f participates /(^(^)	Con
Registration Location CIN	Registration Time		,
Starting Time 900 (N/PM	Ending Time 1		
 The City's designated ro 	City of Cadillac Rules ute must be used unless approx	ved by Police Department (Route on backside)	
		signs placed in the City right-of-way must be use	d
	ed and will be strictly enforced		u
		removal of signs and pavement markings	
	does not provide escorting serv		
		safety and security workers & escorts	
		ity Staff & approved by City Council	
 Participates must follow 	•		
 Organizations are respoi 	nsible for providing their own to	ables, tents, porta johns etc	
The foll	lowing must be provided wit	th this request:	
Proof of Liability Insurance	(1 million & City of Cadillac nam	ned as additional insured)	
Proof of Marine Permit from	-		
		inty Police Dept. if race is outside of City Limits	
Detailed Daily schedule/age	enda of races and events		
Form must be mailed or delivered to	the above address or emailed to	: javila@cadillac-mi.net (No Faxes accepted)	
		are not met the request will be denied.	
= -			
Print Name Cari Grom	MCSel) Signature	Date 6 124 1	2021
		mation is needed and/or if request is approved or de	
*******	**************************************	***************************************) ***
Streets			
Parks		Comments	
Fire			
Police	Date Approved		
Risk Management			
City Manager	Date Approved	Comments	_

Date Approved_____

Comments_____

11/20/2021 Toy Town 5K Fun Run Details Race Schedule/Agenda

7:00 am Start Set Up

Set up Turn around point at North Blvd 1.55 Miles out

8 am Registration- lake St Between Harris and Cass

9 am Start of race

Head North on Lake St to Chestnut-Turn left at light- Head toward high school-Continue on chestnut until North blvd-Merge onto North blvd until turn around point-head back to start/finish line.

11:00 to 11:30 pm clean up



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT PRODUCER Cari Gommesen PHONE
(AC, No, Ext): 2315100135
E-MAIL
ADORESS: cari@puzzlesinsurance.com PAX (A/C, No): Puzzle's Insurance Agency LLC 856 N Mitchell St INSURER(S) AFFORDING COVERAGE NAICE MI 49601 INSURER A: STATE AUTOMOBILE MUT INS CO 25135 Cadillac NSURED DISURER B: Toy Town Of Cadillac, LLC. INSURER C: 122 S Mitchell St INSURER D : NSURER E : MI 49601-2138 Cadillac INSURER F: **REVISION NUMBER:** COVERAGES CERTIFICATE NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. MINIODAYYYY) (MINIODAYYYY) TYPE OF INSURANCE POLICY NUMBER MSD WVD 1.000.000 COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) CLANSMADE X OCCUR 5,000 MED EXP (Any one person) 10/01/2021 10/01/2020 PERSONAL & ADV BUJURY 10004871CB A 2.000,000 GENERAL AGGREGATE GENT, AGGREGATE LIMIT APPLIES PER 2,000,000 PRODUCTS - COMP/OP AGG K POLICY PRO-OTHER COMBINED SINGLE LIMIT (Ea accident) 1 000 000 AUTOMOBILE LIABILITY RODE Y INJURY (Per person) OTUA YMA SCHEDULED AUTOS NON-OWNED AUTOS ONLY BOOKY INILIRY (Per accident) OWNED AUTOS ONLY HIRED AUTOS ONLY 04/05/2021 04/05/2022 10068082CA PROPERTY DAMAGE (Per accident) 19 EACH OCCURRENCE UMBRELLA LIAN OCCUR AGGREGATE EXCESS LIAB CLAIMS-MADE RETENTION \$ DED ORKERS COMPENSATION STATUTE AND EMPLOYERS' LIABILITY 100,000 Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICERALEMBER EXCLUDED? E.L. EACH ACCIDENT 10/06/2020 10/06/2021 TOWC122101 100,000 R E.L. DISEASE - EA EMPLOYER pry in NH) 500,000 yes, describe under ESCRIPTION OF OPERATIONS below ELL DISEASE - POLICY LINIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be stisched if more space is required) CANCELLATION CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. City of Cadillac **AUTHORIZED REPRESENTATIVE** Cari A Commun

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200 N. Lake Street dillac MI 49601 ...one (231) 775-0181

Today's Date	7/20	121	
City Received Da	ate		
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Street & Parking Lot Closure Request Form

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COUNCIL COMMUNICATION

Re: Appointment of Miranda Grunow to a Four-Year Term on the Downtown Development Authority.

Miranda Grunow has expressed her interest in being appointed to serve as a member on the Downtown Development Authority.

Requested Council Action:

Motion to appoint Miranda Grunow to a four-year term on the Downtown Development Authority, term will end on 9/07/2025.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.	
☐ Airport Authority	☐ Economic Development Corporation
☐ Board of Review	☐ Elected Officials Compensation Commission
☐ Brownfield Redevelopment Authority	☐ Election Commission
☑ Cadillac Area Council for the Arts	☐ Housing Commission
☐ Cadillac-Wexford Transit Authority	☐ Local Development Finance Authority
☐ Cadillac West Corridor Improvement Authority	☐ Planning Commission
☐ Cemetery Board	☐ Retirement Board to Administer Act 345
☐ Civil Service Commission	☐ Zoning Board of Appeals
☐ Clam River Greenway Committee	☐ Construction Board of Appeals
☐ Historic Districts Commission	☐ City of Cadillac/Clam Lake Joint Planning
☐ Diggins Hill Tennis Court Fundraising	Commission
Committee Downtown Development Authority	☐ Other
Please prin	at or type:
Name Miranda Grunow Address	Cadillac, MI 49601
Telephone: Home	Business/cell
E-mail <u>and the codulate cog</u>	Date available for appointment

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Served on organizational boards within the Department of Defense for military operations to better serve military members and their families on transportation, housing, community services, and base operations.

Resiliency Board for training military members and civilians in resiliency skills.

Veterans Serving Veterans to help veterans in the area of Traverse City and Cadillac. Outreach expanded to incorporate veteran's involved in the arts.

Recently joined the Downtown Cadillac Association Board.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained. Cadillac Area Chamber of Commerce, Director of Membership currently.

Networks Northwest, Jobs for Michigans Graduates in the Cadillac school system.

Active duty in the United States Air Force for six years; involved in military functions and operations for fifteen plus years. Quality of life, resiliency, networking, transitioning families overseas and on deployments, obtaining services.

Bachelors degree in criminal justice and family and adolescent studies from Arizona State University. Associates degree in photography.

Master Resiliency Trainer certified through the Department of Defense.

Have you ever worked for the City of Cadillac? \square Yes \square No If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

Having a diverse background and being involved in different communities has given me an awareness for what a community can be. After moving all over for 16 years, Cadillac is my settled home and I want to help make it a thriving community for years to come. I enjoy working together with agencies and the people of the community to gain an overall understanding in order to try to best represent as many angles as possible.

Personal Rules of law and ethics prohibit appointees from pa direct or indirect financial interest. Are you awar	participating in and voting on matters in which they may have re of any potential conflicts of interest? Yes No
If yes, please indicate potential conflicts.	
Are you aware of the time commitment necessary you seek appointment, and will you have such time	to serve on the committee, board and/or commission to which e? Yes No
Please provide information about specific training you as an appointee to the position you seek.	g, education, experience or interests you possess that qualify
gives me a well rounded approach, as I am a industries and populations when making deci	position at the Cadillac Area Chamber of Commerce ble to take into consideration many different areas of sions and cultivating ideas. I have instructed in the military ills comfortable with presenting to diverse groups of
I hereby certify that the preceding information is co	orrect to the best of my knowledge.
Signature Miranda Grunow	Date 18 August 2021
You are invited to attach additional pages, enclose that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist the evaluation of your appropriate that you feel may appropriate the year of the year	e a copy of your résumé or submit supplemental information pplication.
Mail or return your completed application to:	Marcus Peccia, City Manager City of Cadillac 200 N. Lake St. Cadillac MI 49601

COUNCIL COMMUNICATION

Re: Appointment of Miranda Grunow to a Three-Year Term on the City of Cadillac/Clam Lake Joint Planning Commission.

Miranda Grunow has expressed her interest in serving the City of Cadillac/Clam Lake Joint Planning Commission for a three-year term.

Requested Council Action:

Motion to appoint Miranda Grunow to a three-year term on the City of Cadillac/Clam Lake Joint Planning Commission, which will end on 9/07/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.	
☐ Airport Authority	☐ Economic Development Corporation
☐ Board of Review	☐ Elected Officials Compensation Commission
☐ Brownfield Redevelopment Authority	☐ Election Commission
☑ Cadillac Area Council for the Arts	☐ Housing Commission
☐ Cadillac-Wexford Transit Authority	☐ Local Development Finance Authority
☐ Cadillac West Corridor Improvement Authority	☐ Planning Commission
☐ Cemetery Board	☐ Retirement Board to Administer Act 345
☐ Civil Service Commission	☐ Zoning Board of Appeals
☐ Clam River Greenway Committee	☐ Construction Board of Appeals
☐ Historic Districts Commission	☐ City of Cadillac/Clam Lake Joint Planning
☐ Diggins Hill Tennis Court Fundraising	Commission
Committee Downtown Development Authority	☐ Other
Please prin	at or type:
Name Miranda Grunow Address	Cadillac, MI 49601
Telephone: Home	Business/cell
E-mail <u>and the codulate cog</u>	Date available for appointment

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Served on organizational boards within the Department of Defense for military operations to better serve military members and their families on transportation, housing, community services, and base operations.

Resiliency Board for training military members and civilians in resiliency skills.

Veterans Serving Veterans to help veterans in the area of Traverse City and Cadillac. Outreach expanded to incorporate veteran's involved in the arts.

Recently joined the Downtown Cadillac Association Board.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained. Cadillac Area Chamber of Commerce, Director of Membership currently.

Networks Northwest, Jobs for Michigans Graduates in the Cadillac school system.

Active duty in the United States Air Force for six years; involved in military functions and operations for fifteen plus years. Quality of life, resiliency, networking, transitioning families overseas and on deployments, obtaining services.

Bachelors degree in criminal justice and family and adolescent studies from Arizona State University. Associates degree in photography.

Master Resiliency Trainer certified through the Department of Defense.

Have you ever worked for the City of Cadillac? \square Yes \square No If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

Having a diverse background and being involved in different communities has given me an awareness for what a community can be. After moving all over for 16 years, Cadillac is my settled home and I want to help make it a thriving community for years to come. I enjoy working together with agencies and the people of the community to gain an overall understanding in order to try to best represent as many angles as possible.

Personal Rules of law and ethics prohibit appointees from pa direct or indirect financial interest. Are you awar	participating in and voting on matters in which they may have re of any potential conflicts of interest? Yes No
If yes, please indicate potential conflicts.	
Are you aware of the time commitment necessary you seek appointment, and will you have such time	to serve on the committee, board and/or commission to which e? Yes No
Please provide information about specific training you as an appointee to the position you seek.	g, education, experience or interests you possess that qualify
gives me a well rounded approach, as I am a industries and populations when making deci	position at the Cadillac Area Chamber of Commerce ble to take into consideration many different areas of sions and cultivating ideas. I have instructed in the military ills comfortable with presenting to diverse groups of
I hereby certify that the preceding information is co	orrect to the best of my knowledge.
Signature Miranda Grunow	Date 18 August 2021
You are invited to attach additional pages, enclose that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist in the evaluation of your appropriate that you feel may assist the evaluation of your appropriate that you feel may appropriate the year of the year	e a copy of your résumé or submit supplemental information pplication.
Mail or return your completed application to:	Marcus Peccia, City Manager City of Cadillac 200 N. Lake St. Cadillac MI 49601

COUNCIL COMMUNICATION

Re: Appointment of Mark Lagerwey to a Three-Year Term on the City of Cadillac/Clam Lake Joint Planning Commission.

Mark Lagerwey has expressed his interest in serving the City of Cadillac/Clam Lake Joint Planning Commission for a three-year term.

Requested Council Action:

Motion to appoint Mark Lagerwey to a three-year term on the City of Cadillac/Clam Lake Joint Planning Commission, which will end on 9/07/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.		
☐ Airport Authority	☐ Economic Development Corporation	
☐ Board of Review	☐ Elected Officials Compensation Commission	
☐ Brownfield Redevelopment Authority	☐ Election Commission	
☐ Cadillac Area Council for the Arts	☐ Housing Commission	
☐ Cadillac-Wexford Transit Authority	☐ Local Development Finance Authority	
☐ Cadillac West Corridor Improvement Authority	Planning Commission	
☐ Cemetery Board	Retirement Board to Administer Act 345	
☐ Civil Service Commission	☐ Zoning Board of Appeals	
☐ Clam River Greenway Committee	☐ Construction Board of Appeals	
☐ Historic Districts Commission	City of Cadillac/Clam Lake Joint Planning	
☐ Diggins Hill Tennis Court Fundraising Committee		
☐ Downtown Development Authority	□ Other	
Please print or type:		
Name Mark Lagerwey Address	s	
Telephone: Home	Business/cell Same	
E-mail_	Date available for appointment any find	

Please complete the following. You may use additional sheets as needed.

Comm		C	
a amm	IINITV	Servic	4
CUMIM	MILLU Y		~

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

- Rotary Club of Cadillac - past president chair of white line Ride - Rodary Chanities (Foundation) board

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

- Baker College director of basiness

dode to present last 12 years

- Alliance For Eronomic Success

2021 Forward - Coordinating partnerships

and new financing model

Have you ever worked for the City of Cadillac? ☐ Yes If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

I am Jery invested in Serding
the Cadillac community to implode
the Quality of living through
placebroking workforced delapment
placebroking workforced delapment
better housing options, increasing options,

Tecreational assets.

Personal Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes
If yes, please indicate potential conflicts.
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? If Yes I No I am test red and open to fine Colennae Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek. — Worked diligently on White fine trail head furd raising
I hereby certify that the preceding information is correct to the best of my knowledge.
Signature /// CWM Jage No Date 8/2-3/2
You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.
Mail or return your completed application to: Marcus Peccia, City Manager City of Cadillac 200 N. Lake St. Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.

COUNCIL COMMUNICATION

Re: Appointment of Dale Rice to a Three-Year Term on the Planning Commission representing Ward 3.

Dale Rice has expressed his interest in being appointed to serve as a member on the Planning Commission, representing Ward 3.

Requested Council Action:

Motion to appoint Dale Rice to a three-year term on the Planning Commission representing Ward 3, term will end on 9/07/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.		
☐ Airport Authority	☐ Economic Development Corporation	
☐ Board of Review	☐ Elected Officials Compensation Commission	
☐ Brownfield Redevelopment Authority	☐ Election Commission	
☐ Cadillac Area Council for the Arts	☐ Housing Commission	
☐ Cadillac-Wexford Transit Authority	☐ Local Development Finance Authority	
☐ Cadillac West Corridor Improvement Authority	✓ Planning Commission	
☐ Cemetery Board	☐ Retirement Board to Administer Act 345	
☐ Civil Service Commission	☐ Zoning Board of Appeals	
☐ Clam River Greenway Committee	☐ Construction Board of Appeals	
☐ Historic Districts Commission	☐ City of Cadillac/Clam Lake Joint Planning Commission	
☐ Diggins Hill Tennis Court Fundraising Committee	Commission	
☐ Downtown Development Authority	☐ Other	
Please print or type:		
Name DAIE R. RICE Address		
Telephone: Home _	Business/cell	
E-mail 4	Date available for appointment 8/8/2021	

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

CADILLAC WINTER PROMOTIONS-PAST PRESIDENT BYEARS

PAST VICE PRESIDENT 2YEARS

PAST TREASURER 10 YEARS

WEXFORD/MISSANKEE ISD-WEBINGROGRAM ADVISOR

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

FACILITIES ENGINEER - Michigan Rubben Products

RESPONISHE for Construction, Utilities And

NAINTENANCE OF BUILDINGS + Equipment.

DUNER / PARTNER - WEXFORD Automation LLC

LOCAL BUSINESS OWNER + EMPLOYER.

Have you ever worked for the City of Cadillac? ☐ Yes No If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

- I was approached by AN Existing bound Member - I have A desine to SERVE ADD give bank to my Community

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No		
If yes, please indicate potential conflicts.		
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? Yes		
Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.		
I have NO Specific training or Education in this field, Just A desire to help and Represent MY Ward.		
I hereby certify that the preceding information is correct to the best of my knowledge.		
Signature Date 8/8/2021		
You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.		
Mail or return your completed application to: Marcus Peccia, City Manager City of Cadillac 200 N. Lake St. Cadillac MI 49601		

 ${\it Thank you for giving us the opportunity to consider you for appointment.}$

COUNCIL COMMUNICATION

Re: Appointment of Ben Dean to a Three-Year Term on the Zoning Board of Appeals.

Ben Dean has expressed his interest in serving as a member of the Zoning Board of Appeals. The Zoning Board of Appeals lost a long-time member; Carl Genzink passed away on August 18, 2021. He had been a member of the Zoning Board of Appeals since 2015.

Requested Council Action:

Motion to appoint Ben Dean to a three-year term on the Zoning Board of Appeals, which will end on 9/07/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.		
☐ Airport Authority	☐ Economic Development Corporation	
☐ Board of Review	☐ Elected Officials Compensation Commission	
☐ Brownfield Redevelopment Authority	☐ Election Commission	
☐ Cadillac Area Council for the Arts	☐ Housing Commission	
☐ Cadillac-Wexford Transit Authority	☐ Local Development Finance Authority	
☐ Cadillac West Corridor Improvement Authority	☐ Planning Commission	
☐ Cemetery Board	☐ Retirement Board to Administer Act 345	
☐ Civil Service Commission	☑ Zoning Board of Appeals	
☐ Clam River Greenway Committee	☐ Construction Board of Appeals	
☐ Historic Districts Commission	☐ City of Cadillac/Clam Lake Joint Planning Commission	
☐ Diggins Hill Tennis Court Fundraising Committee	Commission	
☐ Downtown Development Authority	□ Other	
Please print or type:		
Name Benjamin Dean Address	s _	
Telephone: Home N/A	Business/cell	
E-mail	Date available for appointment April 1, 2021	

Please complete the following. You may use additional sheets as needed. Community Service List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county. I am not / have not served on any of the above. **Employment and Education** List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained. I am currently an Engineer at Yoplait down in Reed City MI (since May 2015). I graduated in 2013 with a B.S Degree in Mechanical Engineering. Prior to my current employment I not only interned at FCA but I also worked in the Driveline group as an Engineer. All throughout my education and professional career I have studied standards and specifications of design and construction. I have also practiced these learnings in real life where quick and critical decision making is needed to solve the problem at hand. I think that same practice/ skill set applies to being a member of the zoning board of appeal. ☑ No Have you ever worked for the City of Cadillac? ☐ Yes If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

I am interested in this position for a few reasons. On one of the most recent zoning board of appeals meeting I observed that the full board of 7 was not present, rather there were only 4 members available to hold quorum. While the meeting was allowed to proceed I feel alternates to fill in for absent board members would better serve the community. Also, throughout my own application for an appeal to the zoning board, I have found interest in the zoning rules and how the the intent of the rule is applied to our city. And in discussions with Mike Coy I have found interest in joining the group to further the good of the community. Lastly, I also am interested in getting involved in the community I live in and plan to raise my family.

Personal Rules of law and ethics prohibit appointees from p a direct or indirect financial interest. Are you awar	participating in and voting on matters in which they may have be of any potential conflicts of interest? Yes No
If yes, please indicate potential conflicts.	
•	
Are you aware of the time commitment necessary to you seek appointment, and will you have such time	to serve on the committee, board and/or commission to which e? Yes No
you as an appointee to the position you seek. As I commented above, I am not only interested in I believe my education in Engineering as well as p to not only be able to read and understand standar when a change/ exception outside the rule is need where there is a set of rules that we need to work on decisions outside the set of rules I have to care of the rule is followed. I believe I can use this skills make sure that the variances I vote on adheres to I may "yes" votes). Lastly, I am interested in bring and fill in for an absence in the ZBOA meetings. F believe I am a strong candidate for the ZBOA.	g, education, experience or interests you possess that qualify in serving the community I live in but plan to raise my family in professional career as an Engineer has developed my skillset and specifications but also be an informed decision maker ded. Throughout my career I have made numerous decisions within but also work outside of to be successful. When working efully analyze all my actions and results to make sure the intent set to interpret the intent of the zoning rule/ regulation and the intent that was used to develop the rule (especially where ing this skillset to the ZBOA to help better serve the community for all these reasons as well as my qualification above, I
I hereby certify that the preceding information is co	orrect to the best of my knowledge.
Signature Jan	Date 3/23/2021
You are invited to attach additional pages, enclose that you feel may assist in the evaluation of your appropriate the ev	e a copy of your résumé or submit supplemental information pplication.
Mail or return your completed application to:	Marcus Peccia, City Manager City of Cadillac 200 N. Lake St. Cadillac MI 49601

Benjamin R. Dean

Cadillac, MI ●

EDUCATION

Michigan State University, East Lansing, MI

December 2013

- Mechanical Engineering, B.S.
- GPA 3.84 / 4.00

EXPERIENCE

Sr. Systems Engineer, Packaging Engineering, GMI Yoplait, Reed City, MI

May 2015 - Present

- Designed, Installed, and started up over 125 million dollars of packaging lines at the Reed City plant
- Developed line control strategies for 2 new glass packaging lines
- Built and maintained the long term strategies for 2 packaging lines at the plant to communicate the long term capacity outlook to the business
- Worked with a cross functional team to reduce glass breakage costs by 500 thousand dollars each year
- Responsible for daily and long term system performance on 2 of the largest packaging lines at the plant
- Supported continuous innovation on the Oui packaging lines

Release Engineer, Four Wheel Drive Systems, Chrysler LLC, Auburn Hills, MI

April 2014 - May 2015

- Maintained supplier and engineering changes on current production driveline components
- Identified key vehicle performance deliverables to ensure the 4WD system met vehicle requirements
- · Conducted vehicle performance testing and data analysis
- Led cross-functional teams to ensure communication between neighboring component groups
- Coordinated the delivery and assembly of prototype driveline components while meeting prototype vehicle build and delivery dates
- Sourced a transfer case for a new vehicle program by evaluating supplier technical capabilities

Release Engineer, Clutch and Hydraulic Systems, Chrysler LLC, Auburn Hills, MI

Feb 2014 - April 2014

- Maintained current production clutch and hydraulic systems
- Expedited the replacement of clutch material to address a clutch burst concern
- Developed a Pugh analysis to select the best supplier for a hydraulic system upgrade

Powertrain Transmission and Driveline Engineering Intern, Chrysler LLC, Auburn Hills, MI May 2013 – Aug 2013

- Reviewed Four Wheel Drive (4WD) system fault matrices to improve "keep-alive strategies" in order to maintain 4WD system functionality during vehicle system faults
- Instrumented manual transmission vehicles to capture data around a clutch burst event in order to develop preventive solutions
- Developed a 4WD transfer case and driveline training manual for department new hires

Powertrain Engines Intern, Chrysler LLC, Auburn Hills, MI

May 2012 - Aug 2012

- Developed a design of experiments to find failure modes of room temperature vulcanization rubber resulting in a potential annual savings of \$300k
- Worked on a cross-functional team to develop a powertrain standard for oil level indication, changing, and checking
- Developed methodology and worked with Dyno technicians to eliminate oil lube circuit priming issue

Vacuum Systems and Pump Intern, National Vacuum Equipment, Traverse City, MI

May 2011 - Aug 2011

- Calibrated lubricant pump flow and validated vacuum pump operation on the production line
- Facilitated oil pump testing to minimize oil consumption and optimize flow rate to critical components
- Worked with engineers and suppliers to determine product interfacing options

SKILLS

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- Proficient in Microsoft Word, Excel, and PowerPoint
- Knowledgeable with AutoCAD, Autodesk Inventor, and NX 7.5
- Automotive maintenance including components such as engine, transmission, driveline, suspension, and brake systems

Council Communication

Re: Resolution Updating Fee Schedule Regarding Transient Merchants

Following the successful opening of a new business in downtown Cadillac, Long Road Distillers, a modification to our transient merchant licensing program specific to food vending, has become necessary.

When the our transient merchant licensing program was originally created several years ago, it was not envisioned at the time that having a license available other than an annual license, would be needed. However, in an effort to potentially create more variety and opportunity, amending our Licensing Schedule as follows would be appropriate:

- 1. Food Vending on Private Property from any Not Self-Propelled Device (Food Cart, Stand, Table, Etc.)
 - a. Addition of a \$100 Monthly License and a \$50 Weekly License
- 2. Food Vending on Private Property from Any Propelled Device by a Motor
 - a. Addition of a \$175 Monthly License and a \$75 Weekly License
- 3. Creation of a New Category Would provide an option for private property owners to acquire an annual \$1,000 license that would allow them to have any peddlers, solicitors and transient merchants vending any food items from mobile carts, stands, tables, or any similar device, or from any vehicle propelled by a motor that are not owned by said private property owners. Each license would allow for one transient merchant at a time, and the private property owner could obtain several licenses and/or have multiple transient merchants at a time if they hold any of the other available licenses that permit them to vend on private property.
 - a. Addition of a \$1,000 Annual License

The following Licensing Schedule has these recommended additions highlighted; everything else is the same from when the program was originally created.

Recommended Action

Motion to approve the resolution with the amended licensing schedule as presented.

City Council

200 North Lake Street Cadillac, Michigan 49601 Phone (231) 775-0181 Fax (231) 775-8755



Mayor Carla J. Filkins

Mayor Pro-Tem Tiyi Schippers

Councilmembers
Bryan Elenbaas
Robert J. Engels
Stephen King

RESOLUTION NO. 2021-___

RESOLUTION TO AMEND FEE SCHEDULE FOR BUSINESS LICENSES

At a regular meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 7th day of September, 2021, at 6:00 p.m.

PRESENT:	
ABSENT:	
The following preamble and resolution was offered byseconded by	and

WHEREAS, the City of Cadillac ("City") has adopted regulations in Chapter 10 of the City Code regarding licenses and permits for businesses, peddlers, solicitors and transient merchants in the City; and

WHEREAS, Section 10-25 of the Code authorizes the City Council to, by resolution, set fees required to be paid to obtain a business license or permit in the City; and

WHEREAS, pursuant to Section 10-25, the City wishes to adopt a revised fee schedule for obtaining a business license or permit under Chapter 10.

NOW THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The following fee schedule is hereby adopted for obtaining a business license or permit in the City pursuant to Chapter 10 of the City Code:

Business Licenses under	Section 10-21(1)
New Business License Application Fee	\$100
Annual Business License Renewal Fee	\$50

Peddler, Solicitors and Transient Merchant Permits under Section 10-21(2)	
Mobile Carts, Stands, Tables, or Any Similar Device That Is Not Self-Propelled Vending Any Food Items	
• City Directed Food Vending Locations (Section 10-37).	Minimum \$500 bid
Food Vending on Private Property.	\$300 Annually
	\$100 Monthly
	\$50 Weekly
Food Vending on Private Property by a person who also owns or occupies a commercial premise within the City.	\$0
All other Peddlers, Solicitors and Transient Merchants Vending Any Food Items From Any Vehicle Propelled by a Motor	
• City Directed Food Vending Locations (Section 10-37).	Minimum \$1,225 bid
Food Vending on Private Property.	\$725 Annually
	\$175 Monthly
	\$75 Weekly
Food Vending on Private Property by a person who also owns or occupies a commercial premise within the City.	\$0
Vending prepackaged or prepared food items (like ice cream) from a vehicle on public or private property that is not stationary for more than 15 minutes.	\$50 Annually

Private Property Owners Allowing Any Peddlers, Solicitors And Transient Merchants Vending Any Food Items From Mobile Carts,	\$1000 Annually/per peddler, solicitor, or transient merchant
Stands, Tables, Or Any Similar Device Or From Any Vehicle Propelled By A Motor That Are Not Owned By Said Private Property Owners.	Each annual permit authorizes a private property owner to host or allow any one peddler, solicitor, or transient merchant to vend food items from a mobile cart, stand, table or food truck on the private property at one time.
Peddlers, Solicitors and Transient Merchants Selling Any Goods or Services Other Than Food.	\$35 Annually

2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS:	<u> </u>
NAYS:	<u> </u>
STATE OF MICHIGAN	SS
COUNTY OF WEXFORD	
	x of the City of Cadillac, hereby certify this to be a true and No. 2021, duly adopted at a regular meeting of the City F, 2021.
	Sandra Wasson
	Cadillac City Clerk

Council Communication

Re: Cadillac's Downtown Social Zone - Resolutions Approving Applications & Temporary Modification to Application Fee

Several applications from eligible businesses located within Cadillac's Downtown Social Zone have been received as follows:

- Clam Lake Beer Company
- Hermann's Café & Restaurant
- Raven Social
- Roaring 20's Saloon
- Willow Market & Meats

Identical to the process Long Road Distillers went through to get their Social Zone License from the Michigan Liquor Control Commission, the City is first required to approve a resolution, which has been provided by the State of Michigan, that each eligible business must use when applying to Liquor Control. The following page is a copy of the State's resolution.

In an effort to incentivize these businesses to move forward with getting licensed, along with other eligible businesses in our Zone, it is also being recommended that the City's application fee be waived for the remainder of calendar year 2021, and that the same application fee Long Road Distillers paid to the City be reimbursed.

Recommended Action

Motion to waive the City's Downtown Cadillac Social District Permit Application fee until January 1, 2022 and reimburse that same fee to Long Road Distillers.

Motion to approve the Local Governmental Unit Resolution of Approval for a Social District Permit for the aforementioned businesses as presented.



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID:	
Request ID:	
	(For MLCC use only)

Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a	meeting of the		council/board
(regular or special)	(name of city, township, or village)		
called to order by		on	at
the following resolution was offered:		(date)	(time)
Moved by	and supported by		
that the application from			
	(name of licensee - if a corpo	ration or limited liability company, please :	state the company name)
for a Social District Permit is		by this body for co	onsideration for approval by the
Michigan Liquor Control Commission.	(recommended/not recommended)		
If not recommended, state the reason:			
	<u>Vote</u>		
	Yeas:		
	Nays:		
	Absent:		
I hereby certify that the foregoing is true	e and is a complete copy of the	resolution offered and adop	oted by the
council/board at a	meeting	g held on	(name of city, township, or village
(regular	or special)	(date)	
I further certify that the licensed premis	es of the aforementioned licen	see are contiguous to the co	mmons area designated by the
council/board as part of a social district	pursuant to MCL 436.1551.		
Print Name of Clerk	Sig	nature of Clerk	Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.