



City Council Meeting

August 2, 2021

6:00 p.m.

Cadillac Municipal Complex

Council Chambers

200 N. Lake St.

Cadillac, MI 49601



August 2, 2021 City Council Meeting Agenda
6 p.m. at City Hall - 200 N. Lake St. – Cadillac, MI 49601

We support each other in serving our community

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on July 19, 2021.
Support Document III-A

B. Minutes from the special meeting held on July 26, 2021.
Support Document III-B

IV. COMMUNITY SPOTLIGHT

A. Update from the Alliance for Economic Success

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V. PUBLIC HEARINGS

- A. Public hearing to consider adoption of Ordinance Amending the City Zoning Map.
Support Document V-A

VI. COMMUNICATIONS

- A. Cadillac Festival of Races
Support Document VI-A
- B. Call to All
Support Document VI-B

VII. CITY MANAGER’S REPORT

- A. Maple Hill Cemetery Board Rate Recommendations
Support Document VII-A

VIII. MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

- A. Zoning Board of Appeals
Support Document VIII-A

IX. PUBLIC COMMENTS

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X. GOOD OF THE ORDER

XI. ADJOURNMENT

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Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

July 19, 2021

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, King, Mayor Filkins
Council Absent: Schippers, Engels
Staff Present: Peccia, Wallace, Homier

APPROVAL OF AGENDA

2021-129 Approve agenda as presented.

Motion was made by Elenbaas and supported by King to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

Terrell Bodary requested the Thin Blue Line Flags be removed from City Hall.

CONSENT AGENDA

2021-130 Approve consent agenda as presented.

Motion was made by King and supported by Elenbaas to approve the consent agenda as presented.

Motion unanimously approved.

COMMUNICATIONS

A. After 26 Music Festival

2021-131 Approve street closure for After 26 Music Festival.

Motion was made by King and supported by Elenbaas to approve the closure of Lake St. between Harris St. and Cass St. from 12:00 pm to 11:00 pm on July 31, 2021 for the After 26 Music Festival.

Motion unanimously approved.

B. Cadillac Area Public Schools

2021-132 Approve display of banner for CAPS.

Motion was made by Elenbaas and supported by King to approve the display of a banner from July 26, 2021 to August 9, 2021 for the Cadillac Area Public Schools.

Motion unanimously approved.

C. CHS Class of 1981 Reunion

2021-133 Approve serving of alcoholic beverages at the Market for the CHS Class of 1981 Reunion.

Motion was made by Elenbaas and supported by King to approve the serving of alcoholic beverages at the Market from 5:30 pm to 10:00 pm on August 14, 2021 for the CHS Class of 1981 40th Reunion.

Mayor Filkins asked if the wind screens will be back in time for the event.

Peccia stated he hoped they would be back in time.

Mayor Filkins stated the organizer should be notified that there is a possibility the screens will not be in place for their event.

Motion unanimously approved.

D. Cadillac Rotary Club

2021-134 Approve street closure for Cadillac Rotary Club concert.

Motion was made by King and supported by Elenbaas to approve the closure of Lake St. between Harris St. and Cass St. from 5:30 pm to 10:00 pm on July 25, 2021 for the Cadillac Rotary Club concert.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding reappointment to the Cadillac Housing Commission.

2021-135 Approve reappointment to the Cadillac Housing Commission.

Motion was made by Elenbaas and supported by King to approve the reappointment of Mike Dolack to the Cadillac Housing Commission for a 5-year term to expire on July 19, 2026.

Motion unanimously approved.

B. Designate primary representative and alternate to attend the Michigan Municipal League Annual Convention.

Mayor Filkins stated she is willing to attend the meeting as the primary representative and Mayor Pro-Tem Schippers is willing to serve as the alternate.

2021-136 Designate primary representative and alternate to attend the MML Annual Convention.

Motion was made by King and supported by Elenbaas to designate Mayor Filkins as the primary representative and Mayor Pro-Tem Schippers as the alternate to attend and vote at the Michigan Municipal League Annual Convention.

Motion unanimously approved.

INTRODUCTION OF ORDINANCES

- A. Adopt resolution to introduce Ordinance Amending the City Zoning Map and set a public hearing for August 2, 2021.

John Wallace, Community Development Director, noted the property proposed for rezoning is located at 2713 Sunnyside Drive. He stated the request is to rezone the property from the R-3 zoning district to the TS-2 zoning district. He noted the Planning Commission held a public hearing on June 28, 2021 and voted unanimously to recommend approval of the rezoning to the City Council.

Wallace stated most of the property surrounding the subject site is in the TS-2 zoning classification. He noted the Master Plan has designated the proposed rezoning site for medium density residential development. He noted in consideration of the existing zoning, existing land use, and the City's Master Plan it is staff's recommendation that the proposed rezoning be granted. He stated past planning as well as current planning has this area of the City being planned for tourist-oriented uses. He added all public services necessary to support uses in a TS-2 zoning classification are available at the site.

Peccia stated neighbors were notified and no written negative feedback was received.

Wallace stated one individual, who spoke at the public hearing held by the Planning Commission, expressed concern about the potential that a short-term rental may remove a house out of long-term rental housing opportunities.

2021-137 Adopt resolution to set public hearing for Ordinance 2021-12.

Motion was made by Elenbaas and supported by King to adopt the resolution to introduce Ordinance Amending the City Zoning Map and set a public hearing for August 2, 2021.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt resolution approving MDOT Contract for Roundabout Construction.

Connie Houk, Prein & Newhof, stated this project started as a safety grant application that was submitted to MDOT. She noted \$600,000 of the project will be covered by safety grant funds. She stated the work will likely begin in August and is scheduled to be a 10-12 week project. She noted the roundabout will be located at the intersection of Crosby Road and E. Division Street. She stated the intersection will be closed during construction except for emergency vehicles. She noted there will be a lot of directional signage put in place advising drivers to take alternate routes.

Mayor Filkins asked if CAPS has been notified so they can adjust their bus routes.

Houk stated CAPS has not been notified but busses will use the same routes as the other vehicles. She noted a mass communication will be sent out prior to construction.

2021-138 Adopt resolution approving MDOT Contract for Roundabout Construction.

Motion was made by Elenbaas and supported by King to adopt the resolution approving MDOT Contract #21-5243 for the Roundabout Construction.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Planning Commission

PUBLIC COMMENTS

Terrell Bodary reiterated his opposition to the Thin Blue Line Flags being displayed in City Hall.

GOOD OF THE ORDER

Elenbaas stated Luke Winslow King will be performing at the Cadillac Rotary Club concert.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

CITY COUNCIL SPECIAL MEETING MINUTES

4:30 PM – July 26, 2021
Cadillac City Hall – 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 4:30 pm.

ROLL CALL

Council Present: Schippers, King, Mayor Filkins
Council Absent: Elenbaas, Engels
Staff Present: Peccia

APPROVAL OF AGENDA

2021-139 Approve agenda as presented.

Motion was made by Schippers and supported by King to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

There were no public comments.

AFTER 26 DEPOT CAFÉ REQUEST

Consideration of allowing the sale of alcohol at their upcoming annual music festival scheduled for July 31, 2021

City Manager Peccia informed Council that the After 26 Depot Café would like to have a margarita beverage tent, provided by Little Mexico, during their upcoming music festival scheduled for July 31, 2021. Peccia further advised that similar to when they had a beer tent, the margarita tent would be located in the park space north of the Rotary Performing Arts Pavilion, and would need to be in compliance with all MLCC regulations.

2021-139 Approve beverage tent for After 26 Depot Café Music Festival.

Motion was made by King and supported by Schippers to approve the request as presented.

Motion unanimously approved.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

August 2, 2021

Council Communication

Re: Rezoning the property at 2713 Sunnyside Drive from the R-3 Zoning District to the TS-2 Zoning District.

Christopher and Jennifer Czekai of 7365 Bronson St. SE, Ada, MI filed an application to rezone their property at 2713 Sunnyside Drive from the R-3 zoning district to the TS-2 zoning district. The planning commission held a public hearing on June 28, 2021 and voted unanimously to recommend approval of the rezoning to the city council.

The location of the subject lot of the rezoning is shown below.



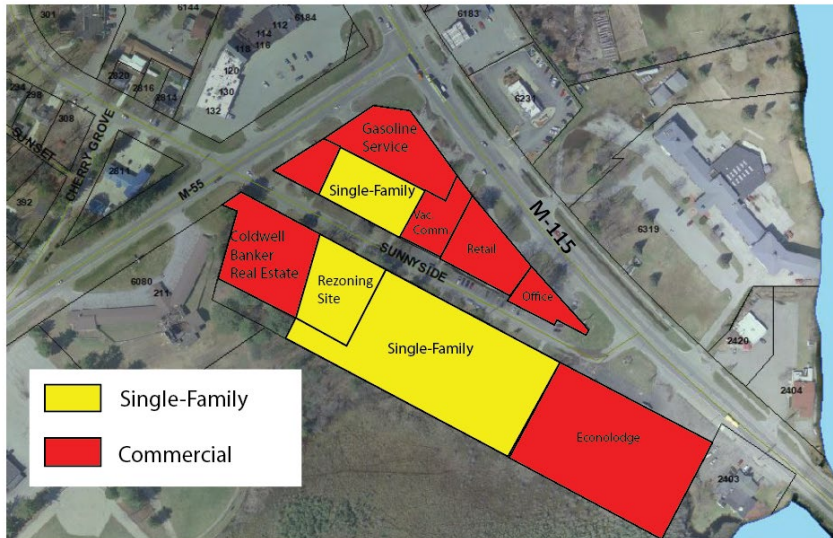
The subject lot is located on a block of primarily single-family homes with some commercial businesses intermixed. The subject lot is currently developed with a single-family home (shown below).



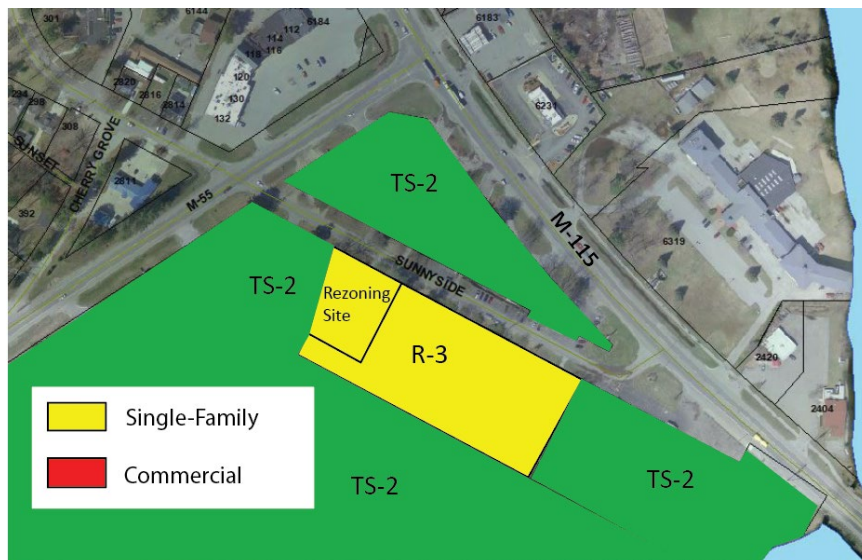
The existing R-3 zoning classification is intended primarily for low density single-family homes. The proposed rezoning district (TS-2) is designed to accommodate those activities necessary to service tourist needs including retail activities, tourist accommodations, parks, recreation and public uses of general interest to the tourist. The proposed uses of the home are for a residence and potentially as a short-term vacation rental.

The existing land uses surrounding the site are shown below.

Existing Land Use



The existing zoning in the area of the rezoning is shown below.



Most of the property surrounding the subject site of the rezoning is in the TS-2 zoning classification, the same district which is being sought in this rezoning action. The master plan has designated the proposed rezoning site for medium density residential development.

In consideration of the existing zoning, existing land use, and the city's master plan it is staff's recommendation that the proposed rezoning be granted. Past planning as well as current planning has this area of the city being planned for tourist-oriented uses. Creating tourist-oriented housing options near tourist-related commercial businesses is a compatible arrangement. All public services necessary to support uses in a TS-2 zoning classification are available at the site.

Recommended Action

To approve the RESOLUTION TO ADOPT ORDINANCE AMENDING THE CITY ZONING MAP.

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Bryan Elenbaas
Robert J. Engels
Stephen King

RESOLUTION NO. ____

RESOLUTION TO ADOPT ORDINANCE AMENDING THE CITY ZONING MAP

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 2nd day August, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, Christopher and Jennifer Czekai (the "Owners") own real property in the City of Cadillac legally described as follows:

A PAR. COM. 474 FT E OF N 1/8 COR ON W SIDE SEC. 7-21-9; N
15DEG 9MIN E 178.09 FT: S 62DEG 21MIN E 202 FT TO BEG:
N15DEG 9MIN E 202 FT: S 62DEG 21MIN E 174.55 FT: S 27
DEG 39MIN W 197.21 FT: N62DEG 21MIN W 130.82 FT TO
BEG. CITY OF CADILLAC

and whose tax identification number is 10-104-00-017-00 (hereinafter the "Parcel"); and

WHEREAS, the Parcels are currently zoned R-3, One-Family Residential District; and

WHEREAS, the Owners submitted an application (the "Application") to the City Planning Commission requesting that the Parcel be rezoned to TS-2, Tourist Service District in order to use the Parcel as a residence and potential short term vacation rental; and

WHEREAS, upon giving notice in accordance with the Michigan Zoning Enabling Act, Act 110 of 2006, MCL 125.3101 *et seq.* ("MZEA"), the City Planning Commission conducted a public hearing regarding rezoning of the Parcel on June 28, 2021; and

WHEREAS, the City Planning Commission has recommended that the City Council amend the City Zoning Map to rezone the Parcel to TS-2, Tourist Service District; and

WHEREAS, the City Council conducted a public hearing to hear public comments regarding the Application on August 2, 2021; and

WHEREAS, following the public hearing, the City concludes that granting the Application is in the best interest of the public health, safety and welfare.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Ordinance Amending the City Zoning Map (the "Ordinance," attached as Exhibit A) is hereby adopted.
2. The Ordinance shall be filed with the City Clerk.
3. The City Clerk shall publish notice of adoption in a newspaper of general circulation in the City within 15 days.
4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. ____, duly adopted at a regular meeting of the City Council held on the 2nd day of August, 2021.

Sandra Wasson
Cadillac City Clerk

Exhibit A

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY ZONING MAP

THE CITY OF CADILLAC ORDAINS:

Section 1.

The City hereby amends the City Zoning Map to change the R-3, Single Family District zoning designation and established use district as shown on the City Zoning Map for the real property legally described as:

A PAR. COM. 474 FT E OF N 1/8 COR ON W SIDE SEC. 7-21-9; N 15DEG 9MIN E 178.09 FT: S 62DEG 21MIN E 202 FT TO BEG: N15DEG 9MIN E 202 FT: S 62DEG 21MIN E 174.55 FT: S 27 DEG 39MIN W 197.21 FT: N62DEG 21MIN W 130.82 FT TO BEG. CITY OF CADILLAC
(Tax identification No. 10-104-00-017-00)(the "Parcel")

to the TS-2, Tourist Service District zoning designation and corresponding use district under Chapter 46 of the Cadillac City Code.

Section 2.

Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 3.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 4.

This Ordinance shall take effect twenty (20) days after its adoption.



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 3-11-21

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) Michael Kelso Contact Address 9845 Campus Drive, Cadillac, MI 49601
Contact Phone(s) 231-468-9281 231-775-3369 Contact Email mkelso@cadillacareaymca.org
Sponsoring Organization Cadillac Area YMCA ☐ Private ☒ Non-Profit 501(c)3
Purpose of Event Cadillac Festival of Races 5k/10k Approx # of Attendees 200
(Community Event/ Fundraiser)

Beginning Date: 9 / 4 / 21 Ending Date: 9 / 4 / 21 Reoccurring: YES ☐ NO
1st Day 9-4-21 Set-up 7 : 00 AM ☐ PM Start 8 : 00 AM ☐ PM End 12 : 00 AM ☐ PM Clean-up 2 : 00 AM ☐ PM
2nd Day _____ Set-up ____ : ____ AM/PM Start ____ : ____ AM/PM End ____ : ____ AM/PM Clean-up ____ : ____ AM/PM
3rd Day _____ Set-up ____ : ____ AM/PM Start ____ : ____ AM/PM End ____ : ____ AM/PM Clean-up ____ : ____ AM/PM
4th Day _____ Set-up ____ : ____ AM/PM Start ____ : ____ AM/PM End ____ : ____ AM/PM Clean-up ____ : ____ AM/PM

Please answer the following questions:

YES ☒ NO ____ Will you be requesting permission to close any streets or parking lots?
YES ☒ NO ____ Will you be requesting permission to display any off site signage?
YES ____ NO ☒ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ____ Will you be requesting permission to reserve any of the City of Cadillac facilities?

Please Circle

Market at Cadillac Commons ☐ Rotary Pavilion ☒ City Park ☐ Cadillac Commons Plaza ☐

YES ____ NO ☒ Will you be requesting permission to have a parade?
YES ☒ NO ____ Will you be requesting permission to hold any races?
YES ____ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES ☒ NO ____ Will your event include use of ☒ generators, food trucks, grills, fireworks display, or ☒ tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 3-11-21

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event Cadillac Festival of Races. 9-4-21

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**

**Weather Dependent

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician. (NOT Need. Will provide own.)

Reservation Fees:

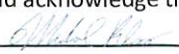
- ☒ **Daily Rate (4 hours or more) \$100 7:00am - 2:00pm**
- **Hourly Rate (less than 4 hours) \$55 per hour**
- **Non-Profit Daily Rate (4 hours or more) \$50**
- **Non-Profit Hourly Rate (less than 4 hours) \$25 per hour**

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- **Daily Rate of \$25:**
- **Non-Profit Daily Rate of \$15**

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.


Signature

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name Michael Kelso Total Fees Required: \$100 Total Fees Paid: _____ Date / /



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 3-11-21

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Race Request Form

Name of Race Cadillac Festival of Races

Purpose of Race 5k/10k Community Event/ Fundraiser

Requesting Organization Cadillac Area YMCA

Contact Person(s) Michael Kelso

Contact Phone 231-468-9281 or 231-775-3369 Contact Email mkelso@cadillacareaymca.org

Date of Race 9 / 4 / 21 Approx. number of participants 200

Registration Location Rotary Pavilion Registration Time 8 : 00 AM PM

Starting Time 9 : 00 AM PM Ending Time 12 : 00 AM PM

City of Cadillac Rules

- The City's designated route must be used unless approved by Police Department (Route on backside)
- If marking the route, washable sidewalk chalk or small signs placed in the City right-of-way must be used
- Spray paint is not allowed and will be strictly enforced & fines will be issued
- Organizations are responsible for all clean-up including removal of signs and pavement markings
- The Police Department does not provide escorting services
- Organizations are responsible for providing designated safety and security workers & escorts
- No streets are to be blocked off unless reviewed with City Staff & approved by City Council
- Participants must follow all State & City laws
- Organizations are responsible for providing their own tables, tents, porta johns etc...

The following must be provided with this request:

attached Proof of Liability Insurance (1 million & City of Cadillac named as additional insured)

N/A Proof of Marine Permit from DNR if race takes place in the Lake

N/A Approval from Wexford Road Commission & Wexford County Police Dept. if race is outside of City Limits

attached Detailed Daily schedule/agenda of races and events

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Michael Kelso Signature  Date 3 / 11 / 21

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
Risk Management _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 3-11-21

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Cadillac Festival of Races 5k/10k

Contact Person Michael Kelso - Cadillac Area YMCA

Contact Phone 231-468-9281 or 231-775-3369 Contact Email mkelso@cadillacareaymca.org

Date: 9 / 4 / 21

Street Closures

Street Name Lake St Beginning Location Cass St Ending Location Harris St

Beginning Time 7 :00 AM/PM Ending Time 1 :00 AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Date ____ / ____ / ____

Parking Lot Closures

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Michael Kelso Signature  Date 3 / 11 / 21

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

Cadillac Festival of Races – 5k/ 10K September 4, 2021

Hosted by the Cadillac Area YMCA

7:00am – Setup at Rotary Pavilion and setup signs, etc on course

8:00am – Onsite Check-in/Registration at Rotary Pavilion

9:00am – 5K/10K start on Lake St in front of Rotary Pavilion

10:30am Kids under 6 race in pavilion area

11:00am – 5K Winners Awarded

11:30am – 10K Winners Awarded

1:30pm – Wrap up and cleanup



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date June 7, 2021

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) Judy Coffey Contact Address [REDACTED]
Contact Phone [REDACTED] Contact Email [REDACTED]
Sponsoring Organization Revival Center ☐ Private ☒ Non-Profit
Purpose of Event Community Event Approx # of Attendees 400 per session

Beginning Date:	Ending Date:	Reoccurring:	YES	NO
1st Day <u>Friday 8/20</u> Set-up <u>3:00</u> AM/PM	Start <u>7:00</u> AM/PM	End <u>10:00</u> AM/PM	Clean-up <u>included</u> AM/PM	
2nd Day <u>Sat. 8/21</u> Set-up <u>4:30</u> AM/PM	Start <u>7:00</u> AM/PM	End <u>10:00</u> AM/PM	Clean-up <u>included</u> AM/PM	
3rd Day <u>Sun. 8/22</u> Set-up <u>8:00</u> AM/PM	Start <u>11:00</u> AM/PM	End <u>1:00</u> AM/PM	Clean-up <u>included</u> AM/PM	
4th Day <u>Sun. 8/22</u> Set-up <u>5:00</u> AM/PM	Start <u>7:00</u> AM/PM	End <u>10:00</u> AM/PM	Clean-up <u>included</u> AM/PM	

Please answer the following questions:

YES ☒ NO ☐ Will you be requesting permission to close any streets or parking lots?
YES ☐ NO ☒ Will you be requesting permission to display any off site signage?
YES ☒ NO ☐ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ☐ Will you be requesting permission to reserve any of the City of Cadillac facilities

Please Circle

Market at Cadillac Commons ☐ Rotary Pavilion ☒ City Park ☐ Cadillac Commons Plaza

YES ☐ NO ☒ Will you be requesting permission to have a parade?
YES ☐ NO ☒ Will you be requesting permission to hold any races?
YES ☐ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES ☐ NO ☒ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Event Call to All Please Submit 30-days Prior to Event Date

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**
**Weather Dependent

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician. (MUSICAL PERFORMANCES)

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Signature

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name Judy Coffey Total Fees Required: \$150 Total Fees Paid: _____ Date ____/____/____

200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date _____

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Event of Pavilion Safety
Contact Person Judy Coffey
Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>6/22/2021</u>		Street Closures	
Street Name <u>Lake St</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>	
	Beginning Time <u>9:00</u> AM/PM	Ending Time <u>1:00</u> AM/PM	
Street Name <u>Lake St</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>	
	Beginning Time <u>6:00</u> AM/PM	Ending Time <u>10:00</u> AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Date ____/____/____		Parking Lot Closures <u>N/A</u>	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net **(No Faxes accepted)**

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Judy Coffey Signature [Signature] Date 6/7/2021

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

Today's Date June 7, 2021

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Event & Pavilion Safety
Contact Person Judy Coffey
Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>8/21/21</u>		Street Closures	
Street Name <u>Lake St</u>	Beginning Location <u>Cass</u>	Ending Location <u>Harris</u>	
	Beginning Time <u>6:00</u> AM/PM	Ending Time <u>10:00</u> AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Date ____/____/____		Parking Lot Closures <u>NA</u>	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Judy Coffey Signature [Signature] Date 6/07/2021

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date June 7, 2021

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Event of Pavilion / Safety
Contact Person Judy Coffey
Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>6/20/21</u>		Street Closures	
Street Name <u>Lake St.</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>	
	Beginning Time <u>6:00</u> AM/PM <u>PM</u>	Ending Time <u>10:00</u> AM/PM <u>PM</u>	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Date ____/____/____		Parking Lot Closures <u>N/A</u>	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Judy Coffey Signature Judy Coffey Date 06/07/2021

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

August 2, 2021

COUNCIL COMMUNICATION

Re: Maple Hill Cemetery Board Recommendations

On July 28, 2021, the Maple Hill Cemetery Board met and after reviewing the current rates the board is recommending the following changes, due primarily to increasing costs.

The board unanimously recommended to adjust fees as follows:

<u>Winter Rates (November 1-April 15)</u>	<u>Old Rate</u>	<u>New Rate</u>
Monday-Friday – Resident	\$ 800.00	\$1,000.00
Monday-Friday – Non-Resident	\$1,000.00	\$1,200.00
Infant	\$ 190.00	\$ 390.00
Cremains – Resident	\$ 300.00	\$ 500.00
Cremains – Non-Resident	\$ 350.00	\$ 550.00

Other Rates

*Sunday & Holiday Rate (An additional charge on top of the regular rate.)	N/A	\$ 500.00
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All Monument Foundations	\$ 0.40 sq in	\$ 0.45 sq in
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**Newly established rate*

It was also recommended to eliminate the current ‘All Flush Mount Placements and Set Fee’ of \$50. Concrete foundations are being installed for these flush mounts and the ‘All Monument Foundations’ rate will apply to these installations.

For reference, several cemeteries were contacted, and the results of this brief rate comparison are presented on the next page of this communication.

Recommended Action

It is recommended that City Council approve the recommendations of the Maple Hill Cemetery Board regarding cemetery rates.

August 2, 2021

Council Communication – Maple Hill Cemetery Board Recommendations

Page 2

Rate Study Findings:

Out of eight communities only two communities do burials on Sunday.

Out of eight communities four have winter rates.

Saginaw – Holidays extra; \$500.00 before noon; after noon \$200.00 per hour.
No Sundays.

Big Rapids/Township - Sunday/Holidays \$350.00 /Summer Rate-Cremains
\$600.00/ Winter Rate-Cremains
\$850.00/Summer Rate-Burial
\$1,200/ Winter Rate-Burial

Niles - Sunday/Holiday \$1,000

Fremont – Sunday/Holidays – Service Not Offered
Winter Rates add \$200.00

Bay City – Sunday – Service Not Offered
Holidays - \$350.00

Petoskey – Sunday – Service Not Offered
Holidays \$600.00 - Burial
\$1,200.00 – Cremains
\$250.00 – Infant
Winter Rates add \$350.00

Midland – Sunday/Holidays – Service Not Offered

Allendale Township – Sunday/Holidays – Service Not Offered
Winter Rates add \$200.00 & additional \$150.00 per hr. after 2pm



**MEETING MINUTES
Cadillac Zoning Board of Appeals
5:30 P.M.
May 20, 2021 Virtual Meeting on GoToMeeting.com**

CONVENE MEETING

Chairperson Nichols called to order a meeting of the Cadillac Zoning Board of Appeals at 5:30 p.m. on May 20, 2021

ROLL CALL

MEMBERS PRESENT: Nichols, Ault, Paveglio, and Knight

MEMBER ABSENT: Walkley, and Genzink

STAFF PRESENT: Coy, Wallace

APPROVAL OF MEETING AGENDA

Motion by Knight to approve the May 20, 2021 agenda. Support by Paveglio. The motion was unanimously approved on a roll call vote.

APPROVE THE MARCH 18, 2021 MEETING MINUTES

Motion by Paveglio to approve the March 18, 2021 meeting minutes as presented. Support by Knight. The motion was unanimously approved on a roll call vote.

Nichols turned the meeting over to Coy to present the two applications for review.

PUBLIC HEARINGS-

1. James and Emily Stange, 908 Cardinal Drive wish to construct a 36 foot wide by 50 foot long 1,800 square foot accessory structure with a 440 foot lean to structure attached to it for a total of 2,240 square foot covered structure. They are requesting a variance of 726 square feet greater than the ordinance will allow for based on the size of their residential home.

Coy explained Section 46-656(3) from the Zoning Ordinance which reads, "Detached buildings accessory to a residential building shall not occupy more than 25 percent of a rear yard; provided that in no instance shall all of the accessory buildings exceed 65 percent of the ground floor area of the main building.

Coy next explained that the ground floor living area of the Stange home is 2,330 square feet based on the Wexford County Equalization property assessment. The applicant is able to build a 1,514 square foot accessory structure in the rear yard of their home without the need for a variance.

He went over the standards for approving a variance in the City Ordinance and the standards in the Michigan Zoning Enabling Act 110 of 2006.

The standard in Section 46-69(2) from the City Code of Ordinances reads, “To authorize, upon an appeal, a variance from the strict application of the provisions of this chapter where by reason of exceptional narrowness, shallowness, shape or area of a specific piece of property at the time of enactment of this chapter or by reason of exceptional conditions of such property, the strict application of the regulations enacted would result in peculiar or exceptional practical difficulties to, or exceptional undue hardship upon the owner of such property, provided such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of this chapter.”

Next Coy went over the standards in Section 46-69(4) of the Cadillac City Code. The standards state that in consideration of a variance, the Zoning Board of Appeals shall first determine that the proposed variance will not result in conditions which:

Standard – *The variance will not impair an adequate supply of light and air to adjacent property.*

Finding – The requested variance is not anticipated to impair an adequate supply of light and air to adjacent properties.

Standard - *The requested variance will not unreasonably increase congestion in public streets.*

Finding – It is expected that traffic will increase in the residential subdivision.

Standard – *The requested variance will not increase the danger of fire or endanger the public safety.*

Finding – The requested variance will not increase the danger of fire or endanger the public safety.

Standard – *The requested variance will not unreasonably diminish or impair established property values within the surrounding area.*

Finding – Staff feels this will not negatively impact neighboring property values.

Standard – *The requested variance will not impair the public health, safety, comfort, morals, or welfare of the inhabitants of the city.*

Finding – The requested variance is not anticipated to impair the public health, safety, comfort, morals, or welfare of the inhabitants of the city.

PUBLIC NOTICES

Coy said that notification of the public hearing on this application was published in the local newspaper and sent via first-class mail to all property owners and residents within 300 feet of the subject site not less than 15 prior to the meeting.

Coy added that two neighbors in the Eastern Hills Subdivision Plat called and objected to the size of the proposed structure. They have no issue with the Stange's or their neighbor the Dean's building an accessory structure. They would like it to be within the parameters of size the ordinance allows for.

Coy finished his presentation with "based on a finding of compliance or non-compliance with the standards of the ordinance, the Board shall approve, approve with conditions, or deny the variance application." Reasonable conditions may be attached to an approval in-order to achieve compliance with the standards of the ordinance.

Nichols opened the floor up for questions from the ZBA and discussion from the applicant.

Mr. Stange spoke and explained the reason he has the need for this sized structure is that he owns multiple classic cars, a utility trailer and a travel trailer. He would like to store the cars indoors. He explained they are currently indoors in the community they moved to Cadillac from in 2019. Mr. Stange also talked about the size of the property he owns on Cardinal Drive and that this size of structure would not make the property appear crowded with structures.

Paveglio added that the role of the Zoning Board of Appeals (ZBA) is to interpret the ordinance in accordance with the Michigan Zoning Enabling Act. We can't grant a variance just because we believe people are nice.

Mr. Stange said he feels the hardship would be if the cars needed to be stored outside. He added the appearance of the structure will be attractive with vinyl siding and a steel roof.

Nichols added that he has concerns the structure would not fit the character of the neighborhood.

After no further comment.

A motion was made by Paveglio to deny the variance application from Jim and Emily Stange for the construction of a 2,200 square foot accessory structure at their home located at 908 Cardinal Drive. Paveglio included in the motion his opinion that the applicant was not able to establish a Practical Difficulty. Support from Knight.

On a roll call vote the motion was passed with a unanimous vote.

PUBLIC HEARINGS

2. Ben and Jena Dean, 6610 S. Crosby Rd. wish to construct a 32 foot wide by 60 foot long 1,920 square foot accessory structure. They are requesting a variance of 458 square feet based on the square footage of the main floor living area of their home.

Coy next explained that the ground floor living area of the Dean home is 2,250 square feet based on the Wexford County Equalization property assessment. They are able to build a 1,462 square foot accessory structure in the rear yard of their home without the need for a variance. Coy also added that the property the Dean's own is an extremely large parcel at 150,480 square feet in size

and could be split in the future into multiple lots if they ever wished to sell buildable lots. The driveway to their home is located off of Cardinal Drive.

He went over the standards for approving a variance in the City Ordinance and the standards in the Michigan Zoning Enabling Act 110 of 2006.

The standard in Section 46-69(2) from the City Code of Ordinances reads, “To authorize, upon an appeal, a variance from the strict application of the provisions of this chapter where by reason of exceptional narrowness, shallowness, shape or area of a specific piece of property at the time of enactment of this chapter or by reason of exceptional conditions of such property, the strict application of the regulations enacted would result in peculiar or exceptional practical difficulties to, or exceptional undue hardship upon the owner of such property, provided such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of this chapter.”

Next Coy went over the standards in Section 46-69(4) of the Cadillac City Code. The standards state that in consideration of a variance, the Zoning Board of Appeals shall first determine that the proposed variance will not result in conditions which:

Standard – *The variance will not impair an adequate supply of light and air to adjacent property.*

Finding – The requested variance is not anticipated to impair an adequate supply of light and air to adjacent properties.

Standard - *The requested variance will not unreasonably increase congestion in public streets.*

Finding – It is expected that traffic will increase in the residential subdivision.

Standard – *The requested variance will not increase the danger of fire or endanger the public safety.*

Finding – The requested variance will not increase the danger of fire or endanger the public safety.

Standard – *The requested variance will not unreasonably diminish or impair established property values within the surrounding area.*

Finding – Staff feels this will not negatively impact neighboring property values.

Standard – *The requested variance will not impair the public health, safety, comfort, morals, or welfare of the inhabitants of the city.*

Finding – The requested variance is not anticipated to impair the public health, safety, comfort, morals, or welfare of the inhabitants of the city.

PUBLIC NOTICES

Coy said that notification of the public hearing on this application was published in the local newspaper and sent via first-class mail to all property owners and residents within 300 feet of the subject site not less than 15 prior to the meeting.

Coy finished his presentation with “based on a finding of compliance or non-compliance with the standards of the ordinance, the Board shall approve, approve with conditions, or deny the variance application.” Reasonable conditions may be attached to an approval in-order to achieve compliance with the standards of the ordinance.

Nichols opened the floor up for questions from the ZBA and discussion from the applicant.

Applicant Ben Dean spoke and said there are two addresses within 700 feet of his home with accessory structures that exceed the 65 percent square footage allowance in the ordinance. He gave addresses of 770 Paluster Street and 915 Scott Drive.

Knight commented that each case must be looked at individually. Mr. Stange spoke mentioning that with his and the Dean’s large lot sizes neighbors would not be able to see the accessory buildings from their homes. You would only see them from the road. Nichols commented that the ordinance only allows for 65 percent and that when he wished to build a detached garage greater than the ordinance allowed the city turned him down also. Knight added that the board must base decisions on the existing ordinance as it is intended.

After no further comment.

A motion was made by Paveglio to deny the variance application from Ben and Jena Dean for the construction of a 1,920 square foot accessory structure at their home located at 6610 S. Crosby Road. Paveglio included in the motion his opinion that the applicant was not able to establish a Practical Difficulty. Support from Knight.

On a roll call vote the motion was passed with a unanimous vote.

PUBLIC COMMENTS

BOARD MEMBER COMMENTS –

Coy introduced a new member to the Zoning Board of Appeals who will serve in the role of Alternate Board Member. The newest member to the board is Ben Dean.

ADJOURN

Chairperson Nichols adjourned the meeting at 6:34pm.