



City Council Meeting

September 21, 2020

6:00 p.m.

By Remote Electronic Participation

Cadillac Municipal Complex

200 N. Lake St.

Cadillac, MI 49601



September 21, 2020 City Council Meeting Agenda
6 p.m. 200 N. Lake St. – Cadillac, MI 49601
Meeting held by remote electronic participation.

We support each other in serving our community

CALL TO ORDER
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on September 8, 2020.

Support Document III-A

B. Minutes from the closed session held on September 8, 2020.

IV. PUBLIC HEARINGS

A. Public hearing to consider adoption of Consumers Energy Company Electric Franchise Ordinance.

Support Document IV-A

V. APPOINTMENTS

A. Recommendation regarding appointment to the Corridor Improvement Authority/Cadillac West Resort Area.

Support Document V-A

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B. Recommendation regarding appointment to the Corridor Improvement Authority/Cadillac West Resort Area.

Support Document V-B

C. Recommendation regarding appointment to the Corridor Improvement Authority/Cadillac West Resort Area.

Support Document V-C

D. Recommendation regarding appointment to the Corridor Improvement Authority/Cadillac West Resort Area.

Support Document V-D

E. Recommendation regarding appointment to the Corridor Improvement Authority/Cadillac West Resort Area.

Support Document V-E

VI. CITY MANAGER'S REPORT

A. Bids and recommendation regarding White Pine Trail Extension and Trailhead Project.

Support Document VI-A

C. COVID-19 Update

Support Document VI-B

VII. ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution Amending General Appropriations Act for Fiscal Year 2021.

Support Document VII-A

VIII. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

IX. GOOD OF THE ORDER

X. CLOSED SESSION

Adjourn to closed session to discuss a written confidential legal opinion with the City Attorney.

XI. ADJOURNMENT

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Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

September 8, 2020

Meeting held by remote electronic participation.

200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

ROLL CALL

Council Present: Elenbaas, Schippers, Engels, King, Mayor Filkins
Council Absent: None
Staff Present: Peccia, Roberts, Ottjepka, Payne, Homier, Wasson

APPROVAL OF AGENDA

2020-132 Approve agenda as presented.

Motion was made by Schippers and supported by Elenbaas to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

There were no public comments.

2020-133 Approve consent agenda as presented.

Motion was made by Elenbaas and supported by King to approve the consent agenda as presented.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding reappointment to the Downtown Development Authority.

2020-134 Approve reappointment to the Downtown Development Authority.

Motion was made by Elenbaas and supported by King to approve the reappointment of Tim Coffey to the Downtown Development Authority for a 4-year term to expire on September 8, 2024.

Motion unanimously approved.

Mayor Filkins noted Tim Coffey has served on the DDA since 1984 and thanked him for his service.

B. Recommendation regarding reappointment to the Elected Officials Compensation Commission.

2020-135 Approvement reappointment to the Elected Officials Compensation Commission.

Motion was made by King and supported by Elenbaas to approve the reappointment of Jack Dillon to the Elected Officials Compensation Commission for a 5-year term to expire on September 8, 2025.

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Set public hearing for Consumers Energy Company Electric Franchise Ordinance.

Peccia stated this ordinance is regarding the renewal of the non-exclusive franchise agreement with Consumers Energy. He noted Council is being requested to set a public hearing for September 21, 2020.

2020-136 Set public hearing for Ordinance 2020-08.

Motion was made by Schippers and supported by Elenbaas to adopt the Resolution to Introduce Consumers Energy Company Electric Franchise Ordinance and set a public hearing for September 21, 2020.

Motion unanimously approved.

B. COVID-19 Update

City Manager Peccia summarized the current COVID-19 update provided by District Health Department #10. He noted additional information can be found at www.dhd10.org. He stated Republic Services is planning to provide a brief operational update as it pertains to COVID-19 at the next City Council meeting.

ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution Setting Alternate Date for December 2020 Board of Review Meeting.

Peccia stated due to scheduling conflicts, the Board of Review is requesting that the December 2020 Board of Review Meeting be rescheduled for December 14, 2020.

2020-137 Adopt Resolution Setting Alternate Date for December 2020 Board of Review Meeting.

Motion was made by King and supported by Elenbaas to adopt the Resolution Setting Alternate Date for December 2020 Board of Review Meeting.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Zoning Board of Appeals

B. Downtown Development Authority

PUBLIC COMMENTS

There were no public comments.

GOOD OF THE ORDER

Peccia stated that due to social distancing issues and other COVID-19 related concerns, the Child Safety Expo will not be held on September 11, 2020. He noted people can still contact the City at (231) 775-0181 or Wexford County Emergency Management at (231) 779-9212 for information and advice regarding a variety of topics that would typically be shared at the Child Safety Expo.

Schippers reminded everyone that Diggins Hill is a vehicle free zone. She noted there are people walking and children playing that area.

CLOSED SESSION

Adjourn to closed session to discuss a written confidential legal opinion with the City Attorney.

2020-138 Adjourn to closed session.

Motion was made by Elenbaas and supported by Schippers to adjourn to closed session to discuss a written confidential legal opinion with the City Attorney; invite Adam Ottjepka, Public Safety Director.

Motion unanimously approved.

2020-139 Return to open session.

Motion was made by Schippers and supported by King to return to open session.

Motion unanimously approved.

Mayor Filkins thanked everyone for all the work they do for the City.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert Engels
Bryan Elenbaas

RESOLUTION NO. 2020-_____

**RESOLUTION TO ADOPT CONSUMERS ENERGY COMPANY
ELECTRIC FRANCHISE ORDINANCE, NO. 2020-08**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, and via electronic means pursuant to the Open Meetings Act and Governor Whitmer's Executive Orders, including Executive Order 154, on the 21st day of September, 2020, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and
seconded by _____; and

WHEREAS, State law and the City Charter permit the City to grant franchises for the
provision of utilities in the City;

WHEREAS, the Charter further provides that before final adoption of an ordinance
granting a franchise, the Council shall hold a public hearing and shall publish notice once at
least seven (7) days following introduction of the proposed ordinance and conduct a public
hearing not sooner than five (5) days after the publication; and

WHEREAS, Consumers Energy Company ("Consumers") has requested that the City
adopt a Consumers Energy Company Electric Franchise Ordinance; and

WHEREAS, the City wishes to adopt an ordinance that grants to Consumers a franchise for the provision of electric services in the City.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Pursuant to Section 5.2 of the City Charter, the City adopts Ordinance No. 2020-08, Consumers Energy Company Electric Franchise Ordinance (the "Ordinance," attached as Exhibit 1).

2. In accordance with the Charter, the City Clerk published a summary of the Ordinance in a newspaper of general circulation in the City of Cadillac, together with a notice setting the time and place for the public hearing on the Ordinance.

3. A public hearing regarding the Ordinance was held on the 21st day of September, 2020, at 6:00 p.m. in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan and/or by electronic means as required under Executive Orders of the Governor.

4. A copy of the Ordinance shall be available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

6. The Ordinance shall be effective 20 days after its adoption and publication.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2020-____, duly adopted at a meeting of the City Council held on the 21st day of September, 2020.

Sandra Wasson
City Clerk

ORDINANCE NO. _____

CONSUMERS ENERGY COMPANY ELECTRIC FRANCHISE ORDINANCE

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to construct, maintain and commercially use electric lines and related facilities including but not limited to towers, masts, poles, crossarms, guys, wires and transformers on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local electric business in the CITY OF CADILLAC, WEXFORD COUNTY, MICHIGAN, for a period of thirty years.

THE CITY OF CADILLAC ORDAINS:

SECTION 1. GRANT and TERM. The CITY OF CADILLAC, WEXFORD COUNTY, MICHIGAN, hereby grants to Consumers Energy Company, its successors and assigns, hereinafter called "Consumers" the right and authority to towers, masts, poles, crossarms, guys, wires and transformers on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local electric business in the CITY OF CADILLAC, WEXFORD COUNTY, MICHIGAN, for a period of thirty years.

SECTION 2. CONDITIONS. No public place used by Consumers shall be obstructed longer than necessary during construction or repair, and shall be restored to the same order and condition as when work was commenced. All of Consumers' electric lines and related facilities shall be placed as not to unnecessarily interfere with the public's use of public places. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.

SECTION 3. HOLD HARMLESS. Consumers shall save the City free and harmless from all loss, costs and expense to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the City on account of the permission herein given, Consumers shall, upon notice, defend the City and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance.

SECTION 4. EXTENSIONS. Consumers shall construct and extend its electric distribution system within said City, and shall furnish electric service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 5. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive.

SECTION 6. RATES and CONDITIONS. Consumers shall be entitled to provide electric service to the inhabitants of the City at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 7. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Consumers remains subject to the reasonable rules and regulations of the Michigan Public Service Commission applicable to electric service in the City and those rules and regulations preempt any term of any ordinance of the City to the contrary.

SECTION 9. REPEALER. This ordinance, when enacted, shall repeal and supersede the provisions of any previous Consumers' electric franchise ordinance adopted by the City including any amendments.

SECTION 10. EFFECTIVE DATE. This ordinance shall take effect on _____.

We certify that the foregoing Franchise Ordinance was duly enacted by the City Council of the CITY OF CADILLAC, WEXFORD COUNTY, MICHIGAN, on the ____ day of _____, 20__.

Carla Filkins, City Mayor

Attest:

I, _____, Clerk of the CITY OF CADILLAC, WEXFORD COUNTY, MICHIGAN, DO HEREBY CERTIFY that the ordinance granting Consumers Energy Company, an electric franchise, was properly adopted by the City Council of the CITY OF CADILLAC, WEXFORD COUNTY, MICHIGAN, and that all proceedings were regular and in accordance with all legal requirements.

Sandra Wasson, City Clerk

Dated: _____, 20__

September 21, 2020

COUNCIL COMMUNICATION

Re: Appointment of Caitlyn Berard to a Four-Year Term on the Corridor Improvement Authority/Cadillac West Resort Area

Caitlyn Berard has submitted her application and expressed interest in serving on the Corridor Improvement Authority/Cadillac West Resort Area for a four-year term.

Requested Council Action:

Motion to appoint Caitlyn Berard to a four-year term on the Corridor Improvement Authority/Cadillac West Resort Area, which will end on 9/21/2024.

30 July 2020

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Hello Mr. Peccia,

This is a letter for consideration for a seat on the Corridor Improvement Authority with the City of Cadillac. I feel my experience with governmental economic development positions makes me highly qualified for this position. My strengths of being a highly motivated and engaged individual keeps me informed and involved in a variety of projects. It would be an honor to serve the public in this capacity in my hometown.

My entrepreneurial family has been highly engaged in the communities in which each business was located. It inspired me to pursue my degree in Business Organizations with the Gerstaker Institute of Business and Ford Institute of Public Policy, Leadership and Politics at Albion College (May 2015). This led to my Masters in Urban Planning and Development from Wayne State (May 2019). During my schooling in my undergraduate and masters, I was interning and working for public entities focused on economic development.

While studying planning, I knew I would be interested in being involved on a board in Cadillac MI. My thesis (Dec 2018) was titled Industrial Development Districts: How IDDS support Industrial Development Objectives in Michigan Communities including the Cadillac Community as one of my examples. While in Albion, I have served as the Chair of the Community Development Committee of the Southwest Michigan Prosperity Initiative (2019) and assisted with planning funding for a virtual economic driver of housing in the area. These opportunities partnered with my time serving for boards in Albion, Manistee and now Cadillac.

I am interested in serving on the Corridor Improvement Authority to be involved in my local community in a development and economic capacity. I enjoy studying and learning about efficient and productive ways we can support the infrastructure, assets, and economic feasibility of our cities. Through this opportunity, I look forward to meeting additional members of the community interested in being engaged and supporting the invested business members of our community.

Thank you in advance for your consideration. I look forward to being involved in the Cadillac Community soon. Resume and references can be provided upon request.

Sincerely,

Caitlyn M Berard

Community Service: List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Beginning in college, I served on a variety of boards and committees from each of the social and academic fraternities I participated in my undergrad. In Albion, I was a member of and chaired the Southwest Michigan Prosperity Initiative Community Development Committee. I have served in the capacity of leadership staff to two public boards and reported to a variety of others within those roles as reporting and sharing of resources and information.

Employment and Education: List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

I have obtained an undergraduate degree in Business Organizations with a concentration in the Carl A. Gerstaker Institute of Business and Management and the Gerald R. Ford Institute for Leadership in Public Policy and Service. I interned for the Calhoun County Land Bank Authority and obtained my Masters in Urban Planning and Development from Wayne State University. I have worked as the Economic Development Coordinator for the Albion Economic Development Corporation, and the Executive Director of the Manistee Downtown Development Authority. I am currently serving at the Cadillac Area Chamber of Commerce.

Have you ever worked for the City of Cadillac? NO
If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

I am looking to serve my community through a public service opportunity that utilizes my schooling and experience. I enjoy growing and learning about local infrastructure and ways we support our community assets for the future. Through serving on the board, I will be able to continue growing my knowledge of economic development and meet engaged leaders in the community that share this interest with me.

Personal: Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Potentially

If you, please indicate potential conflicts: I currently serve a locally invested organization, the Cadillac Area Chamber of Commerce. I am aware and will publicly state when my involvement will be limited if I believe a conflict of interest will arise.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? YES

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Manistee Area Leadership Lab Sept 2020-April 2021
Manistee Area Leadership Program Sept 2019-July 2020

MEDC Redevelopment Ready Committees (Redevelopment Ready Communities program)-
November 2019
IEDC Real Estate Development and Reuse Course - March 2019
IEDC Economic Development Basic Course - September 2018

I hereby certify that the preceding information is correct to the best of my knowledge.

Signature *Gaithlyn M. Berard* **Date** 07/30/2020

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to Marcus Peccia, City Manager
City of Cadillac
200 N Lake St
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for an appointment

Caitlyn M Berard

Cadillac MI 49601

Email:

Objective

To obtain a professional community development volunteering position Cadillac, MI. that expands my knowledge and experience in community and business development.

Core Qualifications

- Managerial: leadership, negotiation, conflict mediations, stakeholder communications, scheduling, operational development, team motivation, problem solving, energetic
- Project Management: inspires and motivates others, communicate efficiently with confidentially, negotiations and manages with honesty even in difficult conversations.
- Technical: Quickbooks, Microsoft Suite, ArcGIS, Cloud based (iCloud, Google Drive, Dropbox, etc.)
- Certifications: Our Community Listens; Redevelopment Ready Committees
- Trainings: State of Michigan Real Estate Course, Course trainings for Certified Economic Development Certification such as the Economic Development Basic Course and IEDC Real Estate Development and Reuse course. Attends annual conferences, legislative up-dates and summits.

Major Accomplishments

- Manistee DDA and TIF Plan rewrite of the amendments and management of the adoption process
- Re: Established and managed Albion Food Hub staff
- Manistee DDA 2020 Spark Manistee Pitch competition including five capable finalists
- City of Albion Wayfinding Project
- 2018 Master's Thesis: Industrial Development Districts – How IDD's Support Industrial Development Objectives in Michigan Committees

Relevant Work Experience

Cadillac Area Chamber of Commerce (CACC), Cadillac MI

June

2020-current

Director of Membership

- Communications and investment partner relations with members and local leadership organizations
- Technical planner for virtual networking events including: Business After 5, Lecture Luncheon, Leadership Learning Series, Community Up-dates, Rise Ups, Awards Dinners
- Technical publishing lead for Community Profile, Relocation/Resource Guide and quarterly Business Magazines. Digitally, this additionally includes the CACC and Live, Work, Play website
- Coordinator with the CACC and the Great Start program, Imagination Library

Manistee Downtown Development Authority, Manistee MI

June 2019 -May 2020

Executive Director

- Office Management including operations for the Revolving Loan Program, Facade Grant, Liquor License Assistance, Event Coordinator, Downtown Dollars, amendment of Development and TIF plan, responsible for board packets, board reporting, communication,

Caitlyn M Berard

Cadillac MI 49601

Cell: [REDACTED]
Email: [REDACTED]

management of board contracts, improving organizational processes and outsourcing strategies etc.

- Increase public relations through board and staff visibility in the community, communication transparency, communication confidentiality
- Responsible for increasing collaborative effects with partner organizations and business members
- Participate in the Manistee Area Chamber of Commerce Leadership Program
- Support the Design Committee Initiatives for 2019-2020 including placemaking and gateway initiatives, Riverwalk Capital Improvements Plan, the Downtown maintenance management and operations
- Support the Business Development Committee Initiatives for 2019-2020 including host meetings, attend local merchant meetings, business retention visits, host and organize SBDC counseling sessions and presentations, hosting the local entrepreneurship competition.

Albion Economic Development Corporation (AEDC), Albion MI April 2018 - June 2019
Economic Development Coordinator

- Attraction, retention and growth of businesses through Property Information Packets, business resource summits, employer resource summits, business retention visits
- Workforce development through job fairs and creation of partner projects with local resources
- Management of Job Creation Development Projects
- Business Incubator Administration
- Economic Development Funding Opportunities
- City of Albion representative for Project Rising Tide (June 2018-December 2018)
- Training for Community Development Coordinator, Office Manager, AmeriCorps VISTA volunteer
-

Education

- **Wayne State University, Detroit MI** Graduation: December 2018
- Masters in Urban Planning and Development
- Thesis: Industrial Development Districts: How IDD's support Industrial Development Objectives in Michigan Communities
- **Albion College, Albion, MI** Graduation: December 2015
- Bachelor of Arts in Business and Organizations
- Carl A. Gerstaker Institute for Business and Management
- Gerald R. Ford Institute for Leadership in Public Policy and Service
- Emphases on business and public policy with an interest in promoting business in urban areas.
- Two-year participant in Slight Leadership Program in Detroit (2013,2015).

**Other Work Experience Available Upon Request*

September 21, 2020

COUNCIL COMMUNICATION

Re: Appointment of Regan O'Neil to a Four-Year Term on the Corridor Improvement Authority/Cadillac West Resort Area

Regan O'Neil has submitted his application and expressed interest in serving on the Corridor Improvement Authority/Cadillac West Resort Area for a four-year term.

Requested Council Action:

Motion to appoint Regan O'Neil to a four-year term on the Corridor Improvement Authority/Cadillac West Resort Area, which will end on 9/21/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.

- | | |
|--|--|
| ☐ Airport Authority | ☐ Downtown Development Authority |
| ☐ Board of Review | ☐ Economic Development Corporation |
| ☐ Brownfield Redevelopment Authority | ☐ Elected Officials Compensation Commission |
| ☐ Cadillac Area Council for the Arts | ☐ Election Commission |
| ☐ Cadillac-Wexford Transit Authority | ☐ Housing Commission |
| ☒ Cadillac West Corridor Improvement Authority | ☐ Local Development Finance Authority |
| ☐ Cemetery Board | ☐ Planning Commission |
| ☐ Civil Service Commission | ☐ Retirement Board to Administer Act 345 |
| ☐ Clam River Greenway Committee | ☐ Zoning Board of Appeals |
| ☐ Historic Districts Commission | ☐ Construction Board of Appeals |
| ☐ Diggins Hill Tennis Court Fundraising Committee | ☐ Other _____ |

Please print or type:

Name J. REGAN O'NEILL

Address _____

Telephone: Home _____

Business/cell _____

E-mail _____

Date available for appointment

Nov. 2019

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

BROWNFIELD REDEVELOPMENT AUTHORITY (CURRENT) - CADILLAC
 CADILLAC AREA COMMUNITY FOUNDATION - CADILLAC/WEXFORD
 CADILLAC INDUSTRIAL FUND (PAST PRESIDENT) - CADILLAC/WEXFORD
 NORTHERN OPPORTUNITIES CENTER (PAST PRESIDENT) - CADILLAC/WEXFORD
 DOWNTOWN DEVELOPMENT AUTHORITY (PAST VICE PRES.) - CADILLAC
 OLD KENT - CADILLAC BOARD OF DIRECTORS (PAST)
 MERCHANTILE BANK - CADILLAC BOARD OF DIRECTORS (CURRENT)
 CO-CHAIR OF SEVERAL MAJOR DONOR COMMITTEES FOR MERCY - CADILLAC

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

BA DEGREE IN POL. SCI. & DEGREE IN EDUCATION FROM THE
 UNIVERSITY OF ST. THOMAS, ST. PAUL, MN 1969 - 1973
 JOBS:

NATIONAL TELEPHONE DIRECTORY CORP., UNION, NJ 1973 - 1980
 SALES MGR.; MARKETING MGR.; PERSONNEL MGR.; DIV. MGR. OF
 THE STREET ADDRESS DIRECTORY BUSINESS.
 ONE-ON'S ALL HARDWARE CADILLAC & LAKE CITY, MI 1980 - 1982, VICE P
 NETWORK REPORTING CORP., CADILLAC 1982 - PRESENT - PRESIDENT
 NETMED TRANSCRIPTION SERVICES, LLC, CADILLAC, MI - PRESIDENT 2000 - P

Have you ever worked for the City of Cadillac? ☐ Yes ☒ No
 If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

I HAVE LIVED & WORKED IN THE CADILLAC AREA FOR 39 YRS. I HAVE OWNED
 AN OFFICE BUILDING IN CADILLAC WEST FOR 30 YRS. I HAVE SEEN THE
 INCREDIBLE EXPOSURE CADILLAC WEST RECEIVES FROM THE TRAFFIC FLOW
 ON M-110 & 55. I FEEL THAT WITH SOME CREATIVE IMPROVEMENTS
 THIS CORRIDOR COULD SERVE AS A WONDERFUL INTRODUCTION TO THE REST OF
 THE CADILLAC AREA. THIS VISION FOR CADILLAC WEST WOULD REQUIRE
 PLANNING, STATE & LOCAL SUPPORT & OUTSIDE INVESTMENT.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☒ Yes ☐ No

If yes, please indicate potential conflicts.

MY WIFE & I OWN A 50% INTEREST IN THE
NETWORK CENTER OFFICE BUILDING. IT IS LOCATED
AT 2604 SUNNYSIDE DR.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? ☒ Yes ☐ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek:

IN 1980 I MOVED BACK TO CADILLAC TO RAISE MY FAMILY. IN PARTNERSHIP
WITH MY BROTHER, I FINANCED & BUILT THE NEW ACE HARDWARE
IN LAKE CITY, MI.

IN 1982 MY PARTNER & I ESTABLISHED A NEW FREELANCE COURT
REPORTING COMPANY. IT HAS GROWN TO BECOME ONE OF THE LARGEST
COURT REPORTING COMPANIES IN MICHIGAN. WE COVER DEPOSITIONS
FROM DETROIT TO MARQUETTE. NETMED DOES MEDICAL TRANSCRIPTION
FOR DOCTORS, CLINICS, & HOSPITALS.

BUT, BEING & RUNNING TWO BUSINESSES ADDED TO MY OTHER VOLUNTARY WORK SHOULD QUALIFY
I hereby certify that the preceding information is correct to the best of my knowledge. ME FOR THIS APPOINTMENT

Signature

[Handwritten Signature]

Date

11-5-19

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to:

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.

September 21, 2020

COUNCIL COMMUNICATION

Re: Appointment of Kris O'Neil to a Four-Year Term on the Corridor Improvement Authority/Cadillac West Resort Area

Kris O'Neil has submitted her application and expressed interest in serving on the Corridor Improvement Authority/Cadillac West Resort Area for a four-year term.

Requested Council Action:

Motion to appoint Kris O'Neil to a four-year term on the Corridor Improvement Authority/Cadillac West Resort Area, which will end on 9/21/2024.



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To which committee, board or commission are you seeking appointment? Please check all that apply.

- | | |
|--|---|
| ☐ Airport Authority | ☐ Downtown Development Authority |
| ☐ Board of Review | ☐ Economic Development Corporation |
| ☐ Brownfield Redevelopment Authority | ☐ Elected Officials Compensation Commission |
| ☐ Cadillac Area Council for the Arts | ☐ Election Commission |
| ☐ Cadillac-Wexford Transit Authority | ☐ Housing Commission |
| ☐ Cadillac West Corridor Improvement Authority | ☐ Local Development Finance Authority |
| ☐ Cemetery Board | ☐ Planning Commission |
| ☐ Civil Service Commission | ☐ Retirement Board to Administer Act 345 |
| ☐ Clam River Greenway Committee | ☐ Zoning Board of Appeals |
| ☐ Historic Districts Commission | ☐ Construction Board of Appeals |
| ☐ Diggins Hill Tennis Court Fundraising Committee | ☒ Other <u>Cadillac West Corridor Improvement Board</u> |

Please print or type:

Name Kris O'Neill

Address [Redacted]

Cadillac

Telephone: Home [Redacted]

Business/cell [Redacted]

E-mail [Redacted]

Date available for appointment Now

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Cadillac Area Women's Giving Circle - President (former)
 Cadillac Area Backpack Program
 Cadillac Symphony Board
 Viking Booster Board
 St. Ann's Board of Education
 Co-Chair of 2 major donor committees for
 Mercy Hospital
 participate in Munson Baby Cuddling Program
 Habitat for Humanity Festival of Trees Committee

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

B.S. in Education - Special Education major
 1st + 2nd grade teacher
 management of real estate holdings and
 rental agent for them
 Manager of Office Building in Cadillac West

Have you ever worked for the City of Cadillac? ☐ Yes ☒ No

If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

As a longtime Cadillac resident and having resided in the Cadillac West area for over 34 years, I am extremely interested in seeing the Cadillac West Corridor improve and flourish. My husband and I are also a building owner in the area and although improvement would not affect our business, I value the impact improvement would have on the entire group of businesses. I feel it is very important to improve the safety of pedestrians and bikers as well as safe traffic flow through this area that has the highest traffic count in Wexford County. I believe this is the time for change and improvement and would like to work in tandem with the city and State of Michigan to see this area reach it's full well-planned potential.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☒ Yes ☐ No

If yes, please indicate potential conflicts.

My husband & I own 50% of the Network Center office building.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? ☐ Yes ☐ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have had many years of management and maintenance responsibilities for several rental properties and have also acted as the rental agent. This includes the Network Center at 2604 Sunnyside Dr.

I worked to promote Lakewood on the Green, golf course and development, when it was initially being developed and sold for lots.

I have served on many different committees in various capacities.

I have always had an interest and ideas to contribute to the betterment of Cadillac West. I feel it is vital to properly introduce visitors to the City of Cadillac and draw them into Cadillac West to stay,

I hereby certify that the preceding information is correct to the best of my knowledge. ^{recreate, enjoy our amenities + plan to come back!}

Signature Kris O'Neill

Date Nov. 5, 2019

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to:

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.

September 21, 2020

COUNCIL COMMUNICATION

Re: Appointment of Jake Walraven to a Four-Year Term on the Corridor Improvement Authority/Cadillac West Resort Area

Jake Walraven has submitted his application and expressed interest in serving on the Corridor Improvement Authority/Cadillac West Resort Area for a four-year term.

Requested Council Action:

Motion to appoint Jake Walraven to a four-year term on the Corridor Improvement Authority/Cadillac West Resort Area, which will end on 9/21/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.

- | | |
|--|--|
| ☐ Airport Authority | ☐ Downtown Development Authority |
| ☐ Board of Review | ☐ Economic Development Corporation |
| ☐ Brownfield Redevelopment Authority | ☐ Elected Officials Compensation Commission |
| ☐ Cadillac Area Council for the Arts | ☐ Election Commission |
| ☐ Cadillac-Wexford Transit Authority | ☐ Housing Commission |
| ☒ Cadillac West Corridor Improvement Authority | ☐ Local Development Finance Authority |
| ☐ Cemetery Board | ☐ Planning Commission |
| ☐ Civil Service Commission | ☐ Retirement Board to Administer Act 345 |
| ☐ Clam River Greenway Committee | ☐ Zoning Board of Appeals |
| ☐ Historic Districts Commission | ☐ Construction Board of Appeals |
| ☐ Diggins Hill Tennis Court Fundraising Committee | ☐ Other _____ |

Please print or type:

Name

Jake Walraven

Address

[REDACTED]

Telephone: Home

[REDACTED]

Business/cell

[REDACTED]

E-mail

[REDACTED]

Date available for appointment

Anytime

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Walravens Markets - Owner of Cadillac Store

Graduated from Central Michigan University

Bachelor of Science in Business Administration

Major in Economics & General Management

Have you ever worked for the City of Cadillac? ☐ Yes ☒ No
If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

Would like to help promote and build Cadillac West.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☒ No

If yes, please indicate potential conflicts.

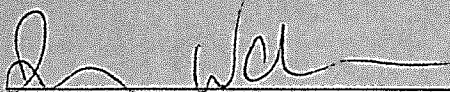
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? ☒ Yes ☐ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have worked in Cadillac West ~~my~~ since about age 9/10. My family has owned ~~Walravens~~ Walravens Markets since 1989 and Cadillac West has been a big part of my life. ~~Now I own Cadillac West~~ In April 2020, along with my brother Jake Walraven, I purchased Walravens Markets - Cadillac from our family.

I hereby certify that the preceding information is correct to the best of my knowledge.

Signature



Date

6-22-20

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to:

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.

September 21, 2020

COUNCIL COMMUNICATION

Re: Appointment of Justice Walraven to a Four-Year Term on the Corridor Improvement Authority/Cadillac West Resort Area

Justice Walraven has submitted his application and expressed interest in serving on the Corridor Improvement Authority/Cadillac West Resort Area for a four-year term.

Requested Council Action:

Motion to appoint Justice Walraven to a four-year term on the Corridor Improvement Authority/Cadillac West Resort Area, which will end on 9/21/2024.



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.

- | | |
|--|--|
| ☐ Airport Authority | ☐ Downtown Development Authority |
| ☐ Board of Review | ☐ Economic Development Corporation |
| ☐ Brownfield Redevelopment Authority | ☐ Elected Officials Compensation Commission |
| ☐ Cadillac Area Council for the Arts | ☐ Election Commission |
| ☐ Cadillac-Wexford Transit Authority | ☐ Housing Commission |
| ☒ Cadillac West Corridor Improvement Authority | ☐ Local Development Finance Authority |
| ☐ Cemetery Board | ☐ Planning Commission |
| ☐ Civil Service Commission | ☐ Retirement Board to Administer Act 345 |
| ☐ Clam River Greenway Committee | ☐ Zoning Board of Appeals |
| ☐ Historic Districts Commission | ☐ Construction Board of Appeals |
| ☐ Diggins Hill Tennis Court Fundraising Committee | ☐ Other _____ |

Please print or type:

Name Justice Walraven Address [REDACTED]

Telephone: Home [REDACTED] Business/cell [REDACTED]

E-mail [REDACTED] Date available for appointment Whenever

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Walravens Markets (2005-Present) manager/owner
Central Michigan University (2015-2019)
Bachelor Degrees in Accounting/Finance

Have you ever worked for the City of Cadillac? ☐ Yes ☒ No
If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

To Help improve and build Cadillac West.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☒ No

If yes, please indicate potential conflicts.

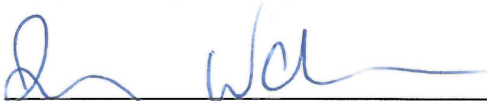
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? ☒ Yes ☐ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have worked in Cadillac West ~~my~~ since about age 9/10. My family has owned ~~Cadillac~~ Walravens Markets since 1989 and Cadillac West has been a big part of my life. ~~Now I own it~~ In April 2020, along with my brother Jake Walraven, I purchased Walravens Markets-Cadillac from our family.

I hereby certify that the preceding information is correct to the best of my knowledge.

Signature



Date

6-22-20

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to:

Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.

September 21, 2020

Council Communication

RE: White Pine Trail Extension and Trailhead Project

In 2018 the City was awarded a grant through the Michigan Natural Resources Trust Fund for the extension of the White Pine Trail and construction of a new trailhead. This project – The Trailhead at Cadillac Commons - constitutes the final placemaking project as part of the development of the Cadillac Commons, which has been a significantly positive transformational project for our City.

The Trailhead at Cadillac Commons includes the extension of the White Pine Trail from the South Street & Lake Street intersection approximately 900-feet north to the corner of Cass and Lake Streets, in addition to providing a new trailhead location.

The trail extension is a 10-foot wide asphalt path that will provide a direct and safe route for bicyclists to a formal destination downtown. The existing public parking lot behind After 26 and Amvets Post 110 will be reconfigured for the Trailhead component and will include amenities such as parking for both vehicles and bicycles, picnic tables, benches, wayfinding/information kiosk, a water bottle/drinking water fountain, and a bike repair station. The Clock Tower will be relocated and integrated in this site. The trail extension will cross over to the parking lot just north of the Chapin Street intersection. Additionally, the surface water drainage of the Trailhead will be collected in rain gardens to clean, filter, and reduce the volume of water entering Lake Cadillac. Following this communication are renderings of the trail extension and trailhead that illustrate the project.

As part of the grant process, the City passed a resolution of support of the project to secure the grant funding. It was discussed that due to the timing of the engineering estimates of project costs, the actual project costs would likely be higher than originally estimated. For reference, projected costs were estimated in the grant documentation at \$378,900, and the grant was to cover 70% (\$265,200) with the remaining 30% coming from local and/or other sources such as the Cadillac Rotary Club. The Club subsequently graciously donated approximately \$33,000 from the proceeds from their annual fund-raising auction.

Due to extenuating circumstances including completion of another major placemaking project - The Market at Cadillac Commons, availability of funds, COVID-19, and the timing involved in working through the State's grant process, the City was not able to solicit bids until recently. On September 15, 2020, the City of Cadillac held a bid opening on the project, and the following bids were received:

Contractor	Bid
Crawford Contracting, Inc. Mt. Pleasant, MI	\$569,753.05
CJ's Excavating, Inc. Cadillac, MI	\$611,874.33

September 21, 2020

Council Communication – White Pine Trail Extension Project

Page 2

Miller Contracting Lake City, MI	\$616,328.20
Elmer's Crane and Dozer, Inc. Traverse City, MI	\$708,559.00
Anlaan Corporation Grand Haven, MI	\$786,665.84

Based on the low bid above, total project costs including engineering and design work is approximately \$620,000. Accounting for funding already received, and/or on-hand, 100% of this project will be funded from outside sources of revenue, versus revenues from the collection of our local property taxes. Therefore, funding for this project is not coming directly from our residents.

Cost and Source of Funds Summary

The total project costs and sources of funds are presented below:

Total Est. Project Costs	\$620,000	
<u>Funding Sources</u>		% of Costs
MDNR Trust Fund Grant	\$265,200	(43%)
Cadillac Rotary Club	\$33,000	(5%)
*Other Funds	\$321,800	(52%)

***Identification of Other Funds:** Source of other funds is from the unexpected one-time receipt of extra State of Michigan personal property tax reimbursement. Actual additional funds received was just over \$367,000.

Recommended Action

It is recommended that the contract for the White Pine Trail Extension (Cadillac Trailhead) Project be awarded to Crawford Contracting for the bid amount of **\$569,753.05**.

White Pine Trail Extension and Trailhead Development Project Project Location Map





White Pine Trail Extension From South To New Trailhead

Lake Cadillac



After 26 Restaurant

White Pine Trailhead



White Pine Trailhead Entrance



COVID-19 Municipal Update City of Cadillac

September 2020

Matt Biolette
Manager, Municipal Sales



Our Commitment to You

- Now, more than ever, you can count on our partnership
- We are working around the clock to ensure continuity of operations for your municipality
- We are committed to operating this essential service for you
- Business as usual is not an option; we must work together to continue to manage this unique set of evolving circumstances



Our commitment to serving you through the 5 R's is unwavering.
Respectful. Responsible. Reliable. Resourceful. Relentless.

Unprecedented Global Disruptions



The last three years have seen two global events that transformed our industry:

- 2018 – China Sword results in China’s exit from global recycling commodity markets. Economic disruption of markets and values continues today.
- 2020 – COVID-19 pandemic quarantine and long-term outcomes changes the landscape of residential and commercial/industrial volumes in most every municipality across America.

Multiple global events over the past 3 years have impacted the entire recycling and waste industry.

Challenges & Response

(March – June 2020)

Shifting Volumes from Pandemic



Small and large container volumes decreased dramatically as businesses, bars, restaurants and schools closed



Residential volumes increased as much as 30% during the shelter-in-place weeks.

- Residents forced to remain home
- More family with children home from college and school
- Panic purchasing in early weeks
- More e-Commerce and at-home delivery

Residential volume increases drive additional costs due to routes and disposal

Impacts from Surge in Residential Volume



Residential routes are filling trucks faster requiring more trips to the disposal site

Additional hours, drivers and trucks are required to serve some routes on time

Up to 30% higher tonnage and disposal costs seen due to additional waste collected from residential customers

Residential rates are based on long-standing historical trends for a municipality, including average set-out volume. These COVID-related increases cause a step-change in contract economics.

The New Normal

(Post Re-Opening Trends)

The New Normal – Industry Cost Impacts

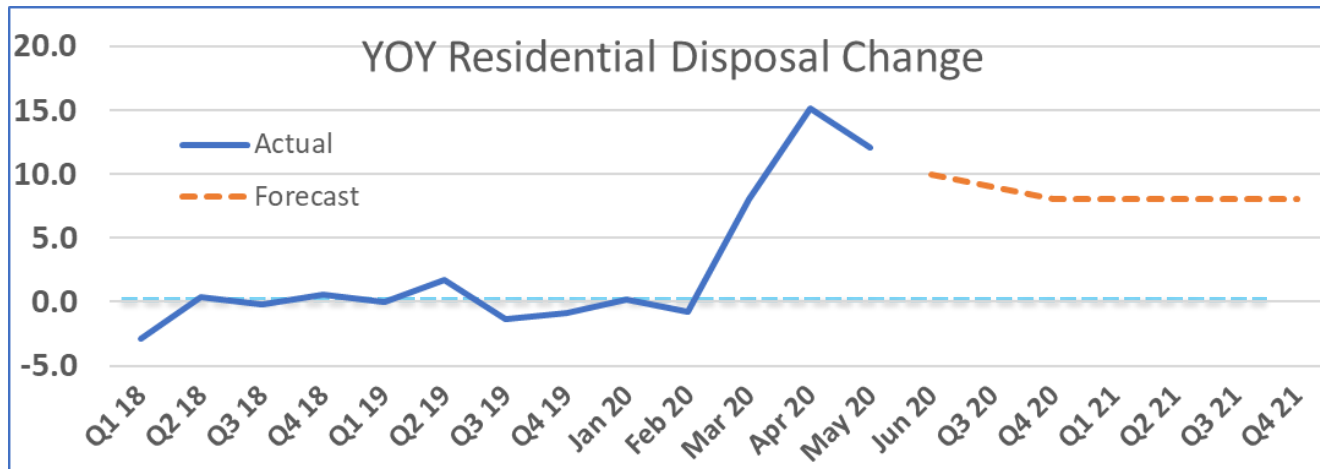
New/Increased costs include:

- Cleaning and sanitizing fleet and facilities
- Increased amount of needed PPE
- Increased disposal costs for additional residential volume



Additional costs will largely come from increased disposal costs and bad debt.

Resi Volume Trends As The Country Reopens



Residential Volumes will likely remain elevated over trailing 2-year averages by ~8%

- Less than 50% of public are willing to go out other than work, groceries or barber ¹
- More employees will be afforded work from home opportunities ²
- More e-Commerce and at-home delivery ³
- Many Primary & College students electing to remain home for online learning

The “New Normal” yields a long-term shift in volumes across our contracts

1 - https://www.ipsos.com/sites/default/files/inline-images/abc_covid-19_051420_1.jpg

2 - <https://www.zdnet.com/article/cfos-looking-to-make-remote-work-telecommuting-more-permanent-following-covid-19-says-gartner-survey/>

3 - <https://www.theatlantic.com/ideas/archive/2020/04/how-pandemic-will-change-face-retail/610738/>

COVID-19 Impacts to Your Contract

Term	Assumed Growth Rate	Franchise Fees	Bad Debt	Fuel
Annual PI	Post-Collection Cost	Capital	Expenses	
Route Efficiency	Labor	Safety		
Customer Count (Resi or Comm/Ind)	Volume set out per container			

Long term Municipal contracts are based on several “foundational” details.

COVID-19 drives changes in the blue elements (more than half), rendering the long term economics of our contract unlikely to recover.

- Potential health risk from having hand-pick collection
- Historical data tonnage calculation were disrupted due to increase residential trash output.

YTD 2020 vs. 2019 weights increased

Q1 & Q2 2019 tons =

1,680 / 39.71 lbs. per home

Q1 & Q2 2020 tons =

1,986* / 49.96 lbs. per home

** 306 ton variance 2019 vs. 2020*

** Equivalent of 594 additional homes*

The COVID-19 pandemic has impacted “Foundational” assumptions of our contracts, requiring attention to remain durable

Next Steps

Discussion and Agreement with City Staff regarding best approach

- Proposal for conversation from current program to cart based system
- Identify and other feasible solutions, options

We are here for you
during these hard times.
Together, we will prevail
against this situation.



We'll handle it from here.®

Matt Biolette

Manager, Municipal Sales

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

RESOLUTION NO. 2020-____

**RESOLUTION AMENDING GENERAL APPROPRIATIONS ACT
FOR FISCAL YEAR 2021**

At a regular meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held via electronic means pursuant to the Open Meetings Act and Governor Whitmer's Executive Orders, including Executive Order 154, on the 21st day of September, 2020, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City adopted Ordinance No. 2020-04, Ordinance Adopting General Appropriations Act for Fiscal Year 2021 ("General Appropriations Ordinance") on May 28, 2020, which approved a general appropriations act for the 2021 fiscal year; and

WHEREAS, Section 10.5 of the City Charter provides that the City Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, Section 9 of the General Appropriations Ordinance authorizes the City Council to make such additional appropriations by resolution; and

WHEREAS, the City Council has determined that additional appropriations are required due to unanticipated expenditures;

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The general appropriations act for the 2021 fiscal year is hereby amended in the manner set forth in the attached Exhibit A, which is incorporated by reference.

2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. _____, duly adopted at a regular meeting of the City Council held on the 21st day of September, 2020.

Sandra Wasson
Cadillac City Clerk

City of Cadillac

EXHIBIT A

Financial Services Department
FY2021 Budget Amendment #1
September 21, 2020

Current Budget	Amended Budget	Increase (Decrease)
-------------------	-------------------	------------------------

GENERAL FUND

Department: Fire Department	\$1,522,700	\$1,725,700	\$203,000
Amended Line Items Detail			
Capital Outlay	0	203,000	203,000

Purpose: To re-appropriate funds to complete the purchase of the fire truck originally budgeted in the prior fiscal year. The truck is nearing completion and final payment will be made in fall 2020.

Department: Other Financing Uses	\$130,000	\$455,000	\$325,000
Amended Line Items Detail			
Transfer Out	0	325,000	325,000

Purpose: To appropriate funds to complete The Trailhead at Cadillac Commons. Source of funds is from the unexpected one-time receipt of extra PPT reimbursement from the Local Community Stabilization Authority. Actual additional funds received was just over \$367,000.

General Fund Summary	Prior Approved	Amended
Revenues	7,159,600	7,159,600
Expenditures	7,158,200	\$7,686,200
Revenues Over (Under) Expenditures	\$1,400	(\$526,600)

City of Cadillac

Financial Services Department
FY2021 Budget Amendment #1
September 21, 2020

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
-------------------	-------------------	------------------------

TRAILHEAD AT CADILLAC COMMONS FUND

Department: Revenue	\$450,000	\$600,000	\$150,000
Amended Line Items Detail			
Local Funds	175,500	325,500	150,000

Purpose: To recognize transfer from the General Fund to cover total project costs after receiving bids and awarding construction contract.

Department: Construction	\$115,400	\$265,400	\$150,000
Amended Line Items Detail			
Construction	450,000	600,000	150,000

Purpose: To appropriate funds to cover final total project costs subsequent to receiving bids and awarding construction contract.