



City Council Meeting

June 17, 2019

6:00 p.m.

Cadillac Municipal Complex

Council Chambers

200 N. Lake St.

Cadillac, MI 49601



June 17, 2019 City Council Meeting Agenda
6 p.m. at City Hall – 200 N. Lake St. – Cadillac, MI 49601

We support each other in serving our community

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on June 3, 2019.

Support Document III-A

IV. PUBLIC HEARINGS

A. Public hearing to consider adoption of Ordinance Vacating a Portion of 10th Street and Reserving a Public Utility Easement in Favor of the City of Cadillac.

Support Document IV-A

V. COMMUNICATIONS

A. Freedom Festival

Support Document V-A

B. UpBeat Cadillac

Support Document V-B

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C. Clam Lake Band
Support Document V-C

D. Cadillac Area Community Foundation 30th Anniversary Celebration
Support Document V-D

VI. APPOINTMENTS

A. Recommendation regarding reappointment to the Brownfield Redevelopment Authority.
Support Document VI-A

VII. CITY MANAGER'S REPORT

A. Set a public hearing for July 15, 2019 to consider the conditional transfer of property from Clam Lake Township to the City of Cadillac pursuant to Act 425.

B. Bids and recommendation regarding Submersible Sewage Pumps.
Support Document VII-B

VIII. INTRODUCTION OF ORDINANCES AND RESOLUTIONS

A. Adopt resolution to introduce Ordinance Adding Sections 42-208 and 42-209 and Amending Section 42-203 of the Cadillac City Code to Implement an Inspection Requirement for Fire Hydrants and to Set Conditions and Fee Schedules for Inspections and set a public hearing for July 15, 2019.
Support Document VIII-A

IX. MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Downtown Development Authority
Support Document IX-A

X. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

XI. GOOD OF THE ORDER

XII. CLOSED SESSION

Adjourn to closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

XIII. ADJOURNMENT

Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

6:00 PM – June 3, 2019
Cadillac City Hall – 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Schippers, Spoelman, Engels, King, Mayor Filkins
Council Absent: None
Staff Present: Peccia, Roberts, Ottjepka, Wolff, Homier, Wasson

APPROVAL OF AGENDA

Peccia recommended the agenda be amended to place the Introduction of Police Officers after the Consent Agenda.

2019-120 Approve agenda as amended.

Motion was made by Schippers and supported by Engels to approve the agenda as amended.

Motion unanimously approved.

PUBLIC COMMENTS

Crystal Johnson provided a few recommendations regarding Maple Hill Cemetery.

CONSENT AGENDA

2019-121 Approve consent agenda as presented.

Motion was made by Spoelman and supported by Schippers to approve the consent agenda as presented.

Motion unanimously approved.

INTRODUCTION OF POLICE OFFICERS

Peccia stated in working with Adam Ottjepka, Director of Public Safety, it was determined it would be appropriate to introduce newly hired Police Officers to the public during City Council meetings. He noted they also plan to introduce newly hired Fire Department personnel in the future.

Adam Ottjepka, Director of Public Safety, introduced and provided brief background information on the newest members of the Cadillac Police Department:

Zachery Hicks – start date July 30, 2018
Jacob Foutch - start date March 11, 2019
Ian Folkema - start date May 20, 2019

City Clerk administered the Cadillac Police Department Oath of Office to Ian Folkema.

PUBLIC HEARINGS

- A. Public hearing to consider adoption of Resolution to Approve Application for a Commercial Facilities Exemption Certificate Under PA 255 of 1987, as Amended – Cass/Mitchell Commercial Redevelopment District No. 1.

Peccia noted this item pertains to the Cadillac Lofts project and is similar to tax abatements that have been approved for industrial facilities. He stated the Application notes this construction project is anticipated to create approximately 200 construction jobs and 30 permanent jobs. He noted the estimated cost is \$9.4 million and the exemption period requested is 12 years.

Mayor Filkins opened the public hearing.

There were no public comments.

Mayor Filkins closed the public hearing.

2019-122 Approve Application for a Commercial Facilities Exemption Certificate.

Motion was made by Schippers and supported by King to adopt the Resolution to Approve Application for a Commercial Facilities Exemption Certificate Under PA 255 of 1987, as Amended – Cass/Mitchell Commercial Redevelopment District No. 1.

Motion unanimously approved.

- B. Public hearing to consider adoption of Ordinance Amending the City Code Regarding Fireworks.

Peccia noted the State of Michigan has revised the statute governing the use of fireworks. He stated amending the Code accordingly will keep the City in compliance with the State.

Peccia read the following key points of the Ordinance:

It is unlawful for any person within the city to ignite, discharge, or use consumer fireworks within the city except:

- (a) After 11:00 a.m. on December 31 until 1:00 a.m. on January 1.
- (b) After 11:00 a.m. on the Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
- (c) After 11:00 a.m. from June 29 through July 4 and the day that the City observes the Fourth of July until 11:45 p.m. on each of those days.

- (d) After 11:00 a.m. on July 5, if that date is a Friday or Saturday, until 11:45 p.m.
- (e) After 11:00 a.m. on the Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.
- (f) After 11:00 a.m. until 11:45 p.m. on any day that the City Council has approved the use of commercial fireworks within the City.

Schippers asked if approval from Council will be required for commercial fireworks.

Peccia stated Council approval will be required for commercial fireworks.

Mayor Filkins opened the public hearing.

Anthony Wolff, Fire Marshal, presented information on the updates to the Fireworks Ordinance. (see attachment)

Mayor Filkins asked how the City plans to provide information regarding the new regulations to the public.

Wolff stated the information will be provided through social media, flyers, and other communication channels.

Awannah Buelterman expressed concerns about how the use of fireworks will be controlled by the City.

Mayor Filkins closed the public hearing.

Schippers asked what the recourse is for citizens who have concerns about fireworks.

Peccia stated they should contact dispatch.

Engels asked if any fines have been issued regarding fireworks.

Peccia stated he is uncertain if any fines have been issued.

Peccia stated the annual Public Service Announcement will be updated to reflect the changes.

Spoelman stated that in addition to providing the revised hours/days fireworks are permitted it would be beneficial to include information on how to report someone if they are not following the law.

2019-123 Adopt Ordinance 2019-08.

Motion was made by Schippers and supported by Engels to approve the resolution to adopt the Ordinance Amending the City Code Regarding Fireworks.

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Recommendation regarding IT Managed Services.

Peccia stated seven (7) proposals were received for Information Technology Managed Services. He noted the recommendation is to award a 5-year contract with an option to extend for (1) one additional 5-year term to IT Right of Bath, MI. He stated IT Right has been providing services to the City since 2012.

2019-124 Award contract regarding IT Managed Services.

Motion was made by Spoelman and supported by Schippers to award the contract for Information Technology Managed Services to IT Right of Bath, MI in accordance with their proposal.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution Approving an Application for a Neighborhood Enterprise Zone (New/Rehabilitated) Certificate for Cadillac Lofts, LLC.

Peccia noted the Application indicates the first building will contain 42 apartment units and the exemption request is for 15 years.

2019-125 Approve Application for NEZ Certificate.

Motion was made by King and supported by Engels to adopt the Resolution Approving an Application for a Neighborhood Enterprise Zone (New/Rehabilitated) Certificate for Cadillac Lofts, LLC.

Motion unanimously approved.

B. Adopt Resolution to Approve Cadillac Brownfield Redevelopment Authority Development and Reimbursement Agreement.

Peccia stated this Agreement provides the necessary framework that stipulates how the State of Michigan Brownfield Grant and Loan functions between the City and the developer.

2019-126 Approve Development and Reimbursement Agreement.

Motion was made by King and supported by Engels to adopt the Resolution to Approve Cadillac Brownfield Redevelopment Authority Development and Reimbursement Agreement.

Motion unanimously approved.

C. Adopt Resolution Amending General Appropriations Act for Fiscal Year 2019.

Peccia noted there was a correction made to the document included in the Council packet and an updated version has been provided.

Owen Roberts, Director of Finance, noted the correction was on the bottom of Page 3 under the Water and Sewer Fund.

Roberts summarized the details of the budget amendment.

King asked if the Industrial Park Fund can be used for equipment.

Roberts stated the Industrial Park Fund currently has just over \$700,000 in reserves on hand. He noted he doesn't believe there are rules in place that would explicitly state that the funds cannot be utilized for equipment, and that this would directly benefit the industrial areas of the City since the dedicated routes of the truck cover those areas.

King asked if the Industrial Fund were made aware of the intent to utilize these funds.

Peccia noted that after the sale of the thirty (30) acres of property in the Potvin Industrial Park he had mentioned several months ago to the Industrial Fund that the City would still have approximately \$500,000 on hand to work on other industrial area development-type projects. He added he knew there would be about \$700,000 of which \$200,000 may get earmarked to help with replacement of the equipment that services the industrial park. He noted that staff previously reviewed whether there were any restrictions on the City's Industrial Fund and could not find anything, and that the Industrial Fund organization doesn't have authority over the internal City fund.

Roberts also commented that nothing was found that would preclude the City from being able to utilize those funds on a capital equipment purchase vs. utilizing the funds on capital infrastructure.

King stated he understands that permission is not required but reiterated he wanted to ensure they are aware of the intent to utilize the funds.

Peccia reiterated that the Fund was informed a while ago of this intent.

2019-127 Adopt Resolution Amending General Appropriations Act for FY 2019.

Motion was made by Spoelman and supported by Schippers to adopt the Resolution Amending General Appropriations Act for Fiscal Year 2019 as presented.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

A. Zoning Board of Appeals

PUBLIC COMMENTS

Marilyn Crowley, Michigan Community Capital, thanked the City Council Members for their support for the Cadillac Lofts project.

GOOD OF THE ORDER

Mayor Filkins inquired about the porta potty that disappeared from Diggins Hill.

Peccia stated he believes it is back and if not, it will be back very soon.

Spoelman stated she appreciated the introduction of the Police Officers by Adam Ottjepka, Director of Public Safety.

Schippers noted the Cadillac Lakes Cruise & Car Show will be held this weekend (June 8-9). She stated the Mayor's Youth Council will be showing a Movie in the Park (Grease) beginning at 9:30 pm on Saturday, June 8th. She noted there will be concessions available. She added the movie is being sponsored by the Cadillac Area Community Foundation.

Schippers stated June 10, 2019 is the 100th Anniversary of when Michigan approved the amendment for women's suffrage. She noted Michigan, Wyoming, and Illinois all ratified the amendment on June 10, 1919.

Mayor Filkins noted she is not aware of any City officials who received emails regarding Maple Hill Cemetery. She stated there was a lot of conversation on social media. She noted that we are incredibly proud of Maple Hill Cemetery and it is a large piece of property to maintain. She stated she appreciates the recommendations offered by Crystal Johnson. She noted it would be welcomed if a group volunteered to help maintain the cemetery. She stated the Public Works Department put in 300 hours to help the Parks Department prepare the cemetery for Memorial Day.

Schippers stated she loves the idea of a community volunteer group helping to maintain the cemetery.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk



Fireworks Ordinance Updates – 2019

Prepared by Fire Marshal Anthony Wolff
June, 2019



Fireworks History

- 2011-MI enacts the Fireworks Safety Act
 - Consumer fireworks are now legal for purchase/use
 - Legislation offers no local control
- 2013-MI amends the Act
 - Local governments can restrict use except on the days around/of a national holiday
- 2018-MI amends the Act again
 - The national holiday provision has been replaced with a more restrictive and specific use schedule



Current vs. Proposed

- 8AM-1AM Day before, day of, day after the following:
- New Year's Day, MLK Day, Washington's B-Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day
- 11AM 12/31 – 1AM 1/1
- 11AM-1145PM Saturday/Sunday before Memorial Day
- 11AM-1145PM 6/29-7/4
- 11AM-1145PM 7/5 if it's a Friday or Saturday
- 11AM-1145PM Saturday/Sunday before Labor Day
- 11AM-1145PM any day the City has approved commercial fireworks



General Info

- The dates/times specified are the dates that we have to allow fireworks. This is the most restrictive that we can make it.
- We included a provision that allows fireworks on days that the City has approved a fireworks display.
- Violation of this ordinance regarding consumer fireworks is a \$1000 fine
- Questions?

Planning Commission

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
Stephen King
Tiyi Schippers

RESOLUTION TO RECOMMEND VACATING A PORTION OF 10TH STREET AND RESERVING A PUBLIC UTILITY EASEMENT IN FAVOR OF THE CITY OF CADILLAC

At a meeting of the Planning Commission of the City of Cadillac, Wexford County, Michigan, held at the Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 11th day of June, 2019, at 7:00 p.m.

PRESENT: Filkins, Smith, Schultz, Bunce, Fent, Putvin.

ABSENT: Gregg, Baumann.

The following preamble and resolution was offered by Filkins and seconded by Fent.

WHEREAS, the City of Cadillac ("City") is authorized by statute to control its streets, alleys and public ways, and thereby has the authority to vacate such streets, alleys, and public ways (MCL 117.4h; *Detroit Edison Co v City of Detroit*, 208 Mich App 26, 33; 527 NW2d 9 (1994)); and

WHEREAS, the Charter of the City provides that the City may, by ordinance and upon the affirmative vote of four or more members of the Council, "vacate, discontinue or abolish any highway, street, lane, alley or other public place, or part" (Charter Sec. 5.6); and

WHEREAS, the Code of Ordinances of the City provides that the City Council, after recommendation from the City Planning Commission may, by resolution or ordinance, vacate a street or any portion of a street located in a platted subdivision and may reserve

an easement for public utility purposes or any other public purpose (Code of Ordinances, Section 20.4(a); and

WHEREAS, the City may have an interest in a public street commonly known as 10th Street as depicted on Exhibit A, which street is located within the City; and

WHEREAS, the City wishes to consider adopting an ordinance vacating a portion of 10th Street (between the railroad tracks on the East and 4th Avenue on the West) but reserving to the City a public utility easement under, over and through the vacated portion of 10th Street for the purpose of constructing, installing, operating, maintaining or repairing any and all public utilities, including water, sewer, gas, electric, cable, fiber optic, telecommunications and any similar public utilities; and

WHEREAS, portions of 10th Street were previously vacated and easements were retained or granted pursuant to the following documents:

1. 1928 Resolution (Liber 4, Page 508), which vacates 10th Street from the East line of Third Avenue 565 feet East and from the West line of Third Avenue 159 feet West.
2. 1970 Ordinance No. 744, which vacates that part of 10th Street between Sixth Avenue and Eighth Avenue.
3. 1977 Resolution (Liber 41, Page 640), which confirms the 1928 vacation.
4. 1983 Easement (Liber 290, Page 672), which grants to the City a right of way and utility easement.
5. 1990 Resolution (Liber 70, Page 145), which vacates approximately 400 feet West of the railroad tracks, and a part of the agreement says that the City will be granted an easement for right of way purposes.
6. 1990 Ordinance 90-07 (Liber 69, Page 99), which vacates the land described in the 1983 Easement, with a reservation of an easement for utilities.
7. 1993 Easement from CMI to City (Liber 338, Page 27), which replaces all prior easements and agreements pertaining to a portion of 10th Street; and

WHEREAS, the City desires to clarify the vacations of portions of 10th Street, vacate utility easements where such easements are not needed, reserve utility easements where the utility lines currently exist in or near 10th Street, and enter into an easement agreement for those utilities.

NOW, THEREFORE, the Planning Commission of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The Planning Commission hereby recommends that the City vacate a portion of 10th Street (between 4th Avenue on the West and the railroad tracks on the East), reserve utility easements in the vacated portion of 10th Street, vacate utility easements in the area of 10th Street where such easements are no longer necessary and enter into an easement agreement for utilities where such utilities currently exist.

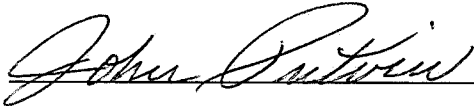
2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: Filkins, Smith, Schultz, Bunce, Fent, Putvin

NAYS: None

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, John Putvin, the Chairman of the Planning Commission of the City of Cadillac, hereby certify this to be a true and complete copy of a resolution, duly adopted at a meeting of the Planning Commission held on the 11th day of June, 2019.



City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
Stephen King
Tiyi Schippers

RESOLUTION NO. 2019-____

**RESOLUTION TO ADOPT ORDINANCE NO. 2019-09,
ORDINANCE VACATING A PORTION OF 10TH STREET AND
RESERVING A PUBLIC UTILITY EASEMENT IN FAVOR OF THE CITY OF CADILLAC**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 17th day of June, 2019, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and
seconded by _____ .

WHEREAS, the City of Cadillac ("City") is authorized by statute to control its streets, alleys and public ways, and thereby has the authority to vacate such streets, alleys, and public ways (MCL 117.4h; *Detroit Edison Co v City of Detroit*, 208 Mich App 26, 33; 527 NW2d 9 (1994)); and

WHEREAS, the Charter of the City of Cadillac provides that the City may, by ordinance and upon the affirmative vote of four or more members of the Council, "vacate, discontinue or abolish any highway, street, lane, alley or other public place, or part thereof" (Charter, Sec. 5.6); and

WHEREAS, the Charter further provides that before final adoption of such an ordinance, the Council shall hold a public hearing and shall publish notice once at least twenty (20) days and again ten (10) days prior to the hearing; and

WHEREAS, the City of Cadillac owns an interest in "10th Street" described on Exhibit A to the proposed ordinance; and

WHEREAS, the City introduced an ordinance vacating a portion of 10th Street (between the railroad tracks on the East and 4th Avenue on the West) and authorized the Mayor and/or the City Clerk to execute any and all documents necessary to give effect to the vacation of the portion of 10th Street, to release any unneeded utility easements in or near the vacated portion of 10th Street, to reserve a public utility easement and to execute an easement agreement; and

WHEREAS, the City published notice of the public hearing on May 23, 2019 and again on June 7, 2019 and held a public hearing on June 17, 2019; and

WHEREAS, the City has determined that adopting the proposed ordinance vacating a portion of 10th Street, releasing unneeded utility easements in the vacated portion of 10th Street and reserving to itself a public utility easement is in the best interest of the public health, safety, and welfare.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Ordinance No. 2019-09, Ordinance Vacating a Portion of 10th Street And Reserving a Public Utility Easement in Favor of the City of Cadillac (the "Ordinance"), attached hereto as Exhibit 1, is hereby adopted.

2. The Ordinance shall be filed with the City Clerk.

3. The City Clerk is directed to publish a summary of the Ordinance in a newspaper of general circulation in the City of Cadillac within seven (7) days.

4. The Mayor and/or the City Clerk are hereby authorized and directed to execute any and all documents necessary to vacate a portion of 10th Street (between the

railroad tracks on the East and 4th Avenue on the West), to reserve a public utility easement in favor of the City of Cadillac, to release any unneeded utility easements in or near the vacated portion of 10th Street, to execute an easement agreement, to record the Ordinance with the Register of Deeds and to send a copy to the State Treasurer.

5. A copy of the Ordinance shall be available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

6. Any and all resolutions that are in conflict with this Resolution are hereby repealed, but only to the extent to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2019-____, duly adopted at a meeting of the City Council held on the 17th day of June, 2019.

Sandra Wasson
City Clerk

ORDINANCE NO. 2019-09

ORDINANCE VACATING A PORTION OF 10TH STREET AND RESERVING A PUBLIC UTILITY EASEMENT IN FAVOR OF THE CITY OF CADILLAC

THE CITY OF CADILLAC ORDAINS:

Section 1.

Pursuant to MCL 117.4h and the Charter of the City of Cadillac and other applicable authority, the City hereby vacates and abandons a portion (between the railroad tracks on the East and 4th Avenue on the West) of the public street commonly known as "10th Street" located in the City and depicted on Exhibit A attached hereto, pursuant to MCL 560.257 and any other applicable authority. The City hereby reserves to itself a public utility easement under, over and through the vacated portion of 10th Street for the purpose of constructing, installing, operating, maintaining, replacing and repairing any and all public utilities, including water, sewer, gas, electric, cable, fiber optic, telecommunications and any similar public utilities.

Section 2.

The Mayor and/or the City Clerk are hereby authorized to execute any and all documents necessary to vacate the aforesaid portion of 10th Street, to release any unneeded utility easements in or near the vacated portion of 10th Street, to reserve a public utility easement in the vacated portion of 10th Street, and to execute an easement agreement consistent with this Ordinance.

Section 3.

The City Clerk is directed, pursuant to Section 20-4(b), within 30-days after the adoption of this Ordinance, to record a certified copy of this Ordinance with the Wexford County Register of Deeds and to send a copy to the State Treasurer.

Section 4.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 5.

This Ordinance shall take effect twenty (20) days after its adoption and publication.

Approved this ____ day of _____, 2019.

Sandra Wasson, Clerk

Carla J. Filkins, Mayor

I, Sandra Wasson, City Clerk of the City of Cadillac, Michigan, do hereby certify that a summary of Ordinance No. 2019-09 was published in the Cadillac News on the ____ day of _____, 2019.

Sandra Wasson, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

On this ____ day of _____, 2019, before me, a Notary Public, in and for said County, personally appeared Carla J. Filkins, Mayor, and Sandra Wasson, City Clerk, on behalf of the City of Cadillac, who executed the foregoing Ordinance and acknowledged that they have executed it on behalf of the City of Cadillac in their capacity as its Mayor and City Clerk, respectively.

_____, Notary Public
County of _____, State of Michigan
My commission expires: _____

Prepared By and Return To:
Scott H. Hogan (P41921)
FOSTER, SWIFT, COLLINS & SMITH, PC
1700 E. Beltline Avenue NE, Suite 200
Grand Rapids, MI 49525
(616) 726-2200

EXHIBIT A
(Portion of 10th Street to be vacated)

*** see attachment ***



Commercial Real Estate
Due Diligence Management
3465 South Arlington Rd Suite E#183
Akron, OH 44312
866.290.8121
www.amnational.net

ALTA/NSPS LAND TITLE SURVEY

for
STORE Capital Client File No.: 7210/02-669.1
Cadillac Casting

1500 4th Avenue
Cadillac, MI 49601
County of Wexford

Based upon the Commitment for Title Insurance issued by
First American Title Insurance Company;
Commitment No.: NCS-936049M1-PHX1; Revision 4;
Commitment Date: November 25, 2018 at 8:00 AM.

Surveyor's Certification

To:
- STORE Capital Corporation, a Maryland corporation, and its subsidiaries;
- STORE Capital Acquisitions, LLC, a Delaware limited liability company, and their respective successors and assigns;
- First American Title Insurance Company, and its successors and assigns;
- and American National, LLC.

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6a, 6b, 7a, 7b1, 7c, 8, 9, 10a, 11 (10th St. only), 13, 14, 16, 17, 18, 20, 21 of Table A thereof. The fieldwork was completed on November 28, 2018.

Derek Kosicki, PS

Professional Surveyor Number 43058 in state of Michigan

Date of Plat or Map: 12/12/2018
Date of last revision: 03/15/2019
Network reference: #20181373-1



Survey prepared by:

MICHIGAN SURVEYING, INC.
37637 Five Mile Rd., Suite 364 Livonia, MI 48154
tel. (734) 542-9088, fax (734) 799-5737
www.MichiganSurveying.com
Derek.K@MichiganSurveying.com

REVISIONS		
NO.	DATE	DESCRIPTION
3	01/09/19	ASSURANCE NOTE
4	01/11/19	EX 14
5	01/14/19	FLOOD, AREA, MSC
6	01/18/19	MSC
7	03/11/19	10TH ST. UTILITIES
8	03/15/19	LEGEND

MSI JOB No.: 18-199.1

LEGAL DESCRIPTION

Land in the City of Cadillac, Wexford County, MI, described as follows:

- A** Part of Blocks 178 and 189 described as commencing at the Northwest corner of Block 189, Improvement Board Addition to the City of Cadillac; thence South 89°45'30" East 541.01 feet to the point of beginning; thence South 16°02'30" East 331.74 feet; thence South 03°28'30" West 246.56 feet; thence Northeasterly along the railroad right-of-way to the intersection of the railroad right-of-way on the South side of vacated 10th Street; Westerly along the South side of vacated 10th Street to the point of beginning.
- B** Also beginning at the Northwest corner of Block 189, Improvement Board Addition to the City of Cadillac; thence South 89°45'30" East 220.75 feet as the point of beginning; thence South 00°14'30" West 71 feet; thence South 89°45'30" East 107.43 feet; thence North 00°14'30" East 71 feet; thence West to the point of beginning.
- C** Entire Block 190 Except Lots 8 and 9, the West 41 feet of Lot 10 and the West 40 feet of Lot 7, Improvement Board Addition to the City of Cadillac.
- D** Vacated 10th Street between Blocks 190, 191 and 189, Improvement Board Addition to the City of Cadillac.
- E** Entire Blocks 192, 201, 204, 205 and 208, Improvement Board Addition to the City of Cadillac. Excepting therefrom those portions of Block 204 and Block 205 deeded to MDOT per the Quit Claim Deed recorded in Liber 294, Page 508.
- F** Entire Block 203, Except Lots 7 and 8, the West 41 feet of Lot 9 and the West 40 feet of Lot 6, Improvement Board Addition to the City of Cadillac.
- G** Entire Block 206, Except Lot 4, the West 40 feet of Lot 5 and the West 90 feet of Lot 3, Improvement Board Addition to the City of Cadillac.
- I** Lots 8 and 9, the West 41 feet of Lot 10 and the West 40 feet of Lot 7, Block 190, Improvement Board Addition to the City of Cadillac.
- J** Entire Blocks 191, 202 and 207, Improvement Board Addition to the City of Cadillac.
- K** Lots 7 and 8, the West 41 feet of Lot 9 and the West 40 feet of Lot 6 of Block 203, Improvement Board Addition to the City of Cadillac.
- L** Lot 4, the West 40 feet of Lot 5 and the West 90 feet of Lot 3, Block 206, Improvement Board Addition to the City of Cadillac.
- H** And those portions of vacated Second Avenue, Third Avenue, Farrar Street, Ninth Street, Tenth Street, Eleventh Street and Twelfth Street which are adjacent to the property as described herein.

FLOOD NOTE

The field survey was not conducted to determine the Flood Zone Areas. By graphic scaling only we determined that according to the current FEMA's Flood Insurance Rate Map No. 26165C0343, dated August 3, 1998, subject property is located in Flood Zone X and is outside of the 0.2% annual chance floodplain. An Elevation Certificate may be needed to verify this determination.

GENERAL NOTES

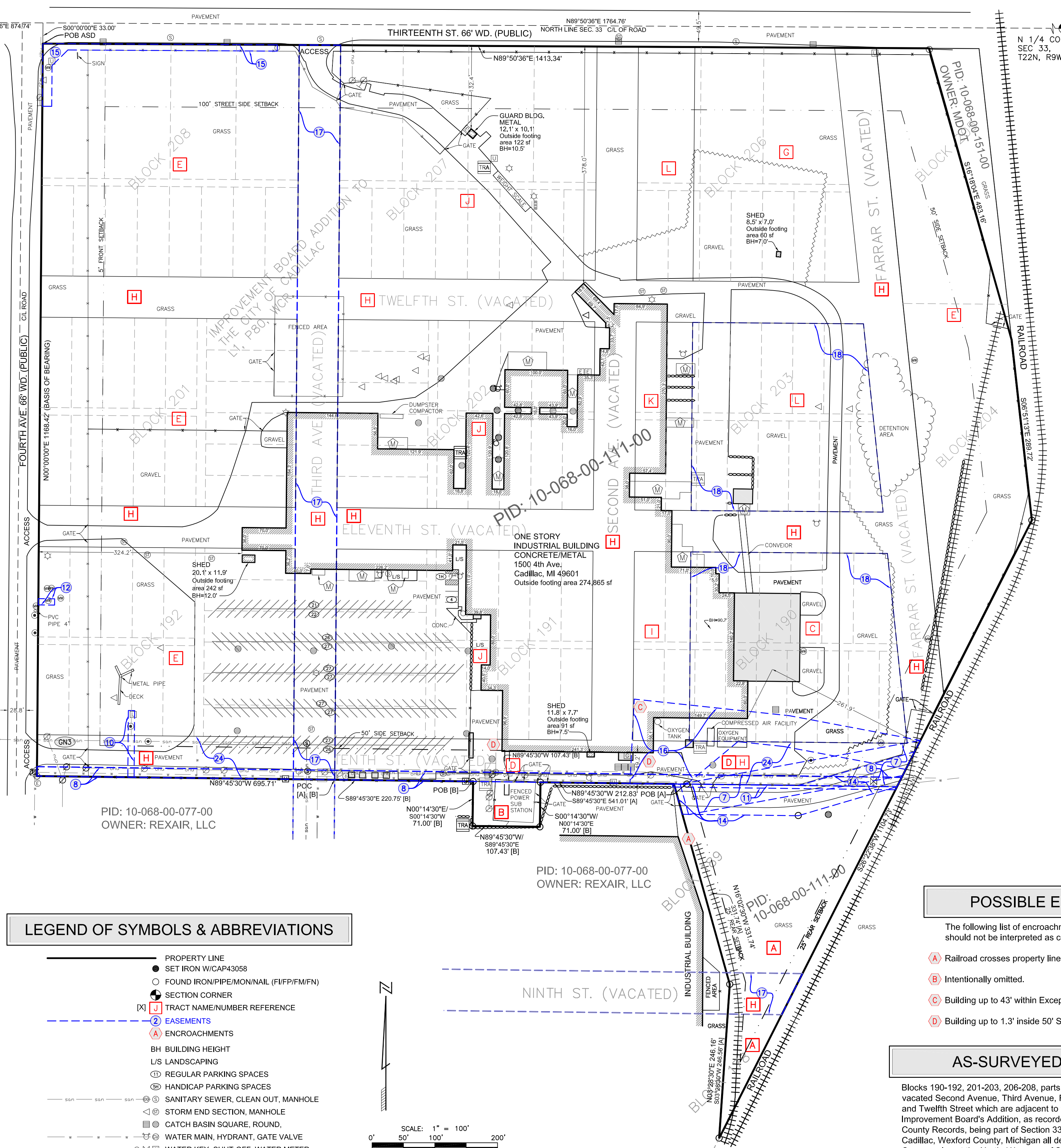
- GN1** The bearing of North being the East line of Forth Ave. as shown on the plat of Rochester Industrial Park Sub'n, Liber 1 of Plats, Page 80, WCR was used as a bearing base for this survey.
- GN2** Document listed as part Tract H (QCD, L 294, P508) contains illegible sketches. Boundary lines are based on Title Description, found field evidence and an ALTA Survey performed by Gosling Czubak, Inc.; Project No: 2014469.01; dated 4 March, 2014.
- GN3** Intentionally left blank.
- GN4** The address of the property is per record documents and was NOT confirmed in the field (there is no a street number on the building, mail box or the sign).
- GN5** Subject property has direct access to 13th St. and 4th Ave., a public streets.
- GN6** Property is located at the intersection of 13th St. with 4th Ave.
- GN7** Surveyor did not observe evidence of current earth moving work, building construction or building additions.
- GN8** Surveyor is unaware of proposed changes in street right of way lines. Surveyor did not observe evidence of recent street or sidewalk construction or repairs.
- GN9** Surveyor was not provided with documents relating to locations and did not observe evidence of cemeteries, gravesites and burial grounds.
- GN10** No wetland markers were observed during the survey.
- GN11** The location of utilities shown herein are from observed evidence of above ground appurtenances only. The surveyor was not provided with underground plans or surface ground markings to determine the location of any subterranean uses.
- GN12** Ownership of fences, if any, was not determined under the scope of this survey.
- GN13** Surveyor did not observe visible surface evidence of waterways such as lakes, streams, creeks, etc.
- GN14** Re: Item 10a: client did not designate party walls.
- GN15** Surveyor did not observe evidence of substantial refuse located on subject property or visible evidence of use as a solid waste dump.

NOTES CORRESPONDING TO SCHEDULE B-II

- 7** 7. Resolutions to vacate Tenth Street dated April 30, 1928 and recorded May 2, 1928 in Liber 4 of Miscellaneous Records at Page 508; October 17, 1977 and recorded in Liber 41 at Page 640; and April 16, 1990 and recorded April 19, 1991 in Liber 70 at Page 145. **Item located as shown hereon.**
- 8** 8. Right-of-way in favor of Consumers Power Company dated January 25, 1955 and recorded April 25, 1955 in Liber 181 at Page 590. **Item located as shown hereon.**
9. Easement in favor of Michigan Consolidated Gas Company dated August 4, 1971 and recorded August 24, 1971 in Liber 244 at Page 551. **Document is illegible. Not shown.**
- 10** 10. Easement granted by CMI-Cast Parts, Inc. to Rexair, Inc. dated November 1, 1988 and recorded December 14, 1988 in Liber 313 at Page 807. **Item located as shown hereon.**
- 11** 11. Easement granted by CMI-Cast Parts, Inc. to Rexair, Inc. dated December 5, 1988 and recorded December 22, 1988 in Liber 313 at Page 929. **Item located as shown hereon.**
12. Easement granted by CMI-Cast Parts, Inc. to Rexair, Inc. dated September 24, 1990 and recorded October 1, 1990 in Liber 322 at Page 253. **Item located as shown hereon.**
13. Ordinance to vacate Second Avenue, Farrar Street, Ninth Street, Eleventh Street, Twelfth Street and all alleys in Blocks 190, 191, 202, 203, 206 and 207 dated May 22, 1905 and recorded August 15, 1934 in Liber 5 of Miscellaneous Records at Page 11. **Document is illegible. Not shown.**
- 14** 14. Right of Way Easement for Tenth Street recorded in Liber 338 at Page 27. **Item located as shown hereon.**
- 15** 15. Easement in favor of Wexford County Road Commission dated September 10, 2010 and recorded September 10, 2010 in Liber 632 at Page 2662. **Item located as shown hereon.**
- 16** 16. Easement in favor of City of Cadillac for public street purposes and maintain and repair underground utilities dated August 22, 1983 and recorded August 25, 1983 in Liber 290 at Page 672. **Item located as shown hereon.**
- 17** 17. Vacated Third Avenue and Ninth Avenue recorded in Liber 69 at Page 131. **Item located as shown hereon.**
- 18** 18. The terms, provisions and conditions contained that document recorded in Liber 138, Page 366 and Liber 186, Page 84. **First document is illegible. Not shown. Descriptions contained in second document shown.**
- 24** 24. Ordinance to vacate 10th Street dated April 16, 1990 and recorded in Liber 69 at Page 99. **Item located as shown hereon.**

UTILITY NOTE

Utilities along Tenth St. are shown based on map provided by the City of Cadillac and observed above the ground structures.



LEGEND OF SYMBOLS & ABBREVIATIONS

- PROPERTY LINE
● SET IRON W/CAP43058
○ FOUND IRON/PIPE/MON/NAIL (F/IFP/FM/IFN)
⊕ SECTION CORNER
[X] TRACT NAME/NUMBER REFERENCE
② EASEMENTS
▲ ENCROACHMENTS
BH BUILDING HEIGHT
L/S LANDSCAPING
① REGULAR PARKING SPACES
② HANDICAP PARKING SPACES
③ SANITARY SEWER, CLEAN OUT, MANHOLE
◁ STORM END SECTION, MANHOLE
⊞ CATCH BASIN SQUARE, ROUND
⊞ WATER MAIN, HYDRANT, GATE VALVE
⊞ WATER KEY, SHUT-OFF, WATER METER
⊞ FIRE DEPARTMENT CONNECTION
⊞ WATER WELL
⊞ UNKNOWN MANHOLE, COMBINED MANHOLE
⊞ GAS KEY, GAS METER, GAS VALVE
★ LIGHT POLE
⊞ ELECTRIC METER/PEDESTAL
⊞ TRANSFORMER
⊞ ELECTRIC MANHOLE
⊞ TRAFFIC LIGHTS
⊞ UTILITY LINE O/H, POLE, GUY WIRE
⊞ UTILITY PEDESTAL
⊞ TELE, MANHOLE
⊞ MONITORING WELL
⊞ MACHINERY
FENCE
WALL
GUARD RAIL
CANOPY

ZONING INFORMATION

"I-1" LIGHT INDUSTRIAL & "I-2" GENERAL INDUSTRIAL

ITEM	REQUIRED
	I-1 I-2
MIN. LOT AREA	60,000 SF 120,000 SF
MIN. LOT WIDTH	200 FT. 400 FT.
MIN. FRONT SETBACK	5 FT. 100 FT.
STREET SIDE SETBACK	5 FT. 100 FT.
INTERIOR SIDE SETBACK	25 FT. 50 FT.
MIN. REAR SETBACK	25 FT. 75 FT.
MAX BUILDING HEIGHT	200 FT.
MAX. DENSITY	NONE REQUIRED
PARKING SPACES	(a)

Zoning requirements were obtained from Zoning Report prepared by Global Zoning; tel 405-286-2470; Project No.: SZ 6357 Report Date: December 17, 2018

(a) 5 Parking Spaces, plus 1 Parking Space per 1.5 employees on the largest working shift (Section 46-659)

POSSIBLE ENCROACHMENTS

The following list of encroachments is only the opinion of this surveyor and should not be interpreted as complete listing.

- A** Railroad crosses property line without the benefit of an easement.
B Intentionally omitted.
C Building up to 43' within Exception 16.
D Building up to 1.3' inside 50' Side Setback.

AS-SURVEYED DESCRIPTION

Blocks 190-192, 201-203, 206-208, parts of Blocks 178, 189, 204, 205 and parts of vacated Second Avenue, Third Avenue, Farrar Street, Tenth Street, Eleventh Street and Twelfth Street which are adjacent to the said Blocks of the Plat of the Improvement Board's Addition, as recorded in Liber 1 of Plats, Page 80, Wexford County Records, being part of Section 33, Town 22 North, Range 9 West, City of Cadillac, Wexford County, Michigan all described as:
Commencing at the North 1/4 corner of Section 33; thence North 89°50'36" East 874.74 feet along the North line of Section 33; thence South 33.00 feet to the point on the South line of Thirteenth Street (33 feet wide South 1/2) and to the Point of Beginning; thence North 89°50'36" East 1413.34 feet along the South line of Thirteenth Street; thence South 06°51'13" East 289.72 feet along the East line of Block 204; thence South 26°22'38" West 1104.73 feet along the Southeast lines of Blocks 204 189, 178 and its extensions; thence North 03°28'30" East 246.16 feet; thence North 16°02'30" West 331.74 feet; thence North 89°45'30" West 212.83 feet; thence South 00°14'30" West 71.00 feet; thence North 89°45'30" West 107.43 feet; thence North 00°14'30" East 71.00 feet; thence North 89°45'30" West 695.71 feet along the South line of Tenth Street; thence North 1168.42 feet along the East line of Fourth Avenue to the Point of Beginning.

The property described in this Survey is the same property as described in the Commitment for Title Insurance issued by First American Title Insurance Company; Commitment No.: NCS-936049M1-PHX1; Revision No: 4; Commitment Date: November 25, 2018 at 8:00 AM.



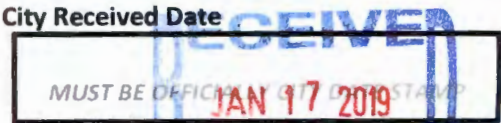
LOCATION MAP
NOT TO SCALE



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-17-2019

City Received Date



BY: _____

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) CADILLAC FREEDOM FEST Contact Person(s) DEREK ANDERSON

Contact Email _____

Sponsoring Organization SAME ☐ Private ☒ Non-Profit

Purpose of Event INDEPENDENCE DAY CELEBRATION Approx # of Attendees 1500 PER DAY

Beginning Date: 7/4/19 Ending Date: 7/7/19 Reoccurring: YES ☐ NO ☒
1st Day 7-4 Set-up 9: AM/PM CARNIVAL SET UP SOUTH PARKING LOT Start: : AM/PM End: : AM/PM Clean-up: : AM/PM
2nd Day 7-5 Set-up 7: AM/PM Start: 10: AM/PM End: 12: AM/PM Clean-up: : AM/PM
3rd Day 7-6 Set-up 7: AM/PM Start: 10: AM/PM End: 12: AM/PM Clean-up: : AM/PM
4th Day 7-7 Set-up 7: AM/PM Start: 10: AM/PM End: 12: AM/PM Clean-up: : AM/PM

Please answer the following questions:

- YES ☒ NO ☐ Will you be requesting permission to close any streets or parking lots?
YES ☒ NO ☐ Will you be requesting permission to display any off site signage?
YES ☒ NO ☐ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ☐ Will you be requesting permission to reserve any of the City of Cadillac facilities

Please Circle

Market at Cadillac Commons

Rotary Pavilion

City Park

Cadillac Commons Plaza

- YES ☒ NO ☐ Will you be requesting permission to have a parade?
YES ☒ NO ☐ Will you be requesting permission to hold any races?
YES ☒ NO ☐ Will you be requesting permission to serve alcoholic beverages?
YES ☒ NO ☐ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-17-2019

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event CADILLAC FREEDOM FESTIVAL

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**

**Weather Dependent

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician.

Reservation Fees:

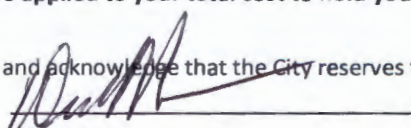
- **Daily Rate (4 hours or more) \$100**
- **Hourly Rate (less than 4 hours) \$55 per hour**
- **Non-Profit Daily Rate (4 hours or more) \$50**
- **Non-Profit Hourly Rate (less than 4 hours) \$25 per hour**

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- **Daily Rate of \$25:**
- **Non-Profit Daily Rate of \$15**

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.


Signature

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name DERELC ANDERSON Total Fees Required: \$150- Total Fees Paid: 25- Date 1/17/2019



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-17-2019

City Received Date

The Market at the Cadillac Commons Reservation Form

Please Submit 60-days Prior to Event Date

Event CADILLAC FREEDOM FESTIVAL 7-5/7-7

Special Requests: Please Circle

Electricity/Lights

Heat

Wind Screens

MAYBE

Usage Rules:

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Market, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Any signage or decorations must be removed immediately following any event.
5. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
6. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
7. Quilted floor **MUST BE** protected at all times please make sure tables; chairs and etc. are equipped with rubber or felt protection.

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

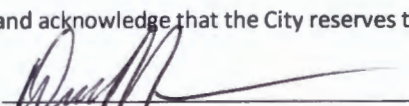
Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

Market Hours 7:00 AM through 11:00 PM

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.


Signature

Form must be mailed/emailed or delivered to Cadillac City Hall, Attention Events Coordinator at
200 N. Lake Street in Cadillac, MI 49601
javila@cadillac-mi.net

Print Name DEREK ANDERSON Total Fees Required: 150 Total Fees Paid: 25 Date 1/17/2019



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-17-2019

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

All City Parks Request Form

Reason for Request CADILLAC FREEDOM FESTIVAL

Organization CADILLAC FREEDOM FESTIVAL

Contact Person DEREK ANDERSON

Contact Email [REDACTED]

Date 7-4 / 7-7 Times 7am - 12pm

City Parks

Please Check One

- ☒ Downtown "Fountain" City Park
- ☒ Cadillac Commons Plaza
- ☐ Sound Garden
- ☐ The Bridge
- ☐ Naval Reserve Flower Open Space
- ☐ Tree Zoo Gazebo

City of Cadillac Guidelines:

Please read the following and initial to acknowledge your understanding

- DA All Parks are for public use
- DA The City does not provide any tents, tables, chairs, rugs, extension cords etc
- DA The fountain may not be operating due to equipment break downs or weather conditions such as wind
- DA I understand and agree to these requirements and understand if these are not met the request will be denied.
- DA Not all parks have space for tents, chairs etc.
- DA If needing speakers or microphone fee may be required (\$15)

Form must be emailed, mailed or brought to:

Cadillac City Hall
Attn: Public Works Department-Events
200 N. Lake Street
Cadillac, MI 49601

Print Name DEREK ANDERSON

Signature [Signature]

Date 1/17/2019



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-17-2019

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Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request CADILLAC FREEDOM FESTIVAL

Contact Person DEREK ANDERSON

Contact Email

Date: 7/4/19 THRU 7-7 Street Closures

Street Name CASS Beginning Location ELKHART Ending Location LAKE ST.

Beginning Time 7: AM/PM Ending Time 12: AM/PM

Street Name LAKE Beginning Location CASS Ending Location HARRIS

Beginning Time 7: AM/PM Ending Time 12: AM/PM

Street Name CHESTNUT Beginning Location BOAT LAUNCH Ending Location JR HIGH

FOR FIREWORKS

Beginning Time 8: AM/PM Ending Time 11: AM/PM

Street Name Beginning Location Ending Location

Beginning Time AM/PM Ending Time AM/PM

Date 7/4/19 - THRU 7-7 Parking Lot Closures

Lot Location COMMONS SOUTH Street CASS Nearest Cross Street MITCHELL
Beginning Time 7: AM/PM Ending Time 12: AM/PM

Lot Location North lot Street CASS Nearest Cross Street MITCHELL
market Beginning Time 7:00 AM/PM Ending Time 12:00 AM/PM

Lot Location Street Nearest Cross Street
Beginning Time AM/PM Ending Time AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name DEREK ANDERSON Signature [Signature] Date 1/17/2019

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.



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Banner Request Form

Monday Banner Start Date 7/1/2019

Monday Banner End Date 7/8/2019

(Banners are installed and removed on Mondays unless it is a Holiday, then it will be the following day)
(Banners may only be requested for one week at a time per form)

Reason for Banner CADILLAC FREEDOM FESTIVAL

Organization CADILLAC FREEDOM FESTIVAL

Contact Person DEREK ANDERSON

Contact Email

City of Cadillac & State of Michigan Guidelines:

- ☒ Banner requested date is a minimum of 2 months prior to display date requested.
- ☒ Banner picture or a design proof is **attached with this request form** or it will not be approved.
- ☒ The City reserves the right to determine when the banner is hung during inclement weather.
- ☒ The City is not responsible for any damages to the banner.
- ☒ Banner requested is for a reasonable and public purpose.
- ☒ Banner does not display any legend or symbol which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, or be political in nature.
- ☒ The legend may contain the name of the sponsor paying for the banner if such is not an obvious advertising of and promotion of the sale of the sponsor's goods or services.
- ☒ The lettering of the sponsor's name or a logo does not exceed three inches if on a single line or two-inches if on more than one line.
- ☒ Banner does not contain an address or directions to location.
- ☒ Banner meets all the design specifications on the back of this form.
- ☒ The banner will be delivered to City Garage a minimum of **1 week before** banner is to be displayed.
City Garage is located at 1001 6th Street and hours. Call Street Supervisor at (231)920-7800 to schedule time.
- ☒ Banner will be picked up within **1 week after** being displayed; if it is not picked up, the banner will be disposed of.

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

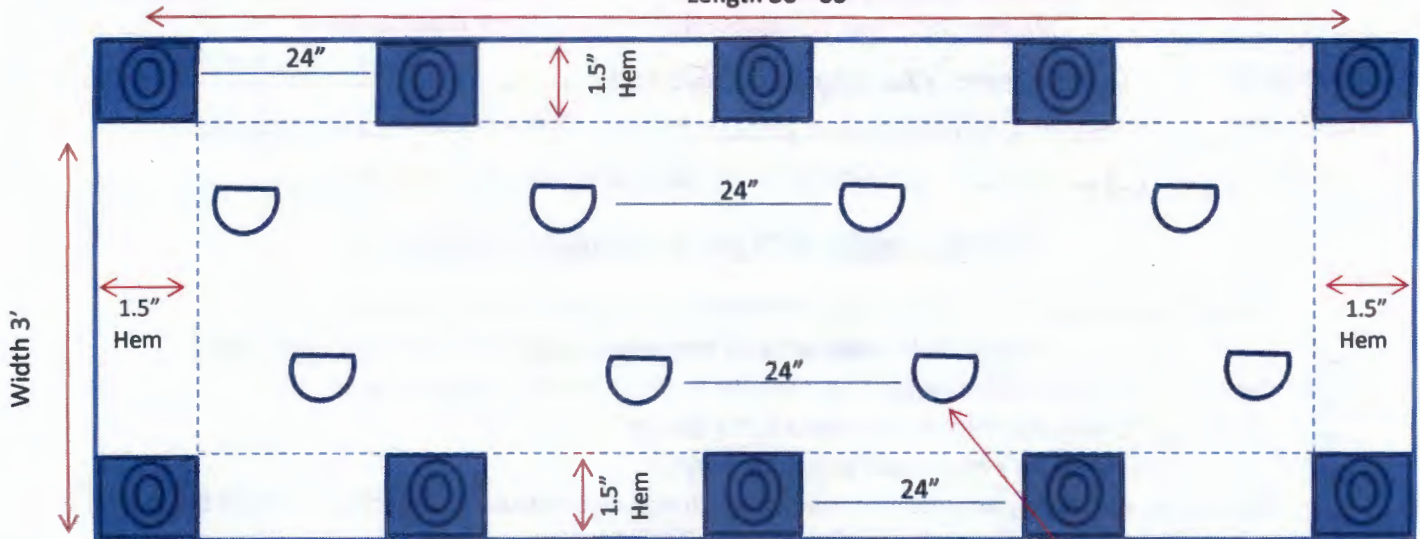
Print Name DEREK ANDERSON Signature [Signature] Date 1/17/2019

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

Banner Specifications

- Banner must be made of a minimum of 18 oz. vinyl or of comparable material
- Hem must be 1.5" double folded and stitched on inside & outside
- Grommets must be a minimum of #4 Spur and not more than 24" apart along top & bottom
- Wind Vents must 12-18" semi-circle openings and not be more than 24" apart

Length 30' - 60'



Grommets:
Minimum of #4 Spur
Spaced maximum of 24" apart

****Drawing is not to scale****

Wind Vents:
12" diameter semi-circle openings
Spaced maximum of 24" apart

**Attach a photo of the banner or provide a detailed design proof
(Request will not be approved without a proof or picture)**

SAME AS PREVIOUS YEARS

Annually 1st
Weekend in July

CADILLAC FREEDOM FESTIVAL

CADILLAC
FREEDOM
FESTIVAL

3 Days
of FUN

'Live Music • BBQ Cookoff • Military Tribute • Parade • Motorcycle Show • Vendors • Fireworks • much more...'



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Cadillac MI 49601
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www.cadillac-mi.net

Today's Date 1-17-19

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Parade Request Form

Name of Parade FREEDOM FESTIVAL PARADE

Purpose of Parade ANNUAL CELEBRATION

Requesting Organization CADILLAC FREEDOM FESTIVAL

Contact Person(s) DEREK ANDERSON

Contact Email [REDACTED]

Date of Parade 7/6/19

Approx. number of participating groups 50

Requested Route ☐ Lake Street ☒ Mitchell Street

Staging Time 8: AM/PM

Starting Time 10: AM/PM

Ending Time 11: AM/PM

City of Cadillac & State of Michigan Rules

- Parade requests must be turned in a minimum of 6 weeks before parade
- Only one (1) parade is allowed per month
- Parades are only allowed on Holiday mornings, Saturday mornings, or Weekday evenings.
- Parades must use the designated route (See back side for the two (2) route options)
- Lake Street Parade Route is preferred so closure of US-131 can be avoided
- Mitchell Street Parade Route is only granted under special circumstances. The parade must be a well-established, annual parade with 40+ participating groups.

Parade Fee: \$100.00

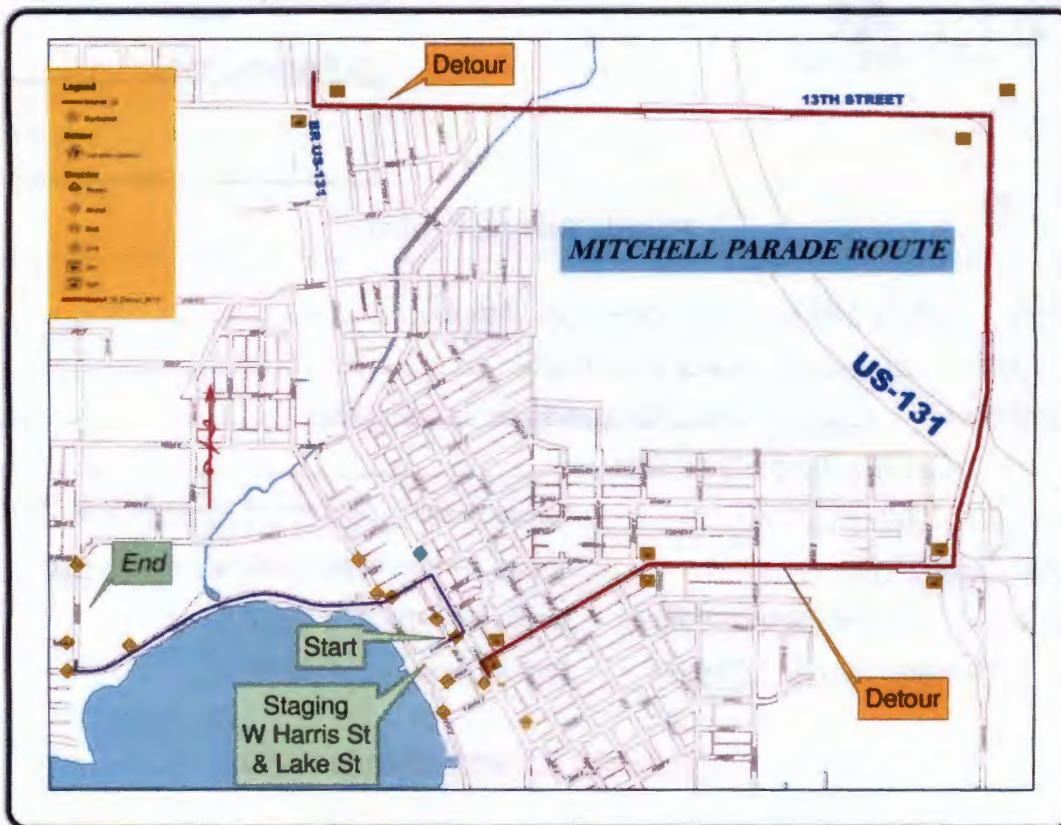
Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

I understand and agree to these requirements & understand if these are not met the request will be denied.

Signature

Print Name DEREK ANDERSON

Date 1/17/19





200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-17-19

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Race Request Form

Name of Race FREEDOM 5K

Purpose of Race FUNDRAISER FOR CHS HONOR SOCIETY

Requesting Organization CADILLAC FREEDOM FESTIVAL

Contact Person(s) ANN BUSH

Contact Email ANN.BUSH@CADILLAC-K12-MI-US

Date of Race 7/6/19 Approx. number of participants 80

Registration Location PAVILION Registration Time 6:45 AM/PM

Starting Time 8:00 AM/PM Ending Time 9:30 AM/PM

City of Cadillac Rules

- The City's designated route must be used unless approved by Police Department (Route on backside)
- If marking the route, washable sidewalk chalk or small signs placed in the City right-of-way must be used
- Spray paint is not allowed and will be strictly enforced & fines will be issued
- Organizations are responsible for all clean-up including removal of signs and pavement markings
- The Police Department does not provide escorting services
- Organizations are responsible for providing designated safety and security workers & escorts
- No streets are to be blocked off unless reviewed with City Staff & approved by City Council
- Participates must follow all State & City laws
- Organizations are responsible for providing their own tables, tents, porta johns etc...

The following must be provided with this request:

- ☒ Proof of Liability Insurance (1 million & City of Cadillac named as additional insured)
- ☐ Proof of Marine Permit from DNR if race takes place in the Lake
- ☐ Approval from Wexford Road Commission & Wexford County Police Dept. if race is outside of City Limits
- ☐ Detailed Daily schedule/agenda of races and events

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name DEREK ANDERSON Signature [Signature] Date 1/17/19

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

5K - RUN

Date ----- 2016

Race Start Time: ----- AM

Race Starts and Ends at City Park
Lake Street

Surface: Sidewalk and Road



Legend

Thick Red Line: Race Course
Thin Red Line: Directional and Safety Markers

Note: The course is marked and ----- are on the course to provide directions and safety.



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Alcoholic Beverage Request Form

Event Name CADILLAC FREEDOM FESTIVAL

Requesting Organization CADILLAC FREEDOM FESTIVAL

Contact Person(s) DEREK ANDERSON

Contact Email [REDACTED]

Date of Event 7-5/7-7 2019 Approx. number of participating groups

Starting Time 12 pm - 12 am Ending Time 12 am

City of Cadillac & State of Michigan Guidelines:

- Double fence
- Inspection of site

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name DEREK ANDERSON Signature [Signature] Date 1/17/19

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Freedom Festival Overview

Street Closures: 7/4/2019 thru 7/7/2019 7:00am-12:00 am

- Cass Street---- Elk Alley to After 26 Drive (AmVets & After 26 lot will be open)
- Lake Street---- Cass St to Harris St.
- Chestnut----- Boat Launch to Jr High (for Fireworks) Closed 8:00 pm to 11:00 pm

Parking Lot Closure: 7/4/2019 thru 7/7/2019 7:00 am-12:00 am

- Commons South Lot
- North Lot in the Market

Events:

- Fireworks on 7/7/2019 10:00 pm – 11:00 pm
- Parade on 7/6/2019 11:00 am – 12:00 pm
- Banner on Mitchell 7/1/2019-7/8/2019
- Freedom 5K race 7/6/2019 8:00 am – 9:30 am
- Beverage Tent 7/6/2019-7/7/2019 both days 12:00 pm – 12:00 am
- Red, White & Brew in the Market at the Cadillac Commons 7/6/2019 5:00 pm- 9:00 pm

Join us for our annual 4th of July weekend long celebration in and around the City Park at Cadillac Commons!

See detailed schedule below:

Friday, July 5th – Kids Day

10am – 10pm – Carnival – Vendors – Food

11am – 4pm – Free Kids Activities

3pm – 4pm – “Tea with the Queen” (Story time)

4pm – 5pm – Landing Dance Academy (tentative)

5pm – 6pm – “Freedom Festival Pageant” hosted by ‘Miss Cadillac’

6pm – 8pm – “Splash Dance” (G&D Pizza & Hot Traxx Entertainment)

9pm – “Fire on Water” Military Tribute presented by The Cadillac Honor Guard

10pm – Community Movie at the Rotary Pavilion

Saturday, July 6th

6:45 – 7:30am – 5K Registration

8am – 9am – “Freedom 5K Run”

8am – 11am – “Fly-In/Drive-In Breakfast” + Airplane Static Display at Airport

9am – 7pm – Flea Market

9am – 11am – Kids Fishing Tournament

10am – 10pm – Carnival – Vendors – Food

11am – 12pm – “Freedom Festival Parade” through Downtown Cadillac

12 – 3:30pm – “Thunder on the Lakeshore” Motorcycle Show

12 – 1pm – Irish Dancers at the Rotary Pavilion

1pm – 2pm – Dunk Tank

2pm – 3pm – Pie Eating Contest

5pm – 9pm – “Red – White & Brew” Beer & Wine Tasting

7pm – 10pm – Live Music

****Note: Cold beverages will be served at the Beer Tent from Noon until Midnight**

Sunday, July 7th

8am – 9am – “Pork in the Park” Registration

9am – 7pm – Flea Market

10am – 10pm – Carnival – Vendors – Food

11am – 12pm – Community Church Service at the Rotary Pavilion

12pm – 1pm – Local Veterans Event (tentative)

3pm – 6pm – “Pork in the Park” – People’s Choice rib tasting

5pm – 6pm – Clark the Juggler

6pm – “Pork in the Park” Judging and Awards

7pm – 10pm – Live Music

10pm – Fireworks over Lake Cadillac

****Note: Cold beverages will be served at the Beer Tent from Noon until Midnight**



Fire Department

200 North Lake Street
Cadillac, Michigan, 49601
Phone 231-775-3491 or
Fax 231-775-1408

MEMORANDUM

TO: City Council
CC: City Manager Marcus Peccia, Director of Public Safety Adam Ottjepka
FROM: Fire Marshal Anthony Wolff
SUBJECT: Freedom Festival Fireworks
DATE: 13 June, 2019

The Fire Department received the completed fireworks information from the pyrotechnics company contracted by the Freedom Festival on June 12th, 2019. I reviewed the materials provided and have determined that their proposal meets the intent of the Fire Code. I recommend that the Freedom Festival fireworks display be approved by the City Council.



Fire Department

200 North Lake Street
Cadillac, Michigan, 49601
Phone 231-775-3114 or
Fax 231-775-1408

SPECIAL EVENT PLAN REVIEW / PERMIT APPLICATION

This permit application is for special events including exhibitions, craft shows, trade shows, fairs, carnivals, fireworks displays, tents/membrane structures, and other large assembly functions.

Submit with application the permit fee of \$75.00 by check payable to the City of Cadillac.

The following information must accompany this application:

1. Scaled site plan showing vehicle parking, traffic patterns, emergency vehicle access, and fire lanes.
2. Scaled floor plan showing floor plan layout, exit locations, egress aisles and widths, interior finishes flame spread / smoke development ratings, and fire extinguisher locations.

DATE: 06/06/19 (INTERNAL USE) PERMIT #:
APPLICANT/CONTACT PERSON: AMERICAN FIREWORKS COMPANY
ADDRESS: 7041 DARROW ROAD
CITY: HUDSON STATE: OH ZIP: 44236
PHONE NUMBERS: BUSINESS: 330-650-1776 CELL:
EMAIL: KATIE@AMERICANFIREWORKS.COM
TYPE OF EVENT: FIREWORKS DISPLAY
EVENT DATE(S): JULY 7, 2019 HOURS OF OPERATION: 10:00PM TO 10:30 PM
TEMPORARY TENTS/STRUCTURES: YES ☐ NO ☒
BUSINESS/ORGANIZATION OR BUILDING NAME: CITY OF CADILLAC
SITE ADDRESS: 500 CHESTNUT STREET
CITY: CADILLAC STATE: MI ZIP: 49601

One (1) plan review and one (1) inspection are included. Inspection shall be during business hours. For inspections during non-business hours, inspections are charged at \$100.00 per hour with a minimum two (2) hour charge. Additional inspections are charged at \$50.00 per hour during business hours and \$100.00 per hour during non-business hours.

Applicant Signature:

Nancy J. Sozy

PRESIDENT - AMERICAN FIREWORKS



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1-3-2019

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

23rd Annual,
Event UPBEAT CADILLAC - LIVE JAZZ, Blues, Rock + R+B

Please Submit 30-days Prior to Event Date

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**

**Weather Dependent

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician.

We use our own Sound EQ

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25: [REDACTED]
- Non-Profit Daily Rate of \$15: [REDACTED]

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Signature

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name Tim Scully Total Fees Required: _____ Total Fees Paid: _____ Date 1/3/2019



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) UpBeat Cadillac Contact Person(s) Tin Scully

Contact Email _____

Sponsoring Organization Community sponsored-Rotary ☐ Private ☒ Non-Profit ✓
Purpose of Event Entertainment Approx # of Attendees 2-400

Beginning Date: 6/20/2019 Ending Date: 8/22/2019 Reoccurring: YES NO
1st Day _____ Set-up _____:____AM/PM Start _____:____AM/PM End _____:____AM/PM Clean-up _____:____AM/PM
2nd Day _____ Set-up _____:____AM/PM Start _____:____AM/PM End _____:____AM/PM Clean-up _____:____AM/PM
3rd Day _____ Set-up _____:____AM/PM Start _____:____AM/PM End _____:____AM/PM Clean-up _____:____AM/PM
4th Day _____ Set-up _____:____AM/PM Start _____:____AM/PM End _____:____AM/PM Clean-up _____:____AM/PM

Please answer the following questions:

YES ☒ NO _____ Will you be requesting permission to close any streets or parking lots?
YES _____ NO ☒ Will you be requesting permission to display any off site signage?
YES ☒ NO _____ Will you be requesting permission to display a banner over Mitchell Street?
YES _____ NO ☒ Will you be requesting permission to reserve any of the City of Cadillac facilities

Please Circle

Market at Cadillac Commons Rotary Pavilion City Park Cadillac Commons Plaza

YES _____ NO ☒ Will you be requesting permission to have a parade?
YES _____ NO ☒ Will you be requesting permission to hold any races?
YES _____ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES _____ NO ☒ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1/3/2019

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request

Close Lake St. Near Rotary Pav.

Contact Person

Tim Scully

Contact Email

Date: 6/20/19

Street Closures

Lake St Near Pavilion

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Date ____/____/____

Parking Lot Closures

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____AM/PM Ending Time ____:____AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name

UpBeat Cadillac

Signature

Date

1/3/2019

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date

03/16/2019

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 30-days Prior to Event Date

Event **Clam Lake Band Concert** Concerts on Monday Nights from 7-8pm. We need the space
6:30-8:30pm. Concerts are on dates: 7/1, 7/8, 7/15, 7/22, 7/29, 8/5, 8/12
Special Requests: Please Circle

☒ Electricity

☐ Water

☐ Wind Screens

☒ Sound System

☐ Movie Screen/Projector System**

**Weather Dependent

Usage Rules

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary parking for the purpose of drop-off and/or pick-up of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician.

Reservation Fees:

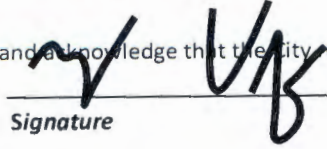
- **Daily Rate (4 hours or more) \$100**
- **Hourly Rate (less than 4 hours) \$55 per hour**
- **Non-Profit Daily Rate (4 hours or more) \$50**
- **Non-Profit Hourly Rate (less than 4 hours) \$25 per hour**

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- **Daily Rate of \$25:**
- **Non-Profit Daily Rate of \$15**

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.


Signature

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 javila@cadillac-mi.net

Print Name Zach VanderGraaff Total Fees Required: _____ Total Fees Paid: _____ Date 03/16/19



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 03/16/2019

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Clam Lake Band Concerts

Contact Person Zach VanderGraaff

Contact Email

Date: / /

Street Closures

Street Name S Lake st Beginning Location W Harris St Ending Location E Cass St

Beginning Time 6:30 AM PM Ending Time 8:30 AM PM

Street Name Beginning Location Ending Location

Beginning Time : AM/PM Ending Time : AM/PM

Street Name Beginning Location Ending Location

Beginning Time : AM/PM Ending Time : AM/PM

Street Name Beginning Location Ending Location

Beginning Time : AM/PM Ending Time : AM/PM

Date / /

Parking Lot Closures

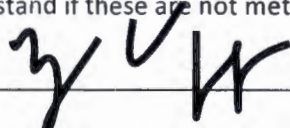
Lot Location Street Nearest Cross Street
Beginning Time : AM/PM Ending Time : AM/PM

Lot Location Street Nearest Cross Street
Beginning Time : AM/PM Ending Time : AM/PM

Lot Location Street Nearest Cross Street
Beginning Time : AM/PM Ending Time : AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Zach VanderGraaff Signature  Date 03 / 16 / 19

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets <u> </u>	Date Approved <u> </u>	Comments <u> </u>
Parks <u> </u>	Date Approved <u> </u>	Comments <u> </u>
Fire <u> </u>	Date Approved <u> </u>	Comments <u> </u>
Police <u> </u>	Date Approved <u> </u>	Comments <u> </u>
City Manager <u> </u>	Date Approved <u> </u>	Comments <u> </u>
City Council <u> </u>	Date Approved <u> </u>	Comments <u> </u>



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date June 3, 19

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Alcoholic Beverage Request Form

Event Name Cadillac Area Community Foundation

Requesting Organization _____

Contact Person(s) Doreen Lane

Contact Email d.lane@cadillacfoundation.org

Date of Event June 26 Approx. number of participating groups _____

Starting Time noon - (Setup) Ending Time 9 pm
event 6-8 pm

City of Cadillac & State of Michigan Guidelines:

- Double fence — City providing
- Inspection of site

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Doreen Lane Signature Doreen Lane Date 6/3/19

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date June 3, 19

City Received Date

The Market at the Cadillac Commons Reservation Form

Event Cadillac Area Community Foundation 30th Please Submit 60-days Prior to Event Date

Special Requests: Please Circle

Electricity/Lights

Heat

Wind Screens

- on Back side

Usage Rules:

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Market, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Any signage or decorations must be removed immediately following any event.
5. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
6. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
7. Quilted floor **MUST BE** protected at all times please make sure tables; chairs and etc. are equipped with rubber or felt protection.

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

I believe this was correct -

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

All Fee options require a deposit of \$25 that will be applied to your total cost to hold your date(s), and would only be refunded if event was denied for any reason.

Market Hours 7:00 AM through 11:00 PM

I understand and agree to comply with these rules, and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Doreen Jones
Signature

Form must be mailed/emailed or delivered to Cadillac City Hall, Attention Events Coordinator at
200 N. Lake Street in Cadillac, MI 49601
javila@cadillac-mi.net

Print Name _____ Total Fees Required: _____ Total Fees Paid: _____ Date ____/____/____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date June 3, 19

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Request Planning Guide

This form must be completed and return to the City 60 days before an event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval.

Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 120 if you have questions.

Applicant Name (Print) CACF/Doreen Laro Contact Address 201 Mitchell
[Redacted] Contact Email d.laro@cadillacfoundation.org
Sponsoring Organization CACF ☐ Private ☒ Non-Profit
Purpose of Event 30th Celebration Approx # of Attendees 150

Beginning Date: 6/26/19 Ending Date: 6/28/19 Reoccurring: YES ☐ NO ☒
1st Day _____ Set-up NOON AM/PM Start: 6 AM/PM End: 8 AM/PM Clean-up: 9 AM/PM
2nd Day _____ Set-up _____ AM/PM Start: _____ AM/PM End: _____ AM/PM Clean-up: _____ AM/PM
3rd Day _____ Set-up _____ AM/PM Start: _____ AM/PM End: _____ AM/PM Clean-up: _____ AM/PM
4th Day _____ Set-up _____ AM/PM Start: _____ AM/PM End: _____ AM/PM Clean-up: _____ AM/PM

Please answer the following questions:

YES ___ NO ☒ Will you be requesting permission to close any streets or parking lots?
YES ___ NO ☒ Will you be requesting permission to display any off site signage?
YES ___ NO ☒ Will you be requesting permission to display a banner over Mitchell Street?
YES ___ NO ___ Will you be requesting permission to reserve any of the City of Cadillac facilities?

Please Circle

Market at Cadillac Commons Rotary Pavilion City Park Cadillac Commons Plaza

YES ___ NO ☒ Will you be requesting permission to have a parade?
YES ___ NO ☒ Will you be requesting permission to hold any races?
YES ☒ NO ___ Will you be requesting permission to serve alcoholic beverages?
YES ___ NO ☒ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured

June 17, 2019

COUNCIL COMMUNICATION

Re: Reappointment of Regan O'Neill to a Three-Year Term on the Brownfield Redevelopment Authority.

Regan O'Neill has expressed his interest in continuing his service to the Brownfield Redevelopment Authority for another three-year term. He was originally appointed in 1997.

Requested Council Action:

Motion to appoint Regan O'Neill to a three-year term on the Brownfield Redevelopment Authority which will end on 5/19/2022.

June 17, 2019

Council Communication

Re: Two (2) Submersible Sewage Pumps

The City of Cadillac's Whaley Street Lift Station is experiencing issues with the pumps at the site that are requiring substantial and regular work to maintain safe and adequate flow of waste in the sewer system. These pumps have been regularly clogging due to age and wear. Rebuilding the existing pumps to include a clog free option was investigated but is currently not available on the existing model of pumps. Replacing the pumps is the best option to achieve consistent, clog-free pump operations. Competitive bids for the replacement of these pumps were solicited, and the following bids were received:

Vendor	Bid
Kennedy Industries Wixom, Michigan	\$98,510
Detroit Pump Warren, Michigan	Did not Meet Minimum Specifications
Jet Pump and Valve Waterford, Michigan	Did not Meet Minimum Specifications
JGM Valve Corp Commerce Township, Michigan	Did not Meet Minimum Specifications
Hydro Dymamics Waterford, Michigan	Did not Meet Minimum Specifications

As can be seen from the chart above only Kennedy Industries met the full bid specifications. The two main causes of all the other bids not meeting specifications were:

- Motor size that was too small and would require substantial electrical upgrades and modifications within the existing lift station.
- Pumps that did not meet stated requirements such as pump discharge size, motor cable length, impeller and insert ring made of wrong material that will wear away too quickly.

Recommended Action

It is recommended that the purchase of two (2) submersible sewage pumps be awarded to Kennedy Industries for \$98,510. Funds are available in the Water and Sewer Fund.

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
Stephen King
Tiyi Schippers

RESOLUTION NO. 2019-_____

**RESOLUTION TO INTRODUCE ORDINANCE NO. _____, ORDINANCE ADDING
SECTIONS 42-208 AND 42-209 AND AMENDING SECTION 42-203 TO THE
CADILLAC CITY CODE TO IMPLEMENT AN INSPECTION REQUIREMENT FOR
FIRE HYDRANTS AND TO SET CONDITIONS AND FEE SCHEDULES FOR
INSPECTIONS**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 17th day of June, 2019, at 6:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City regulates public utilities and provides public fire protection to citizens and property within its jurisdiction; and

WHEREAS, the City wishes to require all hydrants in the City to be inspected biannually to ensure that they are accessible and in working condition in the case of a public emergency requiring fire suppression; and

WHEREAS, the City wishes to use color coding to identify hydrant ownership and inspection responsibilities; and

WHEREAS, the City wishes to “bag” or otherwise cover hydrants that do not meet inspection criteria; and

WHEREAS, the City has determined a fee schedule for inspections and fines for non-compliance.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan,
resolves as follows:

1. The City hereby introduces Ordinance No. _____, Ordinance Amending Chapter 42, Article III, Entitled “Water Supply System” (the “Ordinance”) attached as Exhibit A.

2. A public hearing regarding the Ordinance shall be held on July 15, 2019, at 6:00 p.m. in the Council Chambers, Cadillac Municipal Complex, 200 Lake Street, Cadillac, Michigan.

3. The City Clerk is directed to publish a summary of the Ordinance once in a newspaper of general circulation in the City of Cadillac, together with a notice setting the time and place for a public hearing on the Ordinance, within seven (7) days. The summary and notice of the hearing shall be substantially in the form of Exhibit B.

4. A copy of the Ordinance shall be available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect

YEAS: _____

NAYS:

STATE OF MICHIGAN)
)SS

COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. _____, duly adopted at a regular meeting of the City Council held on the 17th day of June, 2019.

Sandra Wasson
Cadillac City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Shari Spoelman

Councilmembers
Robert J. Engels
Stephen King
Tiyi Schippers

ORDINANCE NO. 2019-_____

**ORDINANCE ADDING SECTIONS 42-208 AND 42-209 AND AMENDING SECTION
42-203 TO THE CADILLAC CITY CODE TO IMPLEMENT AN INSPECTION
REQUIREMENT FOR FIRE HYDRANTS AND TO SET CONDITIONS AND FEE
SCHEDULES FOR INSPECTIONS**

THE CITY OF CADILLAC ORDAINS:

Section 1. Purpose.

It is the purpose of this Ordinance to add sections 42-208 and 42-209 to the City Code and to amend the fee schedule appearing in section 42-203 of the Cadillac City Code to ensure the public safety, health, and general welfare of the City and its inhabitants by having all hydrants regularly inspected, regardless of ownership.

Section 2. Amendment to Add Section 42-208.

The Cadillac City Code is hereby amended to add section 42-208 which appears in its entirety as follows:

Sec. 42-208 – Municipally Owned Fire Hydrants; Biannual Inspection.

It is the goal of this ordinance to ensure that all hydrants in the City are accessible and in working condition in the case of a public emergency requiring fire suppression.

- (a) All municipally owned hydrants shall be reasonably maintained and kept in good repair and working condition.
- (b) All municipally owned hydrants shall be designated by yellow bonnets and red risers.
- (c) All municipally owned hydrants shall be subject to biannual inspection, by the City or its agents, in April and October to ensure working condition and to identify defects, maintenance needs, and compliance with all aspects of this ordinance.

- (d) Any hydrant which fails to meet inspection criteria shall be “bagged,” or otherwise covered, and a correction order shall be issued by the City.

Section 3. Amendment to Add Section 42-209.

The Cadillac City Code is hereby amended to add section 42-209 which appears in its entirety as follows:

Sec. 42-209 – Privately Owned Fire Hydrants; Biannual Inspection.

It is the goal of this ordinance to ensure that all hydrants in the City are accessible and in working condition in the case of a public emergency requiring fire suppression, while also respecting the rights of private hydrant owners.

- (a) Privately owned hydrants shall be reasonably maintained and kept in good repair and working condition.
- (b) All privately owned hydrants shall be subject to a mandatory inspection biannually in April and October to ensure working condition and to identify defects, maintenance needs, and compliance with all aspects of this ordinance. The owner of a private hydrant may elect to either have the City perform the inspection or may contract privately for inspection, subject to the following conditions:
 - 1. Any privately owned hydrant that will be inspected by the City shall be designated by red bonnets and yellow risers.
 - 2. Any privately owned hydrant that will be inspected by any entity other than the City shall be designated by matching blue bonnets and risers.
 - 3. All privately owned hydrants that are inspected by any entity other than the City shall submit reports documenting the inspection date, working condition, water pressure, and any required maintenance to the Utilities Department of the City by April 30 and October 31 each year.
- (c) Any hydrant which fails to meet inspection criteria or fails to provide documentation of inspection under (b)(3) of this section shall be “bagged,” or otherwise covered, and a correction order shall be issued by the city. Failure to bag a noncompliant hydrant may result in fines under section 42.203. The owner of the hydrant will have 30 days from the issuance of the correction order to correct all defects, provide maintenance, or otherwise make the hydrant complaint with this ordinance. Failure to make corrections within 30 days may result in fines as provided by section 42-203.
- (d) Unless a separate municipal contract exists, all fees and penalties for inspection of fire hydrants are governed by 42-203(e) of the City Code. Maintenance expenses,

including inspection fees and costs of compliance with this section, shall be the responsibility of the hydrant's owner.

Section 4. Amendment to Section 42-203.

The table provided in section 42.203. – Service charges shall be amended to add a subsection (e) which will provide fees for the biannual inspection required by sections 42.208 and 42.209 of the City Code.

The fees shall appear as follows:

(e) *Hydrant inspection fee (municipally and privately owned)*

April Inspection \$25.00

October Inspection \$25.00

Each Re-inspection after Failure \$25.00

Fine for non-compliance \$10 per day

Section 5. Repealer.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 6. Effective Date.

This Ordinance shall take effect twenty (20) days after its adoption.

Approved this _____ day of _____, 2019.

Sandra Wasson, Clerk

Carla Filkins, Mayor

I, Sandra Wasson, City Clerk of the City of Cadillac, Michigan, do hereby certify that Ordinance No. 2019-_____ was published in the Cadillac News on the _____ day of _____, 2019.

Sandra Wasson, City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
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NOTICE OF PROPOSED ORDINANCE AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on July 15, 2019, at 6:00 p.m., at a Meeting of the City Council, to consider the adoption of Ordinance No. 2019-10, Ordinance Amending the City Code to Implement an Inspection Requirement for Fire Hydrants and to Set Conditions and Fee Schedules for Inspections. The City of Cadillac complies with the “Americans with Disabilities Act.” If auxiliary aids or services are required at a public meeting for individuals with disabilities, please contact Sandra Wasson, City Clerk, at least three (3) business days prior to any such meeting. Copies of the proposed ordinance are available for examination at the office of the City Clerk and copies may be provided at a reasonable charge. The following is a summary of the proposed ordinance.

ORDINANCE ADDING SECTIONS 42-208 AND 42-209 AND AMENDING SECTION 42-203 TO THE CADILLAC CITY CODE TO IMPLEMENT AN INSPECTION REQUIREMENT FOR FIRE HYDRANTS AND TO SET CONDITIONS AND FEE SCHEDULES FOR INSPECTIONS

Section 1 of the proposed ordinance indicates the purpose of the Ordinance to ensure the public safety, health and general welfare of the City and its inhabitants through the inspection of all hydrants in the City.

Section 2 amends the City Code to add section 42-208 which requires municipally-owned fire hydrants to be kept in working condition, color coded with yellow bonnets and red risers, and subject to biannual inspections. It also provides that non-compliant hydrants be “bagged” or otherwise covered.

Section 3 amends the City Code to add section 42-209 which requires privately-owned fire hydrants to be kept in working condition. If inspected by the City, the hydrant shall be color coded with red bonnets and yellow risers. If inspected privately, the hydrant shall be color coded with blue bonnets and blue risers and must submit biannual reports after inspection. All privately owned hydrants are subject to biannual inspections and non-compliant hydrants shall be “bagged” or otherwise covered pursuant to a correction order.

Section 4 amends section 42-203 of the City Code to add subsection (e) which will dictate the fees and fines associated with biannual inspections. Fees will be \$25 per inspection, or re-inspection, and fines will be \$10 per day for noncompliant hydrants.

Section 5 provides that all other ordinances inconsistent with the provisions of the Ordinance are hereby repealed only to the extent necessary to give the Ordinance full force and effect.

Section 6 provides the effective date of the ordinance.

CITY COUNCIL OF THE
CITY OF CADILLAC, MICHIGAN

By: Sandra Wasson, City Clerk
Cadillac Municipal Complex
200 N. Lake Street
Cadillac, Michigan 49601
Telephone No: (231) 775-0181

Minutes
Downtown Development Authority (DDA)
Business Improvement District (BID) Board
Regular Meeting
April 24, 2019

A regular meeting of the Cadillac Downtown Development Authority (DDA) and Business Improvement District (BID) Board was held on Wednesday, April 24, 2019 in the Municipal Complex Conference Room, 200 N. Lake St., Cadillac, Michigan.

MEMBERS PRESENT: Barnes, Bosscher, Coffey, Crawley, Kelsey, LeVand, Peccia, Schultz, Swanson
STAFF PRESENT: Wallace, Coy, Payne, Roberts, Cornell
ALSO PRESENT: Connie Houk, Prein-Newhof

CALL TO ORDER Meeting was called to order by Chairman LeVand at 7:30 a.m.

Chairman LeVand introduced new DDA member Lisa Swanson, branch manager of Mercantile Bank.

MINUTES/REPORTS

Motion by Coffey, seconded by Crawley to approve the minutes from 3/27/19. Motion unanimously passed.

Peccia presented the Treasurer's Report. Motion by Coffey, seconded by Barnes to approve the Treasurer's Report. Motion unanimously passed.

COMMITTEE REPORT:

A. Streetscape

Update on mid-block crosswalks: Connie met with Huckle regarding truck deliveries at the Cadillac News, which can lead to stoppage of traffic of 5 to 15 minutes. There can be blockage of Spruce Street and/or blocking of the crosswalk for cars traveling in the inside lane. We must decide whether to proceed with both islands or just do the south one between Beech and Spruce, observe its effect, and decide later on the northern island. We need to find out what funding is available from MDOT. Connie believes their funds will probably be very limited and may not be enough for both islands. No formal application is required. Discussion on whether the DDA would want to do any outreach to businesses.

Motion by Barnes and seconded by Bosscher to proceed with the (southern portion) of the project. Motion unanimously passed.

Streetscape design process: Streetscape subcommittee meeting is scheduled for 7:30 a.m. on May 22, 2019 to further discuss the overall streetscape design and timing of various issues connected with the project.

Leveling of pavers: Payne said a part-time person can be hired to work on this during the summer. The decision on whether to do brick leveling or concrete grinding will be left up to Payne.

Snow removal proposal: Payne presented rough estimates. Currently the night operators are busy with streets and alleys; sidewalks are last. There is a position of a laborer rate that is available. He presented pictures of various equipment. He estimates it would take 4 hours to do the downtown sidewalks. Wallace asked what the cost per linear foot would be for merchants. Payne will put together an estimate.

B. Subcommittee Membership update

Subcommittees reviewed. Board members were invited to join one or two. All Board members are welcome at all subcommittee meetings. We would like to have 4 or 5 members on each subcommittee.

OLD BUSINESS

Status of expanding DDA boundaries: Wallace developed a proposed zoning district map for the new zoning ordinance update. He wants to review the district intents before we move forward with expanding the DDA boundaries. This has been referred to the Administrative subcommittee for a meeting on May 15, 2019.

Creating non-voting position on DDA board: Work in progress. The Mayor has commented on this publicly at a recent Council meeting.

Update on second cart or back-up pump for Hope Network: No need for second cart or back-up pump. The director of Hope Network has been given Ken Payne's phone number and will pass this information along to staff. They can call him any time and he will see to it that necessary repairs are made.

Farmer's Market – update on fees and schedule: Information on days of operation and fees was reviewed. Reservation form mirrors what we use for the pavilion and the plaza. The fee schedule is essentially the same. Ribbon cutting should be by the end of May.

Update on downtown food trucks: Bids were sent out in February and no responses were received. Point of interest, if a food truck is part of another special activity or event, a separate permit is not needed for a stand-alone spot; however, the vehicle will be inspected by the Fire Department for safety.

NEW BUSINESS

Update on Christmas decoration: Will be discussed at next DDA meeting.

Landscape planter maintenance contract: Wallace said the fee was lowered and we have entered into a contract. We are going to absorb a lot of the maintenance of the planters. We are entering a program to try to get private sponsorships.

Financial presentation:

Owen presented and reviewed the DDA Operating Fund (1.9548 mills generates \$27,000 in revenue). He talked about taxable value and how this impacts DDA revenue and impacts captured taxes. The Capital Projects Fund is where the Tax Increment Financing revenues flow in. Base value in the early 90s was about 11.6 million, so the DDA captured anything over that. They capture the City's taxes, County's taxes, CWTA, library, Council on Aging. Those funds have been used for Capital type investments (roads, parking lots, etc.). The tax reform on personal property enacted the small taxpayer exemption, with businesses having less than \$80,000 in equipment not paying personal property taxes on that equipment. The City gets partial reimbursement from the State (local community stabilization payment).

The DDA has committed its captured dollars to Brownfield, Chemical Bank project and is, in effect, paying it forward to enable future development to occur.

Peccia said the DDA has traditionally never assessed the special assessment at 100% and we may need to consider that when this is reviewed again.

Roberts asked the DDA for approval of the TIF and operating budgets. Motion by Crawley, seconded by Coffey to approve these budgets. Passed unanimously.

Interlocal Agreement between DDA and CCBA: A year ago, the DDA approved an interlocal agreement with the Cadillac Brownfield Redevelopment Authority (CBRA) for the Oleson property. As things have changed regarding ownership and development, Mr. Munger is no longer a part of the Oleson property development. The updated agreements are before the DDA at this time. The CBRA at their meeting last week approved these interlocal agreements.

Motion by Barnes and seconded by Coffey to rescind the interlocal agreements approved by the DDA in August of 2017 and authorize the chair to sign the revised interlocal agreements between the Cadillac Downtown Development Authority and the Cadillac Brownfield Redevelopment Authority to provide for the future additional DDA tax increment revenues to be captured by the Cadillac Brownfield Redevelopment Authority to reimburse Brownfield Eligible Activities for the Cadillac Lofts redevelopment and for the Cobb Mitchell redevelopment as described in their respective Brownfield Plans. Motion passed unanimously.

Bigelow façade loan application for 222 N. Mitchell Street: Bigelow wants to do \$110,000 worth of improvements and wants to respect the integrity of the original building design. The program is capped at \$30,000. We could approve it with the stipulation that LeVand and Wallace look over the final spec sheets. Motion by Barnes, seconded by Coffey to approve the façade loan application with the above stipulation. Motion passed with Crawley abstaining due to Huntington Bank's involvement in the loan.

Prior to any improvements being done, Mr. Bigelow should be in contact with SHPO to ensure that any changes that are going to be made are not going to disqualify him from obtaining any form of future grant or funding. Wallace will make that clear to Mr. Bigelow.

Pigeon issue: Peccia sent a response to The Cadillac Elks regarding their letter of concern regarding pigeons. This is a private property issue. The City continues to put up a feeder that contains feed with a sterilization chemical. Mike Coy said the feeder is again being activated.

Meeting adjourned at 9:30 a.m.