



200 N. Lake Street
Cadillac, MI 49601
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Rental Unit Registration Form

Chapter 8, Article IV – City Code
City of Cadillac, 200 N. Lake St., Cadillac MI 49601

All residential rental units, included but not limited to single-family or multi-family dwellings, mobile homes (whether located within or outside of a mobile home park or a seasonal mobile home park), rooming houses and boarding houses when rented for more than three months of any calendar year, must be registered with the City of Cadillac.

Property Address _____

Tax ID Number _____

DWELLING UNITS:

_____	_____
Address/Unit Number	Number of bedrooms, apartments, or rooms
_____	_____
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_____	_____
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_____	_____
Address/Unit Number	Number of bedrooms, apartments, or rooms

A minimum of two off-street parking spaces must be provided for each dwelling unit. A detailed sketch is required on the back of this form. The sketch must include the: street, sidewalk, driveway, size and location of parking spaces and their assignment to the tenants. *****All correspondence will be sent via email unless otherwise requested.*****

Owner's Information:

Owner's Name _____

Address _____

Phone # _____ Email _____

As owner of the above described property, I am hereby registering the above dwelling units with the City and making application for issuance/renewal of a Housing Maintenance Certificate. My designated agent listed below has provided written approval as my agent (attached).

Agent Name _____ Email _____

Agent Phone # _____ Address _____

Owner's Signature _____ Date _____

(By signing form, applicant is giving permission for City personnel to visit the site)

Fees:

- Single-Family (renewals and new) \$35.00
- Multi-Family \$20.00/unit
- Rooming/Boarding \$20.00/bedroom

-OFFICE USE-
License Type _____
License Number _____
Payment _____