



200 N. Lake Street  
Cadillac MI 49601  
Phone (231) 775-0181  
[www.cadillac-mi.net](http://www.cadillac-mi.net)

Today's Date \_\_\_\_\_

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

## City Parks Request Form

Reason for Request \_\_\_\_\_

Organization \_\_\_\_\_ Contact Person \_\_\_\_\_

Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

Date \_\_\_\_\_ Times \_\_\_\_\_

### City Parks

*Please Check One*

- Downtown "Fountain" City Park
- Sound Garden
- The Bridge
- Naval Reserve Flower Open Space

### City of Cadillac Guidelines:

**Please read the following and initial to acknowledge your understanding**

- \_\_\_\_\_ All Parks are for public use
- \_\_\_\_\_ The City does not provide any tents, tables, chairs, rugs, extension cords etc
- \_\_\_\_\_ The fountain may not be operating due to equipment break downs or weather conditions such as wind
- \_\_\_\_\_ I understand and agree to these requirements and understand if these are not met the request will be denied.
- \_\_\_\_\_ Not all parks have space for tents, chairs etc.

Form must be emailed, mailed or brought to:

Cadillac City Hall  
Attn: Public Works Department-Events  
200 N. Lake Street  
Cadillac, MI 49601

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_ / \_\_\_ / \_\_\_\_\_

***Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.***