



RENTAL UNIT REGISTRATION FORM

Chapter 8, Article IV – City Code
City of Cadillac, 200 Lake St., Cadillac, MI 49601

All residential rental units, included but not limited to single-family dwellings, two-family dwellings, multiple-family dwellings, mobile homes (whether located within or outside of a mobile home park or a seasonal mobile home park) rooming houses and boarding houses, when rented for more than three months out of any calendar year must be registered with the City of Cadillac.

Property Address _____

Tax Code Number _____

Dwelling Units

_____ Address/Unit No. _____ No. of bedrooms apartments or room

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A minimum of two off-street parking spaces must be provided for each dwelling unit. Please provide detailed sketch on the back of this form. Include in sketch the street, sidewalk, driveway, size and location of parking spaces and their assignment to the tenants.

Owner(s) name _____

Address _____ Phone _____

As owner of the above described property, I am hereby registering the above dwelling units with the City and making application for issuance/renewal of a Housing Maintenance Certificate. My designated agent listed below has provided written approval as my agent (attached).

Agent Name _____

Address _____ Phone _____

Owner's Signature _____ Date _____

(By signing form, applicant is giving permission for City personnel to visit the site).

Fees: Single-Family (renewals and new) \$35.00
Multi-family - \$20.00/unit
Rooming/Boarding - \$20.00/bedroom

- OFFICE USE -

License Type _____
License Number _____