



Application for Appointment to Standing and Special Committees, Boards & Commissions

The information provided on this form is for the use of the Cadillac City Council in its deliberation to fill vacancies on standing and special committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. In most cases, you must be a resident of the City of Cadillac to serve on its committees, boards and commissions. Exceptions include the DDA, CBOA, LDFA, Clam River Greenway Committee and Brownfield Redevelopment Authority. Applicants may be required to interview with the City Manager for appointment consideration.

To which committee, board or commission are you seeking appointment? Please check all that apply.

- Airport Authority
- Board of Review
- Brownfield Redevelopment Authority
- Cadillac Area Council for the Arts
- Cadillac-Wexford Transit Authority
- Cadillac West Corridor Improvement Authority
- Cemetery Board
- Civil Service Commission
- Clam River Greenway Committee
- Historic Districts Commission
- Diggins Hill Tennis Court Fundraising Committee
- Downtown Development Authority
- Economic Development Corporation
- Elected Officials Compensation Commission
- Election Commission
- Housing Commission
- Local Development Finance Authority
- Planning Commission
- Retirement Board to Administer Act 345
- Zoning Board of Appeals
- Construction Board of Appeals
- City of Cadillac/Clam Lake Joint Planning Commission
- Other _____

Please print or type:

Name Jennifer Smeltzer Address [REDACTED]

Telephone: Home [REDACTED] Business/cell [REDACTED]

E-mail [REDACTED] Date available for appointment immediately

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Board of Directors for EAA Chapter 234 Grand Traverse Region.. Currently
Chair, Manistee County Board of Canvassers. Currently
President, RWLC Leelanau County. Currently
State Policy Committee - Michigan Farm Bureau. Currently
Progressive Agriculture Day Planning Committee. Manistee, Wexford, Benzie, Mason, Grand Traverse, Leelanau. 2019
LOVE Inc., Board Member Manistee Co. 2000.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Chief of Staff/ Legislative Director - Member office. Michigan State Senate. 2019-2020
Michigan Director, Great Lakes Timber Professionals. 2017-2018
Chief of Staff - Member office. Michigan House of Representatives. 2010 - 2016

Graduate, Michigan State University. East Lansing, MI B.A., Religious Studies/Economics/English. 1986
Graduate, Women's Campaign School at Yale. New Haven, CT 2008
Graduate, Dale Carnegie Course. East Lansing, MI 2015

Have you ever worked for the City of Cadillac? Yes No
If yes, please list dates and names of departments.

Why do you have interest in serving on this board/commission/committee?

During my time in the Michigan Legislature, I was exposed to the importance of GA airports. A valuable asset to the local economy; they create opportunities for sustainable local economic development, are vital to northern Michigan's transportation network, and serve as a catalyst for tourism. They are integral to the overall success of a community/region.

I first became acquainted with the Wexford County Airport Authority through my daughter's involvement with the glider club at the inaugural Wings and Wheels event. Last year, my EAA chapter participated in Wings and Wheels by offering our Young Eagles Free Flights for Kids program and our Pancake Breakfast and Fly-in. Both were successful.

I believe my background coupled with my passion about the vital role of community airports in northern Michigan would make me an excellent candidate to serve on this board.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time? Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Although I am not a resident of the city of Cadillac, I am seeking this appointment because I believe in the Wexford County Airport and its importance not only to the county - but to our region. Our community colleges, hospitals, agricultural organizations, chambers of commerce, UPS, etc are regional endeavors. In this part of northern Michigan, are all connected.

I hereby certify that the preceding information is correct to the best of my knowledge.

Signature *Jennifer Smeltzer* Date May 10, 2023

You are invited to attach additional pages, enclose a copy of your résumé or submit supplemental information that you feel may assist in the evaluation of your application.

Mail or return your completed application to: Marcus Peccia, City Manager
City of Cadillac
200 N. Lake St.
Cadillac MI 49601

Thank you for giving us the opportunity to consider you for appointment.