

City Council

200 North Lake Street
Cadillac, Michigan 49601
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Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

RESOLUTION NO. 2022-____

**RESOLUTION AMENDING GENERAL APPROPRIATIONS ACT
FOR FISCAL YEAR 2023**

At a regular meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 17th day of April, 2023, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City adopted Ordinance No. 2022-09, Ordinance Adopting General Appropriations Act for Fiscal Year 2023 ("General Appropriations Ordinance") on May 16, 2022, which approved a general appropriations act for the 2023 fiscal year; and

WHEREAS, Section 10.5 of the City Charter provides that the City Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, Section 9 of the General Appropriations Ordinance authorizes the City Council to make such additional appropriations by resolution; and

WHEREAS, the City Council has determined that additional appropriations are required due to unanticipated expenditures;

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan,
resolves as follows:

1. The general appropriations act for the 2023 fiscal year is hereby amended in
the manner set forth in the attached Exhibit A, which is incorporated by reference.

2. Any and all resolutions that are in conflict with this Resolution are hereby
repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Keri Lanning, Deputy City Clerk of the City of Cadillac, hereby certify this to be a true and
complete copy of Resolution No. _____, duly adopted at a regular meeting of the
City Council held on the 17th day of April, 2023.

Keri Lanning
Cadillac Deputy City Clerk

City of Cadillac

Financial Services Department
 FY2023 Budget Amendment #2
 April 17, 2023

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
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GENERAL FUND

Department: Revenue	\$7,898,100	\$8,539,100	\$641,000
Amended Line Items Detail			
Current Property Taxes	3,480,000	3,525,000	45,000
Marihuana Tax	0	103,500	103,500
Revenue Sharing - Marihuana	50,000	0	(50,000)
State Shared Revenue - Constitutional	1,000,000	1,130,000	130,000
Property Tax Administration Fee	130,000	147,000	17,000
Local Community Stabilization Authority	600,000	700,000	100,000
Business Licensing	1,500	15,000	13,500
Northflight	77,000	100,500	23,500
Interest Income	35,000	85,000	50,000
Sale of Property	5,000	23,500	18,500
Miscellaneous	10,000	65,000	55,000
Contribution from Private Sources	5,000	140,000	135,000

***Purpose:** To recognize additional revenue from the following:*

Current Property Taxes - actual revenue from final tax roll.

Marihuana Tax/Revenue Sharing - Marihuana - based on actual amount received; State Treasury issued guidance on actual line item to classify revenue

State Shared Revenue - Constitutional - based actual received and updated projections for remainder of fiscal year

Property Tax Administration Fee - based on actual amount projected for current year

Local Community Stabilization Authority - based actual received and updated projections for remainder of fiscal year

Business Licensing - based on actual amount projected for year

Northflight - additional contract revenues based on discussions with Northflight/MMR

Interest Income - additional earnings based on rising interest rate environment

Sale of Property - actual revenue received from auction sale of old City equipment

Miscellaneous - insurance proceeds from fire truck damage received in current year; originally expected in prior year.

Contributions from Private Sources - donated funds anticipated for Pickle Ball Courts

Department: City Manager	\$332,300	\$334,700	\$2,400
Amended Line Items Detail			
Auto Allowance	4,800	7,200	2,400

***Purpose:** Appropriate additional funds for new contractual amount.*

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Department: Financial Services	\$378,100	\$387,100	\$9,000
Amended Line Items Detail			
Salaries and Wages	205,000	212,000	7,000
Fringes	126,000	128,000	2,000

Purpose: Appropriate additional funds for payments made to employees.

Department: Clerk/Treasurer	\$363,000	\$383,000	\$20,000
Amended Line Items Detail			
Salaries and Wages	180,000	192,000	12,000
Fringes	126,000	134,000	8,000

Purpose: Appropriate additional funds for payments made to employees.

Department: Elections	\$16,000	\$27,000	\$11,000
Amended Line Items Detail			
Salaries and Wages	11,000	17,000	6,000
Office Supplies	5,000	10,000	5,000

Purpose: Appropriate additional funds to recognize rising costs of elections.

Department: City Hall	\$355,100	\$477,100	\$122,000
Amended Line Items Detail			
Salaries and Wages	41,000	42,000	1,000
Fringes	35,000	36,000	1,000
Liability Insurance	90,000	95,000	5,000
Utilities	85,000	90,000	5,000
Capital Outlay	45,000	155,000	110,000

Purpose: Appropriate additional funds for payments made to employees and for increased costs of insurance and utilities. Re-appropriate funds for repair and recoating of roof on municipal complex. Project was originally appropriated in the prior year but was completed in current year.

Department: Police Department	\$2,273,000	\$2,379,000	\$106,000
Amended Line Items Detail			
Overtime	85,000	95,000	10,000
Fringes	845,000	885,000	40,000
Operating Supplies	43,000	47,000	4,000
Capital Outlay	15,000	67,000	52,000

Purpose: Appropriate additional overtime funds due to department vacancies. Appropriate additional funds for operating supplies, for the costs of bulletproof vests received in partnership with a federal grant program, and for the cost of a patrol vehicle that should be available in the current year.

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Department: Fire Department	\$1,600,900	\$1,920,400	\$319,500
Amended Line Items Detail			
Overtime	91,500	280,000	188,500
Auxiliary Officers	25,000	10,000	(15,000)
Fuel Costs	5,000	10,000	5,000
Capital Outlay	15,000	156,000	141,000

***Purpose:** Appropriate additional overtime funds due to department vacancies and issues with EMT services. Appropriate additional funds based on increasing fuel costs, and for the emergency purchase of replacement self-contained breathing apparatus due to the failure of previous equipment (as reported to Council on July 18, 2022).*

Department: Public Works	\$1,106,300	\$1,140,400	\$34,100
Amended Line Items Detail			
Public Works Administration			
Salaries and Wages	40,500	50,000	9,500
Fringes	28,000	35,000	7,000
Sidewalks and Alleys			
Salaries and Wages	10,000	12,000	2,000
Fringes	6,400	7,000	600
Equipment Rental	25,000	40,000	15,000

***Purpose:** Appropriate additional funds for DPW hours and equipment rental based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities.*

Department: Parks and Recreation	\$271,500	\$293,500	\$22,000
Amended Line Items Detail			
Salaries and Wages	51,000	55,000	4,000
Fringes	38,000	40,000	2,000
Equipment Rental	20,000	30,000	10,000
Contractual Services	5,000	11,000	6,000

***Purpose:** Appropriate additional funds for DPW hours and equipment rental based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities. Also appropriate additional funds for contractual services, primarily for forestry work.*

City of Cadillac

EXHIBIT A

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Department: Community Promotions	\$68,500	\$229,000	\$160,500
Amended Line Items Detail			
Salaries and Wages	18,000	25,000	7,000
Fringes	11,500	16,000	4,500
Equipment Rental	16,000	20,000	4,000
Special Projects	5,000	150,000	145,000

***Purpose:** Appropriate funds for additional DPW activity spent in promotion activities, and for the construction of Pickle Ball Courts in the Lakefront Park primarily funded through private contributions.*

Department: Other Financing Uses	\$55,400	\$1,395,400	\$1,340,000
Amended Line Items Detail			
Transfer Out - Major Street Fund	0	750,000	750,000
Transfer Out - Local Street Fund	60,000	650,000	590,000

***Purpose:** As discussed in capital improvement program work session, appropriate funds for transferring excess reserves to street funds for various street improvement projects.*

General Fund Summary	Prior Approved	Amended	Change
Revenues	\$7,898,100	\$8,539,100	\$641,000
Expenditures	7,796,900	9,943,400	2,146,500
Revenues Over (Under) Expenditures	\$101,200	(\$1,404,300)	

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Major Street Fund

Revenue	\$1,527,500	\$2,277,500	\$750,000
Amended Line Items Detail			
Transfer In - General Fund	0	750,000	750,000
<i>Purpose: Recognize revenue additional transfer from General Fund to pay for street improvement projects.</i>			

Local Street Fund

Revenue	\$766,600	\$1,416,600	\$650,000
Amended Line Items Detail			
Transfer In - General Fund	60,000	710,000	650,000
<i>Purpose: Recognize revenue additional transfer from General Fund to pay for street improvement projects.</i>			
Construction	\$600,000	\$1,200,000	\$600,000
Amended Line Items Detail			
Salaries	600,000	1,200,000	600,000
<i>Purpose: Appropriate additional funds for street construction based on timing of current projects.</i>			

Water and Sewer Fund

Revenue	\$4,717,000	\$5,102,000	\$385,000
Amended Line Items Detail			
Water Sales	1,580,000	1,690,000	110,000
Sewer Sales	2,470,000	2,730,000	260,000
Fire Protection	125,000	140,000	15,000
<i>Purpose: To recognize revenue from user charges projected for the year.</i>			
Expenditures	\$4,708,600	\$5,009,900	\$301,300
Amended Line Items Detail			
Primary Treatment			
Salaries and Wages	19,500	22,000	2,500
Fringes	12,300	15,000	2,700
<i>Purpose: Appropriate additional funds for payments made to employees based on actual activity.</i>			

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Sludge Treatment			
Injection Contract Cost	70,000	75,000	5,000
Utilities	20,000	22,000	2,000
Repair and Maintenance	5,000	10,000	5,000
<i>Purpose: Appropriate additional funds for various expenses.</i>			
Building & Grounds (Wastewater)			
Utilities	25,000	50,000	25,000
<i>Purpose: Appropriate additional funds for utilities costs.</i>			
Industrial Surveillance			
Salaries and Wages	10,400	16,500	6,100
Fringes	6,600	10,000	3,400
Laboratory	3,500	55,000	51,500
<i>Purpose: Appropriate additional funds for extra staff hours and laboratory costs required to complete IPP program update.</i>			
Lift Station - Sanitary			
Utilities	50,000	58,000	8,000
<i>Purpose: Appropriate additional funds for utilities costs.</i>			
Vehicles (Water Resources)			
Fuel Costs	10,700	16,000	5,300
<i>Purpose: Appropriate additional funds for fuel costs.</i>			
Building & Water Tank			
Salaries and Wages	10,000	20,000	10,000
Fringes	6,500	15,000	8,500
<i>Purpose: Appropriate additional funds for activities in this department.</i>			
Pumping Station			
Utilities	185,000	200,000	15,000
<i>Purpose: Appropriate additional funds for utilities costs.</i>			
General Street Expenses			
Contractual Services	15,000	27,000	12,000
<i>Purpose: Appropriate additional funds for street repairs after major leaks.</i>			

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Meter Operations & Maintenance

Salaries and Wages	125,000	150,000	25,000
Fringes	78,700	105,000	26,300

Purpose: *Appropriate additional funds for activities in this department.*

Maintenance - Mains and Hydrants

Salaries and Wages	40,000	60,000	20,000
Fringes	25,000	38,000	13,000

Purpose: *Appropriate additional funds for activities in this department.*

Vehicles (Distribution and Collection)

Fuel Costs	18,000	20,000	2,000
Repair and Maintenance	18,000	21,000	3,000

Purpose: *Appropriate additional funds for fuel and vehicle repair costs.*

Non-Operating

Depreciation	1,000,000	1,050,000	50,000
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Purpose: *Appropriate funds for additional costs of asset depreciation.*

The Trailhead at Cadillac Commons Fund

Revenue	\$0	\$264,000	\$264,000
Amended Line Items Detail			
State of Michigan Grant	0	130,000	130,000
Contributions from Private Sources	0	23,000	23,000
Surplus	0	111,000	111,000

Purpose: *Recognize remaining funds required to complete project.*

Construction	\$0	\$264,000	\$264,000
Amended Line Items Detail			
Construction	0	264,000	264,000

Purpose: *Re-appropriate funds for current year actual costs of project. Project was originally scheduled for prior fiscal year but much of the construction was completed in the current year.*

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Consumers Energy Prosperity Grant Fund

Revenue	\$0	\$50,000	\$50,000
Amended Line Items Detail			
Contributions from Private Sources	0	50,000	50,000
<i>Purpose: Recognize revenue to match current year costs.</i>			

Construction	\$0	\$50,000	\$50,000
Amended Line Items Detail			
Construction	0	50,000	50,000
<i>Purpose: Appropriate funds for anticipated current year grant costs.</i>			

Cadillac Development Fund

Revenue	\$13,500	\$38,500	\$25,000
Amended Line Items Detail			
State of Michigan	0	25,000	25,000
<i>Purpose: Recognize revenue pursuant to a "Match on Main" grant.</i>			

Economic Development	\$0	\$25,000	\$25,000
Amended Line Items Detail			
Contractual Services	0	25,000	25,000
<i>Purpose: Appropriate funds to transfer grant proceeds to recipient.</i>			